

**Architectural Review Board
Meeting Minutes May 13, 2014**

The meeting was called to order at 7:36pm by the Co-Chairman, Deb Cruz.

Attendees: Deb, Carol Bryant, Carol Bailey, Bobbi Frank, Bryan Reese, Puri Tan, and Denise Bush. Brenda Seefeldt was excused absent. Kirstyn Barr, the new town manager was also in attendance.

There were no public comments.

April minutes were reviewed. Carol Bailey moved to approve the minutes. Bryan seconded. All ayes.

A sign application was presented for 12525 Gordon Blvd (Woodlee Terrace) by Matt Higgins. Bryan moved to accept the application as submitted, Bobbi seconded. All ayes.

A sign application was presented for 301-C Commerce (Peony Lane) by Barbara Brookover. The sign proposed is a flag, similar to what Glory Be has, which will be cut at the top at an angle so that it will hang straight down. Discussion ensued regarding font colors and type of photo used for the image. Bryan moved to accept the application as submitted. There were no seconds. Recommendations were made to soften the image and use colors that were in the historic palette. The ARB will call a special meeting to review a new sign application when Barbara resubmits.

The ARB members discussed some of the older and current violations with the town manager.

Kirstyn asked that the ARB inputs for the newsletter be submitted by the 15th of each month.

Meeting adjourned at 8:59pm.

Minutes submitted by Denise Bush.

