

**Architectural Review Board**  
**Minutes May 10, 2016**

The meeting was called to order at 7:30 p.m. by the Chairman Brenda Seefeldt.

Attendees: Brenda Seefeldt, Deb Cruz, Carol Bailey, Kathy Alden, Matthew Dawson and Carol Bryant. Bryan Reese and Daniel Braswell were excused absent.

There were no citizen comments.

Matthew Dawson moved that the April 12, 2016 minutes be accepted. Brenda Seefeldt seconded. All members voted aye.

ARB2016-007- A presentation was made by Wendy Nilsen for Gaslight Landing for an Exterior Elevations at 217 Mill Street. Gaslight Landing Condominium Association is proposing putting aluminum gutters on all the units. This action is to stop water damage and erosion from rain and snow. Deb moved to accept the proposed plan and Matt seconded. All ayes.

ARB2016-008- Application was made by Wendy Nilsen for Gaslight Landing for dock-side doors. This application is to put sliding lattice doors on the garages. Matthew moved to accept the plan and Kathy seconded. All ayes.

ARB2016-008- Application for commercial signage for 308 Poplar Alley for The Good News Community Kitchen. Carol Bailey moved to approve and Deb seconded. All ayes.

**Certificates of Appropriateness** will be issued to:

- Bottle Stop at 311 Mill St.

**Town Council Report** from Matthew:

- Adopted a Revised Building Fee Schedule
- Initiated a Zoning Text Amendment for Revisions to Chapter 66
- Set a not to exceed limit for River Park Signage and Refuse Containers
- Appointed 2 members to the Planning Commission
- Adopted the Fiscal Year 2017 Budget and Tax Rates

The Chairman informed the ARB that the Sign Ordinances would be updated at a later date. We also discussed the value of knowing the history of buildings.

The meeting was adjourned at 8:02 p.m.

Carol Bailey