



TOWN OF OCCOQUAN

Town Hall, 314 Mill Street, Occoquan, VA 22125
www.occoquanva.gov | info@occoquanva.gov | (703) 491-1918

ARCHITECTURAL REVIEW BOARD MEETING

**Tuesday, August 8, 2017
7:30PM**

TOWN HALL - 314 MILL STREET

1. Citizen Comments
2. Approval of July 6, 2017 Meeting Minutes
3. ARB2017-007, 202 Commerce Street
4. Town Council Report
5. Town Manager Report
6. Chair Report

Brenda Seefeldt
Chair, Architectural Review Board

Architectural Review Board
Minutes July 6, 2017

The meeting was called to order at 7:05 p.m. by the Chairman, Brenda Seefeldt.

Attendees: Brenda Seefeldt, Carol Bailey, Kelly Davis, and Matthew Dawson.

Dan Braswell and Cathy Alden were excused absences. Deb Cruz not excused.

There were no citizen comments.

The minutes for June were moved to be accepted and were seconded. All ayes.

Andrew Lynn was present with a new application for 313 Mill St. We had samples to look at and he answered questions about shutters for all the windows.

Brenda moved to accept the new application; Kelly seconded and all voted ayes.

Matthew had no report from Town Council.

Brenda thanked Chris Coon for being so helpful to the ARB in Kirstyn's absence.

The meeting was adjourned by the chairman at 7:13.

Minutes submitted by Carol Bailey

ARB2017-007



Town of Occoquan
Virginia
AUG 03 2017
RECEIVED

TOWN OF ARCHITECTURAL REVIEW BOARD

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Town of Occoquan
Virginia

APPLICATION FOR EXTERIOR ELEVATIONS Commercial and Residential

This application must be filed at Town Hall by **noon on the Wednesday** prior to the Architectural Review Board meeting, which is regularly scheduled on the first Tuesday of each month at 7:30 p.m. in Town Hall. The Board requires that actual paint color samples and product brochures (and a photograph of the structure if there is to be a change to the structure's exterior) accompany this form. Applicants are encouraged to refer to the Guidelines (Residential and Commercial) which are available for review at Town Hall and online at www.occoquanva.gov. The applicant or a representative must be present at the meeting, during which the ARB will review the application.

Name: Josh Anderson

Mailing Address: 1422 Forest Ln Woodbridge VA. 22191

Phone: (703) 989-7065 Date Submitted: 8-03-2017

Project Address: 202 Commerce St

Work is scheduled to begin (date): ASAP/TBD

Roof and Roofing

Pitch: _____ Material: same as existing Color: Red

Dormers

Pitch: _____ Material: _____ Color: _____

Windows

Dimensions: _____ Window Placement: _____

Grid Pattern/Color: _____ Grid Profile: _____

Shutter Color: _____ Trim Paint Color: _____

Material(s)

Brick, stucco, siding, etc.: lap, wood siding

Color(s): cream Pattern: _____

Mortar Color: _____ Joint Pattern: 

Doorway(s)

Design/Pattern: _____

Column Size: _____ Porch Post(s) Size: _____

Spindle Design: _____ Color(s): _____

Light Fixtures (color/style/placement): _____

Fences, walls, decks

Material(s) (wood, brick, stucco, etc.): _____

Color(s): _____

Pattern: _____

Decorative Trim and/or Hardware: _____

Mortar Color: _____ Joint Pattern: _____

For new construction or alteration of structure, attach seven copies of scale drawings of the proposal. For new construction, attach a schematics showing building in relation to neighboring buildings.

Landscape Design Plan Attached? Yes No



Applicant's Signature

Chair, Architectural Review Board

Date Submitted: 8/3/17

Date Approved: _____

TOWN USE ONLY

Check No.: _____ Cash Receipt No.: _____

Application Fee: \$10



TOWN OF OCCOQUAN

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TOWN COUNCIL
Elizabeth A. C. Quist, Mayor
Patrick A. Sivigny, Vice Mayor
J. Matthew Dawson
Jim Drakes
Cindy Fithian
Joe McGuire

TOWN MANAGER
Kirstyn Barr Jovanovich

Town Manager's Report Architectural Review Board August 2017

The following activities were performed by the Town regarding Zoning Code Enforcement:

- Sign violation notice, 201 Union Street (Friends Riverside Café) – window sign, wall sign, hanging signs, flags with advertising posted without permit.
- Sign violation notice, 301 Commerce Street (SistaFriends Resale Store) – window sign and temporary banner posted without permit.

Sign Approvals:

- SGN2017-02, Grind and Crepe (301 Commerce Street) two permanent hanging signs; Approved.
- SGN2017-03, Toynado Alley (310 Mill Street) one permanent hanging sign, one eave sign; Approved.
- SGN2017-04, Occoquan Spice, Tea & Sweets (204 Union Street) one permanent wall sign; Approved.

New Businesses:

- Occoquan Spice, Tea & Sweets, 204 Union Street
- Occoquan Optical, 125 Mill Street, Unit 12
- Grind N Crepe, 301 Commerce Street
- SistaFriends Resale Store, 301 Commerce Street
- Urban Posh Boutique, 125 Mill Street

Other Activities Impacting the Historic District:

- Town Council approved contract to conduct parking and traffic study; to occur August through fall.
- Town Council voted to hold public hearing on Zoning and Subdivision Ordinances update; scheduled for September 5, 2017.
- Trail repairs completed at River Mill Park; summer concerts scheduled July – September. Lights on footbridge remain to be installed.
- LOVE sign repairs scheduled in August.

Submitted August 4, 2017