

**Architectural Review Board  
Meeting Minutes August 12, 2014**

The meeting was called to order at 7:31 p.m. by the Chairman, Brenda Seefeldt.

Attendees: Deb Cruz, Carol Bryant, Bryan Reese, Carol Bailey, Matthew Dawson and Brenda. Mayor Liz Quist, Councilman Joe McGuire and Town Manager Kirstyn Barr were also present.

Puri Tan was excused.

There were no public comments.

Brenda asked for a motion to approve the minutes from the July meeting and the special meeting of July 22. Bryan Reese made the motion. It was seconded by Matthew Dawson.

**Sign Application:** Idabel Upholstery at 206 Union Street by Idabel Guillin. The applicant had photos of the signs which have been in place for quite some time. Fortunately for all concerned the signs met the requirements and thus, were approved by the ARB. Carol Bryant made the motion to approve the application and Bryan seconded it.

**Exterior Elevation Applications :**

The first was for 308 Union Street by Paula Dawson-Downs and Vernon Dawson. They wish to change the color of the exterior shutters from sailcloth to red to match the roof.

They also wish to change the color of the siding to Sandstone beige.

They request to go back to the original application and have solid doors which are also a traditional red to match the roof.

Matthew Dawson abstained from this vote; Bryan, Carol Bailey, Carol Bryant, Deb Cruz, and Brenda voted ayes.

Matthew presented a request for 208 Commerce Street for the siding to be painted Sage Green with Amber White trim. He provided a sample of the color and it was within the recommended color selections. Bryan moved to accept the application; Deb seconded. Matthew Dawson abstained from this vote; Bryan, Carol Bailey, Carol Bryant, Deb Cruz, and Brenda voted ayes.

Matthew presented an application for Exterior Elevations at 305 Mill Street. He wishes to put vinyl siding on the back of the building where the dive shop is located. It will be gray and will match with existing siding. Matthew Dawson abstained from this vote; Bryan, Carol Bailey, Carol Bryant, Deb Cruz, and Brenda voted ayes.

The following Certificates of Appropriateness were discussed:

Colonial Books will receive a COA

Peony Road will be reminded that VDOT requires that all banners be 7 feet above the walk way.

BBT will receive a COA for their new structure.

Kirstyn Barr, the Town Manager, presented to the ARB for consideration and recommendation a report on the proposed new signage for the Town Hall. After her presentation Brenda made a motion that the ARB supports the effort to coordinate the current new signs at the entrance into town and in

Brenda then made a motion to accept this proposal and to submit it to Town Council for further action. Bryan seconded, all voted with ayes.

Meeting was adjourned at 8:35 p.m.