



# TOWN OF OCCOQUAN

Town Hall, 314 Mill Street, Occoquan, VA 22125  
www.occoquanva.gov | info@occoquanva.gov | (703) 491-1918

## ARCHITECTURAL REVIEW BOARD MEETING

**Tuesday, July 19, 2016**

**7:30 PM**

### TOWN HALL - 314 MILL STREET

1. Citizen Comments
2. Approval of May 10, 2016 and June 14, 2016 Meeting Minutes
3. ARB2016-014 - Application for Exterior Elevation - 406 Mill St.  
(Tastefully Yours)
4. Review for Certificates of Appropriateness
5. Sign Ordinance Review
6. Town Council Report
7. Town Manager Report
8. Chair Report

Brenda Seefeldt  
Chair, Architectural Review Board

**Architectural Review Board**  
**Minutes May 10, 2016**

The meeting was called to order at 7:30 p.m. by the Chairman Brenda Seefeldt.

Attendees: Brenda Seefeldt, Deb Cruz, Carol Bailey, Kathy Alden, Matthew Dawson and Carol Bryant. Bryan Reese and Daniel Braswell were excused absent.

There were no citizen comments.

Matthew Dawson moved that the April 12, 2016 minutes be accepted. Brenda Seefeldt seconded. All members voted aye.

ARB2016-007- A presentation was made by Wendy Nilsen for Gaslight Landing for an Exterior Elevations at 217 Mill Street. Gaslight Landing Condominium Association is proposing putting aluminum gutters on all the units. This action is to stop water damage and erosion from rain and snow. Deb moved to accept the proposed plan and Matt seconded. All ayes.

ARB2016-008- Application was made by Wendy Nilsen for Gaslight Landing for dock-side doors. This application is to put sliding lattice doors on the garages. Matthew moved to accept the plan and Kathy seconded. All ayes.

ARB2016-008- Application for commercial signage for 308 Poplar Alley for The Good News Community Kitchen. Carol Bailey moved to approve and Deb seconded. All ayes.

**Certificates of Appropriateness** will be issued to:

- Bottle Stop at 311 Mill St.

**Town Council Report** from Matthew:

- Adopted a Revised Building Fee Schedule
- Initiated a Zoning Text Amendment for Revisions to Chapter 66
- Set a not to exceed limit for River Park Signage and Refuse Containers
- Appointed 2 members to the Planning Commission
- Adopted the Fiscal Year 2017 Budget and Tax Rates

The Chairman informed the ARB that the Sign Ordinances would be updated at a later date. We also discussed the value of knowing the history of buildings.

The meeting was adjourned at 8:02 p.m.

Carol Bailey

**Architectural Review Board**  
**Minutes June 14, 2016**

The meeting was called to order at 7:34 p.m. by the Chairman, Brenda Seefeldt.

Attendees: Deb Cruz, Carol Bryant, Carol Bailey, Brenda Seefeldt, Bryan Reese, Matthew Dawson, Kathy Alden. Daniel Braswell was excused.

There were no citizen comments.

The minutes from the May meeting were not available for approval.

ARB2016-010 Application for commercial signage was presented for 304 Mill Street (Mill St. Snacks). Bryan moved to accept the plans for the sign. Matthew Seconded. All voted ayes.

ARB2016-011 Application for exterior elevation at 304 Mill Street (Mill St. Snacks). Bryan moved to accept the plans. Carol Bailey seconded. All voted ayes.

ARB2016-012 An application for commercial signage was presented for 310 Mill Street Past Generation Toys. Bryan moved to accept and Kathy seconded. All voted ayes.

ARB2016-013 Application for additional signage at Gaslight Landing was requested. Bryan moved to accept the plans. Matthew seconded. All voted ayes.

**Review for Certificates of Appropriateness:**

COA will be presented to Sugar Mama's

Madigan's needs to submit paperwork so that application and work done match.

**Town Council Report:**

- Approved not to exceed amount for park maintenance vehicle.
- Approved after-the-fact funding for emergency plumbing at the Visitors Center.
- Approved after-the-fact funding for emergency plumbing at Town Hall.

**Chairman's Report:** Brenda announced that Bobbie Frank has resigned. She will be missed. It was decided that we would postpone our July meeting until the 19th at which time we will begin work on the new sign ordinances. This work will be continued at the August meeting.

Meeting was adjourned at 8:01 p.m.

Minutes submitted by Carol Bailey



Town of Occoquan  
Virginia  
JUL 13 2016  
RECEIVED

ARB 2016-014

TOWN OF C

ARCHITECTURAL REVIEW BOARD

APPLICATION FOR EXTERIOR ELEVATIONS  
Commercial and Residential

This application must be filed at Town Hall by **noon on the Wednesday** prior to the Architectural Review Board meeting, which is regularly scheduled on the first Tuesday of each month at 7:30 p.m. in Town Hall. The Board requires that actual paint color samples and product brochures (and a photograph of the structure if there is to be a change to the structure's exterior) accompany this form. Applicants are encouraged to refer to the Guidelines (Residential and Commercial) which are available for review at Town Hall and online at [www.occoquanva.gov](http://www.occoquanva.gov). The applicant or a representative must be present at the meeting, during which the ARB will review the application.

Name: Andy Oleykowski / Liberty Home Remodeling

Mailing Address: 14100 Sully Field Cir. #400, Chantilly, VA 20151

Phone: (703) 589-9979 Date Submitted: 7/13/16

Project Address: 406 Mill St. - Tastefully Yours

Work is scheduled to begin (date): TBA

**Roof and Roofing**

Pitch: SAME - 10/12 Material: Asphalt Shingle / Architectural Color: Match <sup>Pewter</sup> GRAY

**Dormers**

Pitch: \_\_\_\_\_ Material: \_\_\_\_\_ Color: \_\_\_\_\_

**Windows**

Dimensions: \_\_\_\_\_ Window Placement: \_\_\_\_\_

Grid Pattern/Color: \_\_\_\_\_ Grid Profile: \_\_\_\_\_

Shutter Color: Dark Brown (match) Trim Paint Color: \_\_\_\_\_

**Material(s)**

Brick, stucco, siding, etc.: CertainTeed Monogram

Color(s): ① Sandstone Beige / ② <sup>Heritage</sup> cream Pattern: Double 5" Dutch Lap

Mortar Color: \_\_\_\_\_ Joint Pattern: \_\_\_\_\_

**Doorway(s)**

Design/Pattern: \_\_\_\_\_

Column Size: \_\_\_\_\_ Porch Post(s) Size: \_\_\_\_\_

Spindle Design: \_\_\_\_\_ Color(s): \_\_\_\_\_

Light Fixtures (color/style/placement): \_\_\_\_\_

**Fences, walls, decks**

Material(s) (wood, brick, stucco, etc.): \_\_\_\_\_

Color(s): \_\_\_\_\_

Pattern: \_\_\_\_\_

Decorative Trim and/or Hardware: \_\_\_\_\_

Mortar Color: \_\_\_\_\_ Joint Pattern: \_\_\_\_\_

For new construction or alteration of structure, attach seven copies of scale drawings of the proposal. For new construction, attach a schematics showing building in relation to neighboring buildings.

Landscape Design Plan Attached? Yes  No

[Signature]  
Applicant's Signature

\_\_\_\_\_  
Chair, Architectural Review Board

Date Submitted: 7/13/16

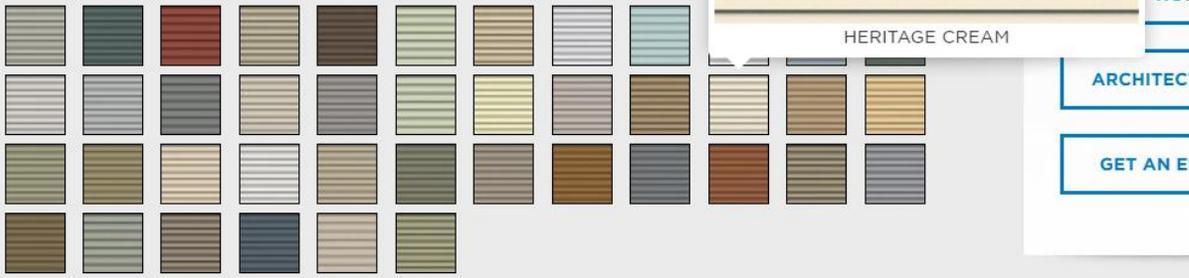
Date Approved: \_\_\_\_\_

<b>TOWN USE ONLY</b>	
Check No.: _____	Cash Receipt No.: <u>418293</u>
Application Fee: \$10	





Timberline HD - Pewter Gray



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