

Architectural Review Board

September 9, 2014

The meeting was called to order at 7:32 p.m. by the chairman Brenda Seefeldt.

Attendees were: Brenda Seefeldt, Deb Cruz, Carol Bailey, Bobbie Frank, Carol Bryant, Bryan Reese and Matthew Dawson. Puri Tan was excused.

The minutes for the August meeting were reviewed. Bryan Reese moved to approve. Carol Bryant seconded. All ayes.

Sign applications were presented for:

Robyn Becker for Yarn Cloud at 204 Washington St. Deb moved to approve. Bryan seconded. All ayes.

Debra Daube who turned in an application to move her sign from her previous address to her current address at 204 Union St. Ms. Daube was not present so her application was tabled.

Denise Bush for a new sign for Off the Beading Path at 310 Mill Street, Suite E. Bryan moved to approve; Carol Bryant seconded. All ayes.

The applicant for NazBro Chocolates was not in attendance. He had not been informed that he needed to be at the meeting.

Certificates of Appropriateness will be issued to:

Peony Lane

Idabel Upholstery

Report from Town Council: Matthew Dawson

- The council endorsed proposals related to the development of the River Park Facility.
- Authorized advertisement for vacation of right of way at 302 Commerce St.
- Approved the building a deck and fence at 1423 Occoquan Heights Court.
- The request of the ARB to have a merchant member appointed to sit on the ARB has been sent to the Nov. 18 work session. We may hear results at our December meeting.

Comments from Chairman:

- As a board, the ARB will be updating the Exterior Elevation Design Guidelines. Brenda will retype the guidelines document flagging the areas that need to be updated or clarified. At the November meeting, assignments will be given out to update or clarify these segments.
- No update on the new signage for Town Hall.
- Matthew Dawson brought up the issue of balloons in the Historic District. The Chair gave a brief history of how we got to this point. It was agreed upon that the ARB will research this subject and present an ordinance change to the Town Council. This will be discussed again at the October ARB meeting.
- Brenda reminded everyone of the board training session coming up in October.

The meeting was adjourned at 8:37.