

**Architectural Review Board
Meeting Minutes December 9, 2014**

The meeting was called to order at 7:34 p.m. by the Chairman, Brenda Seefeldt.

Attendees: Deb Cruz, Carol Bryant, Carol Bailey, and Brenda Seefeldt. Bryan Reese and Matthew Dawson, Puri Tan were excused.

There were no public comments.

Brenda asked for a motion to approve the minutes from the November meeting. Deb made the motion. It was seconded by Carol Bailey. All ayes.

Sign Applications:

Kimberly Browne brought an application for 2 signs at Diapercake Bear at 312 Poplar Alley, Suite B. The background color for one of the signs did not meet the acceptable color choices so that sign was tabled for a color adjustment. A motion was made by Carol Bryant to approve the second sign and seconded by Deb. All voted ayes. Kimberly Browne will present again with the color change for that other sign.

An application for a flag was presented by the husband of Sally Ann Ferensclak, owners of Kountrie Lanes Antiques and Collectibles at 206 Union Street. The colors, the design on the flag and the fonts need to be more with specific with an actual hard copy of all the listed items. The application will be presented again with those requirements met.

Review for Certificates of Appropriateness:

COA's were approved for Preservation Station, Proactive Wellness and Anthony DiFrancesco, PhD.

Town Council Report: Town Council has voted to allow a merchant member position on the ARB. Applications for this new position are on the town website. Anyone, whether resident or business, who wants to apply for the ARB can fill out the application and it will be kept on file. When there is an opening, Town Council will review the applications and choose a new member.

Chairman's Report: Brenda reminded us that there is much work left to do on the requirements for an exterior elevation document. Everyone's assignments need to be finished by the January meeting. The balloon ordinance recommendation was tabled until January. Future "Did You Know" assignments were tabled until January.

Meeting was adjourned at 8:11 p.m.

Minutes submitted by Carol Bailey