TOWN OF OCCOQUAN

Town Hall, 314 Mill Street, Occoquan, VA 22125
www.occoquanva.gov | info@occoquanva.gov | (703) 491-1918

ARCHITECTURAL REVIEW BOARD MEETING

Tuesday, September 12, 2017
7:30 PM

TOWN HALL – 314 MILL STREET

1. Citizen Comments
2. Approval of August 8, 2017 Meeting Minutes
3. ARB2017-008 Exterior Elevation, 202 Commerce Street
4. ARB2017-007 Exterior Elevation Revision Request, 202 Commerce Street
5. Presentation/Discussion – Jennings' Mill
6. Town Council Report
7. Town Manager Report
8. Chair Report

Brenda Seefeldt
Chair, Architectural Review Board

Portions of this meeting may be held in closed session pursuant to the Virginia Freedom of Information Act.

Architectural Review Board

Minutes for August 8, 2017

The meeting was called to order at 7:35 p.m. by the Chair Brenda Seefeldt.

Attendees were Brenda Seefeldt, Kathy Alden, Matthew Dawson, Kelly Davis, Dan Braswell and Carol Bailey. Deb Cruz was excused absent.

There were no citizen comments.

The minutes for July 6, 2017 were moved to be approved by Kathy Alden and seconded by Brenda Seefeldt. All voted aye.

ARB2017-007 - Application was made for Exterior Elevation at 202 Commerce Street by Josh Anderson. In regard to the new roof Mr. Anderson indicated that it would be the same as the existing roof. The material on the building would be lap, wood siding in a cream color. A structure will be added onto the original building approximately 12'X8'. Dan moved to accept this application and Kathy seconded. All ayes.

Matthew provided a **Town Council Report:**

- Work Session on zoning and subdivision drafts.
- Moved forward with parking and traffic study
- Tabeled kayak /canoe access. Bids were too high for the grant the town received. Council is researching additional grants.
- Approved purchase of ballistic vests.

Town Manager's Report :

Activities for Zoning Code enforcement:

Violations at 201 Union Street and 301 Commerce Street

Sign Approvals:

301 Commerce St., 310 Mill St. and 204 Union St.

New Businesses:

Occoquan Spice,Tea & Sweets 204 Union St. ,Occoquan Optical,125 Mill St.; Grind and Crepe, 301 Commerce St.; SistaFriends Resale Store, 301 Commerce St.; Urban Posh Boutique, 125 Mill St.

Other Activities:

Approval of parking and traffic study

Public hearing on Sept. 5 on Zoning and Subdivisions Ordinances

Trail repairs completed and concerts scheduled. Lights on footbridge still need to be installed.

LOVE sign repairs scheduled for August.

Chairman's Report:

Kathy Alden has resigned and needs to be replaced.

Meeting adjourned at 7:49 pm by the chair.

ARB2017-008

Town of Occoquan
Virginia
SEP 06 2017
RECEIVED

TOWN OF OCCOQUAN
ARCHITECTURAL REVIEW BOARD

APPLICATION FOR EXTERIOR ELEVATIONS
Commercial and Residential

This application must be filed at Town Hall **by noon on the Wednesday** prior to the Architectural Review Board meeting, which is regularly scheduled on the first Tuesday of each month at 7:30 p.m. in Town Hall. The Board requires that actual paint color samples and product brochures (and a photograph of the structure if there is to be a change to the structure's exterior) accompany this form. Applicants are encouraged to refer to the Guidelines (Residential and Commercial) which are available for review at Town Hall and online at www.occoquanva.gov. The applicant or a representative must be present at the meeting, during which the ARB will review the application.

Name: Josh Anderson

Mailing Address: 202 Commerce

Phone: (703) 989-7065 Date Submitted: _____

Project Address: SAME

Work is scheduled to begin (date): _____

Roof and Roofing
Pitch: _____ Material: ~~Concrete~~ Color: _____

Dormers
Pitch: _____ Material: _____ Color: _____

Windows
Dimensions: _____ Window Placement: _____

Grid Pattern/Color: _____ Grid Profile: _____

Shutter Color: _____ Trim Paint Color: _____

Material(s)

Brick, stucco, siding, etc.: _____

Color(s): _____ Pattern: _____

Mortar Color: _____ Joint Pattern: _____

Doorway(s)

Design/Pattern: _____

Column Size: _____ Porch Post(s) Size: _____

Spindle Design: _____ Color(s): _____

Light Fixtures (color/style/placement): _____

Fences, walls, decks

Material(s) (wood, brick, stucco, etc.): concrete patio stamped wood textu

Color(s): grey / Fence post with rope for ABC

Pattern: Wood / Red / Roof for shed change design

Decorative Trim and/or Hardware: _____

Mortar Color: _____ Joint Pattern: _____

For new construction or alteration of structure, attach seven copies of scale drawings of the proposal. For new construction, attach a schematics showing building in relation to neighboring buildings.

Landscape Design Plan Attached? Yes ☐ No ☐

_____ _____

Applicant's Signature **Chair, Architectural Review Board**

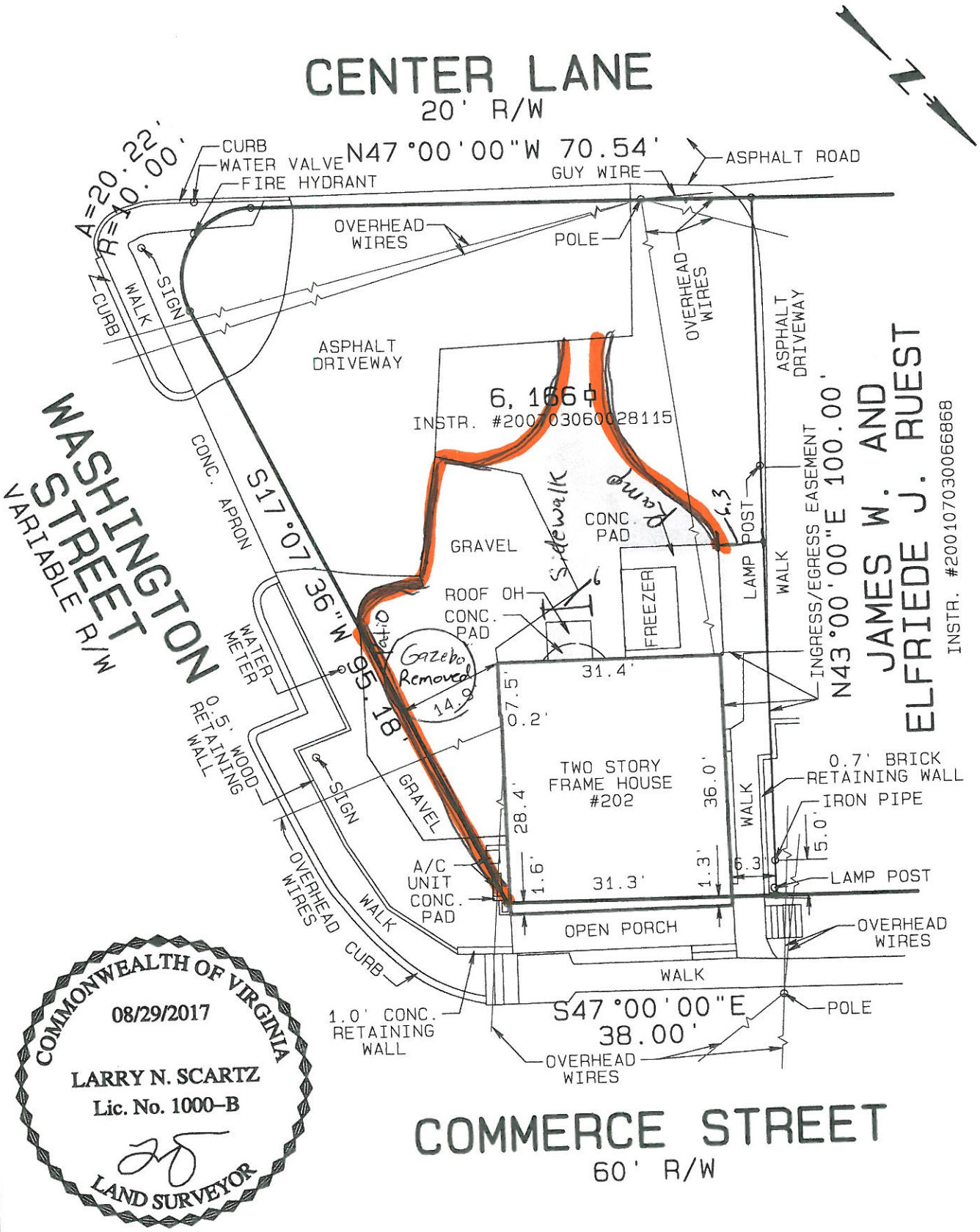
Date Submitted: _____ Date Approved: _____

TOWN USE ONLY

Check No.: _____ Cash Receipt No.: _____

Application Fee: $10 $10 owed 9/6/17 K

COPYRIGHT SCARTZ SURVEYS - THIS IS A SERVICE DOCUMENT AND IS VALID FOR SIX MONTHS FROM DATE ISSUED.
THIS SURVEY WAS PERFORMED ACCORDING TO THE STANDARDS SET FORTH IN VIRGINIA CODE SECTION 54.1-407.



COMMONWEALTH OF VIRGINIA
08/29/2017
LARRY N. SCARTZ
Lic. No. 1000-B
LAND SURVEYOR

PHYSICAL IMPROVEMENTS SURVEY

ON THE PROPERTY OF

LINDA V. CALDWELL

TOWN OF OCCOQUAN
PRINCE WILLIAM COUNTY, VIRGINIA

SCALE: 1"=20' DATE: AUGUST 29, 2017

NO TITLE REPORT FURNISHED.
EXCEPTIONS & EASEMENTS OF RECORD OR OTHERWISE.

ARB2017-007

Town of Occoquan
Virginia
AUG 03 2017
RECEIVED

TOWN OF
ARCHITECTURAL REVIEW BOARD

RECEIVED
Town of Occoquan
Virginia

APPLICATION FOR EXTERIOR ELEVATIONS
Commercial and Residential

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Name: Josh Anderson

Mailing Address: 1422 Forest Ln Woodbridge VA. 22191

Phone: (703) 989-7065 Date Submitted: 8-03-2017

Project Address: 202 Commerce St

Work is scheduled to begin (date): ASAP/TBD

Roof and Roofing
Pitch: Gable Material: Same as existing pitch Color: Red

Dormers
Pitch: _____ Material: _____ Color: _____

Windows
Dimensions: _____ Window Placement: _____

Grid Pattern/Color: _____ Grid Profile: _____

Shutter Color: _____ Trim Paint Color: _____

Material(s)
Brick, stucco, siding, etc.: lap, wood siding

Color(s): cream Pattern: _____

Mortar Color: _____ Joint Pattern: _____

Doorway(s)
Design/Pattern: _____

Column Size: _____ Porch Post(s) Size: _____

Spindle Design: _____ Color(s): _____

Light Fixtures (color/style/placement): _____

Fences, walls, decks
Material(s) (wood, brick, stucco, etc.): _____

Color(s): _____

Pattern: _____

Decorative Trim and/or Hardware: _____

Mortar Color: _____ Joint Pattern: _____

For new construction or alteration of structure, attach seven copies of scale drawings of the proposal. For new construction, attach a schematics showing building in relation to neighboring buildings.

Landscape Design Plan Attached? Yes ☐ No ☑

Applicant's Signature

Chair, Architectural Review Board

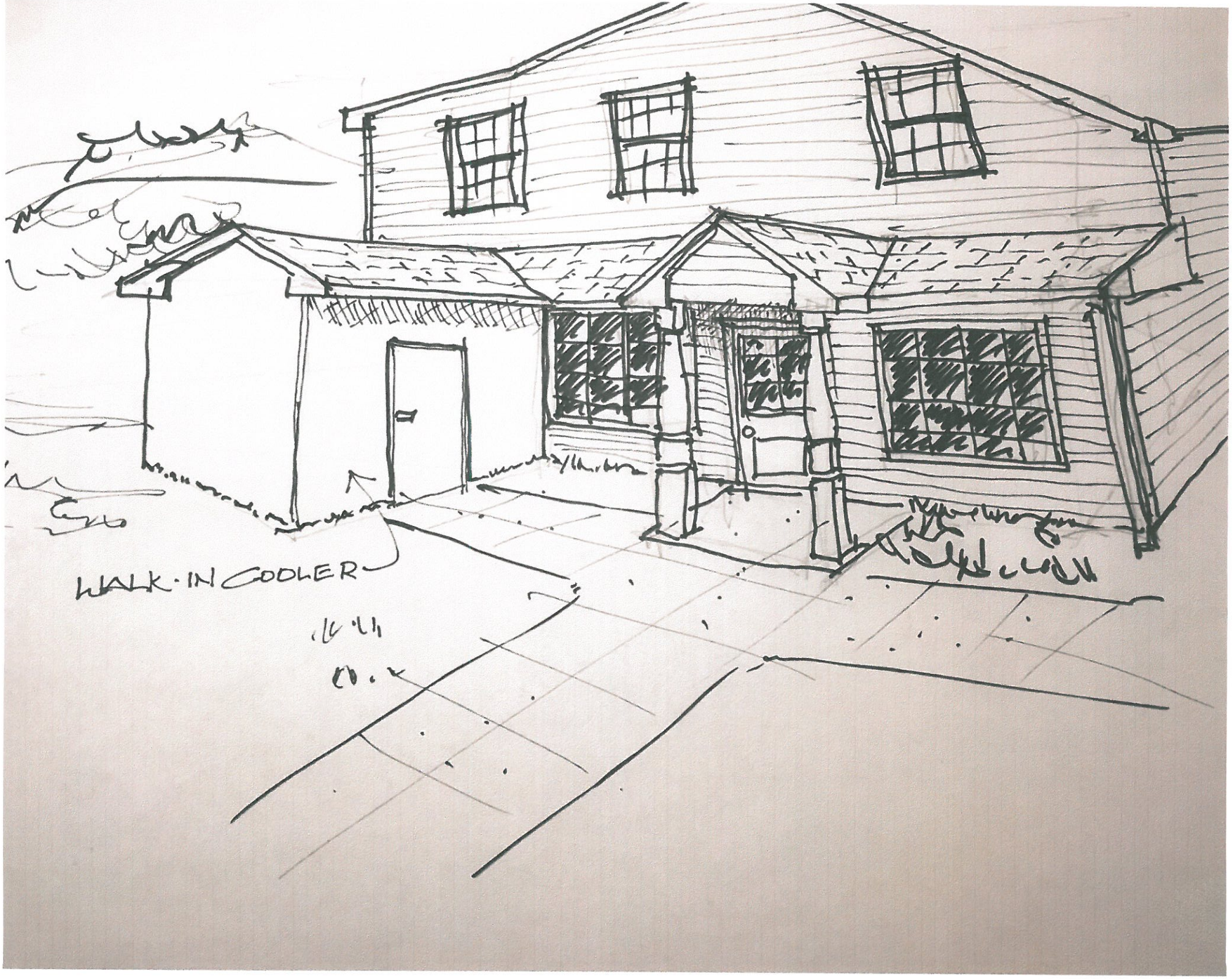
Date Submitted: 8/3/17

Date Approved: 8-8-17

TOWN USE ONLY

Check No.: _____ Cash Receipt No.: _____

Application Fee: $10



ARB

TOWN OF OCCOQUAN

Circa 1734 ● Chartered 1804 ● Incorporated 1874
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(703) 491-1918 ● Fax (571) 398-5016 ● info@occoquanva.gov
www.occoquanva.gov

TOWN COUNCIL
Elizabeth A. C. Quist, Mayor
Patrick A. Sivigny, Vice Mayor
J. Matthew Dawson
Jim Drakes
Cindy Fithian
Joe McGuire

TOWN MANAGER
Kirstyn Barr Jovanovich

Town Manager's Report
Architectural Review Board
September 2017

The following activities were performed by the Town regarding Zoning Code Enforcement:

- None.

Sign Approvals:

- SGN2017-05, Friends Riverside Café, 201 Union Street (two hanging signs)

New Businesses:

- Toynado Alley, 310 Mill Street, Unit E
- Popp's, 450 Mill Street

Other Activities Impacting the Historic District:

- Parking and Traffic Study community meeting scheduled for September 27, 5 – 7 pm at Town Hall
- Revised Zoning and Subdivision Ordinances approved at September 5, Town Council meeting.
- LOVE sign to be replaced in September/October.

Submitted September 6, 2017