



TOWN OF OCCOQUAN

Town Hall, 314 Mill Street, Occoquan, VA 22125
www.occoquanva.gov | info@occoquanva.gov | (703) 491-1918

ARCHITECTURAL REVIEW BOARD MEETING

Tuesday, March 10, 2015

7:30 PM

TOWN HALL - 314 MILL STREET

1. Citizen Comments
2. Approve February 10, 2015 Meeting Minutes
3. Application for Exterior Elevation- 302 Commerce St. (Adam Schmidt applicant- David Paradis representative)
4. Application for Commercial Signage- 403 Mill St. (Puzzle Palooza)
5. Application for Exterior Elevation- 303 Commerce St. (Pink Bicycle- S&J Enterprises Inc. applicant)
6. Application for Commercial Signage - 310-C Mill St. (Seabreeze Yacht)
7. Application for Commercial Signage - 408 Mill St., Suite A (Kaluca Art)
8. Application for Commercial Signage- 402 Mill St. (Personally Yours)
9. Review for Certificates of Appropriateness
10. Town Council Report
11. Chair Report

Brenda Seefeldt
Chair, Architectural Review Board



TOWN OF OCCOQUAN ARCHITECTURAL REVIEW BOARD

Town of Occoquan, VA

APPLICATION FOR EXTERIOR ELEVATIONS Commercial and Residential

FEB 05 2015

Received

This application must be filed at Town Hall by noon on the Wednesday prior to the Architectural Review Board meeting, which is regularly scheduled on the first Tuesday of each month at 7:30 p.m. in Town Hall. The Board requires that actual paint color samples and product brochures (and a photograph of the structure if there is to be a change to the structure's exterior) accompany this form. Applicants are encouraged to refer to the Guidelines (Residential and Commercial) which are available for review at Town Hall and online at www.occoquanva.gov. The applicant or a representative must be present at the meeting, during which the ARB will review the application.

Name: DAVID PARADIS

Mailing Address: 1613 WHISTLING SWAN WAY, WOODBRIDGE, VA 22191

Phone: (540) 446-6250 Date Submitted: February 4 2015

Project Address: 302 Commerce St, Occoquan, VA 22125

Work is scheduled to begin (date): October 1 2015 2014

Roof and Roofing

Pitch: ~~6/12~~ ^{3/12/15} 8/12 Material: ASPHALT Color: RED

Dormers

Pitch: NONE Material: _____ Color: _____

Windows

Dimensions: 28" x 65" and 28" x 36" Window Placement: DH ?

Grid Pattern/Color: SINGLE VERT/white Grid Profile: 3/4" IN BETWEEN GLASS ?

Shutter Color: NONE Trim Paint Color: white

vngl

Material(s)

Brick, stucco, siding, etc.: EXISTING BRICK VENEER

Color(s): RED Pattern: AMERICAN BOND W/NO HDRS

Mortar Color: BEIGE Joint Pattern: _____

Doorway(s)

Design/Pattern: (3) ENTRANCE DOORS / FULL VIEW / EIGHT LITE

Column Size: 4x4 EXIST. Porch Post(s) Size: _____

Spindle Design: NONE Color(s): WHITE

Light Fixtures (color/style/placement): BLACK / COLONIAL ONE @ EACH ENTRANCE

Fences, walls, decks

Material(s) (wood, brick, stucco, etc.): NONE

Color(s): _____

Pattern: _____

Decorative Trim and/or Hardware: _____

Mortar Color: _____ Joint Pattern: _____

For new construction or alteration of structure, attach seven copies of scale drawings of the proposal. For new construction, attach a schematics showing building in relation to neighboring buildings.

Landscape Design Plan Attached? Yes No



Applicant's Signature

Chair, Architectural Review Board

Date Submitted: FEB 4 2015

Date Approved: _____

TOWN USE ONLY

Check No.: _____

Cash Receipt No.: 8132

Application Fee: \$10



TOWN OF OCCOQUAN Town of Occoquan, VA
ARCHITECTURAL REVIEW BOARD FEB 05 2015

**APPLICATION FOR
CERTIFICATE OF APPROPRIATENESS
COMMERCIAL SIGNS**

Received

Applicant's Name: Holly VandenHeuvel / Donna Carleton
Business Name: Puzzle Palooza Etc., Inc.
Business Address: ~~403~~ 9551 Eastern Lane, Manassas, VA 20112.
Mailing Address: ~~403~~ 403 Mill Street, Occoquan, VA 22125
Business Phone: 703 494-0579 **Home Phone:** 703 850-1701
(Donna)

Please check applicable information:

Property Owner Tenant Corporation Partnership Sole Proprietorship

Many businesses are attracted to Occoquan because of the quaint and historic environment. The Sign Regulations were put in place to protect this environment. Details of our sign regulations are found in Chapter 66, Article VIII of the Town Code, available on the Town's website (www.occoquanva.gov). Businesses should thoroughly read the guidelines before making any signage decisions.

Each business is allowed a total of four signs and flags (See Town Code, Article VIII, Section 66-393, for details). While a maximum of four are allowed, we ask you to take into consideration the frontscape of your building and create signage to maximize your business without cluttering your frontscape. Also note that overall appearance and installation must be of professional quality.

Sign/flag size: The maximum allowed is 4 x 4 feet.

Color: Historic or restoration colors. Some suggested color palettes can be found in the book *Century of Color* (a copy is available for viewing in Town Hall) and online at: <http://www.archive.org/stream/everymanhisownnpa00phil#page/n11/mode/2up>, turn to page 6.

Materials: Signs must be constructed of materials which can withstand weather conditions and will be attached on sign holders that are not flimsy.

Commercial flag: A commercial flag is one that contains the store name, logo or the like, is of flexible material, and is flown from a pole that is connected to the building.

Right-of-Way: All signs/flags must have a 7-foot ground clearance and not interfere with traffic on the brick sidewalks.

*This application must be filed and the fee paid at Town Hall by noon on the Wednesday prior to the Architectural Review Board meeting, which is regularly scheduled to meet on the **second Tuesday of each month** at 7:30 p.m. in Town Hall. The applicant or representative must be present at the meeting during which the ARB will review the application.*

SIGN DESCRIPTION

Material: Wood

Background Color: White Secondary Color(s): red, blue, green, yellow
(Actual color name(s) and paint chip(s) is required)

Font Style: _____ Sign Dimensions: 2' (h) 3' (w) _____ (d)

Location/Placement: Sign was originally approved for 408 Mill Street -
now wanting to change its location to 403 Mill Street where its
currently hanging.
(A photo depicting sign placement location is required.)

Will sign be lighted? Yes _____ No
(If yes, sign must not be internally lit.)

A computer-generated color illustration is required.

SIGN DESCRIPTION

Material: Metal (aluminum) (Some colors are used in this sign as other one we have)

Background Color: yellow Secondary Color(s): white, red, yellow, blue + green.
(Actual color name(s) and paint chip(s) is required)

Font Style: _____ Sign Dimensions: 2' (h) 2' (w) _____ (d)

Location/Placement: Upper
side corner under roof of 403 next to building
(see photo) (Sugar Buz had a second sign hung in same location
but on other side of building - however, that is not
feasible due to new business that moved
in on that side of ~~business~~ building.
(A photo depicting sign placement location is required.)

Will sign be lighted? Yes _____ No
(If yes, sign must not be internally lit.)

A computer-generated color illustration is required.

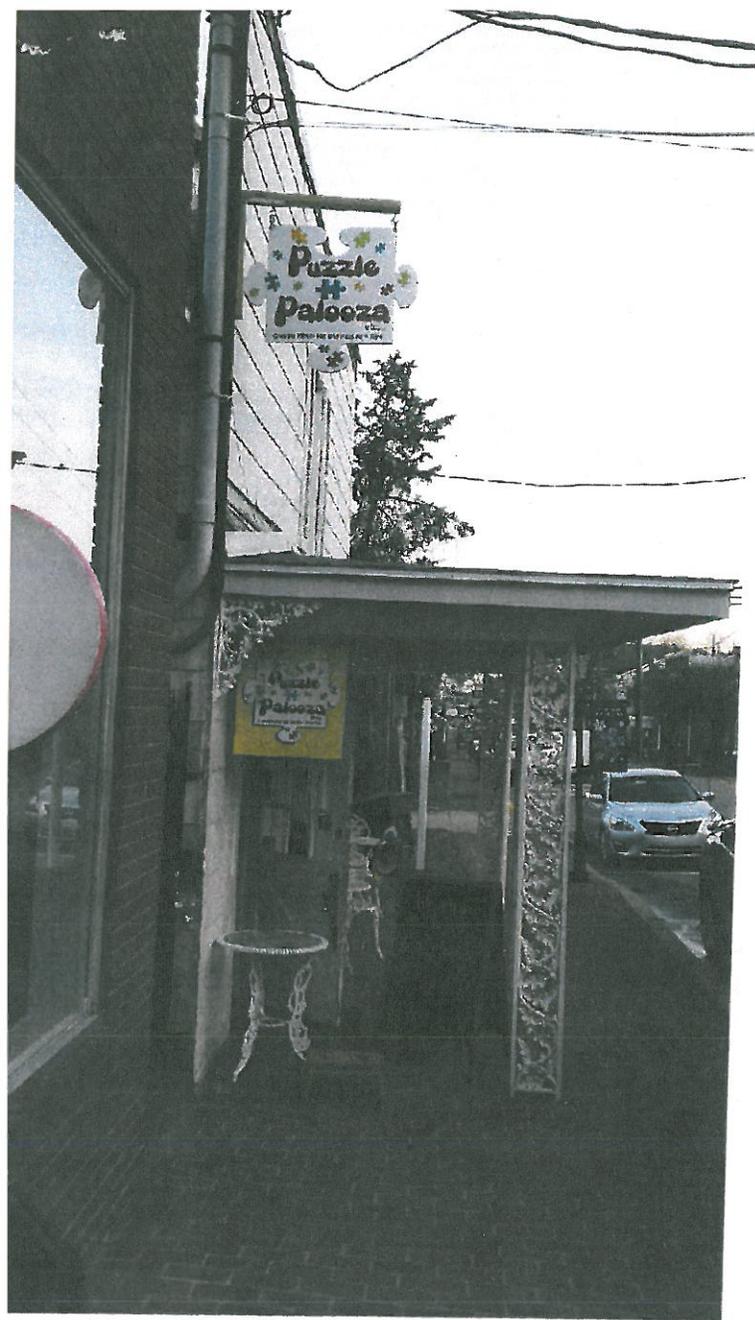
[Handwritten Signature]
Applicant's Signature

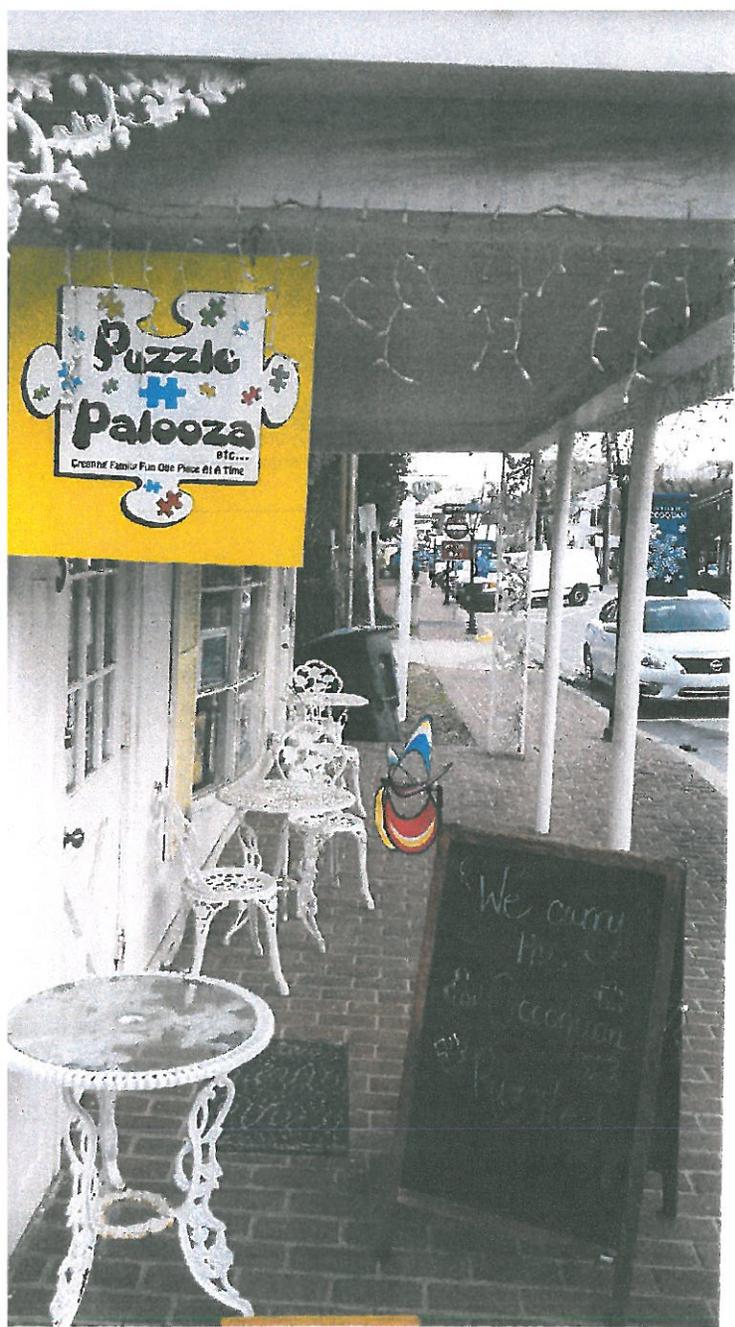
Chair, Architectural Review Board

Date Submitted: _____

Date approved: _____

TOWN USE ONLY			
Check No.:	<u>1294</u>	Cash Receipt No.:	_____ Total Fees: _____
Fees:	Wall Sign: \$10.00 _____	Hanging Sign: \$10.00 <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Ground Sign: \$10.00 _____	Awning Sign: \$10.00 _____	_____







TOWN OF OCCOQUAN ARCHITECTURAL REVIEW BOARD

APPLICATION FOR EXTERIOR ELEVATIONS Commercial and Residential

This application must be filed at Town Hall by noon on the Wednesday prior to the Architectural Review Board meeting, which is regularly scheduled on the first Tuesday of each month at 7:30 p.m. in Town Hall. The Board requires that actual paint color samples and product brochures (and a photograph of the structure if there is to be a change to the structure's exterior) accompany this form. Applicants are encouraged to refer to the Guidelines (Residential and Commercial) which are available for review at Town Hall and online at www.occoquanva.gov. The applicant or a representative must be present at the meeting, during which the ARB will review the application.

Name: S & J Enterprise Inc

Mailing Address: 7845 Sudley Rd, Manassas Va. 20109

Phone: (703) 361-0114 Date Submitted: _____

Project Address: 303 Commerce St. Occoquan Va 22125

Work is scheduled to begin (date): as soon as weather permitting

Roof and Roofing

Pitch: _____ Material: _____ Color: _____

Dormers

Pitch: _____ Material: _____ Color: _____

Windows

Dimensions: _____ Window Placement: _____

Grid Pattern/Color: _____ Grid Profile: _____

Shutter Color: _____ Trim Paint Color: _____

Town of Occoquan, VA

FEB 23 2015

Received

Material(s)

Brick, stucco, siding, etc.: _____

Color(s): _____ Pattern: _____

Mortar Color: _____ Joint Pattern: _____

Doorway(s)

Design/Pattern: Side door white door, replacing with same pattern - ~~random pattern~~

Column Size: _____ Porch Post(s) Size: _____

Spindle Design: _____ Color(s): white

Light Fixtures (color/style/placement): _____

Fences, walls, decks

Material(s) (wood, brick, stucco, etc.): Patio (pavers) and stairway (natural stone)

Color(s): Chestnut

Pattern: 3 different sizes (see pictures)

Decorative Trim and/or Hardware: _____

Mortar Color: to match stone color Joint Pattern: random

For new construction or alteration of structure, attach seven copies of scale drawings of the proposal. For new construction, attach a schematics showing building in relation to neighboring buildings.

Landscape Design Plan Attached? Yes No

[Signature]
Applicant's Signature

Chair, Architectural Review Board

Date Submitted: 2-23-15

Date Approved: _____

TOWN USE ONLY	
Check No.: <u>1375</u>	Cash Receipt No.: _____
Application Fee: <u>\$10</u>	









TOWN OF OCCOQUAN ARCHITECTURAL REVIEW BOARD

APPLICATION FOR
CERTIFICATE OF APPROPRIATENESS
COMMERCIAL SIGNS

Town of Occoquan, VA

FEB 27 2015

Received

Applicant's Name: JAMES ROSS
Business Name: Seabreeze Yacht
Business Address: 310 C Mill St, Occoquan, Va.
Mailing Address: 8311 Southern Oaks Ct, Lorton, Va. 22079
Business Phone: 703-490-5490 Home Phone: 703 853 0235

Please check applicable information:

Property Owner ___ Tenant Corporation ___ Partnership ___ Sole Proprietorship ___

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Each business is allowed a total of four signs and flags (See Town Code, Article VIII, Section 66-393, for details). While a maximum of four are allowed, we ask you to take into consideration the frontscape of your building and create signage to maximize your business without cluttering your frontscape. Also note that overall appearance and installation must be of professional quality.

Sign/flag size: The maximum allowed is 4 x 4 feet.

Color: Historic or restoration colors. Some suggested color palettes can be found in the book *Century of Color* (a copy is available for viewing in Town Hall) and online at: <http://www.archive.org/stream/everymanhisownpa00phil#page/n11/mode/2up>, turn to page 6.

Materials: Signs must be constructed of materials which can withstand weather conditions and will be attached on sign holders that are not flimsy.

Commercial flag: A commercial flag is one that contains the store name, logo or the like, is of flexible material, and is flown from a pole that is connected to the building.

Right-of-Way: All signs/flags must have a 7-foot ground clearance and not interfere with traffic on the brick sidewalks.

This application must be filed and the fee paid at Town Hall by noon on the Wednesday prior to the Architectural Review Board meeting, which is regularly scheduled to meet on the second Tuesday of each month at 7:30 p.m. in Town Hall. The applicant or representative must be present at the meeting during which the ARB will review the application.

SIGN DESCRIPTION

Material: DIBOND

Background Color: light blue Secondary Color(s): dark blue
(Actual color name(s) and paint chip(s) is required)

Font Style: CAMBRI Sign Dimensions: 20" (h) 17" (w) 1/4" (d)

Location/Placement: By the door

(A photo depicting sign placement location is required.)

Will sign be lighted? Yes No
(If yes, sign must not be internally lit.)

A computer-generated color illustration is required.

SIGN DESCRIPTION

Material: _____

Background Color: _____ Secondary Color(s): _____
(Actual color name(s) and paint chip(s) is required)

Font Style: _____ Sign Dimensions: _____ (h) _____ (w) _____ (d)

Location/Placement: _____

(A photo depicting sign placement location is required.)

Will sign be lighted? Yes No
(If yes, sign must not be internally lit.)

A computer-generated color illustration is required.

James Klou
Applicant's Signature

Chair, Architectural Review Board

Date Submitted: 2-27-15

Date approved: _____

TOWN USE ONLY			
Check No.:	<u>1000</u>	Cash Receipt No.:	_____ Total Fees: <u>\$10</u>
Fees:	Wall Sign: \$10.00 <input checked="" type="checkbox"/>	Hanging Sign: \$10.00	_____
	Ground Sign: \$10.00 _____	Awning Sign: \$10.00	_____





TOWN OF OCCOQUAN ARCHITECTURAL REVIEW BOARD

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS COMMERCIAL SIGNS

Town of Occoquan, VA

MAR 04 2015

Received

Applicant's Name: Carina Elrodoy
Business Name: KAWCA ART
Business Address: 408 Mill Street Suite A
Mailing Address: kalucaart@gmail.com
Business Phone: 5712367565 Home Phone: 7034905661

Please check applicable information:

Property Owner Tenant Corporation Partnership Sole Proprietorship

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Sign/flag size: The maximum allowed is 4 x 4 feet.

Color: Historic or restoration colors. Some suggested color palettes can be found in the book *Century of Color* (a copy is available for viewing in Town Hall) and online at: <http://www.archive.org/stream/everymanhisownpa00phil#page/n11/mode/2up>, turn to page 6.

Materials: Signs must be constructed of materials which can withstand weather conditions and will be attached on sign holders that are not flimsy.

Commercial flag: A commercial flag is one that contains the store name, logo or the like, is of flexible material, and is flown from a pole that is connected to the building.

Right-of-Way: All signs/flags must have a 7-foot ground clearance and not interfere with traffic on the brick sidewalks.

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SIGN DESCRIPTION

Material: WOOD

Background Color: Afterglow Secondary Color(s): CAVIAR and Dressy Rose
(Actual color name(s) and paint chip(s) is required)

Font Style: Lucida Handwriting Sign Dimensions: 2 (h) 3 (w) 5/8 (d)

Location/Placement: 1) One side of building
2) 0

(A photo depicting sign placement location is required.)

Will sign be lighted? Yes No
(If yes, sign must not be internally lit.)

A computer-generated color illustration is required.

SIGN DESCRIPTION

Material: WOOD

Background Color: Afterglow Secondary Color(s): CAVIAR and Dressy Rose
(Actual color name(s) and paint chip(s) is required)

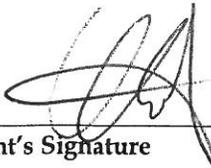
Font Style: Lucida Handwriting Sign Dimensions: 1' (h) 3' (w) 3/4" (d)

Location/Placement: Top of door

(A photo depicting sign placement location is required.)

Will sign be lighted? Yes No
(If yes, sign must not be internally lit.)

A computer-generated color illustration is required.


Applicant's Signature

Chair, Architectural Review Board

Date Submitted: 3.4.15

Date approved: _____

TOWN USE ONLY			
Check No: _____	Cash Receipt No: <u>8145</u>	Total Fees: <u>20.00</u>	
Fees:	Wall Sign: \$10.00 <input checked="" type="checkbox"/>	Hanging Sign: \$10.00 <input checked="" type="checkbox"/>	
	Ground Sign: \$10.00 _____	Awning Sign: \$10.00 _____	

1

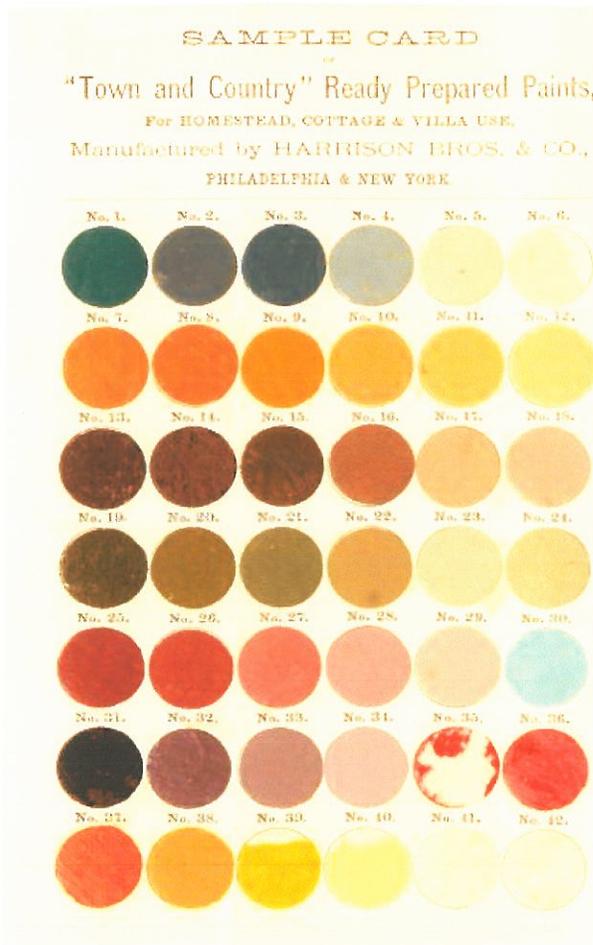


KALUCAart
*T-Shirt Art &
 Personalized Gift*

2



KALUCAart *T-Shirt Art & Personalized Gift*



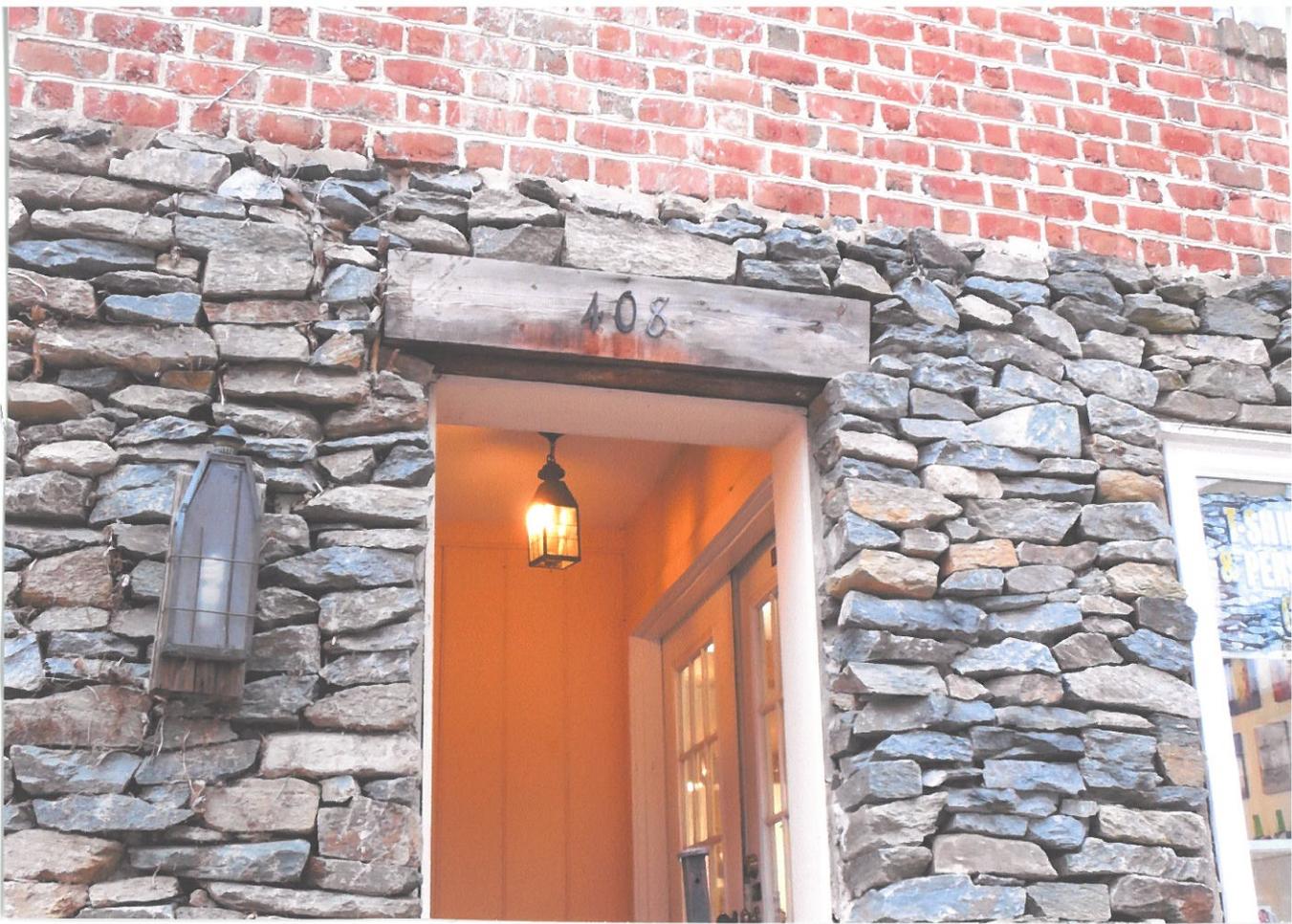
Color used on Sign 1 and 2 :

No. 34

No. 31

No 41

Font Style: Lucida Handwriting,
 Times New Roman and
 Bella Donna.







TOWN OF OCCOQUAN ARCHITECTURAL REVIEW BOARD

Town of Occoquan, VA

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS COMMERCIAL SIGNS

MAR 04 2015

Received

Applicant's Name: Betsy Merkley
Business Name: Personally Yours
Business Address: 402 Mill St.
Mailing Address: P.O. Box 40
Business Phone: 703 494 8683 Home Phone: 703 791 6715

Please check applicable information:

Property Owner Tenant Corporation Partnership Sole Proprietorship

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Sign/flag size: The maximum allowed is 4 x 4 feet. ✓

Color: Historic or restoration colors. Some suggested color palettes can be found in the book *Century of Color* (a copy is available for viewing in Town Hall) and online at: <http://www.archive.org/stream/everymanhisownpa00phil#page/n11/mode/2up>, turn to page 6.

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Right-of-Way: All signs/flags must have a 7-foot ground clearance and not interfere with traffic on the brick sidewalks.

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SIGN DESCRIPTION

Material: Metal covered composite

Background Color: Chalkboard Grey Secondary Color(s): Coral blue mustard
(Actual color name(s) and paint chip(s) is required)

Font Style: See example Sign Dimensions: 4' (h) 4' (w) 1/2" (d) total 2 pc

Location/Placement: post at corner of Mill & Ellicott

(A photo depicting sign placement location is required.)

Will sign be lighted? Yes No solar spot light
(If yes, sign must not be internally lit.)

A computer-generated color illustration is required. example provided

SIGN DESCRIPTION

Material: Metal Covered Composite

Background Color: Chalkboard Grey Secondary Color(s): Coral, blue, mustard
(Actual color name(s) and paint chip(s) is required)

Font Style: See example Sign Dimensions: 4 (h) 4 (w) 1/2 (d) total 2 pc

Location/Placement: face of building beside front door

(A photo depicting sign placement location is required.)

Will sign be lighted? Yes No Illuminated by front porch light
(If yes, sign must not be internally lit.)

A computer-generated color illustration is required. example provided

[Signature]
Applicant's Signature

Chair, Architectural Review Board

Date Submitted: 3/4/15

Date approved: _____

TOWN USE ONLY			
Check No.:	_____	Cash Receipt No.:	_____ Total Fees: _____
Fees:	Wall Sign: \$10.00 _____	Hanging Sign: \$10.00 _____	
	Ground Sign: \$10.00 _____	Awning Sign: \$10.00 _____	

SIGN DESCRIPTION

Material: Metal Coated Composite

Background Color: Chalkboard grey Secondary Color(s): Coral blue neostard
(Actual color name(s) and paint chip(s) is required)

Font Style: See example Sign Dimensions: 3 (h) 3 (w) 1/2 (d)

Location/Placement: lamp post beside side walk

(A photo depicting sign placement location is required.)

Will sign be lighted? Yes No solar spot light
(If yes, sign must not be internally lit.)

A computer-generated color illustration is required.

*Temporary Location Please SIGN DESCRIPTION - old sign from 308 Mill Street - already approved

Material: Metal coated composite

Background Color: Beige Secondary Color(s): _____
(Actual color name(s) and paint chip(s) is required)

Font Style: _____ Sign Dimensions: _____ (h) _____ (w) _____ (d)

Location/Placement: temporary on lamp post while other signs are being made

(A photo depicting sign placement location is required.)

Will sign be lighted? Yes _____ No _____
(If yes, sign must not be internally lit.)

A computer-generated color illustration is required.

Betsy Sh
Applicant's Signature

Chair, Architectural Review Board

Date Submitted: 3/4/15

Date approved: _____

TOWN USE ONLY			
Check No.:	_____	Cash Receipt No.:	_____ Total Fees: _____
Fees:	Wall Sign: \$10.00 _____	Hanging Sign: \$10.00 _____	
	Ground Sign: \$10.00 _____	Awning Sign: \$10.00 _____	

Signage application for Personally Yours
402 Mill St.

Permission to use pre-approved sign from 308 Mill Street to lamp post location at 402 Mill Street. Sign would hang there until new signage is approved and produced.



Application for 3 new signs for 402 Mill Street.

Sign 1 a 3' by 4' metal sign with an additional attachable interchangeable lower strip sign 9" high by 3' wide (used for event posting i.e: Open House or Sale Event).

not to exceed overall requirement of 4' by 4' limitation

Sign to be attached to current post on the corner of Mill St. and Ellicott St. within property boundary. sign would be illuminated by a small solar flood light

Sign 2 a 3' by 4' metal sign with an additional attachable interchangeable lower strip sign 9" high by 3' wide (used for Open and Closed and event posting Open House or Sale Event) not exceeding 4' by 4' limitations.

Sign to be attached to the brick facing of the building beside the front door centered on the front staircase viewable from the street and sidewalk.

Sign 3 a 2' by 3' metal sign with attachable interchangeable lower strip sign 7 inches high by 2' long used for event posting.

Sign to be hung on the current lamp post beside the front sidewalk in property boundary. sign would be illuminated by a small solar flood light

Provided are sign examples and a post card for color and font consideration

Post Card for color consideration



Chalkboard Grey Background

Additional Colors -

Coral

Blue

Mustard

Sign 3 for lamp post

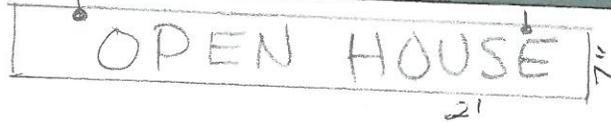


Sign location on lamp post



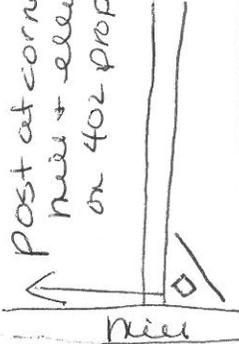
← 3' →

↑ 28 ↓



Sign 1 for post on corner of Mill and Ellicott

Post at corner of
mill + ellicott
on 402 property



← 4' →

Additional
Open House
Sale Event



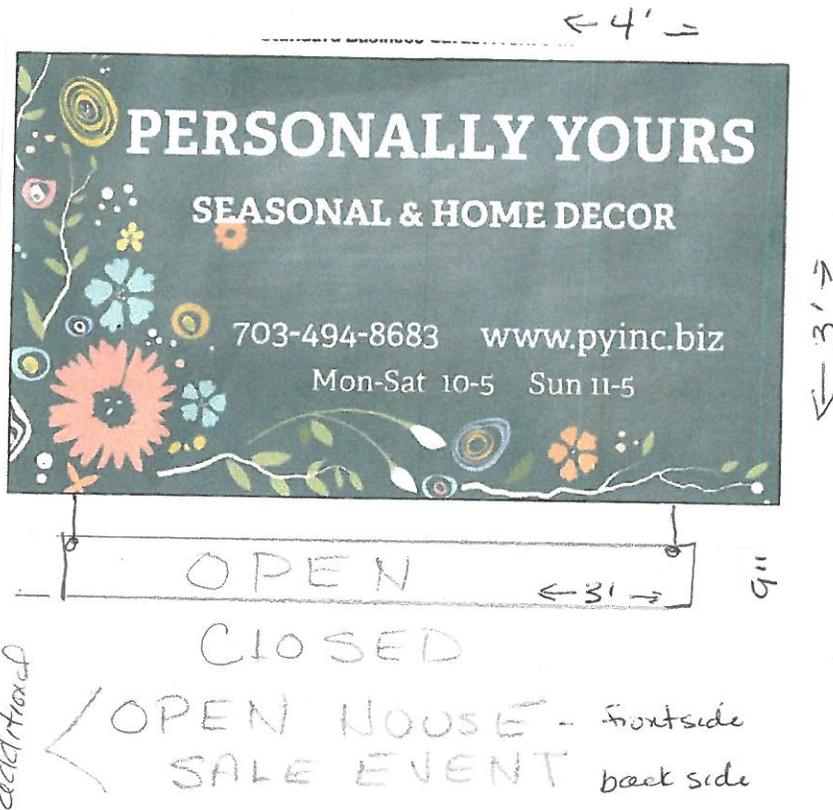
↑ 3' ↓



Reverse "Closed"

3'

Sign 2 for face of building attached to brick



Sign location

Beside
Front
Door

