

# ***Architectural Review Board Minutes***

***Tuesday, November 21, 2017***

***6:30 p.m.***

The meeting was called to order at 6:30 p.m. by the Chairman, Brenda Seefeldt.

Attendees: Brenda Seefeldt, Carol Bailey, Laurie Holloway, Kelly Davis. Mathew Dawson, Dan Braswell and Stewart Emenheiser were excused absent.

There were no citizen comments.

Kelly Davis moved that the minutes from October 24, 2017 meeting be approved and Laurie Holloway seconded. All voted ayes.

ARB2017-008 External Elevation application for 202 Commerce Street presented by Josh Anderson for the installation of metal posts instead of wood posts. Kelly moved and Laurie seconded that this Exterior Elevation be approved. All voted aye.

ARB2017-011 External Elevation application for 202 Commerce Street also presented by Josh Anderson. This will be a 6' wood fence along Washington Street and Center Lane around the property. The specifics were provided to us. Laurie moved to accept and Carol seconded. All ayes.

ARB2017-010 External Elevation for 310 Mill Street presented by Patricia Lynn. The roof is to be replaced being the same pitch, the same material and the same color as it is now. The East, South and West sides of the building will be replaced with new vinyl siding 5" lap also the same color as it is now. Carol moved to approve and Laurie seconded it. All voted ayes.

## **The Town Manager gave the report for Town Council:**

Approval of Site Plan for 113 Poplar Lane

Approved Subdivision Plat for 205 Union Street

Set a Not-To-Exceed amount of \$4,500 for Installation and Maintenance of Holiday Wreaths and Repairs to Electrical Outlets on Dominion Poles

Approved a Not-To- Exceed amount of \$5,000 for Manufacture of Hardware and Installation of Light Facilities on Pedestrian Bridge.

Reappointed Brenda Seefeldt and Carol Bailey to the Architectural Review Board, effective November 8, 2017

Approved to no longer have the Town administer or enforce Building Code, allowing Prince William County to do so, pursuant to the Virginia State Code. Approved, 4-1, Dawson voting Nay.

In the Chairman's Report Brenda announced that we have another alternate. His name is Jonathan Torres.

Laurie Holloway volunteered to serve as Vice Chair. There was a vote and it was unanimous.

The meeting was adjourned at 6:46.

Minutes submitted by Carol Bailey