

Architectural Review Board
Meeting Minutes November 11, 2015

The meeting was called to order at 7:31 p.m. by the Chairman, Brenda Seefeldt.

Attendees: Brenda Seefeldt, Deb Cruz, Carol Bailey, Kathy Alden, Matthew Dawson, Bryan Reese and Carol Bryant. Daniel Braswell was excused absent

There were no citizen comments.

The minutes for October 13, 2015 were moved to be accepted by Bryan Reese and seconded by Carol Bailey. All ayes.

ARB 2015-35 - An Exterior Elevation application was submitted by the Town of Occoquan for 458 Mill Street. This was for a pavillion with cover. Plans of the pavillion were made available to the ARB prior to the meeting. The covering will be a flexible fabric canopy. Matthew moved to accept the plan and Bryan seconded. The motion was passed; all ayes.

ARB 2015-36 - Application for Commercial Signage at 304 Mill St. was presented by Tulia Integral. Example of the design on the sign was included in the application as well as a color chart indicating the colors to be used. A motion was made by Bryan to approve and seconded by Matthew.

Certificate of Appropriateness will be issued to:

Gaslight Landing: Fences and Gates are all in place.

Town Council Report from Matthew:

- Approved the removal of trees at Occoquan Heights
- Released bond at Occoquan Heights
- Awarded snow removal contract
- Approved not to exceed amount to install and remove holiday light decorations on poles
- Approved funding for ad in Discovering PWC for the holidays as requested by the guild.

Chairman's Report:

- Carol Bryant has resigned. She will continue as an alternate.
- Daniel Braswell will become a member of the board.

We discussed briefly the need to consider an ordinance regarding the use of inflatables as holiday decorations.

The Town Manager's report was emailed to the ARB before the meeting tonight.

The meeting was adjourned by the chairman at 8:03.

Minutes submitted by Carol Bailey