



OCCOQUAN TOWN COUNCIL
Work Session Minutes
Town Hall - 314 Mill Street, Occoquan, VA 22125
Tuesday, February 20, 2018
7:00 p.m.

Present: Mayor Liz Quist, Vice Mayor Pat Sivigny, Councilmembers Jim Drakes, and Joe McGuire

Absent: Councilmembers Matthew Dawson and Cindy Fithian

Staff: Kirstyn Jovanovich, Town Manager; Carla Rodriguez, Town Treasurer; Christopher Coon, Town Clerk; Adam Linn, Chief of Police

1. Call to Order

Mayor Quist called the meeting to order at 7:00 p.m.

2. Regular Items

A. FYE 2017 Financial Audit Presentation

Mayor Quist requested that this item be deferred to the next meeting due to the Audit being in draft form, and that an estimated \$96,000 of capital improvement expenditures incurred in FY17 were not included.

B. FY 2019 Budget Work Session

Ms. Jovanovich provided Town Council with a budget presentation. She stated that the work sessions are an opportunity for the Town Council to direct staff about items it would like included in the draft budget. Ms. Jovanovich stated that the seven goals established by the Town Council were listed in alphabetical order as discussed during the November work session.

She presented an update to the General Fund figures from the last budget work session, which includes an estimated county-wide increase in real estate assessments by 6.5 percent per information provided by Prince William County. She also presented proposed budget information on the Mamie Davis Fund, with revenues proposed at \$2,600 and expenditures at \$2,000, which will add a net amount of \$600 to the approximately \$4,500 currently available for use on Town Hall and Mamie Davis Park improvements. The Craft Show Fund revenues are proposed to decrease by 5.7 percent mainly due to the elimination of the sponsorship program and service vendors in the shows. In addition, the Craft Show expenditures are proposed to decrease by 2.1 percent by eliminating funding for entertainment and reducing the public safety costs to offset the proposed loss in revenue. Ms. Jovanovich provided an update on the status of the FY 2018 CIP projects.

Councilmember McGuire left the meeting at 8:16 p.m.

Due to a lack of a meeting quorum, the remainder FY 2019 Budget Work Session presentation has been deferred to the next Town Council meeting.

C. Virginia Building Maintenance Code Enforcement

Due to a lack of a meeting quorum, the Agenda Item has been deferred to next Town Council meeting.

D. Town Election Newsletter Mailing

Due to a lack of a meeting quorum, the Agenda Item has been deferred to next Town Council Meeting.

E. Parking and Traffic Study Recommendations - Next Steps

Due to a lack of a meeting quorum, the Agenda Item has been deferred to next Town Council Meeting.

3. Adjournment

The meeting was adjourned at 8:16 p.m.

Christopher Coon
Town Clerk