



**OCCOQUAN TOWN COUNCIL**  
**Meeting Minutes**  
**Occoquan Town Hall**  
**314 Mill Street, Occoquan, VA 22125**  
**October 16, 2018**  
**7:00 P.M.**

**Present:** Mayor Earnie Porta, Vice Mayor Pat Sivigny, Councilmembers Matthew Dawson, Cindy Fithian, Laurie Holloway, and Eliot Perkins

**Staff:** Christopher Coon, Town Clerk, joined the meeting after closed session.

**1. Call to Order**

Mayor Porta called the meeting to order at 7:05 p.m.

**2. Closed Session**

Vice Mayor Sivigny moved that the Council convene in closed session to discuss the following as permitted by the Virginia Code Section 2.2-3711(A)(1), a personnel matter involving consideration or interviews of candidates for employment or appointment. Councilmember Holloway seconded. Ayes: all, by voice vote. Closed session began at 7:06 p.m.

The Council came out of closed session at 10:25 p.m. Vice Mayor Sivigny moved that the Council certify that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information Act cited in that motion. Councilmember Fithian seconded. Result of roll call vote: Ayes: Vice Mayor Sivigny, Councilmembers Dawson, Fithian, Holloway, and Perkins. Nays: None.

**3. Budget Committee**

Mayor Porta and Councilmember Dawson agreed to serve on the Town Budget Committee.

**4. Credit Card Processing**

Chris Coon, Town Clerk, presented a proposal for the acceptance and processing of credit cards. Councilmember Perkins moved acceptance. Councilmember Fithian seconded.

Ayes: all, by voice vote.

**5. West Locust Infiltration Trench and Water on Mill Street**

Mayor Porta indicated that he and the Town Engineer were working with a contractor to obtain a bid on restoration of the Infiltration Trench related to development on West Locust Street. The Council also discussed the water drainage issues on Mill Street related to construct at the northwest end of town and water draining from the Rockledge property.

**6. Town Logo**

The Town Council reviewed the logo options provided by Imagine, Inc. and selected draft option 3.0 for additional discussion and revision with the vendor. Councilmember Holloway was appointed to conduct the revision discussions with the vendor.

**7. Adjournment**

The meeting was adjourned at 11:05 p.m.