



TOWN OF OCCOQUAN

Circa 1734 • Chartered 1804 • Incorporated 1874

314 Mill Street
PO BOX 195
Occoquan, VA 22125
(703) 491-1918
www.OccoquanVA.gov
info@occoquanva.gov

Occoquan Town Council Work Session Meeting December 16, 2014 | 7:00 p.m.

1. Call to Order
2. Regular Items
 - a. River Park Naming Options
 - b. Town Signage - Town Hall, Additional Signage
 - c. Litter Grant Program
3. Adjournment



TOWN OF OCCOQUAN

TOWN COUNCIL MEETING

Agenda Communication

2. Work Session Item	Meeting Date: December 16, 2014
2 A. River Park Naming Options	

Explanation and Summary:

During the November work session, Town Council discussed future programming and naming options for the town's new park located at the end of Mill Street. After a brief discussion, Town Council directed staff to research the history of the property and develop a short list of naming options to be discussed at a future meeting.

The property has operated as:

1. River Station Treatment Plant (operated by Fairfax Water)
2. Occoquan Cotton Mill (built in 1828 and destroyed by arson in 1862)
3. Mill Race (Run) - ran along hillside of property after diverted from the river (1870-1880s era) - advertised as 'walking along scenic mill race.' In use, it brought water to the mill sluices/wheels.
4. Iron Furnace (1750s era - located beyond park property, approximately 1,500 feet above footbridge) [Foundry/Forge located next to Mill]
5. Algonquian Doeg Indian lived in region

In addition, over the years, the west end of the town was home to several mills, including the Country Mill, Grist Mill (Janney) and Merchant's Mill (Ellicott), and tobacco warehouses.

Attachments: None.



TOWN OF OCCOQUAN

TOWN COUNCIL MEETING

Agenda Communication

2. Work Session Item	Meeting Date: December 16, 2014
2 B. Town Signage - Town Hall, Additional Signage	

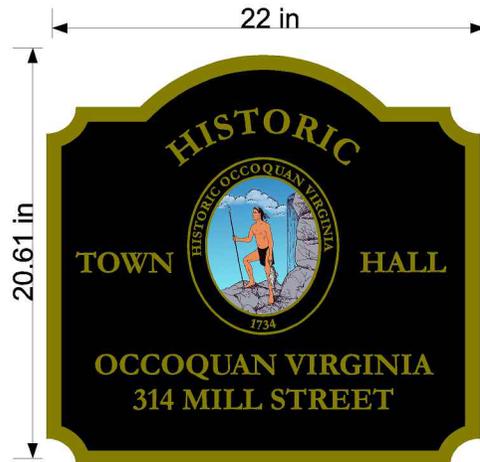
Explanation and Summary:

During Fiscal Year 2014, Town Council authorized the purchase of new signage throughout town including: Tanyard Hill Road/Old Bridge Road, Gordon Boulevard/Commerce Street, Washington Street/Commerce Street and at the entrance of Mamie Davis Park on Mill Street. This item is to discuss completing the signage installation to include supplemental signage at the main entrances to town and new signage at Town Hall and to obtain direction from Town Council.

Earlier this year, the Town Manager discussed design options for signage at Town Hall with the Architectural Review Board, and while the proposed signage matched the new signs (blue/white theme), the ARB recommended that signage at Town Hall reflect a more historical design. As a result, the Town Manager worked with Signarama to develop a historical scheme to replace the wall mounted sign and the hanging sign at Town Hall. The current signage is in disrepair.

The supplemental signage is intended to be added to signage already located on the corner of Commerce Street and Gordon Boulevard and future location at Tanyard Hill and Old Bridge Roads in an effort to create more depth as well as promote the historic downtown. In addition to supplemental signage, the Town Manager is working to develop a landscaping and lighting plan to enhance and beautify the entry space.

**Attachments: (2) New Town Hall Signage Design
Supplemental Signage Design**



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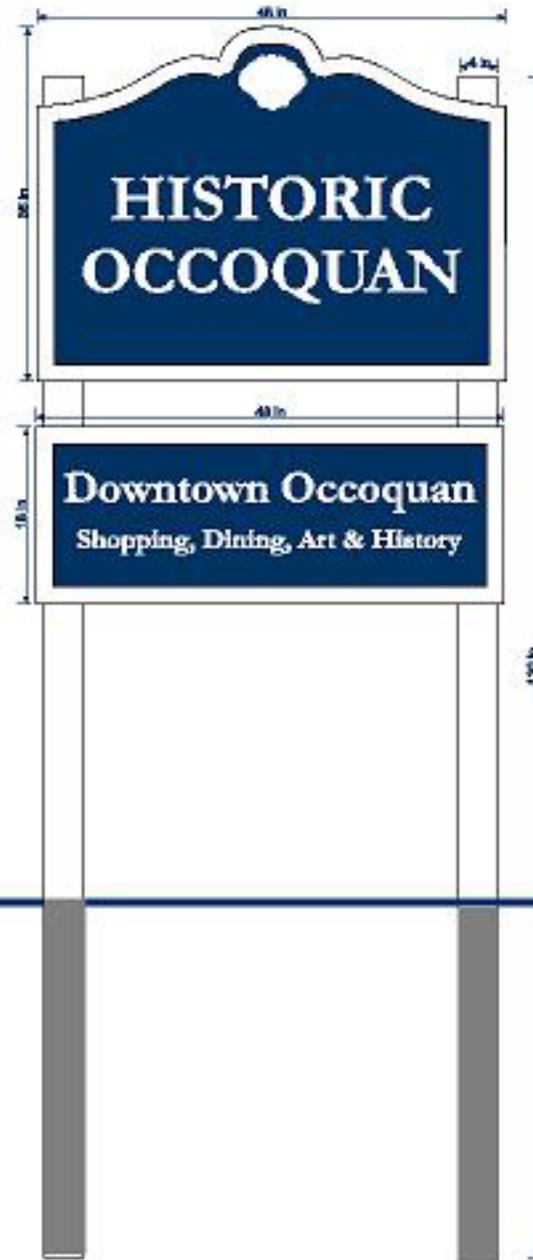
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TOWN OF OCCOQUAN
TOWN COUNCIL MEETING
Agenda Communication

2. Work Session Item	Meeting Date: December 16, 2014
2 C. Litter Grant Program	

Explanation and Summary:

For Fiscal Year 2015, the Town of Occoquan has been awarded a grant in the amount of \$1,059 for the Town's litter prevention and recycling program activities from the Commonwealth of Virginia's Department of Environmental Quality.

In the past, the town has used this funding to purchase new aggregate trash cans to replace the brown cans, replacement materials for the aggregate cans or used the funding to supplement the town's trash and recycling collection fees.

The grant must be used to perform any of the following litter prevention and recycling activities: planning and organization, recycling, youth education, cleanups, law enforcement, public communication, Adopt-A-Programs or other activities that meet the specifications of the grant.

This is an opportunity for Council to discuss the town's litter prevention and recycling program and to determine how to move forward in best utilizing this grant funding for current and future years. Information garnered from this discussion will be included in the FY16 budget process and CIP planning.

Attachments: (2) Litter Grant Award Letter
FY15 Capital Improvement Plan



COMMONWEALTH of VIRGINIA

DEPARTMENT OF ENVIRONMENTAL QUALITY

Street address: 629 East Main Street, Richmond, Virginia 23219

Mailing address: P.O. Box 1105, Richmond, Virginia 23218

www.deq.virginia.gov

Molly Joseph Ward
Secretary of Natural Resources

David K. Paylor
Director

(804) 698-4000
1-800-592-5482

September 19, 2014

Ms. Kirstyn L. Barr
Manager, Town of Occoquan
314 Miller Street
Occoquan, Virginia 22125

Dear Ms. Barr,

I am pleased to inform you that a grant award of **\$1,059** has been approved for the **Town of Occoquan** Litter Prevention and Recycling Program activities for the period July 1, 2014 to June 30, 2015. A payment for this amount should be received within the next two weeks if funds can be transferred electronically (EDI) or in thirty days in processing by check is required.

If you have any questions or need additional information, please contact me at steve.coe@deq.virginia.gov or at 804-698-4029.

Sincerely,

G. Stephen "Steve" Coe

G. Stephen Coe
Division of Land Protection & Revitalization
Recycling and Litter Programs

Cc: Grant file

TOWN OF OCCOQUAN APPROVED CAPITAL PLAN - FY 2015

						Project Total	Funding Sources			
	2015	2016	2017	2018	Pending		Debt	Existing Reserves	Gifts/Grants & Other	To Be Determined
Near Term (1-2 years)										
Canoe/Kayak Ramp	36,000					36,000		7,500	28,500	-
McKenzie Drive		70,000				70,000		70,000		
Washington Street Sidewalks		150,000				150,000			150,000	-
Mill Street Runoff Remediation	23,000					23,000		23,000		-
Document Management		25,000				25,000		25,000		
Occoquan Riverfront Park (Fairfax Water)	1,500,000					1,500,000			1,500,000	-
River Road	10,000					10,000		10,000		-
Reserve Study	10,000					10,000		10,000		
Annex HVAC	5,000					5,000		5,000		
Water Quality Improvement Sumps		50,000				50,000		50,000		
Replacement Holiday Wreaths	16,000					16,000		16,000		
Town Hall A/V Equipment/Sound System		15,000				15,000		15,000		
Reserve Projects	40,000	40,000				80,000		80,000		-
						-				-
Subtotal Near Term	1,640,000	350,000	-	-	-	1,990,000	-	311,500	1,678,500	-
Mid Term (3-5 years)										
Historic Boardwalk (West)				500,000		500,000		100,000	400,000	-
Computer Upgrades			20,000			20,000		20,000		-
Reserve Study Projects			40,000	40,000		80,000		80,000		-
						-				-
Subtotal Mid Term	-	-	60,000	540,000	-	600,000	-	200,000	400,000	-
Long Term (6-10 years)										
Historic District Parking Facility						-				-
Historic District Underground Power Lines						-				-
Town Hall Renovation/Restoration						-				-
Reserve Study Projects						-				-
						-				-
Subtotal Long Term	-	-	-	-	-	-	-	-	-	-
Funding Sources										
Debt										
Existing Reserves	111,500	200,000	60,000	140,000		511,500				
Gifts, Grants & Other	1,528,500	150,000	-	400,000		2,078,500				
To Be Determined						-				
Total Sources	1,640,000	350,000	60,000	540,000	-	2,590,000				