



**TOWN OF OCCOQUAN  
PLANNING COMMISSION  
Regular Meeting Minutes  
Town Hall – 314 Mill Street, Occoquan, VA 22125  
Tuesday, August 8, 2017  
7:00 p.m.**

**Present:** Commission Chair Joe McGuire, and Members Dan Braswell, Eliot Perkins, Ryan Somma  
**Staff Present:** Kirstyn Jovanovich, Town Manager  
**Absent:** Heather Ozuna, Ann Kisling

**1. Call to Order**

The Planning Commission meeting was called to order by Mr. McGuire on Tuesday, August 8, 2017 at 7:05 p.m.

**2. Appointment of Secretary for Meeting**

Mr. Somma volunteered to take minutes for the meeting.

**3. Approval of Minutes**

Mr. Braswell moved to approve the Planning Commission meeting minutes of January 10, 2017. Mr. Perkins seconded the motion. The motion carried by poll vote, unanimously.

**4. General Discussion on Planning Commission Activities**

Discussion was held on the Zoning and Subdivision Draft Update. Items such as Air B&B and Food Trucks were discussed with Mr. McGuire further clarifying any questions for those present. Additional discussion focused on Mixed Use Development as it relates to the B-1 zoning district. Mr. McGuire explained that the town wants to encourage commercial development, but that residential development is more appealing to developers; therefore, residential uses would be allowed in buildings that also had commercial uses. He further clarified that current land-uses would remain unaffected, but this would impact future use if an owner attempted to repurpose a property from commercial to strictly residential use. Mr. McGuire further explained the process and the Planning Commission's role for the September 5<sup>th</sup> Joint Public Hearing.

Mr. McGuire stated that the Certified Planning Commissioner Training was not mandatory for Planning Commission Members, and that it would be acceptable if only a few members attended the training. Ms. Jovanovich stated that members unable to attend the training would require a waiver from the Town Council. Mr. Perkins and Mr. Somma affirmed their desire to attend the training, and Ms. Jovanovich noted that Ms. Ozuna had previously affirmed her intent to attend the training.

Mr. McGuire moved to close the meeting at 7:30 p.m.; Mr. Braswell seconded the motion. The motion carried by poll vote, unanimously.

**5. The meeting was adjourned at 7:30 p.m.**

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Joe McGuire  
Chair, Planning Commission  
*Submitted by Ryan Somma, Planning Commission Member*