



**TOWN OF OCCOQUAN  
PLANNING COMMISSION  
Regular Meeting Minutes  
Town Hall - 314 Mill Street, Occoquan, VA 22125  
Tuesday, April 14, 2016  
6:30 p.m.**

**Present:** Joe McGuire (Chair), Ramsey Baerga, David Irwin, and Daniel Braswell

**Staff Present:** Kirstyn Jovanovich, Town Manager; Mayor Liz Quist; Chris Coon, Town Clerk; Mike Chandler, Consultant; Shaina Schaffer, The Berkley Group; Darren Coffey, The Berkley Group

**Absent:** Brett Stevens

**1. Call to Order**

The Planning Commission meeting was called to order by Planning Commission Chair Joe McGuire on Tuesday, April 14, 2016 at 6:30 p.m.

**2. Appointment of Secretary for Meeting**

Mr. Braswell offered to serve as the Meeting's secretary.

**3. Comprehensive Plan Update**

Chairman McGuire opened the meeting by directing the current draft Comprehensive Plan be reviewed chapter by chapter. Town Manager Jovanovich captured all proposed changes to the current draft chapters. Chairman McGuire wrapped up the meeting by reviewing the necessary next steps and assignments for the Committee and Town Staff.

The next work session will be on April 21, 2016 and the Commission was directed to make final edits and submit to town staff ahead of the next meeting to be distributed and discussed at the next meeting

**4. The meeting was adjourned at 8:05 p.m.**

---

Joe McGuire  
Chair, Planning Commission

*Submitted by Dan Braswell, Planning Commission Member*