



**TOWN OF OCCOQUAN
PLANNING COMMISSION
Regular Meeting Minutes
Town Hall - 314 Mill Street, Occoquan, VA 22125
Tuesday, October 11, 2016
6:45pm**

Present: Planning Commission Chair Joe McGuire; Members Ramsey Baerga, Dan Braswell, Heather Ozuna

Staff Present: Kirstyn Jovanovich, Town Manager

Absent: David Irwin, Ann Kisling

1. Call to Order

The Planning Commission Public Hearing was called to order by Chair Joe McGuire on Tuesday, October 11, 2016, at 6:45 p.m.

2. Appointment of Secretary for Meeting

Mr. McGuire volunteered to take minutes for the meeting.

3. Approval of Minutes

Mr. Baerga moved to approve the Planning commission meeting minutes of 5/10/16, 6/1/16, 6/14/2016, 7/26/16, and 9/13/2016.

4. Reschedule November Meeting

Agreed to move 11/8 regular meeting to 11/9 at 6:45 pm due to Election Day.

5. Comprehensive Plan Update - DEQ Revisions

The town received comments from DEQ on the changes to the Town's Comprehensive Plan as it related to the Chesapeake Bay. The Commission discussed those changes. **Ms. Ozuna made a motion to forward the plan with revisions to Town Council for approval; Mr. Baerga seconded. Motion passed.**

6. Community Plan Proposal Review and Recommendation

The Commission discussed the proposal for a Community Plan from The Berkley Group and expressed concern about the total cost of the project, as well as questioned some of the specific line item costs including \$9,500 for meeting charges. The Commission directed staff to obtain other quotes and to refine the scope of the project, and provide an update to the Commission at a future meeting.

7. Zoning and Subdivision Ordinance Update Process

The Commission reviewed the proposal from The Berkley Group and requested town staff obtain additional estimates and provide an update to the Commission.

8. Adjournment

The meeting was adjourned at 7:06 p.m.

Joe McGuire
Chair, Planning Commission
Submitted by Joe McGuire, Chair, Planning Commission