



**TOWN OF OCCOQUAN
PLANNING COMMISSION
Regular Meeting Minutes
Town Hall - 314 Mill Street, Occoquan, VA 22125
Tuesday, April 21, 2016
6:30 p.m.**

Present: Ramsey Baerga and Daniel Braswell

Staff Present: Kirstyn Jovanovich, Town Manager; Mayor Liz Quist; Chris Coon, Town Clerk; Mike Chandler, Consultant

Absent: Brett Stevens, Joe McGuire, David Irwin

1. Call to Order

The Planning Commission meeting was called to order by Planning Commission Member Ramsey Baerga on Tuesday, April 21, 2016 at 6:42 p.m.

2. Appointment of Secretary for Meeting

Mr. Braswell offered to serve as the Meeting's secretary.

3. Comprehensive Plan Update

Ms. Jovanovich requested the Planning Commission members present to review latest draft of the Comprehensive Plan. This was done beginning with Mr. Chandler and the Town Manager presenting their latest efforts to address incomplete chapters of the revision effort.

Mr. Chandler requested a review of the meetings scheduled to complete the Comprehensive Plan revision effort. This was done and it was ascertained that the effort was on track to provide an initial draft to the Town Council on 17 May 2016 for their review.

Regarding Chapter 9 on Implementation and Accountability for the new Comprehensive Plan, it was agreed that Commission members, Mr. Chandler, and the Town Manager would review the current draft and attempt to develop definitive policies and supporting goals to complete this chapter. Commission Members are requested to provide to the Town Manager their ideas for these concerning the chapter(s) under their cognizance as soon as possible.

4. The meeting was adjourned at 7:31 p.m.

Joe McGuire

Chair, Planning Commission

Submitted by Dan Braswell, Planning Commission Member