



**TOWN OF OCCOQUAN
PLANNING COMMISSION
Regular Meeting Minutes
Town Hall – 314 Mill Street, Occoquan, VA 22125
Tuesday, January 10, 2017
6:30 p.m.**

Present: Commission Chair Joe McGuire, and Members Ramsey Baerga, Ann Kisling, and Dan Braswell

Staff Present: Kirstyn Jovanovich, Town Manager

Absent: Heather Ozuna

1. Call to Order

The Planning Commission meeting was called to order by Mr. McGuire on Tuesday, January 10, 2017 at 6:46 p.m.

2. Appointment of Secretary for Meeting

Mr. Braswell volunteered to take minutes for the meeting.

3. Approval of Minutes

Ann Kisling moved to approve the Planning Commission meeting minutes of December 13, 2016. Ramsey Baerga seconded the motion. The motion carried by poll vote, unanimously.

4. Capital Improvement Plan (CIP)

Mr. McGuire opened discussion on FY18 proposed Capital Improvement Plan (CIP). Ms. Jovanovich offered insight on status of the CIP development process and method by which funding might be gained to execute the different projects in the CIP, with much funding expected to be gained through grants. Ms. Jovanovich requested Planning Commission members to review FY 2018 Proposed CIP in relation to Comprehensive Plan action items and send her email if there were any issues noticed. All agreed to do so February 1, 2017.

Mr. McGuire moved to close the meeting at 7:01 p.m.; Ms. Kisling seconded the motion. The motion carried by poll vote, unanimously.

5. The meeting was adjourned at 7:01 p.m.

Joe McGuire

Chair, Planning Commission

Submitted by Dan Braswell, Planning Commission Member