



**TOWN OF OCCOQUAN  
PLANNING COMMISSION  
Regular Meeting Minutes  
Town Hall - 314 Mill Street, Occoquan, VA 22125  
Tuesday, January 12, 2016  
7:00 p.m.**

**Present:** Chair Joe McGuire, Members David Irwin, Ramsey Baerga, Brett Stevens

**Staff Present:** Kirstyn Jovanovich, Town Manager; Matthew Williams, Assistant Town Engineer

**Absent:** None.

**1. Call to Order**

The Planning Commission meeting was called to order by Planning Commission Chair Joe McGuire on Tuesday, January 12, 2016, at 7:17 p.m.

**2. Appointment of Secretary for Meeting**

Mr. McGuire agreed to take minutes for the January 12, 2016 meeting.

**3. Approval of Minutes**

**Mr. Irwin moved to approve the Planning Commission regular meeting minutes of December 8, 2015. Mr. Baerga seconded the motion. The motion carried by poll vote, unanimously.**

**4. Vistas at Occoquan Minor Site Plan Revision - Review and Recommendation**

Mr. Williams, Assistant Town Engineer, explained the plan revision to the Vistas at Occoquan site plan, which includes extension of the brick sidewalk to complete the project's pedestrian facility. This revision is not required to be reviewed and approved by Town Council.

**Mr. Stevens made a motion to approve the Vistas at Occoquan Minor Site Plan Revision. Mr. Irwin seconded the motion. The motion carried by roll call: Ayes - Stevens, Irwin and McGuire; Nays - None; Abstention - Baerga; Approved, 3-0-1.**

**4. Comprehensive Plan Update**

Ms. Jovanovich provided an update on the Comprehensive Plan update process and stated that Mr. Chandler would be at the February Town Council work session to present the final report on the diagnostic review. Mr. McGuire requested that the Town Attorney and Councilmember Dawson be scheduled for a future Planning Commission meeting to discuss the legal requirements of the Comprehensive Plan and the current state of property and development with the Town of Occoquan.

**5. Adjournment**

The meeting was adjourned at 7:27 p.m.

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Joe McGuire

Chair, Planning Commission

*Submitted by Kirstyn Jovanovich, Town Manager.*