



# OCCOQUAN TOWN COUNCIL

## Meeting Minutes

Town Hall - 314 Mill Street, Occoquan, VA 22125

Tuesday, March 19, 2024

7:00 p.m.

**Present:** Mayor Earnie Porta; Vice Mayor Jenn Loges, Councilmembers Nancy Freeborne Brinton, Cindy Fithian, Eliot Perkins, and Theo Daubresse

**Absent:** None

**Staff:** Adam Linn, Town Manager / Chief of Police; Matt Whitmoyer, Deputy Town Manager; Philip Auville, Town Clerk; Julie Little, Events Director; Jason Forman, Deputy Chief of Police

### 1. CALL TO ORDER

Mayor Porta called the meeting to order at 7:00 p.m.

### 2. CONSENT AGENDA

#### a. Request to Accept March 5, 2024, Town Council Meeting Minutes

**Councilmember Perkins moved to approve the Consent Agenda. Councilmember Fithian seconded. Motion passed unanimously by voice vote.**

Mr. Linn introduced the new Town Prosecutor, Jean Humbrecht, who started in August.

Ms. Humbrecht discussed her role and updates on the County's Court System related to issues and responses on how they are handling the Town's traffic violation cases.

### 3. DISCUSSION ITEMS

#### a. EV Infrastructure Discussion

Mr. Linn noted that the Town has been working with Greenspot JC, LLC to install two Level 2 charging stations at 170 Mill Street. Town staff have been looking at other vendors who would participate in the Charging and Fueling Infrastructure Grant (CFI), as well as other federal grant opportunities to add more charging stations and is seeking guidance as to potential sites.

Mr. Whitmoyer provided a presentation showcasing potential sites in Town for additional EV charging stations. Potential locations included: the Poplar Lane Parking Lot, East of the 123 Bridge, the 200 Block of Union Street, the Commerce Street Parking Lot, the 126 Commerce Street Parking Lot, and the Mill Street Cul-de-sac.

After discussion it was decided that the best option would be for the Town to acquire a new space to add more parking rather than take up current parking for only electric vehicles. The Council directed staff to move forward with seeking any possible grant opportunities that would lead to acquiring more land for surface parking.

#### b. Proclamation Discussion

Mr. Linn noted that the Town was approached by a group requesting a Proclamation for Pride

Month in June. In the past Council has done proclamations for Arbor Day, Veterans Day, National Police Week, and occasionally a day to honor a member of the community. Staff sought Council feedback on preferred usage and frequency of proclamations, as well as the possible creation of an annual calendar.

After discussion it was decided for staff to move forward on an annual calendar that would be approved by the Council on proclamations to be issued throughout the year.

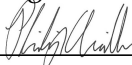
**c. FY2025 Event Fund Update**

Mr. Linn provided a presentation and briefed the Town Council on the update to the FY2025 Events Fund based on feedback from the last Council Meeting.

After discussion, the Council directed staff to continue to have the Craft Show Programs printed in color rather than in black and white.

**4. ADJOURNMENT**

The meeting was adjourned at 9:20 p.m.

  
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Philip Auville, Town Clerk