

**TOWN OF OCCOQUAN
ARCHITECTURAL REVIEW BOARD
MEETING MINUTES
12 December, 2023**

In Attendance: Brenda Seefeldt, Darryl Hawkins, Jennifer Shown, Lisa Terry and Merial Curren
Alternates: Mary Craig and Rick Fitzgerald
Excused Absences: Carol Bailey

1. Call to Order- Brenda called the meeting to order at 7:345pm

2. Citizen's Comments – None

3. Approval of Minutes

23 May 2023 and 22 August 2023 Minutes – Jennifer made a motion to approve. Lisa 2nd, approved.

4. Exterior Elevation Applications

A - ARB2023-004 204 Ellicott Street (Porch Railings)
Applicant did not show up.

5. Discussion of Sign Code

A. Matt Whitmoyer - discussed the current sign code and the enforcement process.

6. Reports

A. Town Council Report - River Walk committee is looking at the boardwalk and will direct questions to ARB.

B. Town Manager's Report – 3 of the 4 new town signs have been installed.

C. Planning Commission Report – Occoquan is a Trail Town and the planning commission is discussing ways to improve walking, hiking and biking trails.

D. Chair Report – Thanks for all our help.