



# TOWN OF OCCOQUAN

*Circa 1734 • Chartered 1804 • Incorporated 1874*  
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**TOWN COUNCIL**  
Earnest W. Porta, Jr., Mayor  
Jenn Loges, Vice Mayor  
Cindy Fithian  
Laurie Holloway  
Robert E. Love  
Eliot Perkins

**TOWN MANAGER**  
Kirstyn Jovanovich

**TO:** The Honorable Mayor and Town Council

**FROM:** Kirstyn Jovanovich, Town Manager

**DATE:** September 6, 2022

**SUBJECT:** Administrative Report

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This is a monthly report to the Town Council that provides general information on departmental activities including administration, public safety, engineering, zoning and building, public works and events.

## Administration

- **Coronavirus Updates:** As of the date of this report, Prince William County's COVID-19 community level is LOW. This is based on the revised guidance issued by CDC in February 2022 on how localities can assess COVID-19 related risk within their communities. The optional masking policy remains in place for town facilities: masking is optional for fully vaccinated individuals; unvaccinated and high-risk individuals should continue to wear masks in public indoor spaces. Staff continues to closely monitor information from the CDC and local health and government authorities to guide decisions about Town activities and policies.
- **ARPA (SLFRF) Update:** The Town Council approved the Town's SLFRF Spending Plan during their July 19, 2022 meeting. The Spending Plan is available on the Town's website at [www.occoquanva.gov/american-rescue-plan-act](http://www.occoquanva.gov/american-rescue-plan-act). The Spending Plan identifies four funding groups: Infrastructure - Parks and Public Spaces; Infrastructure - Energy Efficiencies and Building Upgrades; Infrastructure - Stormwater; and Administrative. Each funding group includes a list of potential uses. With the funding levels approved by group, town staff is continuing to obtain estimates, identify grant opportunities, and assess feasibility for the various projects listed within the Spending Plan. Staff will bring the projects to the Town Council as they are refined for final approval and appropriation. Updates on the status of the Spending Plan implementation will be available on the town's website at the link above.
- **SLFRF Spending Plan Projects:** Town Council approved the McKenzie Street Sidewalk project (Infrastructure - Parks and Public Spaces) at the August 2, 2022 meeting; construction documents are in development with plans to obtain construction bids this fall. In addition, staff is actively working on scope and estimate refinement on the following SLFRF proposed projects: River Mill Park Playground and Picnic Area; Riverwalk Expansion Project/Mill House Overlook Expansion; Energy Audit - Town Hall energy and ventilation upgrades; Street Gaslight Conversion Project; process improvements. Stormwater System Plan progress is pending notice of award for potential grant funding.
- **Intersection Improvements Update:** The intersection improvement project is completed. A ribbon cutting event was held on August 18, at 11 a.m. at the intersection of Ellicott Street and Mill Street.
- **Development Project Updates:** The Mill at Occoquan project's site plan has been submitted and

is currently under review; first round comments have been sent to the applicant. The Mill Street Beer Garden project is progressing through construction toward opening and will undergo a secondary inspection. No opening date has been provided.

- **Amplified Outdoor Sound Permit:** An Amplified Outdoor Sound Permit has been established as per Town Code § 92.10. The permit and general information are available on the town's website. Staff has developed an informational handout on the new program that will be provided to town businesses.
- **Signage Education:** As part of zoning enforcement, staff is developing a handout highlighting the Town's sign ordinance and will be sent to all businesses and property owners within the B1 district. This is intended to serve as an educational outreach to first educate on the regulations and then follow up with enforcement procedures.
- **VDOT TAP Grant Project:** In early May, we received notification that additional funding for the Transportation Alternatives Set-Aside Program was received through the federal infrastructure bill and that the Ellicott Street Sidewalk (Occoquan Greenway Connection) project was selected. This funding is available for fiscal years 2023-2024 and will be a coordination project with the Town, PWC Transportation and Parks Departments. The project includes trail installation on Union Street to connect a planned off-road trail section of the Occoquan Greenway Trail, sidewalk improvements along Ellicott Street, and construction of a sidewalk section between Poplar Alley and Mill Street along Ellicott Street. The Town Council adopted a resolution of support for the project at its September 21, 2021 meeting. Staff will work with County staff in administering this project. Updates will be available at [www.occoquanva.gov/construction-updates](http://www.occoquanva.gov/construction-updates).
- **Riverwalk Visioning Process:** Staff is working with the Planning Commission on its Riverwalk Visioning process, including identifying planning support options and opportunities for community input. In addition, staff is continuing to work with the Planning Commission to develop a Community Plan as an addendum to the Town's Comprehensive Plan. The 2021 update of the Comprehensive Plan was approved at the December 7, 2021 Town Council meeting.
- **Regional Hazard Mitigation Plan Update:** Town staff is participating in the update to the Northern Virginia Hazard Mitigation Plan, which is updated every five years.
- **VDOT Road Paving Update:** On July 18, VDOT contractors began milling, paving, and marking operations within the town's historic district. Work concluded the week of July 31, 2022. Town staff is currently working with VDOT to resolve a 'punch list' of various concerns related to the road paving.
- **FY2023 Capital Projects:** Yellow curbs were painted after VDOT paving was completed in the historic district. Repairs to West Locust Street sidewalk are complete. Updates on FY2023 capital projects will be available at [www.occoquanva.gov/construction-updates](http://www.occoquanva.gov/construction-updates).
- **Mill Street Water Issue:** Town staff is reinstalling the temporary pipe to direct water from the pipe at 426/430 Mill Street to the Ellicott Street stormwater inlet. The recrowning work completed by VDOT contractors in June along the section of Mill Street near the Ellicott Street intersection did not adequately address the longtime water flow issues in this area. As a result, water is continuing to flow across Mill Street instead of traveling along the curb line to the Ellicott Street inlet. Staff is reviewing permanent solutions to address this continued stormwater issue in this area. VDOT has advised no further crowning work will be conducted in response to this issue. In the meantime, staff will continue to maintain the temporary pipe. Updates will be available at [www.occoquanva.gov/construction-updates](http://www.occoquanva.gov/construction-updates).
- **Public Art Project:** The Town held a commemoration ceremony of the 50<sup>th</sup> Anniversary of Hurricane Agnes on Saturday, August 20, at 11 am in River Mill Park as part of Discover Occoquan. The dedicated art piece, made from beams from the old Pratt truss bridge, is on display permanently near the entrance to River Mill Park.

- **Block the Box:** Town staff met with VDOT representatives to discuss opportunities to improve signage and markings indicating prohibition of blocking the intersection at Rt 123 and Commerce Street. Staff had a positive conversation with VDOT and they will be looking into installing additional signage on the signal arm and adding additional markings in the intersection. They indicated that they would not be able to install the improvements until later this year due to staffing and timing issues. OPD will be launching a Don't Block the Box education and enforcement campaign at the intersection to improve compliance and educate drivers. Staff will continue to coordinate with VDOT and monitor this issue.
- **Community Flood Preparedness Fund Grant Request:** In April, town staff prepared and submitted a grant application for the third round of the Virginia Community Flood Preparedness Fund administered by the Virginia Department of Conservation and Recreation (DCR). The grant request is for \$131,250 to fund the development of a Resilient Stormwater and Flood Management and Implementation Plan. The plan will evaluate the Town's stormwater and flood resilience and ultimately result in an actionable plan that when implemented, increase the town's overall resiliency and response to the impacts of climate change within the community and region. Notice of award is pending. Updates will be available at [www.occoquanva.gov/construction-updates](http://www.occoquanva.gov/construction-updates).
- **Litter Grant:** Town staff has submitted its annual application for DEQ's non-competitive Litter Grant program for FY2023. In 2021, the General Assembly allocated up to 5% of the net resources allocated for the Litter Control and Recycling Fund for the operation of public information campaigns to discourage the sale and use of expanded polystyrene (EPS) products and to promote alternatives to EPS in the Commonwealth. This year, localities applying for the non-competitive grant can opt to receive additional funding to implement the EPS program. The Town has opted in for this additional funding and will be working on a public information campaign regarding this issue later this fiscal year. Staff will provide more information as we move through this process.
- **River Mill Park Playground Grant:** In August, Town staff prepared and submitted a grant request for \$25,000 through the Get Outdoors (GO) grant program of the Virginia Outdoors Foundation (VOF) to assist in the construction of a concrete base for the future playground in River Mill Park. A decision on the application is expected in October. The River Mill Park Playground and picnic area project is included in the Town's SLFRF Spending Plan.
- **DEQ ARPA Wastewater Funds 2022 Appropriation:** The Town has received through the Department of Environmental Quality (DEQ) up to \$325,000 in ARPA funding for wastewater and stormwater remediation as a result of a funding request made by Mayor Porta in November 2021. Town staff, along with Mayor Porta and Council Member Love, attended a kickoff meeting with DEQ in August. Town staff is preparing an initial program application for part of the funding for storm water remediation through sediment removal from the Occoquan River in the areas of 101 Poplar Lane and Mill Street, Gaslight Landing (locations where stormwater has created significant sediment buildup). Staff will provide more information as we move through this process.

### Treasurer Report – Supplemental Information

The July 2022 Financial Report is included in the Town Council agenda packet. Highlights from the current report are below, as well as additional information regarding current delinquencies.

BPOL Tax Delinquencies		
Business Name	Years of Delinquency	Date of Last Notice/Status
GHR INVESTMENTS, LLC	1	8/25/2022
BLUE LIST PARTNERS, LLC	1	8/25/2022

Transient Tax Delinquencies		
Business Owner	Months of Delinquency	Date of Last Notice/Status

Meals Tax Delinquencies		
Business Name	Months of Delinquency	Date of Last Notice/ Status
BANN THAI OLD TOWN	1	Pending
BABBANME LLC	5	7/11/2022

Real Estate Delinquencies*				
Property Owner	Years of Delinquency	Delinquent Tax Amount*	Date of Last Notice	Notes
GRANNY'S COTTAGE INC	6	\$403.20	5/24/2022	
HOUGHTON RONALD W ETAL	4	\$70.08	5/25/2022	
JONES SALUKA HALLIE	1	\$287.28	8/26/2022	
LIGHT MARK D & RINA KOCSANY J-T SUR	1	\$10.08	7/11/2022	

\*Excludes penalties and interest

## Engineering

- **FEMA Flood Insurance Rate Map (FIRM) - no change from last report:** Minor changes suggested on stream names. Town website included notification of changes to FIRM. Expected adoption of new mapping spring 2022 - FEMA will issue a "Revised Preliminary" map, after which there will be another 90-day appeal period. Following resolution of any comments FEMA will issue a Letter of Final Determination, with an effective date. May require update of ordinance.
- **Rivertown Overlook Project - update from last report:** Land Disturbance Permit issued - construction proceeding. Erosion inspections reduced to monthly.
- **Mill at Occoquan - update from last report:** Floodplain study comments by FEMA issued and resubmitted by applicant June 28, 2022. Site plan submitted June 4, 2022, with Town and VDOT comments provided to Applicant's engineer on July 19, 2022. PWCSA review forwarded directly to project engineer July 8, 2022. PWC Fire Marshall's office requesting plans be submitted directly to them through the County's ePlan review system.
- **Community Strategy - No change from last report:** Met with Planning Commission to review options for Riverwalk on June 28, 2022.
- **Stormwater Management Grants - no change from last report:** Reviewing various grant and loan opportunities for multiple projects throughout Town. Grant request forwarded to Department of Conservation and Recreation (DCR) for Virginia Community Flood Preparedness Fund on April 8, 2022.
- **State Local Fiscal Recovery Funds (SLFRF)**
  - **McKenzie Drive Sidewalks - update from last report:** Part of SLFRF Funding discussion. Legacy proceeding with construction documents.
  - **Playground Structure in River Mill Park - no change from last report:** Met with Town Manager and Fairfax Water on June 21, 2022, to begin discussions on engineering design for potential future installation of a playground structure in River Mill Park. Town Manager working to establish playground type and fixtures to determine impact on FCWA infrastructure.
  - **Washington Street - update from last report -** Legacy to provide rough cost estimates based on GIS data.

- **FCWA River Crossing Construction – no change from last report:** Project delayed, but expected to begin in the fall.
- **200 Mill Street – Beer Garden – update from last report:** Land Disturbance Permit issued. Bonds and agreements posted and executed. Construction nearing completion and developer has requested bond release.
- **127 Washington Street – landscape plan – update from last report:** landscape plan submitted and reviewed with comments requesting changes to comply with native planting requirements.
- **Site Plans/Plats Under Review or Being Discussed with Owner/Tenant:**

Address	Plan Number	Use	Status
Mill at Occoquan	SP2022-001	Mixed Use project	First submission 6/4/22, comments provided 7/19/22
114 Poplar Lane	SKE2022-002	Driveway	Submitted 8/23/22, approved

## Zoning Administrator

A. The following is a list of **zoning reviews** from August 1 to August 30, 2022:

	Zoning Application #	Property Address	Activity
1	TZP2022-028	310 Center Lane	Move trash enclosure
2	TZP2022-029	391 Myrtle Place	Replace gas furnace
3	TZP2022-030	402 Mill Street	Convert space for usable retail
4	TZP2022-031	1601 Sebring Court	Add deck to rear yard
5	TZP2022-032	300 Ellicott Street, Suite C	Beauty Shop- personal service

B. The following is a list of **new violation letters** from August 1 to August 30, 2022:

	Property Address	Violation #	Violation	Town Action
1				

C. The following is a list of **active/previous violations** from August 1 to August 30, 2022:

	Property Address	Violation #	Violation	Town Action
1	127 Washington St.		Tree removal without permit	Letter sent on 6/10/22. On-site meeting held on 6/29 to discuss abatement and next steps. Plan to be submitted by 8/8/22. Comments sent on 8/26/22.

## Building Official

The Building Official monthly report provided by Prince William County for the month of August is attached.

## Public Safety

### Departmental Goals

- Goal 1: Provide for the public safety of the persons and property of the residents, businesses, and visitors of the Town of Occoquan.
- Goal 2: Promote a professional and accountable police department.
- Goal 3: Promote safe roads and sidewalks in the Town of Occoquan.

### Current Initiatives

Continued patrol and business coverage in town. Continued community policing and safe sidewalks. Continued speed enforcement on Route 123, Washington Street, and Union Street/Tanyard Hill Road. Continued DMV selective enforcement grants to address impaired driving, reduce accidents, and increase pedestrian safety.

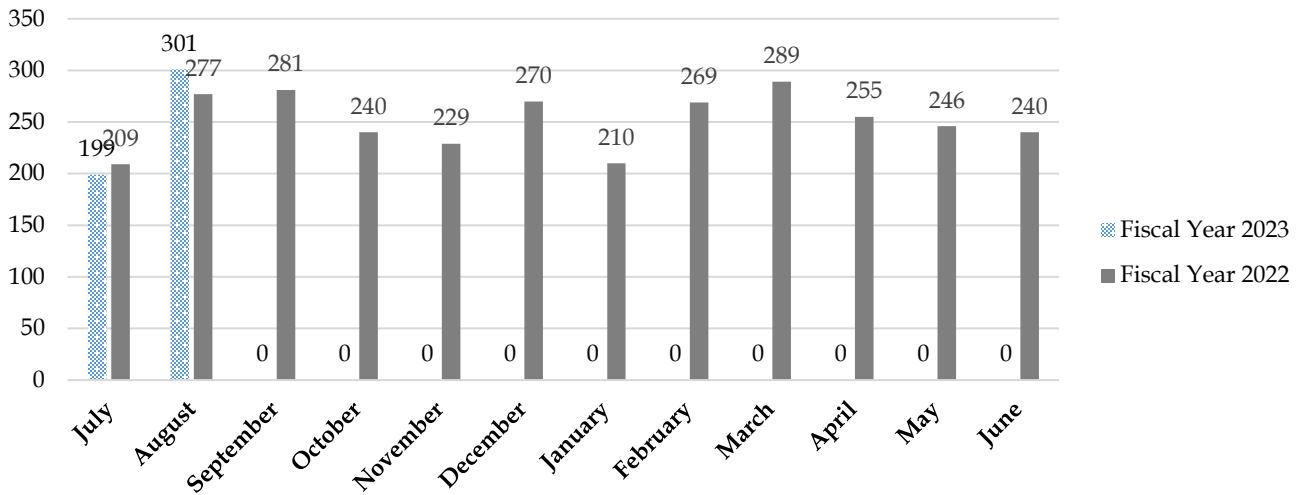
**Community Relations**

Provided public safety patrols during Town events (Discover Occoquan, Sip & Stroll, Trivia Night, Concert in the Park, and Taming of the Shrew). Engaged in foot patrols throughout historic district and Town boardwalk. Officers spoke with business owners and residents throughout the month.

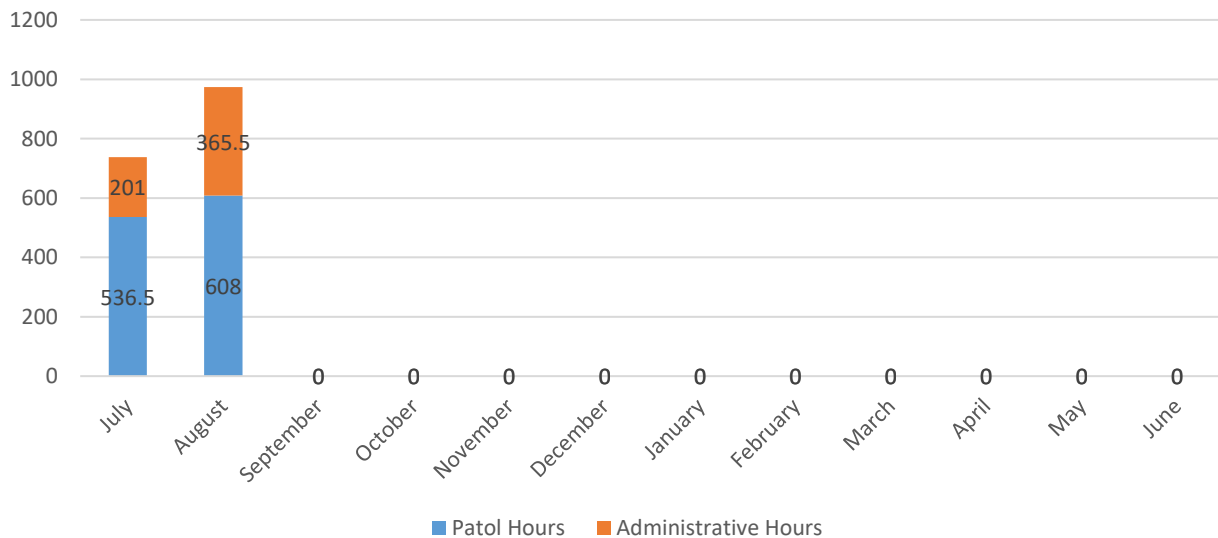
**Patrol and Enforcement Activities**

As of August 29<sup>th</sup>, during the month of August, the Town Police made 70 business checks and 190 park checks. The Town Police also had 146 calls for service, with 21 trespassing calls, 13 roadway obstruction calls, 12 suspicious person/vehicle/circumstance calls, 11 disabled vehicles/motorist assist calls, 8 miscellaneous complaint calls, 7 alarm calls, 5 vehicle crashes, 5 medical/mental health calls, 3 drug complaint calls, 3 illegal fishing calls, 2 animal calls, 2 traffic control calls, 2 hit and run calls, 1 disorderly in progress call, 1 domestic in progress call, 1 assault & battery call, 1 burglary in progress call, 1 fleeing and eluding call, 1 noise complaint, 1 found property call, 1 vandalism call, 1 DUI arrest, multiple service/assist calls, and made 1 custodial arrests, issued 301 traffic summonses, 34 parking violations, and 50 warnings.

**Traffic Summonses FYTD (GRAPH)**



**Patrol/Administrative Hours FYTD (GRAPH)**

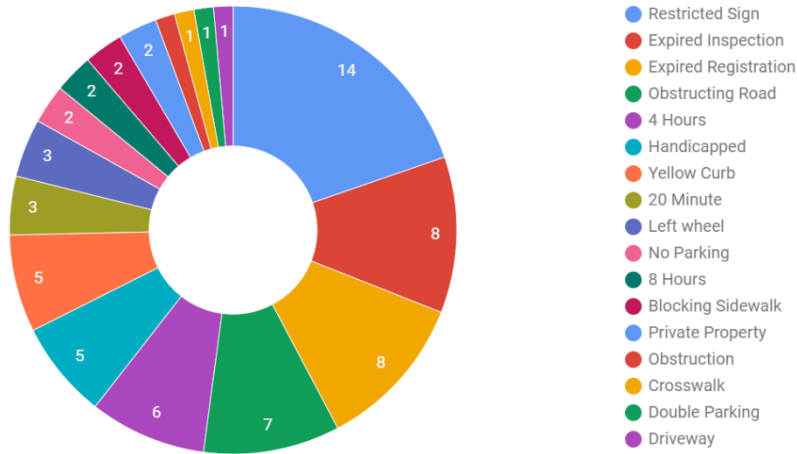


## Parking Enforcement (CHART/GRAPH)

	Parking Tickets	Warning
July	56	1
August	72	2

### Total Parking Enforcement (FYTD)

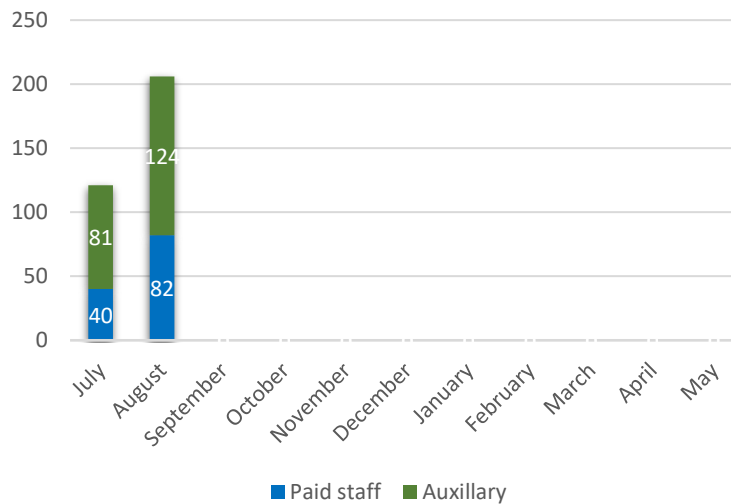
Occoquan VA - Tickets By Violation (Month To Date)



### Volunteer in Police Service

For Fiscal Year 2023, our auxiliary police officers and paid police staff have donated a total of 327 uncompensated hours to the Town. Below is a list of volunteer hours (uncompensated time) provided by our auxiliary police officers and paid police staff:

### Volunteered Hours



## Public Works

### Weekly Activities

The Public Works Department engages in the following regular maintenance activities:

Activity	Daily, M-F	Sat/Sun	Weekly	Monthly	Notes
Trash Collection/Check	X	X			Weekend checks during high traffic seasons
Street Sweeping			X		Sweeping Season: April - October
Check/Repair Gaslights	X				Review and schedule repairs as needed
Check/Repair Gaslight Banners	X				
Check/Clean Trash/Recycling Cans			X		Clean as needed
Check/Replace Doggie Bags			X		
Check/Clear Storm drains			X		Weekly + Storm Prep
Check Public Restrooms	X	X			Weekend checks during high traffic seasons
Contractor Cleaning - RMP			X		Contractor cleans Fridays and Mondays
Check Tanyard Hill Park			X		Review and schedule repairs as needed
Check Mamie Davis Park and Boardwalk	X				Review and schedule repairs as needed
Check River Mill Park	X				Review and schedule repairs as needed
Check Furnace Branch Park			X		Review and schedule repairs as needed
Minor Brick Sidewalk Check/Repairs			X		Review and schedule repairs as needed
Check/Replace Flags			X		
Maintain Town Equipment			X		Vehicle and small engine repair, seasonal and as needed
Maintain Town Buildings			X		Review and schedule repairs as needed
Clean Town Vehicle			X		Ensure cleanliness and care of town vehicle
Maintain Annex/PW Facility	X				External and Internal clean up and organization
Check/Maintain Dumpster and storage area				X	
Water Flowers	X				Seasonal
Graffiti Check/Removal	X				
Litter Check/Removal	X				

### Maintenance Highlights (August 2022)

- Completed milling and paving of Town streets and coordinated punch list items with VDOT
- Installed new Hurricane Agnes art dedication at River Mill Park
- Installed Davis-Randolph dedication plaque and new drop box at Town Hall
- Started Fall Craft Show preparations (installing banners, marking booth numbers)



## Upkeep and Maintenance Projects

Below is an updated list of maintenance activities with statuses updated as of August 30, 2022:

Project	Not Started	In Progress	Completed	Notes
Town Hall Kitchen Remodel	X			Delay until FY23
River Mill Bathroom Upgrades	X			Touchless faucet
Repair Town Hall Eve Damaged due to Tree	X			Need Quote
Install Custom Bricks at River Mill Park		X		Ongoing
Backup Generator Project		X		Seeking Grant - Annex
Paint street sign poles black outside of historic district		X		
Paint Yellow curbs			X	
Address dirt area near LOVE sign steps		X		Working with landscaper
Repair concrete steps at Town Hall	X			
Clean/Maintain River Mill Park Light/Poles		X		
Clean off Kayak Ramp		X		Requires occasional debris removal
Install Fall Craft Show Banners			X	
Coordinate with VDOT on cleaning up Rt 123 ahead of Craft Show	X			
Develop Art installation project for Agnes Commemoration			X	
Install curb stops along fence line in Town parking lot	X			
VDOT to make repairs to footbridge decking		X		
Replant flower pots on riverwalk by MDP	X			
Repair A-Frames for Craft Show		X		
Remove graffiti from under bridge (ongoing), town		X		Ongoing
Replace sensor at RMP for park lights	X			Quote Received
Winterize MDP (contractor)	X			Fall 2022
Wash windows at Town Hall (contractor)	X			Spring 2023
Repair town portable generator	X			
Repair Holiday Wreaths	X			Fall 2022
Install Holiday Wreaths	X			Fall 2022
Assist with holiday decorating in historic district	X			Fall 2022
Support tree lighting event	X			Nov-22
Complete minor brick repairs		X		Various locations throughout historic district
Complete repairs on Riverwalk/dock - replace boards; reattach; safety issues		X		
Schedule power wash of Riverwalk/dock		X		Contractor terminated; seeking another contractor
Clean out leaves in front of Town Hall	X			Fall, ongoing
Support HolidayFest Event	X			Set up, day of support, clean up
Clean up and organize PW Annex		X		
Main Office Reorganization - Town Hall		X		

Project	Not Started	In Progress	Completed	Notes
Schedule concrete repairs on West Locust			X	
Support Winter Weather Events	X			
Remove and store holiday decorations	X			January 2023
Met with VDOT regarding water issue on Mill Street			X	No further work scheduled
Building maintenance - light repairs at town hall	X			Contact electrician
Coordinate spring flower planting with landscaper	X			Spring 2023
Order/replace signs at dock	X			
Replace/repair dock payment box at dock			X	
General repairs at RMP Bathroom - lights, baseboard		X		
Clean and touch up paint on Gaslights	X			Spring 2023
Repair/update signage on MDP Entry sign	X			
Replace HVAC at Town Hall		X		
Install/repair event banners as needed		X		Ongoing
Seal crack at Town Hall RE: Water issues (ongoing)		X		Must watch
Replant flower pots in Town ROW	X			Fall 2022, Spring 2023
Maintain temporary pipe to redirect water flow down Mill Street to Ellicott/Mill stormwater inlet		X		Watching and repair as necessary
Assist with preparation for Peep Week events	X			Spring 2023
Support Friends of the Occoquan River Cleanup	X			Fall, Spring
Repaint Craft Show Booth numbers			X	
Move Mill Stone to display location in RMP	X			Display rock placed
Plant tree in RMP - Tree City USA requirement	X			October 5 Event
Plant trees along Washington Street garden area	X			Fall 2023
Plant lirioppe along Mill Street sidewalk buffer in front of 402 Mill Street (dirt area with tree roots)	X			Fall 2023
Spray and seed MDP	X			Fall 2023
Clean public trash and recycling cans	X			Spring 2023
Plant groundcover at RMP along fence line near Mill House Museum and near footbridge bed		X		Fall 2023
Address garden bed along Washington Street near crosswalk	X			
Cut back vegetation on River Road		X		Monitor
Coordinate Footbridge walkway repairs		X		
Remove old/broken bird houses and poles from Furnace Branch and near the public art banner		X		
Cut bolts on parking signs		X		
Keep public art banner secure; remove when property owner has replacement banner	X			
Install plaque on Town Hall			X	
Support monthly RMP events		X		Trivia night, concerts, theater
Paint Lower level outside of Town Hall - white part	X			
Remove no parking signs from VDOT road work			X	

Project	Not Started	In Progress	Completed	Notes
Supply new life preserver at kayak ramp			X	
Replace old drop box at Town Hall			X	
Support Sip and Stroll setup and teardown			X	
Supply and install signage for Fall Craft Show parking		X		
Paint "motorcycle parking" on Commerce and Mill			X	
Replaced plexi cover on sign holder at MDP signage			X	
Remove improper yellow paint on curb near Commerce/Union Street			X	
Paint yellow curb in curb cut section on Commerce Street	X			
Repaint '15 Minute' curb at Town Hall			X	
Added missing parking striping on Mill Street			X	
Hang Town Hall Dedication Resolution in Town Hall		X		

**Brick Installation and Maintenance Projects** - Below is the status of the replacement and maintenance of sidewalk bricks:

Location	Not Started	In Progress	Completed	Notes
Town Hall	X			FY2023
Minor Brick Repairs		X		Repairs and replacement ongoing; loose and missing brick repairs ongoing
Union/Mill Street Intersection	X			Obtaining estimates to install ramp at Union/Mill Street (currently a step down curb) Not budgeted; only obtaining estimates at this time.

## Events and Community Development

- **Trivia Night, September 16, 2022:** Enjoy six rounds of Heroes and Villains trivia. Food and adult beverages will be available for order from The Spot on Mill Street. For more details, visit [www.occoquanva.gov/trivia/](http://www.occoquanva.gov/trivia/).
- **Fall Arts & Crafts Show, September 24 & 25, 2022, 10am-5pm:** For more details, visit [www.occoquanva.gov/fall-arts-crafts-show](http://www.occoquanva.gov/fall-arts-crafts-show).

Highlights include:

- 200+ artisans, makers, and creators in 20+ categories
- Art Demonstrations throughout event venue. Vendors are designated with signage and featured in the program.
- Beer & Wine Garden and live concerts, located in River Mill Park, both days, 12-5pm
- Imagination Alley, located at 305 Mill Street, is a space where families may create their own art through craft workshops and decorate the community mural.
- Emerging Artists Category: contemporary artworks created by new artists and creators whose up-and-coming talents have yet to be recognized. Vendors are assigned spaces throughout the venue, designated with signage, and featured in the program.

- Imagination Alley Teen Art Challenge: Local teens have submitted art to be juried and displayed at the craft show in Imagination Alley. Winners in each category receive Occoquan gift cards.
- Satellite parking in 3 lots: Workhouse Art Center, and VDOT lots at Rt 123 and Old Bridge and Minnieville and Old Bridge.
- Shuttle rates \$8 round trip; pass package 2 for \$15; 12 and under are free. Patrons can use the [EventBrite app](#) on their own devices to prepay shuttle fees or pay cash at the gate.

Volunteers are needed for the craft show and can sign up [here](#).