



# OCCOQUAN TOWN COUNCIL

## Meeting Minutes

Town Hall - 314 Mill Street, Occoquan, VA 22125

Tuesday, July 19, 2022

7:00 p.m.

**Present:** Mayor Earnie Porta; Vice Mayor Jenn Loges; Councilmembers Cindy Fithian, Robert Love, and Eliot Perkins

**Absent:** Councilmember Laurie Holloway

**Staff:** Kirstyn Jovanovich, Town Manager; Adam Linn, Chief of Police; Manual Casillas, Town Treasurer; Philip Auville, Town Clerk; Julie Little, Events Director; Matt Whitmoyer, Management Fellow

### 1. CALL TO ORDER

Mayor Porta called the meeting to order at 7:00 p.m.

### 2. Pledge of Allegiance

Mayor Porta asked for unanimous consent to move up on the agenda the presentation on the SLFRF Draft Spending Plan before Citizen's Time. Without objection the item was moved up on the agenda.

### 3. Public Input

#### a. SLFRF Draft Spending Plan

Ms. Jovanovich presented the SLFRF Draft Spending Plan.

Letty Lynn, of Falls Church, VA, noted that there is no mention for the care of the river in the SLFRF Draft Spending Plan such as dredging of where the stormwater system drains into the river. Mayor Porta responded that the Town has received a grant to remove sediment out of the river around the stormwater drainage sites.

Ms. Lynn suggested using SLFRF funding to have the original corner stone of the Town on Cooper's Alley be made visible to people from the boardwalk.

At the conclusion of the public input session, Mayor Porta asked for unanimous consent to move up on the agenda the Request to Approve SLFRF Spending Plan under Regular Business. Without objection the item was moved up on the agenda.

### 4. Regular Business

#### a. Request to Approve SLFRF Spending Plan

**Vice Mayor Loges moved adoption of the SLFRF Spending Plan. Councilmember Perkins seconded. Motion passed unanimously by roll call vote.**

**Ayes:** Vice Mayor Loges, Councilmember Love, Councilmember Fithian, and Councilmember Perkins

**Nays:** None

## 5. Citizen's Time

No one spoke during citizen's time.

## 6. CONSENT AGENDA

- a. Request to Approve June 21, 2022 Meeting Minutes
- b. Request to Approve Participation in NOVA Law Enforcement Mutual Aid Agreement of 2022 and Authorize the Town Manager to Sign
- c. Request to Set a Public Hearing on Zoning Text Amendments to add Definitions to Town Code § 157.008 and to add a Section Numbered 157.013 Generally Relating to Solar Facilities

**Councilmember Perkins moved approval of the Consent Agenda. Councilmember Love seconded. Motion passed unanimously by voice vote.**

## 7. Mayor's Report

Mayor Porta reported the following:

- On June 14, he was the guest speaker at the Chamber of Commerce's Economic Development Committee meeting.
- On June 15, he participated with Councilmember Fithian in the dedication of the bench swing in River Mill Park donated by and dedicated to late town resident Petra Casipit.
- On June 16, he participated in the Prince William County Tourism Office's Drive 2.0 Community Consensus meeting.
- On June 24, he emceed Trivia Night in River Mill Park.
- On July 1, he was interviewed as part of the DC Fox5 Zip Trip.
- On July 8, he participated in a ceremony at the Peace Center Mosque honoring a Pakistani-American who had received a presidential medal from the President of Pakistan.
- On July 16, he attended the Town Concert in River Mill Park.

## 8. Councilmember Reports

Councilmember Love reported that on May 30, he attended the Memorial Day Celebration at Quantico National Cemetery and highlighted Boy Scout Group 1369 that presented the colors representing the VFW.

Mayor Porta reported that longtime resident Boyd Alexander had recently passed away. He noted that Mr. Alexander had provided him over the years with numerous photographs that Mr. Alexander had taken of events in Occoquan. Mayor Porta was considering ways of sharing those with the community.

## 9. Boards and Commissions

ARB Chair Seefeldt reported that the Architectural Review Board met on June 28, and the Board reviewed and approved two exterior elevation applications. She noted that the ARB held a discussion on Design Guidelines: Solar Facilities Guidance. A subcommittee was formed and met on July 7, to discuss incorporating Solar Facilities into the Town's Guidelines in relation to the ARB.

Councilmember Perkins reported that the Planning Commission met on June 28, and discussed solar facilities within the Town. He noted that the meeting focused on streetscaping and how the Town looks, especially on what a completed Riverwalk would look like in the Town.

## 10. Administrative Reports

### a. Administrative Report

Ms. Jovanovich provided a written report as part of the agenda packet and responded to brief questions from the Council.

Mayor Porta asked if the VDOT TAP Grant project funding has been approved. Ms. Jovanovich confirmed that the funding of the project has been approved.

Mayor Porta noted the two businesses listed for Meals Tax delinquencies and asked if that was unusual. Ms. Jovanovich replied that it isn't unusual and that businesses that fail to pay the Meals Tax on time pay additional fees.

Mayor Porta thanked the Police Department for the amount of volunteer hours put in by the department, recognized the additional time that Chief Linn put in to cover absences recently, and expressed the appreciation of the Town for all the work that is done.

### b. Town Treasurer's Report

Mr. Casillas provided a written report as part of the agenda packet. There were no questions.

### c. Town Attorney Report

A written report was included in the agenda packet. There were no questions.

## 11. Closed Session

**Vice Mayor Loges moved that the Council convene in closed session to discuss the following as permitted by Virginia Code § 2.2-3711 (A)(1), a personnel matter involving: assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of the Town; specifically dealing with all Town Hall staff. Councilmember Fithian seconded. Motion passed unanimously by voice vote.**

The Council went into closed session at 7:45 p.m.

The Council came out of closed session at 8:44 p.m.

**Vice Mayor Loges moved to certify that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed in a closed session under the provisions of the Virginia Freedom of Information Act as cited in that motion. Seconded by Councilmember Fithian. The motion passed unanimously by roll call vote.**

**Ayes:** Vice Mayor Loges, Councilmember Fithian, Councilmember Love, Councilmember Perkins

**Nays:** None

## **12. ADJOURNMENT**

The meeting was adjourned at 8:45 p.m.

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Philip Auville, Town Clerk