



**TOWN OF OCCOQUAN  
PLANNING COMMISSION**  
Town Hall - 314 Mill Street, Occoquan, VA 22125  
**MEETING DATE: May 24, 2022**  
**MEETING TIME: 6:30 PM**

**Present:** Chairperson Eliot Perkins, Commissioners Darryl Hawkins, Ann Kisling, Ralph Newell, Don Wood

**Absent:** Commissioner Ryan Somma

**Town Staff:** Kirstyn Jovanovich, Town Manager

### **1. Call to Order**

The Planning Commission meeting was called to order by Chairman Perkins on May 24, 2022 at 6:34 p.m. Commissioner Darryl Hawkins joined the meeting at 6:43 p.m.

Chairman Perkins introduced new Commission member Don Wood. Mr. Wood expressed his appreciation for being appointed to the Planning Commission and is looking forward to contributing to the Commission and community.

### **2. Citizen Comments**

There were no comments.

### **3. Approval of Minutes**

#### **a. March 22, 2022 Meeting Minutes**

Commissioner Kisling motioned to approve the minutes. Commissioner Newell seconded. The motion passed unanimously by voice vote.

### **4. Discussion Items**

#### **a. Coronavirus State and Local Fiscal Recover Funds (SLFRF) Update**

Ms. Jovanovich provided an update on the status of the SLFRF funding. The Commissioners discussed the potential projects list. Ms. Jovanovich advised that the next briefing with the Town Council will be at their June 21, 2022 meeting with the intent to schedule approval of the spending plan and move forward with project implementation.

Commissioner Perkins asked the Commissioners to provide feedback on the potential projects list prior to the Town Council's discussion on June 21, 2022.

**b. Community Plan Addendum – Next Steps**

Ms. Jovanovich provided a briefing on the status of the Community Plan development since August 2021. She advised that a new staff member will be assigned to this project to help shepherd the project through in partnership with the Planning Commission.

**c. Planning Commissioner Training Opportunities**

Ms. Jovanovich stated that Planning Commissioners are required to become certified within one year of appointment. Ms. Jovanovich provided information on an internal training program that staff is working with the Town Attorney to develop to meet the certification requirement. She also provided information on the VCU Land Use Education Program which is a formal certification program that previous Commissioners have attended. By consensus, the Planning Commission expressed support for an internal education program, with the opportunity for individual Commissioners to participate in the VCU program. Staff will work on developing the internal training program and requested that any individual members that want to attend the VCU program to contact the Town Manager to schedule their training.

**d. Planning Commission Priorities Update**

Chairman Perkins discussed the Washington Commanders recent agreement for right of first refusal for property located in Woodbridge for a potential stadium relocation. Chairman Perkins requested the Town Manager to send the recent article on the topic to the Commission.

Chairman Perkins asked the Planning Commission to consider key elements of the Riverwalk that they would like to see come to fruition so that a rendering can ultimately be developed. He asked the Commissioners to bring ideas for the Riverwalk to the next Planning Commission meeting for discussion.

Chairman Perkins noted that he is continuing to communicate with the Alpine X representatives in order to continue to stay up-to-date and connected with the project and its progress.

Chairman Perkins briefly discussed the Belmont Bay Expansion Project and Northbridge Town Center and inviting representatives to present to the Planning Commission at a future meeting.

**5. Adjournment**

The meeting was adjourned at 7:25 p.m.

*Minutes Prepared by Kirstyn Jovanovich, Town Manager/Planning Commission Staff Support*