



# TOWN OF OCCOQUAN

*Circa 1734 • Chartered 1804 • Incorporated 1874*  
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**TOWN COUNCIL**  
Earnest W. Porta, Jr., Mayor  
Jenn Loges, Vice Mayor  
Krys Bienia  
Cindy Fithian  
Laurie Holloway  
Eliot Perkins

**TOWN MANAGER**  
Kirstyn Jovanovich

**TO:** The Honorable Mayor and Town Council

**FROM:** Kirstyn Jovanovich, Town Manager

**DATE:** September 7, 2021

**SUBJECT:** Administrative Report

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This is a monthly report to the Town Council that provides general information on departmental activities including administration, public safety, engineering, zoning and building, public works and events.

## Administration

- **Coronavirus Updates:** Town staff is continuing to monitor the impacts of the COVID-19 pandemic, including the rise and impact of the Delta Variant. On July 27, the CDC updated their masking guidelines recommending that all individuals, including those fully vaccinated, wear a face covering in public indoor settings in areas of substantial or high transmission. As of August 6, Prince William County is classified as Substantial Transmission. At this time, masking indoors is not required, but highly recommended. The Town's masking policy in public facilities remains: employees and visitors who are fully vaccinated do not need to wear face coverings; unvaccinated or not fully vaccinated individuals must wear a mask while in town facilities. Fully vaccinated people may choose to wear a mask. Staff will continue to closely monitor information from the CDC and local health and government authorities to guide decisions about Town activities and policies.
- **ARPA Update:** The Town received notice that it is entitled to receive \$949,560.76 under the Coronavirus State and Local Fiscal Recovery Fund Non-Entitlement Unit (NEU) distribution. The first tranche was received on June 30, 2021 and the second will be distributed in approximately 12 months. Town staff is reviewing U.S. Department of the Treasury Operational FAQs on the NEU distribution and identifying opportunities. Staff will be providing a presentation to the Town Council on the program and allowable uses at the September 21, 2021 Town Council meeting.
- **Intersection Improvements Update:** The intersection improvements that will include installation of ADA ramps and crosswalks at the intersections of Mill/Washington Street and Mill/Ellicott Streets is on schedule to occur early fall.
- **Tanyard Hill Paving:** VDOT is planning on paving Tanyard Hill Road in October, weather dependent.
- **Amplified Outdoor Sound Permit:** An Amplified Outdoor Sound Permit has been established as per Town Code § 92.10. Information on the process is available on the Town's website; however, the permit process will not be enacted until Spring 2022. Staff will provide information to the businesses over the next few months in preparation for launching the permit program in early 2022.
- **FY2021 Audit:** The FY2021 Audit process will begin in November with a draft audit presentation planned for February 2022.

- **FY2022 Budget:** The FY2022 Adopted Budget document is under development and will be posted on the Town’s website.
- **CARES Funds:** The funds the Town received through the CARES Act have been designated and must be fully distributed by December 31, 2021. Town staff worked with consultants for Prince William County to conduct an audit on the Town’s CARES funds uses through March 2021. Additional monitoring on the remaining fund uses will be conducted in the fall.
- **Mill at Occoquan Project:** Facilitated pre-application meeting regarding forthcoming Architectural Review Board (ARB) application for the Mill at Occoquan project. Application expected to be scheduled for September 28, 2021 ARB meeting.
- **VDOT TAP Grant Project:** Participated in a meeting with representatives from Prince William County and VDOT regarding the County’s TAP projects, specifically the Union Street sidewalk project that would connect the proposed Occoquan Greenway Trail to the Town’s existing sidewalk along Ellicott Street. The project is being proposed by Prince William County Parks and includes sidewalk improvements along Ellicott Street, including adding a missing sidewalk connection near the intersection Mill and Ellicott Streets. The project is being submitted as part of the County’s TAP project list. Notification of award status is not expected until Spring 2022.
- **Community Strategy & Comprehensive Plan Update:** Staff is working with the Planning Commission to update the Comprehensive Plan, as well as develop a Community Strategy Plan as an addendum to the Comprehensive Plan. A public hearing/meeting will be scheduled in the fall for the Comprehensive Plan and Community Strategy, with it scheduled to go to Council at its December 2021 meeting.
- **Administrative Assistant Position:** The position remains open and seeking qualified candidates.

**Treasurer Report - Supplemental Information**

The June 2021 Financial Report and July 2021 Financial Report are included in the Town Council agenda packet. Additional information regarding current delinquencies is included below.

<b>BPOL Tax Delinquencies</b>		
<b>Business Name</b>	<b>Years of Delinquency</b>	<b>Date of Last Notice</b>
Ballywhack Inc.	1	6/29/2021
Berrywood, Inc.	2	6/29/2021
Norma Fayak Photography	2	6/29/2021

\* Reminder notices were sent multiple times to all Town businesses since January 2021 during the business license renewal period. Business must submit applications by March 1, and pay by May 31. The businesses noted above received notices of violation related to operating without a business licenses as the application and/or payment has not been received to date.

<b>Transient Tax Delinquencies</b>		
<b>Business Owner</b>	<b>Months of Delinquency</b>	<b>Date of Last Notice</b>
Ballywhack Inc.	5	6/30/2021

<b>Meals Tax Delinquencies</b>		
<b>Business Name</b>	<b>Months of Delinquency</b>	<b>Date of Last Notice</b>
Zorbass Grill	1	8/23/2021
Riverside Coffee/Baba & Me	2	8/23/2021

Real Estate Delinquencies				
Property Owner	Years of Delinquency	Delinquent Tax Amount	Date of Last Notice	Notes
3304 LLLC	1	\$2,012.16	8/15/2021	
Chen Daxing & Phuong Chen TRS	1	\$2,466.48	8/15/2021	
Cruise Claudia A	1	\$293.03	8/15/2021	2019 Tax Year - Non-compliant
Feingold David S	1	\$28.34	8/15/2021	
Ferlazzo Ronald A & Nadine L Ferlazzo	1	\$590.64	8/15/2021	
Fugate Jim R & Linda L Surv	1	\$164.52	8/15/2021	
Golkar Bardia	1	\$339.96	8/15/2021	
Granny's Cottage Inc	5	\$336.00	8/15/2021	Enforcement Pending
Head Nelson H	1	\$33.39	8/15/2021	
Houghton Ronald	3	\$49.21	8/15/2021	Enforcement Pending
Jones, Saluka Hallie	1	\$276.48	8/15/2021	2019 Tax Year - Non-compliant
Kastens, Douglass & Marta Surv	1	\$6.84	8/15/2021	
Kiely, Christopher & Jillian	1	\$436.68	8/15/2021	
Kim Han Sol & Hyunjeong Shin Surv	1	\$18.00	8/15/2021	
Light Mark D & Rina Kocsany J-T Surv	1	\$10.08	8/15/2021	
Ludwig Catherine K	1	\$434.40	8/15/2021	
Rainey Nicole & Zachary	1	\$342.12	8/15/2021	
Sales Jr Frederick	1	\$147.00	8/15/2021	
Tolbert Dolores	1	\$35.10	8/15/2021	
Yahya Mir A & Lahora Jan Surv	1	\$176.16	8/15/2021	
Yi Kye Whang & Nam Sun Surv	1	\$587.40	8/15/2021	

## Engineering

### ACTIVE ITEMS:

- **FEMA Flood Insurance Rate Map (FIRM) - no change from last report:** Minor changes suggested on stream names. Will be working with PWC for community notification. Town website includes notification of changes to FIRM. Appeals by individual property owners can be accepted through August 11, 2021.
- **DEQ review of Town's Chesapeake Bay Preservation Ordinances - no change from last report:** DEQ report issued April 7, 2021 with Draft Corrective Action Plan issued for changes to Town code and Comprehensive Plan not later than March 31, 2022. Working with Town Manager and Town Attorney to craft appropriate language.
- **Kiely Court Project -no change from last report:** Land Disturbance Permit issued - construction commenced. Zoning permits have been issued for both houses. Town staff continues to monitor erosion and sediment controls and parking on/near job site.
- **Rivertown Overlook Project - no change from last report:** Land Disturbance Permit issued - construction proceeding.

- **Mill at Occoquan - update from last report:** Floodplain study comments by FEMA issued.
- **PWC Transportation Mill Street pedestrian crosswalks - no change from last report:** Crosswalks approved and ready for construction. County is preparing to issue construction bid. Construction expected late fall.
- **Community Strategy - update from last report:** Working with Planning Commission on addendum to Comprehensive Plan to establish minimum standards for Town facilities. Preliminary outline presented to Planning Commission on August 26, 2021.
- **Site Plans Under Review or Being Discussed with Owner/Tenant:**

Address	Plan Number	Use	Status
126&200 Mill Street	SP2021-005	Restaurant use	To PC and TC 9/7/21
102 Poplar Lane	SP2021-006	Driveway expansion	PC approved 7/29/21; to TC 9/7
480 Mill Street	SP2021-007	FCWA waterline extension	Awaiting 2 <sup>nd</sup> submission
301 Commerce Street	SP2021-008	Concrete drive and artificial turf	To PC and TC 9/7/21
208 Poplar Alley	SP2021-002R	Added sidewalk	Field revision approved 8/31/21
109 Poplar Lane	N/A	Dock extension	No submission to date

**INACTIVE ITEMS (no action/monitoring pending):**

- **Vantage Point BMP maintenance - no change from last report:** Bid received from Total Development Solutions (\$38,730). Lynn property - re-inspected with calculations on channel capacity and protective lining. Town Engineer evaluated runoff onto downstream property and prepared channel improvement plan for owner.
- **Tanyard Hill Park (Oaks III) - no change from last report**
  - Approved by PWC BOS 5/15/18 with revised proffers
  - Trails marked and blazed on site
  - Use as park and open space - trails and Stormwater Pond shown on GDP
  - Plat vacating lot line when site plan needed - NRA to review first
  - Access to potential parking lot for trail head allowed off Tanyard Hill
  - Reserve ROW along Tanyard Hill and Old Bridge Roads
  - Use LID as part of any development
  - Pay \$75 per acre zoned (4.229 acres)

## Zoning Administrator

A. The following is a list of **zoning reviews** from July 29, to August 31, 2021:

	Zoning Application #	Property Address	Activity
1	TZP2021-033	440 Mill Street	Minor electrical repair

B. The following is a list of **new violation letters** from July 29, to August 31, 2021:

	Property Address	Violation	Town Action
1			

C. The following is a list of **active/previous violations** from July 29, to August 31, 2021:

	Property Address	Violation	Town Action
1	Berrywood	Trash Enclosure not present	Met on-site with developer on 8/3 to discuss next steps and close out of project, including design of enclosure and location; Received ARB approval on enclosure design on 8/24; Pending plan submission
2	201 Union St. - Riverside Coffee and Ice Cream	Unpermitted Signage	E-mail correspondence on 8/2/21 and 8/12/21 to work with owner on compliance; some sign removed - some violation remain; Further enforcement action pending

	Property Address	Violation	Town Action
3	307 Commerce St.	Residential use in B-1	Letter, 1 <sup>st</sup> Enforcement Action; <i>Working with property owner to develop Action Plan</i>
4	204 Ellicott St.	Residential use in B-1	Letter, 1 <sup>st</sup> Enforcement Action; <i>Action Plan Developed – In Progress</i>
5	303 Commerce St.	Residential use in B-1	Letter, 1 <sup>st</sup> Enforcement Action; <i>Action Plan Developed – In Progress</i>
6	201 Union St.	Refuse Enclosure Required	Letter - 1 <sup>st</sup> Enforcement Action; Town Manager actively working with business owner to bring into compliance; property owner – last written communication requesting complete zoning application sent 8/25 – no response received as of 8/31; Further enforcement action pending
7	199 Union St.	Improper Sign Mount; sign count exceeded	Letter sent August 27, 2021 <i>Resolved 8/29/2021</i>
8	416 Mill St.	Unpermitted Signage	8/17/21 - Replacement sign unpermitted (new design) <i>Resolved; permit issued</i>

## Building Official

Please see the attached monthly report provided by Prince William County providing information on permits within the Town of Occoquan. Below are status notes related to permits issued two or more years ago as of August 31, 2021:

Permit No.	Address	Type	Status	Issue Date	Note
BLD-2019-00547	402 Fortress Way	Building	Issued	07/30/2018	No inspections have been made.
GAS2019-00432	270 Gaslight Landing Ct	Gas	Issued	9/20/2018	No inspections have been made.
BLD2018-04471	313 Mill Street	Building	Issued	02/23/2018	No inspections have been made
BLD2014-05879	1441 Occoquan Heights Ct	Building	Issued	04/25/2014	Footing Inspection Approved 5/5/2014
BLD2018-04008	199 Union Street	Building	Issued	01/31/2018	No inspections have been made
PLB2018-01862	199 Union Street	Plumbing	Issued	01/31/2018	450 Final Inspection rejected on 4/12/2018
PLB2018-02373	411 Union Street	Plumbing	Issued	03/23/2018	404 Sewer Lateral Inspection approved on 3/29/2018
BLD2019-00785 ELE2019-00643 PLB2019-00381	131 Washington Street	Building Electrical Plumbing	Issued	08/13/2018	198 Combination concealment rejected on 9/18/2018
PLB2018-01956	103 West Locust Street	Plumbing	Issued	02/08/2018	No inspections have been made
BLD2018-02969 ELE2021-02568 GAS2021-00350 MEC2021-00780 PLB2021-00537	426 Mill Street – Kiely Court	Various	Finalized	2019-2020	Finalized on 07/21/2021

Permit No.	Address	Type	Status	Issue Date	Note
BLD2018-02984 ELE2020-04159 GAS2021-00349 MEC2021-00002 PLB2021-00536	430 Mill Street - Kiely Court	Various	Issued	2019-2021	Kiely Court Project - in progress
Various	1551 - 1556 Rivertown Place	Various	Issued	Various	Rivertown Overlook Project - in progress

Staff will work with Prince William County Building Department staff to develop a letter template to notify property owners within the town of outstanding open permits.

## Public Safety

### Departmental Goals

- Goal 1: Provide for the public safety of the persons and property of the residents, businesses, and visitors of the Town of Occoquan.
- Goal 2: Promote a professional and accountable police department.
- Goal 3: Promote safe roads and sidewalks in the Town of Occoquan.

### Current Initiatives

Continued patrol and business coverage in town. Marine patrol on weekends continued. Continued community policing and safe sidewalks. Continued speed enforcement on Route 123, Washington Street, and Union Street/Tanyard Hill Road. Continued DMV selective enforcement grants to address impaired driving, reduce accidents, and increase pedestrian safety.

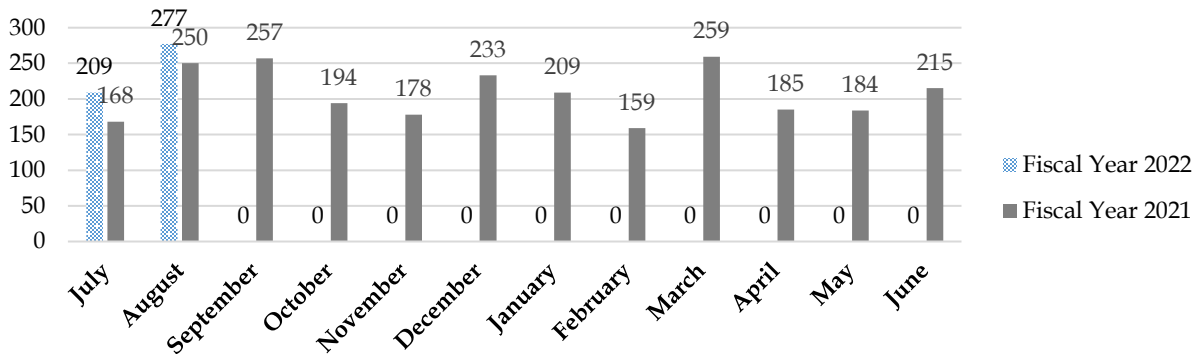
### Community Relations

Engaged in foot and bike patrols during times of high pedestrian traffic in Town. Officers provided coverage for events in River Mill Park. Chief and officers spoke with business owners and residents throughout the month.

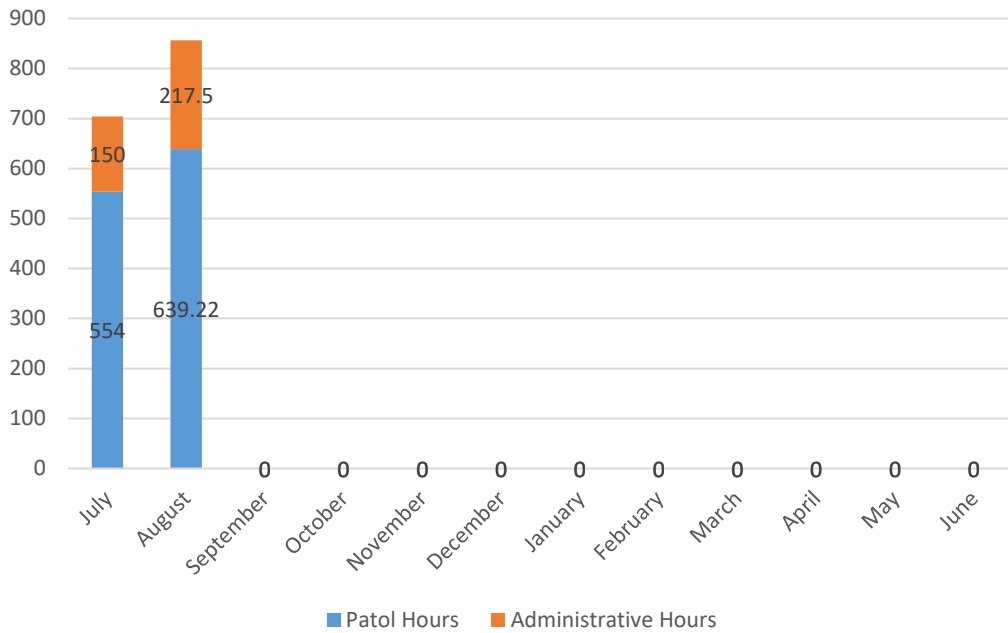
### Patrol and Enforcement Activities

In the month of August, the Town Police had 113 non-traffic calls for service, with 17 suspicious persons/vehicle calls, 14 trespassing calls, 13 disabled vehicles/motorist assist, 11 boating safety violations (grouped together as part on Marine Patrol), 9 vehicle accidents, 3 disorderly/assault in progress calls, 3 alarm calls, 3 lost property calls, 3 animal calls, 2 impaired driving calls, 2 destruction of property/vandalism calls, 2 attempted suicide calls, 2 medical/mental health calls, 2 welfare check, 1 petty theft call, 1 blocking the roadway, 1 illegal fishing complaint, 1 fleeing and eluding call, 1 noise complaint, 1 intoxicated in public call, 1 DOA call, 1 DUI arrest, multiple service/assist calls, and issued 277 traffic summonses, 50 parking violations, and 75 warnings.

**Traffic Summonses FYTD (GRAPH)**

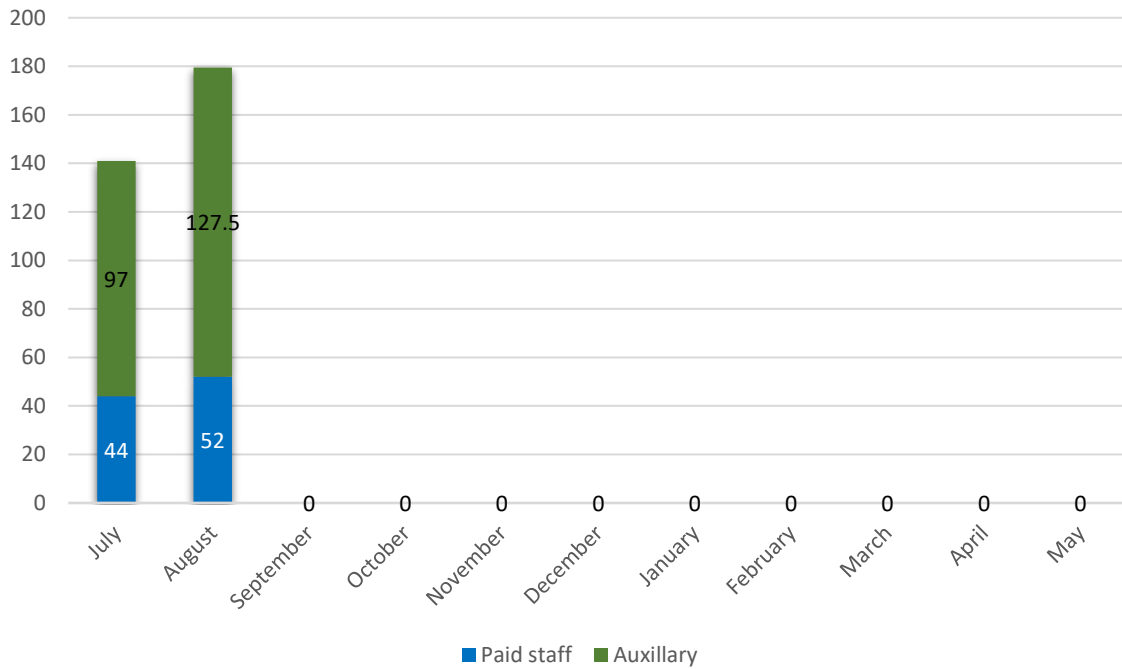


**Patrol/Administrative Hours FYTD (GRAPH)**



**Volunteer in Police Service**

For fiscal year 2022, our auxiliary police officers and paid police staff have donated a total of 320.5 uncompensated hours to the Town. Below is a list of volunteer hours (uncompensated time) provided by our auxiliary police officers and paid police staff:



## Public Works

### Weekly Activities

The Public Works Department engages in the following weekly maintenance activities:

WEEKLY MAINTENANCE ACTIVITIES								
Activity	Status							Notes
	Mon	Tue	Wed	Thur	Fri	Sat	Sun	
Trash Collection	√	√	√	√	√	√	√	Done Daily
Street Sweeping	√		√		√			Done Mon/Wed/Fri
Check/Repair Gaslights			√		√			Due Wed/Fri
Check/Repair Street Banners	√		√		√			Due Mon/Wed/Fri
Clean Trashcan Lids					√			Due Friday
Check/Replace Doggie Bags					√			Due Friday
Check Storm Water Drains					√			Due Friday
Clean River Mill Park Restrooms		√	√		√	√	√	Due Mon/Wed/Fri (COVID- daily)
Clean RMP Restrooms/Contractor	√			√				Due Mon/Thur
Check Tanyard Hill Park		√		√				Due Tue/Thur
Brick Sidewalk Review/Repair								See Brick Replacement Schedule
Check/Replace Flags					√			Due Friday
Annex Cleanup	√	√	√	√	√	√	√	Due Daily
Review/Clean Dumpster Area	√				√			Due Mon/Fri
Confirm Trash Contractor	√				√			Due Mon/Fri
Water Flowers	√		√		√			Due Mon/Wed/Fri
Open Bathrooms	√	√	√	√	√	√	√	Done Daily

### Maintenance Highlights

- Working with an Eagle Scout candidate to replace bench in River Mill Park; identifying other potential bench locations
- Provided event support for Music on Mill and Plays in the Park
- Weekly Maintenance activities include: gaslight mantle replacement, staff street sweeping, public trash removal, public bathroom checks, park and facility checks, graffiti check/removal, dog waste bag station check/refill, and litter removal.
- Preparing Scope of Work for paving projects for FY2022
- Seeking quotes for turf repair at River Mill Park
- Obtaining quotes for HVAC unit replacements at Town Hall and 200 Mill Street
- Installed art installation at River Mill Park LOVE Sign; supported ribbon cutting event

### Upkeep and Maintenance Projects

Below is an updated list of maintenance activities with statuses updated as of August 31, 2021:

Project	Not Started	In Progress	Completed
Town Hall Bathroom Remodel	X		
Town Hall Kitchen Remodel	X		
Paint Door and Repair Windows on Storage Building	X		
River Mill Bathroom Upgrades	X		
Repair Town Hall Eve Damaged due to Tree	X		
Repair/Replace Hazardous Boards on Riverwalk		X	
Obtain Estimates for Gutter Guards on Town buildings	X		
Clean Lower Level Emergency Exit Stairs at Town Hall	X		



Project	Not Started	In Progress	Completed
Footbridge Repair and Inspection		X	
Install Custom Bricks at River Mill Park		X	
Backup Generator Project		X	
Paint cigarette Urns	X		
Install new fence at Mamie Davis Park	X		
Install replacement bench in River Mill Park	X		
Paint street sign poles black outside of historic district		X	
Reorder/install Litter Spot Sign at Kayak Ramp			X
Paint Yellow curbs		X	
Paint craft show booth numbers	X		
Address dirt area near LOVE sign steps	X		
Install art display at LOVE Sign			X
Paint Town Hall front steps sides	X		
Install Rubber tubing on Kayak Ramp platform			X
Repair broken railing at Kayak Ramp			X
Replace Town Hall landscape lighting	X		
Repair concrete steps at Town Hall	X		
Replace address numbers at annex			X
Repair Cart		X	
Replace broken Gaslight on Mill Street			X
Repair Lights on Footbridge - Sensor Issue			X
Clean/Maintain River Mill Park Light/Poles		X	
Service/Repair PW Cart			X
Build Storage/Organization Systems for RMP Basement			X
Treat RMP Grass with Bug Spray			X
Remove oxidization on water fountains at RMP		X	
Clean off Kayak Ramp			X
Check Drains/Stormwater facilities pre-storm			X
Repair broken light on Fairfax side of footbridge		X	
Install Craft Show Banners			X
Coordinate with VDOT on cleaning up Rt 123 ahead of Craft Show		X	
Replace hinges on River Mill Park bathroom doors		X	
Develop Art installation project for Agnes Commemoration		X	

**Brick Installation and Maintenance Projects** - Below is the status of the replacement and maintenance of sidewalk bricks:

Location	Not Started	In Progress	Completed	Notes
Corner by Post Office		X		Contractor Quote requested - concrete curb/rebuild needed
206 Mill Street		X		Contractor Quote requested - concrete curb/rebuild needed

Location	Not Started	In Progress	Completed	Notes
Town Hall	X			
203 Union Street		X		Contractor Quote requested - concrete curb/rebuild needed
Corner of Center/Washington		X		Contractor Quote requested - connect concrete into Brick, repair brick work
304 Mill Street (Ballywhack Shack)		X		Brick over dirt area - Contractor Quote requested

*\*Staff is identifying and marking loose/broken bricks to be replaced in-house.*

## Events and Community Development

- **A Midsummer Night's Dream, September 3-5:** Occoquan Plays in the Park presents A Midsummer Night's Dream in River Mill Park, September 3-5. The Town partners with Castaways Repertory Theatre to perform this classic on Labor Day weekend. Guests are asked to bring their camp chairs or a blanket to enjoy the show. Tickets are required and available at [Eventbrite](#). River Mill Park will close to the public during these performances.
- **Rescheduled from August-Back to School Trivia Night to September 17:** Our popular Trivia Night series continues this month on September 17 in River Mill Park, 6:30PM start. Contestants rent a picnic circle in the park for a trivia session of 6 rounds; tickets can be found on [EventBrite](#). The Mayor will host and Councilmember Bienia will act as judge and score keeper. More information can be found at [www.occoquanva.gov/trivia](http://www.occoquanva.gov/trivia).
- **Occoquan Fall Arts & Crafts Show:** The Occoquan Fall Arts and Crafts Show returns to the streets of Historic Occoquan on September 25 and 26, 2021. The show will be open to the public from 10:00 a.m. to 5:00 p.m. both Saturday and Sunday and will take place rain or shine.

In addition to arts and crafts, the show will include a food court, kids' activities, and a beer garden. Water's End will pour local craft brews in River Mill Park both days from 12 p.m. to 5 p.m. Live music will be in the park both days as well.

At a cost of \$5 per rider (kids 12 and under ride free), visitors will park at designated lots and will be transported by shuttle into Town to attend the show. The shuttle runs for patrons from 9 a.m. to 6 p.m. Riders are requested to mask up while riding the shuttle. Satellite parking can be found at three locations: (1) 123 Commuter Lot, at the corner of Route 123 & Old Bridge Road; (2) Lake Ridge Commuter Lot, at the corner of Old Bridge & Minnieville Roads; (3) and the Workhouse Arts Center, at 9518 Workhouse Road in Lorton. There is no additional admission fee at the gate.

The following roads will be closed to traffic and public parking from 8 a.m. to 6:30 p.m. on September 25 and 26: Mill, Commerce, Union, Washington Streets, as well as Ellicott Street from Mill Street to Center Lane. Free parking permits will be available on 9/21 to businesses and residents living or working in the event area for parking under the Route 123 bridge from 10 p.m., Friday, Sept. 24, until 6:30 p.m., Sunday, Sept. 26.

Volunteers are needed for Bus Stop, Vendor Assistance, and Information Booth for both days of the craft show. More about the duties can be found [here](#). The **Craft Show Volunteer Sign Up Form** can be found [here](#).

**Town of Occoquan - Permit Report  
August 2021**

Permit Number	Main Address	Description	Permit Type	Permit Status	Issue Date	Finalize Date
ELE2021-04934	124 COMMERCE ST	INSTALLATION OF GENERATOR	Electrical	Pending		
BLD2019-03820	206 COMMERCE ST	ANTENNA MOUNTED TO POLE IN TOWN OF OCCOQUAN.	Building	Pending		
BLD2019-00547	402 FORTRESS WAY	KITCHEN RENOVATION TO CONDO UNIT - FOR KITCHEN CABINETS, CUTTING INTO THE CEILING TO INSTALL LIGHTS	Building	Issued	07/30/2018	
BLD2021-07195	459 FORTRESS WAY	Installation of a new timber retaining wall with 6 x 6 pressure treated lumber. Inclusive of backfill and compact excavated areas with finished grade sloped and the installation of a new foundation drainage system and new clean stone.	Building	Pending		
GAS2019-00432	270 GASLIGHT LANDING CT	ALTERATION/REPAIRS TO REPLACE HVAC UNIT AND FURNACE LIKE FOR LIKE	Gas	Issued	09/20/2018	
ELE2021-01246	93 HERON LN	MASTER BATH REMODEL - NO BLD	Electrical	Finalized	09/16/2020	08/02/2021
PLB2021-00706	93 HERON LN	MASTER BATH REMODEL - NO BLD	Plumbing	Finalized	09/16/2020	08/02/2021
PLB2020-00752	201 MILL ST	CAPPING THE WATER SERVICE	Plumbing	Issued	10/01/2019	
BLD2018-04471	313 MILL ST	PARTIAL ROOF REPAIR DUE TO WATER DAMAGE - SEE PSTD2018-00224	Building	Issued	02/23/2018	
BLD2021-06635	415 MILL ST	TLO FOR POPPS	Building	Pending		
ELE2022-00482	415 MILL ST	TLO FOR POPPS	Electrical	Pending		
MEC2021-02381	415 MILL ST	TLO FOR POPPS	Mechanical	Pending		
BLD2018-02969	426 MILL ST	}}RTS LOT SPECIFIC SFD - KIELY RESIDENCE	Building	Finalized	10/22/2019	07/21/2021
ELE2021-02568	426 MILL ST	HOUSE ELECTRICAL	Electrical	Finalized	12/04/2020	07/21/2021
GAS2021-00350	426 MILL ST	1 gas fireplace, 1 gas furnace, 1 gas range ,1 water heater	Gas	Finalized	08/31/2020	07/21/2021
MEC2021-00780	426 MILL ST	hvac and ductwork install **05/14/2021** added prefab fireplace to permit	Mechanical	Finalized	10/08/2020	07/21/2021
PLB2021-00537	426 MILL ST	water and sewer	Plumbing	Finalized	08/31/2020	07/21/2021
BLD2018-02984	430 MILL ST	*SEE NOTE* KIELY RESIDENCE - LOT SPECIFIC SFD - PRIOR TO BEGINNING CONSTRUCTION ON NEW SFD, BLD2019-04458 (SHEETING & SHORING) MUST HAVE AN APPROVED FINAL INSPECTION/BE COMPLETED.	Building	Issued	04/15/2019	
ELE2020-04159	430 MILL ST	HOUSE ELECTRICAL	Electrical	Issued	04/07/2020	
GAS2021-00349	430 MILL ST	1 gas fireplace , 1 gas range , 1 gas stove , 1 gas water heater	Gas	Issued	08/31/2020	
MEC2021-00002	430 MILL ST	DUCTWORK AND HVAC INSTALL **05/14/2021** added prefab fireplace to permit	Mechanical	Issued	08/26/2020	
PLB2021-00536	430 MILL ST	water and sewer	Plumbing	Issued	08/31/2020	
BLD2021-06428	440 MILL ST	SEE BCE2021-00264 -(S) Add sub floor reinforcing pier and cross beam support to supplement existing floor joists. No demolition or alteration of existing structures.	Building	Pending		
ELE2022-00668	440 MILL ST	correct crawl space wiring	Electrical	Issued	08/09/2021	
BLD2014-05879	1441 OCCOQUAN HEIGHTS CT	DECK	Building	Issued	04/25/2014	
BLD2022-00079	109 POPLAR LN	CUSTOM SFD	Building	Pending		
BLD2018-04392	1551 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 1 1551 RIVERTOWN PLACE	Building	Issued	03/22/2018	
ELE2019-04221	1551 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 1 1551 RIVERTOWN PLACE	Electrical	Issued	04/29/2019	
GAS2019-00596	1551 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 1 1551 RIVERTOWN PLACE	Gas	Issued	10/22/2018	
MEC2019-01181	1551 RIVERTOWN PL	INSTALL NEW HVAC	Mechanical	Issued	11/20/2018	

**Town of Occoquan - Permit Report**  
**August 2021**

Permit Number	Main Address	Description	Permit Type	Permit Status	Issue Date	Finalize Date
PLB2019-00861	1551 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 1 1551 RIVERTOWN PLACE	Plumbing	Issued	10/22/2018	
BLD2018-04390	1552 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 6 1552 RIVERTOWN PLACE	Building	Issued	03/22/2018	
GAS2019-00603	1552 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 6 1552 RIVERTOWN PLACE	Gas	Issued	10/22/2018	
PLB2019-00870	1552 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 6 1552 RIVERTOWN PLACE	Plumbing	Issued	10/22/2018	
BLD2018-04393	1553 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 2 1553 RIVERTOWN PLACE	Building	Issued	03/22/2018	
ELE2019-04222	1553 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 2 1553 RIVERTOWN PLACE	Electrical	Issued	04/29/2019	
GAS2019-00598	1553 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 2 1553 RIVERTOWN PLACE	Gas	Issued	10/22/2018	
MEC2019-01193	1553 RIVERTOWN PL	INSTALL NEW HVAC SYSTEM	Mechanical	Issued	11/21/2018	
PLB2019-00864	1553 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 2 1553 RIVERTOWN PLACE	Plumbing	Issued	10/22/2018	
BLD2018-04376	1554 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 5 1554 RIVERTOWN PLACE	Building	Issued	03/22/2018	
GAS2019-00601	1554 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 5 1554 RIVERTOWN PLACE	Gas	Issued	10/22/2018	
PLB2019-00869	1554 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 5 1554 RIVERTOWN PLACE	Plumbing	Issued	10/22/2018	
BLD2018-04394	1555 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 3 1555 RIVERTOWN PLACE	Building	Issued	03/22/2018	
ELE2019-04220	1555 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 3 1555 RIVERTOWN PLACE	Electrical	Issued	04/29/2019	
GAS2019-00599	1555 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 3 1555 RIVERTOWN PLACE	Gas	Issued	10/22/2018	
MEC2019-01194	1555 RIVERTOWN PL	INSTALL NEW HVAC	Mechanical	Issued	11/21/2018	
PLB2019-00865	1555 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 3 1555 RIVERTOWN PLACE	Plumbing	Issued	10/22/2018	
BLD2018-04375	1556 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 4 1556 RIVERTOWN PLACE	Building	Issued	03/22/2018	
GAS2019-00600	1556 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 4 1556 RIVERTOWN PLACE	Gas	Issued	10/22/2018	
PLB2019-00867	1556 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 4 1556 RIVERTOWN PLACE	Plumbing	Issued	10/22/2018	
BLD2018-04008	199 UNION ST	UPDATE AND REPAIR BATHROOM IN RENTAL APARTMENT.***MUST PAY BCE ADMIN FEE***	Building	Issued	01/31/2018	
PLB2018-01862	199 UNION ST	INTERIOR RENOVATIONS TO LAUNDRY AND BATHROOM IN RESIDENCE ON THE SECOND FLOOR. 1 BATH, 1 DRAIN.	Plumbing	Issued	01/31/2018	
BLD2020-03981	202 UNION ST	ALTERATION/REPAIRS TO DEMO SPACE FOR FUTURE TENANT	Building	Issued	02/12/2020	
BLD2020-04453	202 UNION ST	SALAD SALOON - TLO	Building	Pending		
MEC2020-02163	202 UNION ST	SALAD SALOON - TLO	Mechanical	Pending		

**Town of Occoquan - Permit Report  
August 2021**

Permit Number	Main Address	Description	Permit Type	Permit Status	Issue Date	Finalize Date
PLB2021-00690	202 UNION ST	SALAD SALOON - TLO	Plumbing	Pending		
BLD2021-08525	206 UNION ST	Converting existing retails space to new Nail Salon.	Building	Pending		
PLB2018-02373	411 UNION ST	CONVERTING FROM SEPTIC TO PUBLIC SEWER	Plumbing	Issued	03/23/2018	
BLD2021-00870	127 WASHINGTON ST	A/R TO ADD BEDROOM & QUARTERS ABOVE KITCHEN	Building	Issued	11/09/2020	
ELE2021-02202	127 WASHINGTON ST	Add bedroom and quarters above kitchen	Electrical	Issued	11/15/2020	
MEC2021-01175	127 WASHINGTON ST	install heat pump with duct work	Mechanical	Issued	11/20/2020	
PLB2021-02432	127 WASHINGTON ST	A/R TO ADD BEDROOM & QUARTERS ABOVE KITCHEN	Plumbing	Issued	04/01/2021	
BLD2019-00785	131 WASHINGTON ST	FINISH BASEMENT -*REVISED 9/19/18 TO REMOVE BEDROOM - SPACE WILL BE A REC ROOM NOW, WINDOW THAT WAS INSTALLED DID NOT REQUIRE MODIFICATION OF WINDOW OPENING* INSTALLING INTERIOR DOOR AND WET BAR- NON STRUCTURAL WORK	Building	Issued	08/13/2018	
ELE2019-00643	131 WASHINGTON ST	FINISH BASEMENT -*REVISED 9/19/18 TO REMOVE BEDROOM - SPACE WILL BE A REC ROOM NOW, WINDOW THAT WAS INSTALLED DID NOT REQUIRE MODIFICATION OF WINDOW OPENING* INSTALLING INTERIOR DOOR AND WET BAR- NON STRUCTURAL WORK	Electrical	Issued	08/16/2018	
PLB2019-00381	131 WASHINGTON ST	FINISH BASEMENT -*REVISED 9/19/18 TO REMOVE BEDROOM - SPACE WILL BE A REC ROOM NOW, WINDOW THAT WAS INSTALLED DID NOT REQUIRE MODIFICATION OF WINDOW OPENING* INSTALLING INTERIOR DOOR AND WET BAR- NON STRUCTURAL WORK	Plumbing	Issued	08/15/2018	
PLB2021-00738	142 WASHINGTON ST	WATER SERVICE REPLACEMENT	Plumbing	Issued	09/23/2020	
BLD2021-06519	206 WASHINGTON ST	TENANT LAYOUT FOR VILLAGE AMERICANA FURNITURE - CONVERTING FIRST FLOOR OF FORMER SFD	Building	Pending		
MEC2021-02457	206 WASHINGTON ST	TENANT LAYOUT FOR VILLAGE AMERICANA FURNITURE - CONVERTING FIRST FLOOR OF FORMER SFD	Mechanical	Pending		
PLB2018-01956	103 WEST LOCUST ST	Water Service	Plumbing	Issued	02/08/2018	

**END OF REPORT**

**TOWN OF OCCOQUAN**  
**FINANCIAL STATEMENTS**  
**AS OF 06/30/2021**

	<i>As of 7/1/20</i>	<i>Unaudited Income/(Loss) YTD FY21</i>	<i>As of 06/30/2021</i>	<i>Transfers (Unaudited)</i>	<i>As of 07/01/2021</i>
<b>Nonspendable:</b>					
<b>Inventory</b>		\$ -	\$ -		
<b>Restricted:</b>					
<b>Mamie Davis Fund</b>	\$ 100,000		\$ 100,000		\$ 100,000
<b>Assigned:</b>					
<b>Operating Reserves</b>	\$ 185,338	\$ -	\$ 185,338	\$ (81,702)	\$ 103,636
<b>Events Fund</b>	\$ 88,371	\$ 1,168	\$ 89,540	\$ (64,540)	\$ 25,000
<b>CIP Fund *</b>	\$ 146,485	\$ (91,090)	\$ 55,395	\$ 93,505	\$ 148,900
<b>Financing Proceeds</b>	\$ 25,271	\$ -	\$ 25,271		\$ 25,271
<b>Public Safety Grant Fund</b>	\$ 39,354	\$ 19,494	\$ 58,849		\$ 58,849
<b>CARES Act fund</b>	\$ 87,599	\$ (79,666)	\$ 7,933		\$ 7,933
<b>Mamie Davis Park Fund</b>	\$ 10,160	\$ 949	\$ 11,110	\$ (1,600)	\$ 9,510
<b>PEG Fund</b>	\$ 1,313		\$ 1,313		\$ 1,313
<b>Public Art Fund</b>	\$ 500	\$ -	\$ 500	\$ -	\$ 500
<b>Subtotal Assigned:</b>	\$ 584,393	\$ (149,144)	\$ 435,249	\$ (54,337)	\$ 380,912
<b>Unassigned</b>	\$ -	\$ (54,337)	\$ (54,337)	\$ 54,337	\$ -
<b>Total Available Fund Balance:</b>	<b>\$ 684,393</b>	<b>\$ (203,481)</b>	<b>\$ 480,912</b>	<b>\$ -</b>	<b>\$ 480,912</b>

\*CIP paid by CARES is counted in CARES only

The Town of Occoquan  
Profit & Loss Budget Performance  
July 2020 through June 2021

	Jul '20 - Jun 21	Annual Budget	Over/(Under) Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Total 40000 · TAXES	\$ 563,772	\$ 555,096	\$ 8,676	102%
Total 41000 · FEES/LICENSES	\$ 320,670	\$ 279,590	\$ 41,080	115%
Total 42000 · GRANTS	\$ 212,344	\$ 25,630	\$ 186,714	828%
Total 43000 · RENTALS	\$ 2,600	\$ 4,500	\$ (1,900)	58%
Total 44000 · OTHER	\$ 6,688	\$ 1,000	\$ 5,688	669%
Total 47000 · EVENTS REVENUE	\$ 7,387	\$ -		
<b>Total Income</b>	<b>\$ 1,113,461</b>	<b>\$ 865,816</b>	<b>\$ 247,645</b>	<b>129%</b>
<b>Gross Profit</b>	<b>\$ 1,113,461</b>	<b>\$ 865,816</b>	<b>\$ 247,645</b>	<b>129%</b>
<b>Expense</b>				
Total 60000 · PERSONNEL SERVICES	\$ 587,070	\$ 531,849	\$ 55,221	110%
Total 60400 · PROFESSIONAL SERVICES	\$ 199,732	\$ 163,400	\$ 36,332	122%
Total 60800 · INFORMATION TECH SERV	\$ 40,788	\$ 17,300	\$ 23,488	236%
Total 61200 · MATERIALS AND SUPPLIES	\$ 44,764	\$ 14,634	\$ 30,130	306%
Total 61600 · OPERATIONAL SERVICES	\$ 12,639	\$ 8,550	\$ 4,089	148%
Total 62000 · CONTRACTS	\$ 76,565	\$ 82,000	\$ (5,435)	93%
Total 62400 · INSURANCE	\$ 26,996	\$ 20,120	\$ 6,876	134%
Total 62800 · PUBLIC INFORMATION	\$ 3,749	\$ 3,300	\$ 449	114%
Total 63200 · ADVERTISING	\$ 7,242	\$ 9,000	\$ (1,758)	80%
Total 63600 · TRAINING AND TRAVEL	\$ 8,991	\$ 13,237	\$ (4,246)	68%
Total 64000 · VEHICLES AND EQUIPMENT	\$ 37,207	\$ 21,000	\$ 16,207	177%
Total 64400 · SEASONAL	\$ 1,379	\$ 5,000	\$ (3,622)	28%
Total 64700 · FACILITIES EXPENSE	\$ 50,646	\$ 48,491	\$ 2,155	104%
Total 69200 · SPECIAL EVENTS	\$ 8,319	\$ 15,050	\$ (6,731)	55%
69300 · OTHER EXPENSES				
69310 · Grant recipients	\$ 76,800			
<b>Total 69300 · OTHER EXPENSES</b>	<b>\$ 76,800</b>			
<b>Total Expense</b>	<b>\$ 1,183,761</b>	<b>\$ 952,931</b>	<b>\$ 230,830</b>	<b>124%</b>
<b>Net Ordinary Income</b>	<b>\$ (70,300)</b>	<b>\$ (87,115)</b>	<b>\$ 16,815</b>	<b>81%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
80100 · VIP - Unrealized Gain/Loss	\$ (166)			
<b>Total Other Income</b>	<b>\$ (166)</b>			
<b>Net Other Income</b>	<b>\$ (166)</b>			
<b>General Fund Net Income</b>	<b>\$ (70,466)</b>	<b>\$ (87,115)</b>	<b>\$ 16,649</b>	<b>81%</b>

**CIP FUND**

Total Other Income	\$ 24,637	\$ 19,411	\$ 5,226	127%
<b>70000 · CIP EXPENSE</b>				
70002 · Intersection Improvements	\$ -	\$ 10,000	\$ (10,000)	0%
70005 · Building Maintenance	\$ -	\$ 10,000	\$ (10,000)	0%
70006 · Stormwater Management	\$ -	\$ 50,341	\$ (50,341)	0%
70008 · Trash/Recycling Container	\$ -	\$ 2,000	\$ (2,000)	0%
70012 · Gas Light Replacement	\$ -	\$ 7,500	\$ (7,500)	0%
70013 · Parking Management Plan	\$ 13,831	\$ 10,000	\$ 3,831	138%
70018 · Snow Blower Replacement	\$ -	\$ 2,500	\$ (2,500)	0%
70020 · Street/Curb Striping Prog	\$ -	\$ 5,000	\$ (5,000)	0%
72004 · Canoe/Kayak Ramp	\$ 94,542	\$ -		
72005 · Mamie Davis Park Renovations	\$ -	\$ 7,500	\$ (7,500)	0%
72008 · River Mill Park Maint	\$ -	\$ 5,000	\$ (5,000)	0%
74001 · Police Vehicle	\$ -	\$ 16,900	\$ (16,900)	0%
74003 · Body Armor	\$ -	\$ 4,800	\$ (4,800)	0%
74005 · Police Radios	\$ -	\$ 4,200	\$ (4,200)	0%
CARES Funds: 74005 · Police Radios	\$ 4,783			

The Town of Occoquan  
Profit & Loss Budget Performance  
July 2020 through June 2021

	Jul '20 - Jun 21	Annual Budget	Over/(Under) Budget	% of Budget
74007 · LIDAR Speed Equipment	\$ -	\$ 5,500	\$ (5,500)	0%
74009 · Pedestrian and Bicyclist	\$ -	\$ 2,500	\$ (2,500)	0%
74010 · Alcohol-Related Safety	\$ -	\$ 4,400	\$ (4,400)	0%
74011 · Firearm Transition	\$ 3,967			
76001 · Computer Upgrades	\$ 3,388	\$ 9,944	\$ (6,556)	34%
CARES Funds: 76001 · Computer Upgrades	\$ 10,040			
76002 · Server Room Relocation	\$ -	\$ 2,811	\$ (2,811)	0%
76005 · A/V Equipment - Town Hall	\$ -	\$ 2,000	\$ (2,000)	0%
CARES Funds: 76005 · A/V Equipment - Town Hall	\$ 29,219			
76006 · Document Management Syst	\$ -	\$ 3,000	\$ (3,000)	0%
<b>Total 70000 · CIP EXPENSE</b>	<b>\$ 159,769</b>	<b>\$ 165,896</b>	<b>\$ (6,127)</b>	<b>96%</b>
<b>CIP Net Income</b>	<b>\$ (135,132)</b>	<b>\$ (146,485)</b>	<b>\$ 11,353</b>	<b>92%</b>

**EVENT FUND**

Total Income	\$ 58,521	\$ 225,110	\$ (166,589)	26%
Total Expense	\$ 57,353	\$ 156,552	\$ (99,199)	37%
<b>Events Fund Net Income</b>	<b>\$ 1,168</b>	<b>\$ 68,558</b>	<b>\$ (67,390)</b>	<b>2%</b>

**MAMIE DAVIS PARK**

Total Income	\$ 949	\$ 1,200	\$ (251)	79%
<b>Mamie Davis Park Net Income</b>	<b>\$ 949</b>	<b>\$ 1,200</b>	<b>\$ (251)</b>	<b>79%</b>

<b>Total Net Income/Loss (All Funds)</b>	<b>\$ (203,481)</b>	<b>\$ (163,842)</b>	<b>\$ (39,639)</b>	<b>124%</b>
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The Town of Occoquan  
Balance Sheet Prev Year Comparison  
As of June 30, 2021

	Jun 30, 21	Jun 30, 20	\$ Change
<b>ASSETS</b>			
Current Assets			
Checking/Savings			
10001 · Petty Cash - Operating	100.00	100.00	0.00
10020 · Sun Trust Operating 0438	17,057.01	31,848.63	-14,791.62
10022 · Operating Account 0058	577,619.93	82,250.44	495,369.49
10030 · Events Fund - Checking B&H	58,468.95	92,397.81	-33,928.86
10031 · Events Fund - MM/CD	200,000.00	200,000.00	0.00
10033 · Events Fund - Paypal	12,603.25	6,162.03	6,441.22
10034 · VIP - Investment Pool			
25-0001 · VIP 1-3 Year Bond Fund 0001	0.00	109,658.50	-109,658.50
25-0002 · VIP 1-3 Year Bond Fund 0002	0.00	34,380.00	-34,380.00
25-5001 · VIP NAV Liquidity Pool 5001	21,530.19	30,003.71	-8,473.52
Total 10034 · VIP - Investment Pool	21,530.19	174,042.21	-152,512.02
10080 · Mamie Davis - Checking	6,724.14	6,224.92	499.22
10081 · Mamie Davis - MM/CD	100,000.00	100,000.00	0.00
10091 · Bricks - PayPal	1,988.10	297.68	1,690.42
10094 · Event Fund - MM 5997	2,482.46	22,897.82	-20,415.36
10095 · Bricks MM 2125	9,211.68	9,207.08	4.60
Total Checking/Savings	1,007,785.71	725,428.62	282,357.09
Accounts Receivable			
10180 · Accounts Receivable	33,460.40	248,786.93	-215,326.53
Total Accounts Receivable	33,460.40	248,786.93	-215,326.53
Other Current Assets			
10190 · Real Estate Receivable	2,038.83	2,038.83	0.00
14990 · Undeposited Funds	1,555.00	10,871.92	-9,316.92
Total Other Current Assets	3,593.83	12,910.75	-9,316.92
Total Current Assets	1,044,839.94	987,126.30	57,713.64
<b>TOTAL ASSETS</b>	<b>1,044,839.94</b>	<b>987,126.30</b>	<b>57,713.64</b>
<b>LIABILITIES &amp; EQUITY</b>			
Liabilities			
Current Liabilities			
Accounts Payable			
20000 · Accounts Payable	26,123.88	177,049.89	-150,926.01
Total Accounts Payable	26,123.88	177,049.89	-150,926.01
Credit Cards			
22000 · Credit Cards			
22020 Home Depot	314.85	0.00	314.85
22010 · ExxonMobil	1,219.68	0.00	1,219.68
22030 · Lowe's Proservices	274.33	3,159.40	-2,885.07
22040 · United Bank Credit Cards	1,549.00	10,003.67	-8,454.67
Total 22000 · Credit Cards	3,357.86	13,163.07	-9,805.21
Total Credit Cards	3,357.86	13,163.07	-9,805.21
Other Current Liabilities			
20935 · Performance Bond	4,567.50	9,542.00	-4,974.50
20960 · Unearned Other Revenue			
20970 · Rental	1,800.00	500.00	1,300.00
20972 · Unearned CARES Act Revenue	7,933.49	87,599.32	-79,665.83
20973 · Unearned ARPA Revenue	474,780.38	0.00	474,780.38
Total 20960 · Unearned Other Revenue	484,513.87	88,099.32	396,414.55
20980 · Unearned R.E. Tax	2,038.83	2,038.83	0.00
20990 · Refunds Payable	0.00	9,224.40	-9,224.40
21100 · Fire Dept Grant Pass-thru	15,000.00	0.00	15,000.00
21200 · Payroll Liabilities			
21230 · VRS Employee Contributions	2,317.15	30.72	2,286.43
21200 · Payroll Liabilities - Other	26,197.16	3,773.88	22,423.28
Total 21200 · Payroll Liabilities	28,514.31	3,804.60	24,709.71
Total Other Current Liabilities	534,634.51	112,709.15	421,925.36
Total Current Liabilities	564,116.25	302,922.11	261,194.14
Total Liabilities	564,116.25	302,922.11	261,194.14
Equity			
Total Equity	480,723.69	684,204.19	-203,480.50
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,044,839.94</b>	<b>987,126.30</b>	<b>57,713.64</b>

**TOWN OF OCCOQUAN**  
**FINANCIAL STATEMENTS**  
**AS OF 07/31/2021**

	As of 7/1/21 (unaudited)	<i>Unaudited</i> Income/ (Loss) YTD FY22	As of 7/31/2021
<b>Nonspendable:</b>			
<b>Inventory</b>	-	\$ -	\$ -
<b>Restricted:</b>			
<b>Mamie Davis Fund</b>	100,000	\$ -	\$ 100,000
<b>Assigned:</b>			
<b>Operating Reserves</b>	103,636	\$ -	\$ 103,636
<b>Events Fund</b>	25,000	\$ (3,557)	\$ 21,443
<b>CIP Fund</b>	148,900	\$ -	\$ 148,900
<b>Financing Proceeds</b>	25,271	\$ -	\$ 25,271
<b>Public Safety Grant Fund</b>	58,849	\$ -	\$ 58,849
<b>CARES Act fund</b>	7,933	\$ (59)	\$ 7,875
<b>ARPA Fund</b>	474,780	\$ -	\$ 474,780
<b>Mamie Davis Park Fund</b>	9,510	\$ 41	\$ 9,551
<b>PEG Fund</b>	1,313	\$ -	\$ 1,313
<b>Public Art Fund</b>	\$ 500	\$ -	\$ 500
<b>Subtotal Assigned:</b>	\$ 855,693	\$ (3,574)	\$ 852,118
<b>Unassigned</b>	-	\$ (2,063)	\$ (2,063)
<b>Total Available Fund Balance:</b>	\$ 955,693	\$ (5,638)	\$ 950,055

The Town of Occoquan  
Profit & Loss Budget Performance  
July 2021

	Jul 21	Annual Budget	Over/(Under) Budget	% of Budget
Ordinary Income/Expense				
Income				
Total 40000 - TAXES	30,457.41	582,189.00	-551,731.59	5%
Total 41000 - FEES/LICENSES	33,140.35	416,380.00	-383,239.65	8%
Total 42000 - GRANTS	0.00	39,330.00	-39,330.00	0%
Total 43000 - RENTALS	0.00	12,000.00	-12,000.00	0%
Total 44000 - OTHER	1,982.59	1,120.00	862.59	177%
<b>Total Income</b>	<b>65,580.35</b>	<b>1,051,019.00</b>	<b>-985,438.65</b>	<b>6%</b>
Gross Profit	65,580.35	1,051,019.00	-985,438.65	6%
Expense				
Total 60000 - PERSONNEL SERVICES	36,794.29	633,918.00	-597,123.71	6%
Total 60400 - PROFESSIONAL SERVICES	2,202.65	156,770.00	-154,567.35	1%
Total 60800 - INFORMATION TECH SERV	1,263.70	27,205.00	-25,941.30	5%
Total 61200 - MATERIALS AND SUPPLIES	1,022.65	20,008.00	-18,985.35	5%
Total 61600 - OPERATIONAL SERVICES	932.10	7,500.00	-6,567.90	12%
Total 62000 - CONTRACTS	8,100.42	82,000.00	-73,899.58	10%
Total 62400 - INSURANCE	8,608.00	28,000.00	-19,392.00	31%
Total 62800 - PUBLIC INFORMATION	161.95	2,500.00	-2,338.05	6%
Total 63200 - ADVERTISING	-750.00	2,000.00	-2,750.00	-38%
Total 63600 - TRAINING AND TRAVEL	1,184.00	16,450.00	-15,266.00	7%
Total 64000 - VEHICLES AND EQUIPMENT	1,256.52	23,530.00	-22,273.48	5%
Total 64400 - SEASONAL	0.00	3,000.00	-3,000.00	0%
Total 64700 - FACILITIES EXPENSE	6,925.74	55,360.00	-48,434.26	13%
<b>Total Expense</b>	<b>67,702.02</b>	<b>1,058,241.00</b>	<b>-990,538.98</b>	<b>6%</b>
General Fund Net Income	<b>-2,121.67</b>	<b>-7,222.00</b>	<b>5,100.33</b>	<b>29%</b>
<b>CIP FUND</b>				
Ordinary Income/Expense				
Income				
42000 - GRANTS	0.00	5,000.00	-5,000.00	0%
<b>Total Income</b>	<b>0.00</b>	<b>5,000.00</b>	<b>-5,000.00</b>	<b>0%</b>
Gross Profit	0.00	5,000.00	-5,000.00	0%
Net Ordinary Income	0.00	5,000.00	-5,000.00	0%
Other Income/Expense				
Other Expense				
70000 - CIP EXPENSE				
70001 - Streetscape	0.00	10,000.00	-10,000.00	0%
70002 - Intersection Improvements	0.00	3,400.00	-3,400.00	0%
70003 - Street Maintenance	0.00	83,000.00	-83,000.00	0%
70004 - Sidewalk Maintenance	0.00	12,000.00	-12,000.00	0%
70005 - Building Maintenance	0.00	5,000.00	-5,000.00	0%
70006 - Stormwater Management	0.00	10,000.00	-10,000.00	0%
70014 - Timed Parking Equipment	0.00	5,500.00	-5,500.00	0%
70015 - Gaslight Banner Replacement	0.00	5,000.00	-5,000.00	0%
72006 - Riverwalk	0.00	10,000.00	-10,000.00	0%
74001 - Vehicles & Equipment	0.00	5,000.00	-5,000.00	0%
74002 - In-Vehicle Laptop Replace	0.00	4,000.00	-4,000.00	0%
74003 - Body Armor	0.00	1,000.00	-1,000.00	0%
<b>Total 70000 - CIP EXPENSE</b>	<b>0.00</b>	<b>153,900.00</b>	<b>-153,900.00</b>	<b>0%</b>
<b>Total Other Expense</b>	<b>0.00</b>	<b>153,900.00</b>	<b>-153,900.00</b>	<b>0%</b>
Net Other Income	0.00	-153,900.00	153,900.00	0%
Net Income	<b>0.00</b>	<b>-148,900.00</b>	<b>148,900.00</b>	<b>0%</b>

The Town of Occoquan  
**Profit & Loss Budget Performance**  
 July 2021

	<u>Jul 21</u>	<u>Annual Budget</u>	<u>Over/(Under) Budget</u>	<u>% of Budget</u>
<b>EVENT FUND</b>				
Total Income	6,152.57	259,790.00	-253,637.43	2%
Total Expense	9,709.51	177,442.00	-167,732.49	5%
Net Income	<u>-3,556.94</u>	<u>82,348.00</u>	<u>-85,904.94</u>	<u>-4%</u>
<b>MAMIE DAVIS PARK</b>				
Total Income	41.10	500.00	-458.90	8%
Total Other Expense	0.00	2,000.00	-2,000.00	0%
Net Income	<u>41.10</u>	<u>-1,500.00</u>	<u>1,541.10</u>	<u>-3%</u>
Total Net Income/Loss (All Funds)	(5,637.51)	(75,274.00)	69,636.49	7%

The Town of Occoquan  
Balance Sheet Prev Year Comparison  
As of July 31, 2021

	Jul 31, 21	Jul 31, 20	\$ Change
<b>ASSETS</b>			
Current Assets			
Checking/Savings			
10001 - Petty Cash - Operating	100.00	100.00	0.00
10020 - Sun Trust Operating 0438	17,057.01	36,646.68	-19,589.67
10022 - Operating Account 0058	467,309.69	65,079.33	402,230.36
10029 - Events Fund - Checking 3126	32,375.15	0.00	32,375.15
10030 - Events Fund - Checking B&H	27,626.84	93,454.78	-65,827.94
10031 - Events Fund - MM/CD	200,000.00	200,000.00	0.00
10033 - Events Fund - Paypal	19,616.85	5,687.02	13,929.83
10034 - VIP - Investment Pool			
25-0001 - VIP 1-3 Year Bond Fund 0001	0.00	109,777.80	-109,777.80
25-5001 - VIP NAV Liquidity Pool 5001	21,531.44	64,432.35	-42,900.91
<b>Total 10034 - VIP - Investment Pool</b>	<b>21,531.44</b>	<b>174,210.15</b>	<b>-152,678.71</b>
10080 - Mamie Davis - Checking	6,765.24	6,265.91	499.33
10081 - Mamie Davis - MM/CD	100,000.00	100,000.00	0.00
10091 - Bricks - PayPal	1,988.10	297.68	1,690.42
10094 - Event Fund - MM 5997	62,536.45	12,589.67	49,946.78
10095 - Bricks MM 2125	9,212.07	9,207.47	4.60
<b>Total Checking/Savings</b>	<b>966,118.84</b>	<b>703,538.69</b>	<b>262,580.15</b>
Accounts Receivable			
10180 - Accounts Receivable	24,193.36	176,857.71	-152,664.35
<b>Total Accounts Receivable</b>	<b>24,193.36</b>	<b>176,857.71</b>	<b>-152,664.35</b>
Other Current Assets			
10190 - Real Estate Receivable	2,038.83	2,038.83	0.00
14990 - Undeposited Funds	4,228.78	125.00	4,103.78
<b>Total Other Current Assets</b>	<b>6,267.61</b>	<b>2,163.83</b>	<b>4,103.78</b>
<b>Total Current Assets</b>	<b>996,579.81</b>	<b>882,560.23</b>	<b>114,019.58</b>
<b>TOTAL ASSETS</b>	<b>996,579.81</b>	<b>882,560.23</b>	<b>114,019.58</b>
<b>LIABILITIES &amp; EQUITY</b>			
Liabilities			
Current Liabilities			
Accounts Payable			
20000 - Accounts Payable	10,167.76	151,859.77	-141,692.01
<b>Total Accounts Payable</b>	<b>10,167.76</b>	<b>151,859.77</b>	<b>-141,692.01</b>
Credit Cards			
22000 - Credit Cards			
22020 Home Depot	162.81	0.00	162.81
22010 - ExxonMobil	1,143.40	0.00	1,143.40
22030 - Lowe's Proservices	600.84	364.38	236.46
22040 - United Bank Credit Cards	0.00	8,879.58	-8,879.58
<b>Total 22000 - Credit Cards</b>	<b>1,907.05</b>	<b>9,243.96</b>	<b>-7,336.91</b>
<b>Total Credit Cards</b>	<b>1,907.05</b>	<b>9,243.96</b>	<b>-7,336.91</b>
Other Current Liabilities			
20935 - Performance Bond	4,567.50	9,542.00	-4,974.50
20960 - Unearned Other Revenue			
20970 - Rental	2,100.00	250.00	1,850.00
20972 - Unearned CARES Act Revenue	7,933.49	87,599.32	-79,665.83
20973 - Unearned ARPA Revenue	474,780.38	0.00	474,780.38
<b>Total 20960 - Unearned Other Revenue</b>	<b>484,813.87</b>	<b>87,849.32</b>	<b>396,964.55</b>
20980 - Unearned R.E. Tax	2,038.83	2,038.83	0.00
21100 - Fire Dept Grant Pass-thru	15,000.00	0.00	15,000.00
21200 - Payroll Liabilities			
21230 - VRS Employee Contributions	2,090.40	-104.05	2,194.45
<b>Total 21200 - Payroll Liabilities</b>	<b>2,090.40</b>	<b>-104.05</b>	<b>2,194.45</b>
<b>Total Other Current Liabilities</b>	<b>508,510.60</b>	<b>99,326.10</b>	<b>409,184.50</b>
<b>Total Current Liabilities</b>	<b>520,585.41</b>	<b>260,429.83</b>	<b>260,155.58</b>
<b>Total Liabilities</b>	<b>520,585.41</b>	<b>260,429.83</b>	<b>260,155.58</b>
Equity			
<b>Total Equity</b>	<b>475,994.40</b>	<b>622,130.40</b>	<b>-146,136.00</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>996,579.81</b>	<b>882,560.23</b>	<b>114,019.58</b>