



# TOWN OF OCCOQUAN

*Circa 1734 • Chartered 1804 • Incorporated 1874*  
314 Mill Street • PO Box 195 • Occoquan, Virginia 22125  
(703) 491-1918 • Fax (571) 398-5016 • [info@occoquanva.gov](mailto:info@occoquanva.gov)  
[www.occoquanva.gov](http://www.occoquanva.gov)

**TOWN COUNCIL**  
Earnest W. Porta, Jr., Mayor  
Jenn Loges, Vice Mayor  
Cindy Fithian  
Laurie Holloway  
Robert E. Love  
Eliot Perkins

**TOWN MANAGER**  
Kirstyn Jovanovich

**TO:** The Honorable Mayor and Town Council

**FROM:** Kirstyn Jovanovich, Town Manager

**DATE:** May 3, 2022

**SUBJECT:** Administrative Report

---

This is a monthly report to the Town Council that provides general information on departmental activities including administration, public safety, engineering, zoning and building, public works and events.

## Administration

- **Coronavirus Updates:** As of the date of this report, Prince William County's COVID-19 community level is LOW. This is based on the revised guidance issued by CDC in February 2022 on how localities can assess COVID-19 related risk within their communities. The optional masking policy remains in place for town facilities: masking is optional for fully vaccinated individuals; unvaccinated and high-risk individuals should continue to wear masks in public indoor spaces. Staff continues to closely monitor information from the CDC and local health and government authorities to guide decisions about Town activities and policies.
- **ARPA Update:** The Town Council received a briefing at their February 15, 2022 meeting on the Coronavirus State and Local Fiscal Recovery Fund (CLFRF) regarding the town's expected distribution and the Interim Final Rule's guidance on uses. A Town Hall meeting was held on March 1, 2022 to obtain initial community feedback on the potential projects list. The Town is entitled to receive \$949,560.76 under the Non-Entitlement Unit (NEU) distribution, having received the first half on June 30, 2021, and the second tranche expected around June 2022. The Final Rule has been issued by the Treasury Department; staff is reviewing and will brief Council at a future meeting. The scheduled briefing was held during the April 5, 2022 Town Council meeting and staff has been directed to develop a draft spending plan for consideration and review by the Town Council. A draft spending plan is forthcoming.
- **FY2023 Proposed Budget:** The Proposed FY2023 Budget and information on the budget process is available on the Town's website at [www.occoquanva.gov](http://www.occoquanva.gov). A public hearing on the budget was held on April 19, and a public hearing on the proposed tax rates will be held on May 3, 2022. Adoption of the budget and tax rates is scheduled for the June 7, 2022 meeting.
- **Intersection Improvements Update:** The intersection improvement project is nearing completion; a final walk through is scheduled. The project included installation of ADA ramps and crosswalks at the intersections of Mill/Washington Street and Mill/Ellicott Streets. A ribbon cutting event will be scheduled - more information will be provided as details are developed. Status information on the project will be updated on the town's website at [www.occoquanva.gov/construction-updates](http://www.occoquanva.gov/construction-updates).
- **Amplified Outdoor Sound Permit:** An Amplified Outdoor Sound Permit has been established as per Town Code § 92.10. Information on the process is available on the Town's website and notification to the community will be pushed in April. Staff is developing an informational

handout on the new program.

- **VDOT TAP Grant Project:** Participated in a meeting with representatives from Prince William County and VDOT regarding the County’s TAP projects, specifically the Union Street sidewalk project that would connect the proposed Occoquan Greenway Trail to the Town’s existing sidewalk along Ellicott Street. The project is being proposed by Prince William County Parks and includes sidewalk improvements along Ellicott Street, including adding a missing sidewalk connection near the intersection Mill and Ellicott Streets. The Town Council adopted a resolution of support for the project at it’s September 21, 2021 meeting, which has been provided to County staff. The project is being submitted as part of the County’s TAP project list. Notification of award status is not expected until Spring 2022.
- **Community Strategy & Comprehensive Plan Update:** Staff is working with the Planning Commission to develop a Community Plan as an addendum to the Town’s Comprehensive Plan. The 2021 update of the Comprehensive Plan was approved at the December 7, 2021 Town Council meeting.
- **Regional Hazard Mitigation Plan Update:** Town staff is participating in the update to the Northern Virginia Hazard Mitigation Plan, which is updated every five years.
- **FY2022 Capital Projects:** Staff is obtaining quotes for repaving Center Lane and repaving/repairing two town parking lots as identified in the Town’s FY2022 Capital Improvement Program. Work is anticipated to be completed before the end of the current fiscal year. Updates will be available at [www.occoquanva.gov/construction-updates](http://www.occoquanva.gov/construction-updates).
- **Mill Street Water Issue:** The Town Manager and Zoning Administrator met with representatives from VDOT in regard to the continued water flow issue on Mill Street. VDOT contractors milled and paved the section of Mill Street from Ellicott Street to the cul-de-sac in early March; however, recrowning is required. Staff is continuing to coordinate with VDOT and recrowning of this section of Mill Street will occur when VDOT’s paving contractor is in town to pave town streets later this summer. Updates will be available at [www.occoquanva.gov/construction-updates](http://www.occoquanva.gov/construction-updates).
- **Town Hall Sewer Line:** The section of sewer line inside of Town Hall has been completed. Town staff is in the process of completing floor and bathroom repairs.
- **New Employees:** We welcomed our new Town Clerk Philip Auville to the team as he started his position on April 19, 2022. In addition, we will be onboarding Matt Whitmoyer on June 1, 2022 as the Town’s Management Fellow. Welcome!
- **Meetings and Events:** (1) Participated in quarterly meeting with Occoquan Business Partners; (2) met with business owner at 201 Union Street regarding signage; (3) met with Landscaping contractor to review spring planting schedule; (4) scheduled install of memorial bench in River Mill Park; (5) participated in meetings associated with ADA Ramp project close out and ribbon cutting scheduling; (6) Met with Prince William County representatives regarding quotes for stormwater maintenance; and (7) attended Lil Peeps event in River Mill Park.

**Treasurer Report - Supplemental Information**

The March 2022 Financial Report is included in the Town Council agenda packet. Additional information regarding current delinquencies is included below.

<b>BPOL Tax Delinquencies*</b>		
<b>Business Name</b>	<b>Years of Delinquency</b>	<b>Date of Last Notice/Status</b>

*\*2022 BPOL applications were due on March 1, 2022; payments are due by May 31, 2022. Delinquencies will be reported after May 31, 2022.*

<b>Transient Tax Delinquencies</b>		
<b>Business Owner</b>	<b>Months of Delinquency</b>	<b>Date of Last Notice/Status</b>

Meals Tax Delinquencies		
Business Name	Months of Delinquency	Date of Last Notice/ Status

Real Estate Delinquencies				
Property Owner	Years of Delinquency	Delinquent Tax Amount*	Date of Last Notice	Notes
3304 LLC	1	\$1,887.36	4/26/2022	
CLAYTON WILLIAM B JR	1	\$180.17	4/25/2022	
COOPER HEATHER E	1	\$450.12	4/26/2022	
FUGATE JIM R & LINDA L SURV	1	\$164.52	3/30/2022	2020 Tax Year
GRANNY'S COTTAGE INC	6	\$403.20	8/15/2021	
HEAD NELSON H	1	\$468.84	4/26/2022	
HOUGHTON LANCE	1	\$970.92	4/26/2022	
HOUGHTON RONALD W ETAL	4	\$70.08	10/26/2021	
JONES SALUKA HALLIE	1	\$287.28	2/17/2022	
KSANZNAK RYAN	1	\$549.48	4/26/2022	
LIGHT MARK D & RINA KOCSANY J-T SURV	1	\$10.08	4/25/2022	
MARCELLINO ELIZABETH H	1	\$475.68	4/26/2022	
MUNOZ VICTOR M & JOLENE A	1	\$543.00	4/26/2022	
POTTER MARVIN H	1	\$390.36	4/26/2022	
RIVER MILL INVESTMENTS LLC	1	\$619.08	4/26/2022	
SALES JR FREDERICK	1	\$178.56	4/26/2022	
THREE ELEVEN MILL STREET LLC	1	\$778.32	4/26/2022	
VOLMANFAMILY LLC	1	\$398.52	4/26/2022	
YI KYE WHANG & NAM SUN SURV	1	\$594.12	4/26/2022	

\*Excludes penalties and interest

## Engineering

- **FEMA Flood Insurance Rate Map (FIRM) - no change from last report:** Minor changes suggested on stream names. Town website included notification of changes to FIRM. Expected adoption of new mapping winter 2021, spring 2022. May require update of ordinance.
- **DEQ review of Town's Chesapeake Bay Preservation Ordinances - update from last report:** DEQ report issued April 7, 2021, with Draft Corrective Action Plan issued for changes to Town Code and Comprehensive Plan. Town Council passed Comp Plan changes December 7, 2021, code changes April 5, 2022, and those changes forwarded to DEQ for confirmation of compliance.
- **Rivertown Overlook Project - no change from last report:** Land Disturbance Permit issued - construction proceeding.
- **Mill at Occoquan - no change from last report:** Floodplain study comments by FEMA issued March 2, 2022. Pre-application meeting held with J2 Engineering for site plan.
- **109 Poplar Lane - no change from last report:** PWC may be issuing building permit, which will trigger need for land disturbance permit in Town.
- **PWC Transportation Alternatives Program (TAP) grant projects - no change from last report:** Sidewalk extensions on Ellicott Street only in coordination with Prince William County Parks, Recreation and Tourism. Notice of grant status expected in Spring 2022.

- **Community Strategy - no change from last report:** Working with Planning Commission on addendum to Comprehensive Plan to establish minimum standards for Town facilities. Preliminary outline presented to Planning Commission on August 26, 2021.
- **Stormwater Management Grants - update from last report:** Reviewing various grant and loan opportunities for multiple projects throughout Town. Grant request forwarded to Department of Conservation and Recreation (DCR) for Virginia Community Flood Preparedness Fund on April 8, 2022.
- **McKenzie Drive Sidewalks - update from last report:** Reviewing options to potentially add a sidewalk along McKenzie Drive. Survey work underway.
- **FCWA River Crossing Construction - no change from last report:** Project delayed, but tentatively scheduled to start in mid-June 2022.
- **200 Mill Street - Beer Garden - update from last report:** Land Disturbance Permit issued. Bonds and agreements posted and executed. Construction has begun.
- **Site Plans/Plats Under Review or Being Discussed with Owner/Tenant:**

Address	Plan Number	Use	Status
109 Poplar Lane	N/A	Dock extension	No submission to date
Mill at Occoquan	N/A	Mixed Use project	Pre-application 12/17/21, no submission to date
Barrington Point	N/A	Retaining Wall	E&S Plan approved 2/27/22, Land Disturbance Permit issued 3/15/22
119 Poplar Lane	SUB2022-001	Consolidation Plat	Consolidating lots at 119, 121, 123 Poplar Lane

## Zoning Administrator

A. The following is a list of **zoning reviews** from March 31, to April 22, 2022:

	Zoning Application #	Property Address	Activity
1	TZP2022-017	101 Poplar Lane	Add non-structural wet bar
2	TZP2022-018	314 Mill Street	Replace sewer line for bathroom

B. The following is a list of **new violation letters** from March 31, to April 22, 2022:

	Property Address	Violation	Town Action
1			

C. The following is a list of **active/previous violations** from March 31, to April 22, 2022:

	Property Address	Violation	Town Action
1	207/209 Commerce St	Refuse violation	Violation Sent certified and USPS 3/21/22; <b>enforcement pending</b>
2	303 Commerce St	Refuse violation	Resolved
3	204 Union St	Refuse violation	Resolved
4	201 Union St- Zorbas	Sign violation	Resolved
5	440 Mill St	Sign violation	Sign application submitted; pending review
6	201 Union St. - Riverside Coffee and Ice Cream (Baba & Me)	Unpermitted Signage	<b>Enforcement in process</b> - Summons issued; met with business owner on 4/15/22 to review signage; working toward compliance.
7	303 Commerce St.	Residential use in B-1	Letter, 1 <sup>st</sup> Enforcement Action; <i>Action Plan Developed - In Progress</i>

## Building Official

Please see the attached monthly report provided by Prince William County providing information on permits within the Town of Occoquan. Below are status notes related to permits issued two or more years ago as of April 26, 2022:

Permit No.	Address	Type	Status	Issue Date	Note
BLD-2019-00547	402 Fortress Way	Building	Issued	07/30/2018	No inspections have been made.
GAS2019-00432	270 Gaslight Landing Ct	Gas	Issued	9/20/2018	No inspections have been made.
PLB2020-00752	201 Mill Street	Plumbing	Issued	10/1/2019	No inspections have been made.
BLD2018-04471	313 Mill Street	Building	Issued	02/23/2018	No inspections have been made
BLD2020-02847	1604 Mount High Street	Building	Issued	11/26/2019	No inspections have been made
BLD2014-05879	1441 Occoquan Heights Ct	Building	Issued	04/25/2014	Footing Inspection Approved 5/5/2014
BLD2018-04008	199 Union Street	Building	Issued	01/31/2018	No inspections have been made
PLB2018-01862	199 Union Street	Plumbing	Issued	01/31/2018	450 Final Inspection rejected on 4/12/2018
BLD2020-03981	202 Union Street	Building	Issued	2/12/2021	
PLB2018-02373	411 Union Street	Plumbing	Issued	03/23/2018	404 Sewer Lateral Inspection approved on 3/29/2018
BLD2019-00785 ELE2019-00643 PLB2019-00381	131 Washington Street	Building Electrical Plumbing	Issued	08/13/2018	198 Combination concealment rejected on 9/18/2018
PLB2018-01956	103 West Locust Street	Plumbing	Issued	02/08/2018	No inspections have been made
Various	1551 - 1556 Rivertown Place	Various	Issued	Various	Rivertown Overlook Project - in progress
BLD2022-03797 MEC2022-01673 MEC2022-01674 PLB2022-01611	200 Mill Street - Mill Street Beer Garden TLO	Various	Pending	Pending	Permit review in progress

Staff will work with Prince William County Building Department staff to develop a letter template to notify property owners within the town of outstanding open permits.

## Public Safety

### Departmental Goals

- Goal 1: Provide for the public safety of the persons and property of the residents, businesses, and visitors of the Town of Occoquan.
- Goal 2: Promote a professional and accountable police department.
- Goal 3: Promote safe roads and sidewalks in the Town of Occoquan.

### Current Initiatives

Continued patrol and business coverage in town. Continued community policing and safe sidewalks. Continued speed enforcement on Route 123, Washington Street, and Union Street/Tanyard Hill Road. Continued DMV selective enforcement grants to address impaired driving, reduce accidents, and increase pedestrian safety.

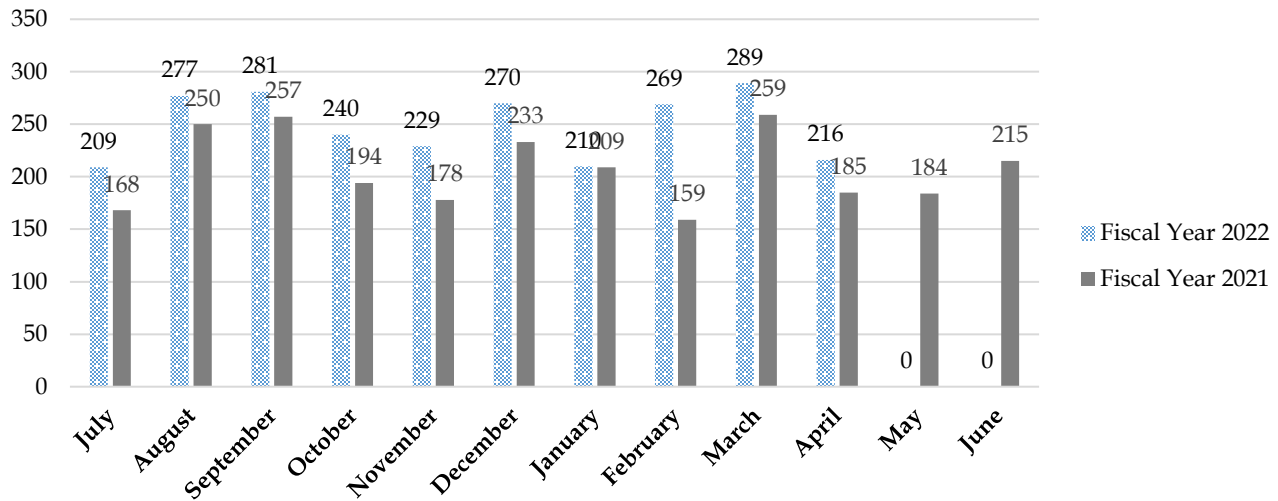
**Community Relations**

Engaged in foot patrols during business hours in Town. Officers spoke with business owners and residents throughout the month. Chief spoke and answered questions at the Quarterly Town/Business Community Meeting. In addition, the Chief presented Occoquan's pedestrian safety response over the past 4 years to the Virginia Pedestrian Fatality Task Force. Officers attended cultural celebration at the Occoquan Mosque. Town Police also received the FBI-LEEDA Executive Leadership Award.

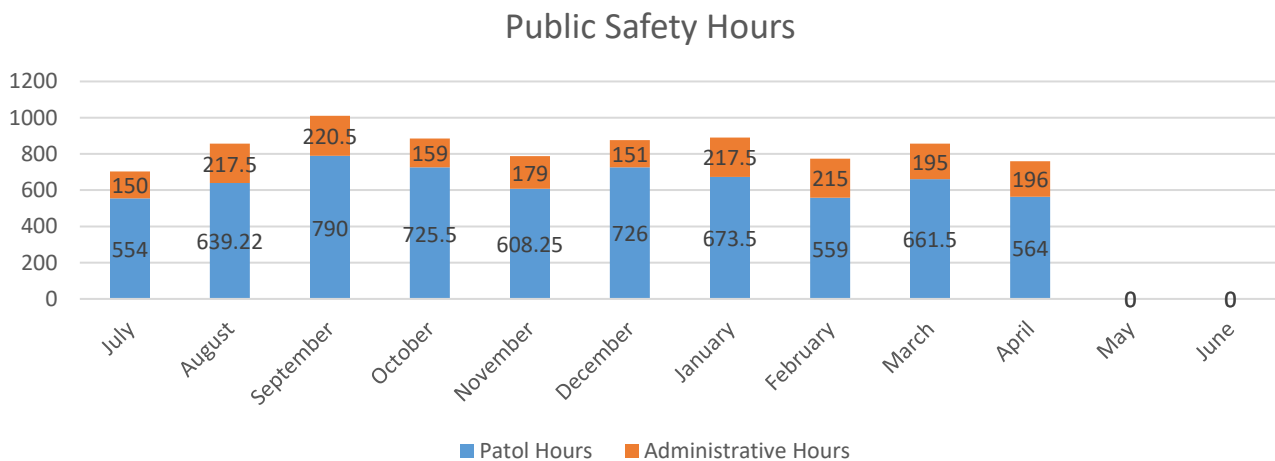
**Patrol and Enforcement Activities**

As of April 26, 2022, in the month of April, the Town Police made 116 business checks and 189 park checks. The Town Police also had 125 calls for service, with 16 suspicious person/vehicle/circumstance calls, 13 trespassing calls, 10 disabled vehicles/motorist assist calls, 10 vehicle accidents, 9 disorderly/assault in progress calls, 5 theft calls, 5 medical calls, 4 alarm calls, 4 roadway obstruction calls, 4 found property calls, 3 animal call, 3 illegal fishing calls, 3 water safety calls, 2 summons service, 2 vandalism calls, 1 noise complaint, 1 impaired driving call, 1 drunk in public call, 1 fire calls, 1 attempted suicide call, 1 urinating in public call, multiple service/assist calls, and made 3 custodial arrests, issued 216 traffic summonses, 66 parking violations, and 17 warnings.

**Traffic Summonses FYTD (GRAPH)**



**Patrol/Administrative Hours FYTD (GRAPH)**

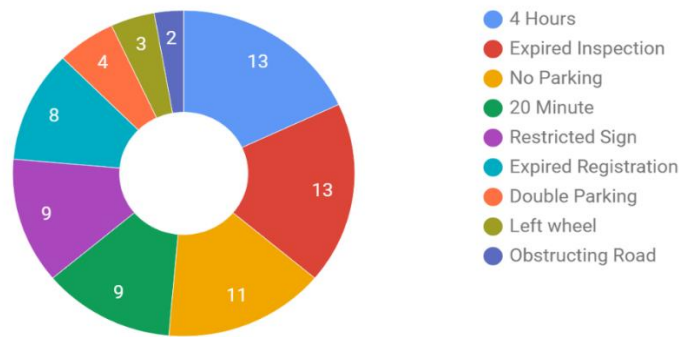


## Parking Enforcement (CHART/GRAPH)

Total Parking Enforcement (FYTD)

	Parking Tickets	Warning
July	105	6
August	50	1
September	69	2
October	81	1
November	54	2
December	54	9
January	24	5
February	47	3
March	48	2
April	66	1

Occoquan VA - Tickets By Violation (Month To Date)



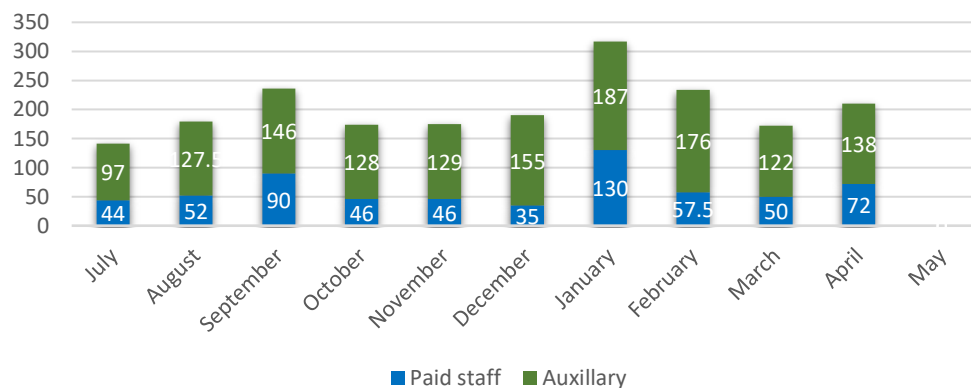
Data as of 4/26/2022, 12:00:00 AM



### Volunteer in Police Service

For Fiscal Year 2022, our auxiliary police officers and paid police staff have donated a total of 2,028 uncompensated hours to the Town. Below is a list of volunteer hours (uncompensated time) provided by our auxiliary police officers and paid police staff:

### Volunteered Hours



## Public Works

### Weekly Activities

The Public Works Department engages in the following regular maintenance activities:

Activity	Daily, M-F	Sat/Sun	Weekly	Monthly	Notes
Trash Collection/Check	X	X			Weekend checks during high traffic seasons
Street Sweeping			X		Sweeping Season: April - October
Check/Repair Gaslights	X				Review and schedule repairs as needed
Check/Repair Gaslight Banners	X				
Check/Clean Trash/Recycling Cans			X		Clean as needed
Check/Replace Doggie Bags			X		
Check/Clear Storm drains			X		Weekly + Storm Prep
Check Public Restrooms	X	X			Weekend checks during high traffic seasons
Contractor Cleaning - RMP			X		Contractor cleans Fridays and Mondays
Check Tanyard Hill Park			X		Review and schedule repairs as needed
Check Mamie Davis Park and Boardwalk	X				Review and schedule repairs as needed
Check River Mill Park	X				Review and schedule repairs as needed
Check Furnace Branch Park			X		Review and schedule repairs as needed
Minor Brick Sidewalk Check/Repairs			X		Review and schedule repairs as needed
Check/Replace Flags			X		
Maintain Town Equipment			X		Vehicle and small engine repair, seasonal and as needed
Maintain Town Buildings			X		Review and schedule repairs as needed
Clean Town Vehicle			X		Ensure cleanliness and care of town vehicle
Maintain Annex/PW Facility	X				External and Internal clean up and organization
Check/Maintain Dumpster and storage area				X	
Water Flowers	X				Seasonal
Graffiti Check/Removal	X				
Litter Check/Removal	X				

### Maintenance Highlights (April 2022)

- Working on Scope of Work for other public works capital projects scheduled for FY2022
- Coordinating with contractors on Intersection Improvement project construction
- Contracting and oversight of brick and curb repair projects in the historic district
- Repairs and updates to lower level and bathroom of Town Hall



## Upkeep and Maintenance Projects

Below is an updated list of maintenance activities with statuses updated as of April 27, 2022:

Project	Not Started	In Progress	Completed
Town Hall Bathroom Remodel		X	
Town Hall Kitchen Remodel	X		
River Mill Bathroom Upgrades	X		
Repair Town Hall Eve Damaged due to Tree	X		
Clean Lower-Level Emergency Exit Stairs at Town Hall			X
Install Custom Bricks at River Mill Park		X	
Backup Generator Project		X	
Install new fence at Mamie Davis Park		X	
Install replacement bench in River Mill Park		X	
Paint street sign poles black outside of historic district		X	
Paint Yellow curbs		X	
Address dirt area near LOVE sign steps	X		
Paint Town Hall front steps sides			X
Repair Town Hall landscape lighting			X
Repair concrete steps at Town Hall	X		
Clean/Maintain River Mill Park Light/Poles		X	
Clean off Kayak Ramp		X	
Repair broken light on Fairfax side of footbridge		X	
Develop Art installation project for Agnes Commemoration		X	
Install curb stops along fence line in Town parking lot	X		
Remove graffiti from under bridge (ongoing), town		X	
Replace sensor at RMP for park lights	X		
Repair town portable generator	X		
Complete minor brick repairs		X	
Complete repairs on Riverwalk/dock - replace boards; reattach; safety issues			X
Schedule powerwash of Riverwalk/dock		X	
Review/schedule major repairs to brick sidewalk areas			X
Clean up and organize PW Annex		X	
Main Office Reorganization - Town Hall	X		
Obtain Quote for Street Maintenance FY22 Capital Projects		X	
Schedule concrete repairs on West Locust		X	
Address icing issues along Mill Street - Daily coordination with VDOT to treat as needed			X
Met with VDOT regarding water issue on Mill Street		X	
Building maintenance - light repairs at town hall	X		
Coordinate Intersection Improvement project			X
Coordinate spring flower planting with landscaper		X	
Install donated bench in River Mill Park			X

Project	Not Started	In Progress	Completed
Spring Cleaning in Historic District		X	
Order and install new pile caps at dock		X	
Order/replace signs at dock	X		
Replace/repair dock payment box at dock	X		
General repairs at RMP Bathroom - lights, baseboard	X		
Clean and touch up paint on Gaslights		X	
Install LED kits on three lights at Mamie Davis Park		X	
Repair/update signage on MDP Entry sign	X		
Replace HVAC at 200 Mill Street		X	
Replace HVAC at Town Hall		X	
Replace sewer line under Town Hall			X
Install/repair event banners as needed		X	
Work with Eagle Scout on Fishing Line waste receptacle project		X	
Paint floor of storage area at Town Hall			X
Install shelving in storage area at Town Hall			X
Install temporary pipe to redirect water flow down Mill Street to Ellicott/Mill stormwater inlet			X
Assist with preparation for Peep Week events			X
Prepare for sewer line replacement - move equipment and office furniture out of workspace			X
Repair/replace flooring in lower-level town hall (after sewer line replacement)		X	
Clean out RMP Lower Level for Event Season			X
Support Friends of the Occoquan River Cleanup event			X
Repair timed parking sign on Mill Street (Madigan's)			X
Reinstall removed timed parking sign at 203 Union	X		
Remove debris from Commerce/Ellicott sidewalk		X	
Post/Remove no parking signs for Mill Street Striping			X

**Brick Installation and Maintenance Projects** - Below is the status of the replacement and maintenance of sidewalk bricks:

Location	Not Started	In Progress	Completed	Notes
Corner by Post Office			X	
206 Mill Street			X	
Town Hall	X			FY2023
203 Union Street			X	
Corner of Center/Washington			X	
304 Mill Street (Ballywhack)			X	
Minor Brick Repairs		X		Repairs and replacement ongoing; loose and missing brick repairs ongoing

## Events and Community Development

- **RiverFest & Craft Show, June 4 & 5, 2022:** This event will be a dynamic new craft show that celebrates the historic town's natural beauty along the Occoquan River. This year, we are expanding our traditional spring format by adding on-the-water activities, a beer and wine garden and concert series, and bringing a strong focus on environmental protections with Conservation Alley. The show runs 10:00 a.m. to 5:00 p.m. both days. More information can be found at [occoquanva.gov/riverfest](http://occoquanva.gov/riverfest).

Highlights include:

- RiverFest will host 200+ vendors in the streets of the historic district. Artisans, crafters, local merchants, and food vendors will line Mill, Washington, and Union streets.
- Beer & Wine Garden and live concerts will take place in River Mill Park both days, from 12 p.m. to 5 p.m.
- Conservation Alley will take place in the center of town. Conservation vendors will discuss their trade and provide hands-on activities for a Junior Passport program.
- There will be opportunities during RiverFest to get out on the water with kayak and stand-up paddleboard availability all weekend. Spectators can watch SUP and kayak races on Saturday. A river clean-up and other water activities are being planned.

Those interested in volunteering for RiverFest & Craft Show should email the Events Director at [jlittle@occoquanva.gov](mailto:jlittle@occoquanva.gov).

- **Trivia Night:** Contestants play six rounds of brain busters for a chance to win a \$100 gift card grand prize. Team registration is \$30 at the door and preregistration is available on EventBrite. This year, teams can purchase season tickets for all dates and get the final night free. Gates open at 6:00 p.m.; the game starts at 6:30 p.m. More information can be found at: [occoquanva.gov/trivia](http://occoquanva.gov/trivia).

### 2022 Trivia Night Dates

The Roaring '20s – Friday, May 27

Power Plays – Friday, June 24

Beach Party – Friday, July 22

All Around the World – Friday, August 19

Heroes & Villains – Friday, September 16

Murder Mystery – Friday, October 21

- **Music on Mill:** Music on Mill is a free summer concert series featuring family-friendly entertainment. Concerts run from 7:00 p.m. to 9:00 p.m. in River Mill Park. Concerts are free and open to the public.

### 2022 Music on Mill Schedule

Saturday, May 21: Cheley Tackett (*Americana*)

Saturday, June 18: Mystery Machine DMW (*Rock*)

Saturday, July 16: Up All Night (*Covers*)

Saturday, August 6: 257th Army Band (*Traditional*)

Saturday, August 20: Collective (*Rock*)

- **Blessing of the Fleet:** The Blessing of the Fleet, this year scheduled for May 21, 2022. First responder boats will pass Belmont Bay Harbor Marina at 10:00 a.m. heading upriver, toward the Town of Occoquan. At approximately 10:30 a.m., the first responder boats will turn around near the Occoquan Town Dock and begin heading back downriver, toward Belmont Bay Harbor Marina. The fire boat will lead the group, spraying a spectacular Water Salute for all to enjoy. Interested spectators can view first responder boats from land at Town of Occoquan's dock at Mamie Davis Park.

**Town of Occoquan - Permit Report  
April 2022**

Permit Number	Main Address	Description	Permit Type	Permit Status	Permit Workclass	Issue Date	Finalize Date
ELE2021-04934	124 COMMERCE ST	INSTALLATION OF GENERATOR	Electrical	Pending	C - Accessory Structure		
BLD2019-03820	206 COMMERCE ST	ANTENNA MOUNTED TO POLE IN TOWN OF OCCOQUAN.	Building	Pending	C - Alteration/Repair		
BLD2022-02702	312 COMMERCE ST	150 lf floor joist ,390 lf floor joist replacement , 48 lf sil plate, 375 sf sub floor replacement , 3 intellijacks	Building	Issued	R - Alteration/Repair	02/02/2022	
ELE2022-04507	312 COMMERCE ST	REPLACING 200 AMP PANEL	Electrical	Issued	R - Alteration/Repair	03/24/2022	
BLD2019-00547	402 FORTRESS WAY	KITCHEN RENOVATION TO CONDO UNIT - FOR KITCHEN CABINETS, CUTTING INTO THE CEILING TO INSTALL LIGHTS	Building	Issued	C - Alteration/Repair	07/30/2018	
ELE2022-04351	406 FORTRESS WAY	ALTERATION/REPAIRS TO REPLACE 200A TO 200A SUBPANEL, "LIKE FOR LIKE" OLD PANEL SHOULD BE ONSITE FOR COMPARISON.	Electrical	Finald	C - Alteration/Repair	03/16/2022	03/22/2022
BLD2021-07195	459 FORTRESS WAY	Installation of a new timber retaining wall with 6 x 6 pressure treated lumber. Inclusive of backfill and compact excavated areas with finished grade sloped and the installation of a new foundation drainage system and new clean stone.	Building	Issued	C - Retaining Wall	11/05/2021	
GAS2019-00432	270 GASLIGHT LANDING CT	ALTERATION/REPAIRS TO REPLACE HVAC UNIT AND FURNACE LIKE FOR LIKE	Gas	Issued	C - Alteration/Repair	09/20/2018	
ELE2022-02892	115 MILL ST	This project consists of upgrading the existing SCADA System (Data Acquisition) and Radio System at the existing L-73 Lift Station which is owned by the Prince William County Service Authority. The work involves removing the Existing Scada Cabinet and installing a new one and providing a few new security devices such as Camera's and door card readers for identification. This installation only involves electrical work. I have discussed this project with Zoning and Land Development and both have said since this is an existing commercial building that they do no need to review.	Electrical	Issued	C - Alteration/Repair	01/11/2022	
ELE2022-03957	200 MILL ST	TENANT LAYOUT FOR MILL STREET BEER GARDEN IN THE TOWN OF OCCOQUAN.	Electrical	Pending	C - Tenant Layout		
ELE2022-03957	200 MILL ST	TENANT LAYOUT FOR MILL STREET BEER GARDEN IN THE TOWN OF OCCOQUAN.	Electrical	Pending	C - Tenant Layout		
MEC2022-01673	200 MILL ST	TENANT LAYOUT FOR MILL STREET BEER GARDEN IN THE TOWN OF OCCOQUAN.	Mechanical	Pending	C - Tenant Layout		
MEC2022-01673	200 MILL ST	TENANT LAYOUT FOR MILL STREET BEER GARDEN IN THE TOWN OF OCCOQUAN.	Mechanical	Pending	C - Tenant Layout		
MEC2022-01674	200 MILL ST	TENANT LAYOUT FOR MILL STREET BEER GARDEN IN THE TOWN OF OCCOQUAN.	Mechanical	Pending	C - Tenant Layout		
MEC2022-01674	200 MILL ST	TENANT LAYOUT FOR MILL STREET BEER GARDEN IN THE TOWN OF OCCOQUAN.	Mechanical	Pending	C - Tenant Layout		
PLB2022-01611	200 MILL ST	TENANT LAYOUT FOR MILL STREET BEER GARDEN IN THE TOWN OF OCCOQUAN.	Plumbing	Pending	C - Tenant Layout		
PLB2022-01611	200 MILL ST	TENANT LAYOUT FOR MILL STREET BEER GARDEN IN THE TOWN OF OCCOQUAN.	Plumbing	Pending	C - Tenant Layout		
PLB2020-00752	201 MILL ST	CAPPING THE WATER SERVICE	Plumbing	Issued	C - Alteration/Repair	10/01/2019	
BLD2018-04471	313 MILL ST	PARTIAL ROOF REPAIR DUE TO WATER DAMAGE - SEE PSTD2018-00224	Building	Issued	C - Alteration/Repair	02/23/2018	
PLB2022-02374	314 MILL ST	water pipe replacement of bathroom (not fixtures), interior building drain/groundworks replacement	Plumbing	Issued	C - Alteration/Repair	04/12/2022	
BLD2022-04172	406 MILL ST	Pergola encompassing back patio. with removeable vinyl sides and top for inclement weather.	Building	Issued	C - Accessory Structure	04/21/2022	
BLD2022-01583	416 MILL ST	(SEE BCE2021-00265) Construct a covered roof over existing patio. Located in the rear of the existing restaurant bldg and does not increase the previous occupant load.	Building	Issued	C - Tenant Layout	03/01/2022	
ELE2022-03572	416 MILL ST	(SEE BCE2021-00265) Construct a covered roof over existing patio. Located in the rear of the existing restaurant bldg and does not increase the previous occupant load.	Electrical	Pending	C - Tenant Layout		
ELE2022-03572	416 MILL ST	(SEE BCE2021-00265) Construct a covered roof over existing patio. Located in the rear of the existing restaurant bldg and does not increase the previous occupant load.	Electrical	Pending	C - Tenant Layout		
ELE2022-02501	440 MILL ST	//GBC correct crawl space wiring	Electrical	Issued	C - Alteration/Repair	11/18/2021	
ELE2022-00482	450 MILL ST	TLO FOR POPPS	Electrical	Pending	C - Tenant Layout		
MEC2021-02381	450 MILL ST	THE COTTAGE - TLO	Mechanical	Pending	C - Tenant Layout		
PLB2022-00959	450 MILL ST	THE COTTAGE - TLO	Plumbing	Pending	C - Tenant Layout		

**Town of Occoquan - Permit Report  
April 2022**

Permit Number	Main Address	Description	Permit Type	Permit Status	Permit Workclass	Issue Date	Finalize Date
BLD2022-02422	458 MILL ST	TEMPORARY INFLATABLE MOVIE SCREEN - EVENT ON 10/23/2021	Building	Issued	C - Temporary Activity	10/22/2021	
ELE2022-02893	458 MILL ST	SCADA Cabinet UPGRADE - A/R	Electrical	Finalized	C - Alteration/Repair	01/12/2022	04/15/2022
BLD2020-02847	1604 MOUNT HIGH ST	20 X 24 FRONT YARD OPEN DECK W 2 X 4 STAIRS BUILT TO GRADE	Building	Issued	R - Addition	11/26/2019	
BLD2014-05879	1441 OCCOQUAN HEIGHTS CT	DECK	Building	Issued	R - Addition	04/25/2014	
BLD2022-06163	101 POPLAR LN	FINISH BASEMENT - rec room, wet bar, powder room, den and lounge NO ADDITIONAL BEDROOM NON STRUCTURAL	Building	Issued	R - Alteration/Repair	04/21/2022	
ELE2022-05240	101 POPLAR LN	FINISH BASEMENT - rec room, wet bar, powder room, den and lounge NO ADDITIONAL BEDROOM NON STRUCTURAL	Electrical	Issued	R - Alteration/Repair	04/22/2022	
PLB2022-02506	101 POPLAR LN	FINISH BASEMENT - rec room, wet bar, powder room, den and lounge NO ADDITIONAL BEDROOM NON STRUCTURAL	Plumbing	Issued	R - Alteration/Repair	04/22/2022	
BLD2022-00079	109 POPLAR LN	CUSTOM SFD	Building	Issued	R - New Single Family Dwell	03/01/2022	
BLD2018-04392	1551 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 1 1551 RIVERTOWN PLACE	Building	Issued	R - New Townhouse	03/22/2018	
ELE2019-04221	1551 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 1 1551 RIVERTOWN PLACE	Electrical	Issued	R - New Townhouse	04/29/2019	
GAS2019-00596	1551 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 1 1551 RIVERTOWN PLACE	Gas	Issued	R - New Townhouse	10/22/2018	
MEC2019-01181	1551 RIVERTOWN PL	INSTALL NEW HVAC	Mechanical	Issued	R - New Townhouse	11/20/2018	
PLB2019-00861	1551 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 1 1551 RIVERTOWN PLACE	Plumbing	Issued	R - New Townhouse	10/22/2018	
BLD2018-04390	1552 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 6 1552 RIVERTOWN PLACE	Building	Issued	R - New Townhouse	03/22/2018	
ELE2022-01737	1552 RIVERTOWN PL	INSTALL 200 AMPS SERVICE / LTS/SW/SM/ OUTLETS	Electrical	Issued	R - New Townhouse	10/11/2021	
GAS2022-00768	1552 RIVERTOWN PL	ROUGH IN GAS LINES FOR NEW CONSTRUCTION**FIREPLACE REMOVED 1/26/2022 SEE ATTACHED EMAIL	Gas	Issued	R - New Townhouse	10/15/2021	
MEC2022-00972	1552 RIVERTOWN PL	Installation of A/C, gas furnace, and ductwork	Mechanical	Issued	R - New Townhouse	10/25/2021	
PLB2022-00888	1552 RIVERTOWN PL	ROUGH IN PLUMBING FOR NEW CONSTRUCTION**ADD ON WATER SERVICE SEE ATTACHED EMAIL**	Plumbing	Issued	R - New Townhouse	10/15/2021	
BLD2018-04393	1553 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 2 1553 RIVERTOWN PLACE	Building	Issued	R - New Townhouse	03/22/2018	
ELE2019-04222	1553 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 2 1553 RIVERTOWN PLACE	Electrical	Issued	R - New Townhouse	04/29/2019	
GAS2019-00598	1553 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 2 1553 RIVERTOWN PLACE	Gas	Issued	R - New Townhouse	10/22/2018	
MEC2019-01193	1553 RIVERTOWN PL	INSTALL NEW HVAC SYSTEM	Mechanical	Issued	R - New Townhouse	11/21/2018	
PLB2019-00864	1553 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 2 1553 RIVERTOWN PLACE	Plumbing	Issued	R - New Townhouse	10/22/2018	
BLD2018-04376	1554 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 5 1554 RIVERTOWN PLACE	Building	Issued	R - New Townhouse	03/22/2018	
ELE2022-01736	1554 RIVERTOWN PL	INSTALL 200 AMPS SERVICE SW/ SM / OUTLETS / LTS	Electrical	Issued	R - New Townhouse	10/11/2021	
GAS2022-00767	1554 RIVERTOWN PL	ROUGH IN GAS LINES FOR NEW CONSTRUCTION**FIREPLACE REMOVED 1/26/2022 SEE ATTACHED EMAIL	Gas	Issued	R - New Townhouse	10/15/2021	
MEC2022-00971	1554 RIVERTOWN PL	Installation of new A/C, gas furnace, and ductwork	Mechanical	Issued	R - New Townhouse	10/25/2021	
PLB2022-00887	1554 RIVERTOWN PL	ROUGH IN PLUMBING FOR NEW CONSTRUCTION**ADD ON WATER SERVICE SEE ATTACHED EMAIL	Plumbing	Issued	R - New Townhouse	10/15/2021	
BLD2018-04394	1555 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 3 1555 RIVERTOWN PLACE	Building	Issued	R - New Townhouse	03/22/2018	
ELE2019-04220	1555 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 3 1555 RIVERTOWN PLACE	Electrical	Issued	R - New Townhouse	04/29/2019	
GAS2019-00599	1555 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 3 1555 RIVERTOWN PLACE	Gas	Issued	R - New Townhouse	10/22/2018	
MEC2019-01194	1555 RIVERTOWN PL	INSTALL NEW HVAC	Mechanical	Issued	R - New Townhouse	11/21/2018	
PLB2019-00865	1555 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 3 1555 RIVERTOWN PLACE	Plumbing	Issued	R - New Townhouse	10/22/2018	
BLD2018-04375	1556 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 4 1556 RIVERTOWN PLACE	Building	Issued	R - New Townhouse	03/22/2018	
ELE2022-01735	1556 RIVERTOWN PL	Install 200 amps service / outlet's / SW/ SM/ LTS by code	Electrical	Issued	R - New Townhouse	10/11/2021	
GAS2022-00766	1556 RIVERTOWN PL	ROUGH IN GAS LINES FOR NEW CONSTRUCTION**FIREPLACE REMOVED 1/26/2022 SEE ATTACHED EMAIL	Gas	Issued	R - New Townhouse	10/15/2021	
MEC2022-00973	1556 RIVERTOWN PL	Installation of A.C, gas furnace, and ductwork	Mechanical	Issued	R - New Townhouse	10/25/2021	
PLB2022-00886	1556 RIVERTOWN PL	rough in plumbing for new construction	Plumbing	Issued	R - New Townhouse	10/15/2021	
BLD2018-04008	199 UNION ST	UPDATE AND REPAIR BATHROOM IN RENTAL APARTMENT.***MUST PAY BCE ADMIN FEE***	Building	Issued	C - Alteration/Repair	01/31/2018	
PLB2018-01862	199 UNION ST	INTERIOR RENOVATIONS TO LAUNDRY AND BATHROOM IN RESIDENCE ON THE SECOND FLOOR. 1 BATH, 1 DRAIN.	Plumbing	Issued	C - Alteration/Repair	01/31/2018	
BLD2020-03981	202 UNION ST	ALTERATION/REPAIRS TO DEMO SPACE FOR FUTURE TENANT	Building	Issued	Demolition	02/12/2020	
BLD2020-04453	202 UNION ST	SALAD SALOON - TLO	Building	Pending	C - Tenant Layout		
MEC2020-02163	202 UNION ST	SALAD SALOON - TLO	Mechanical	Pending	C - Tenant Layout		
PLB2021-00690	202 UNION ST	SALAD SALOON - TLO	Plumbing	Pending	C - Tenant Layout		
BLD2021-08525	206 UNION ST	Converting existing retails space to new Nail Salon.	Building	Issued	C - Tenant Layout	11/15/2021	
ELE2022-04601	206 UNION ST	Converting existing retails space to new Nail Salon. TAKE-OVER PERMIT FROM ELE2022-01996	Electrical	Issued	C - Tenant Layout	03/23/2022	
MEC2022-01112	206 UNION ST	Converting existing retails space to new Nail Salon.	Mechanical	Issued	C - Tenant Layout	01/14/2022	
PLB2022-01118	206 UNION ST	Converting existing retails space to new Nail Salon.	Plumbing	Issued	C - Tenant Layout	03/01/2022	
PLB2018-02373	411 UNION ST	CONVERTING FROM SEPTIC TO PUBLIC SEWER	Plumbing	Issued	R - Alteration/Repair	03/23/2018	
BLD2022-01979	105 VISTA KNOLL DR	12' X 20' OPEN DECK NO STAIRS - PER PLANS	Building	Issued	R - Addition	09/29/2021	

**Town of Occoquan - Permit Report  
April 2022**

Permit Number	Main Address	Description	Permit Type	Permit Status	Permit Workclass	Issue Date	Finalize Date
BLD2022-04194	111 VISTA KNOLL DR	INSTALL A DECK 20' X 10' - NO STAIRS.	Building	Finalized	R - Addition	01/25/2022	03/14/2022
BLD2021-00870	127 WASHINGTON ST	A/R TO ADD BEDROOM & QUARTERS ABOVE KITCHEN	Building	Issued	R - Alteration/Repair	11/09/2020	
ELE2021-02202	127 WASHINGTON ST	Add bedroom and quarters above kitchen	Electrical	Issued	R - Alteration/Repair	11/15/2020	
MEC2021-01175	127 WASHINGTON ST	install heat pump with duct work	Mechanical	Issued	R - Alteration/Repair	11/20/2020	
PLB2021-02432	127 WASHINGTON ST	A/R TO ADD BEDROOM & QUARTERS ABOVE KITCHEN	Plumbing	Issued	R - Alteration/Repair	04/01/2021	
BLD2019-00785	131 WASHINGTON ST	FINISH BASEMENT -*REVISED 9/19/18 TO REMOVE BEDROOM - SPACE WILL BE A REC ROOM NOW, WINDOW THAT WAS INSTALLED DID NOT REQUIRE MODIFICATION OF WINDOW OPENING* INSTALLING INTERIOR DOOR AND WET BAR- NON STRUCTURAL WORK	Building	Issued	R - Alteration/Repair	08/13/2018	
ELE2019-00643	131 WASHINGTON ST	FINISH BASEMENT -*REVISED 9/19/18 TO REMOVE BEDROOM - SPACE WILL BE A REC ROOM NOW, WINDOW THAT WAS INSTALLED DID NOT REQUIRE MODIFICATION OF WINDOW OPENING* INSTALLING INTERIOR DOOR AND WET BAR- NON STRUCTURAL WORK	Electrical	Issued	R - Alteration/Repair	08/16/2018	
PLB2019-00381	131 WASHINGTON ST	FINISH BASEMENT -*REVISED 9/19/18 TO REMOVE BEDROOM - SPACE WILL BE A REC ROOM NOW, WINDOW THAT WAS INSTALLED DID NOT REQUIRE MODIFICATION OF WINDOW OPENING* INSTALLING INTERIOR DOOR AND WET BAR- NON STRUCTURAL WORK	Plumbing	Issued	R - Alteration/Repair	08/15/2018	
PLB2021-00738	142 WASHINGTON ST	WATER SERVICE REPLACEMENT	Plumbing	Issued	R - Alteration/Repair	09/23/2020	
ELE2022-03991	206 WASHINGTON ST	Change of Use of an existing residential space to an office. Demo and new construction of existing space to follow update ADA requirements. Mixed use.	Electrical	Pending	C - Tenant Layout		
ELE2022-03991	206 WASHINGTON ST	Change of Use of an existing residential space to an office. Demo and new construction of existing space to follow update ADA requirements. Mixed use.	Electrical	Pending	C - Tenant Layout		
MEC2022-01565	206 WASHINGTON ST	Change of Use of an existing residential space to an office. Demo and new construction of existing space to follow update ADA requirements. Mixed use.	Mechanical	Pending	C - Tenant Layout		
PLB2022-01433	206 WASHINGTON ST	Change of Use of an existing residential space to an office. Demo and new construction of existing space to follow update ADA requirements. Mixed use.	Plumbing	Pending	C - Tenant Layout		
PLB2022-01433	206 WASHINGTON ST	Change of Use of an existing residential space to an office. Demo and new construction of existing space to follow update ADA requirements. Mixed use.	Plumbing	Pending	C - Tenant Layout		
PLB2018-01956	103 WEST LOCUST ST	Water Service	Plumbing	Issued	R - Alteration/Repair	02/08/2018	

Permit Issued Over 2 Years Old  
Development Project

END OF REPORT

**TOWN OF OCCOQUAN**  
**FINANCIAL STATEMENTS**  
**AS OF 3/31/2022**

	As of 7/1/21 (unaudited)	<i>Unaudited Income/ (Loss) YTD FY22</i>	As of 3/31/2022
<b>Nonspendable:</b>			
<b>Inventory</b>	\$ -	\$ -	\$ -
<b>Restricted:</b>			
<b>Mamie Davis Fund</b>	\$ 100,000	\$ -	\$ 100,000
<b>Assigned:</b>			
<b>Operating Reserves</b>	\$ 156,594	\$ -	\$ 156,594
<b>Events Fund</b>	\$ 25,000	\$ 62,059	\$ 87,059
<b>CIP Fund</b>	\$ 148,900	\$ (13,002)	\$ 135,898
<b>Financing Proceeds</b>	\$ 25,271	\$ -	\$ 25,271
<b>Public Safety Grant Fund</b>	\$ 32,207	\$ 17,997	\$ 50,203
<b>CARES Act fund</b>	\$ 8,579	\$ (8,579)	\$ -
<b>Mamie Davis Park Fund</b>	\$ 11,110	\$ 317	\$ 11,427
<b>PEG Fund</b>	\$ 1,562	\$ -	\$ 1,562
<b>Public Art Fund</b>	500	\$ -	\$ 500
<b>Subtotal Assigned:</b>	\$ 409,723	\$ 58,792	\$ 468,514
<b>Unassigned</b>	\$ -	\$ 136,300	\$ 136,300
<b>Total Available Fund Balance:</b>	<b>\$ 509,723</b>	<b>\$ 195,092</b>	<b>\$ 704,815</b>

**Additional Information:**

<b>SLFRF Balance:</b>	\$ 474,780	\$ -	\$ 474,780
-----------------------	------------	------	------------

The Town of Occoquan  
Profit & Loss Budget Performance  
July 2021 through March 2022

	Jul '21 - Mar 22	Annual Budget	Over/(Under) Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>40000 · TAXES</b>				
40010 · Real Estate	\$ 246,238	\$ 249,189	\$ (2,951)	99%
40020 · Meals Tax	\$ 186,383	\$ 228,000	\$ (41,617)	82%
40030 · Sales Tax	\$ 25,898	\$ 30,000	\$ (4,102)	86%
40040 · Utility Tax	\$ 23,631	\$ 28,800	\$ (5,169)	82%
40050 · Communications Tax	\$ 25,033	\$ 35,000	\$ (9,967)	72%
40060 · Transient Occupancy Tax	\$ 10,423	\$ 11,200	\$ (777)	93%
<b>Total 40000 · TAXES</b>	<b>\$ 517,606</b>	<b>\$ 582,189</b>	<b>\$ (64,583)</b>	<b>89%</b>
<b>41000 · FEES/LICENSES</b>				
41010 · Vehicle License	\$ 9,853	\$ 12,000	\$ (2,147)	82%
41020 · Business Licenses	\$ 57,015	\$ 68,800	\$ (11,785)	83%
41030 · Late Fees	\$ 1,302	\$ 2,500	\$ (1,198)	52%
<b>41040 · FINES (PUBLIC SAFETY)</b>				
41170 · E-Summons	\$ 7,232	\$ 7,000	\$ 232	103%
41040 · FINES (PUBLIC SAFETY) - Other	\$ 264,533	\$ 297,580	\$ (33,047)	89%
<b>Total 41040 · FINES (PUBLIC SAFETY)</b>	<b>\$ 271,765</b>	<b>\$ 304,580</b>	<b>\$ (32,815)</b>	<b>89%</b>
41100 · Administrative Fees	\$ 7,681	\$ 5,000	\$ 2,681	154%
41120 · Service Revenue - Eng	\$ 6,790	\$ 10,000	\$ (3,210)	68%
41130 · Service Revenue - Legal	\$ 4,820	\$ 10,000	\$ (5,180)	48%
41140 · Service Revenue - Other	\$ 450	\$ 1,000	\$ (550)	45%
41000 · FEES/LICENSES - Other	\$ -	\$ 2,500	\$ (2,500)	0%
<b>Total 41000 · FEES/LICENSES</b>	<b>\$ 360,791</b>	<b>\$ 416,380</b>	<b>\$ (55,589)</b>	<b>87%</b>
<b>42000 · GRANTS</b>				
42010 · LITTER	\$ 1,329	\$ 1,050	\$ 279	127%
42020 · HB 599	\$ 17,766	\$ 23,686	\$ (5,920)	75%
42021 · NHSTA (DMV)				
<b>Total 42021 · NHSTA (DMV)</b>	<b>\$ 6,979</b>	<b>\$ 14,594</b>	<b>\$ (7,615)</b>	<b>48%</b>
42080 · CARES Act Funds	\$ 8,807			
<b>Total 42000 · GRANTS</b>	<b>\$ 35,095</b>	<b>\$ 39,330</b>	<b>\$ (4,235)</b>	<b>89%</b>
<b>43000 · RENTALS</b>				
43010 · Town Hall	\$ -	\$ 500	\$ (500)	0%
43020 · River Mill Park	\$ 1,950	\$ 2,000	\$ (50)	98%
43030 · Mamie Davis Park Rental	\$ 1,250	\$ 2,000	\$ (750)	63%
43040 · 200 Mill Street Lease	\$ -	\$ 7,500	\$ (7,500)	0%
<b>Total 43000 · RENTALS</b>	<b>\$ 3,200</b>	<b>\$ 12,000</b>	<b>\$ (8,800)</b>	<b>27%</b>
<b>44000 · OTHER</b>				
44010 · General Fund Interest	\$ 837	\$ 120	\$ 717	697%
44060 · Other	\$ 1,770	\$ 1,000	\$ 770	177%
<b>Total 44000 · OTHER</b>	<b>\$ 2,627</b>	<b>\$ 1,120</b>	<b>\$ 1,507</b>	<b>235%</b>
<b>Total Income</b>	<b>\$ 919,319</b>	<b>\$ 1,051,019</b>	<b>\$ (131,700)</b>	<b>87%</b>
<b>Gross Profit</b>	<b>\$ 919,319</b>	<b>\$ 1,051,019</b>	<b>\$ (131,700)</b>	<b>87%</b>
<b>Expense</b>				
<b>Total 60000 · PERSONNEL SERVICES</b>	<b>\$ 440,861</b>	<b>\$ 633,918</b>	<b>\$ (193,057)</b>	<b>70%</b>
<b>Total 60400 · PROFESSIONAL SERVICES</b>	<b>\$ 99,188</b>	<b>\$ 156,770</b>	<b>\$ (57,582)</b>	<b>63%</b>
<b>Total 60800 · INFORMATION TECH SERV</b>	<b>\$ 20,019</b>	<b>\$ 27,205</b>	<b>\$ (7,186)</b>	<b>74%</b>
<b>Total 61200 · MATERIALS AND SUPPLIES</b>	<b>\$ 25,966</b>	<b>\$ 20,008</b>	<b>\$ 5,958</b>	<b>130%</b>
<b>Total 61600 · OPERATIONAL SERVICES</b>	<b>\$ 7,073</b>	<b>\$ 7,500</b>	<b>\$ (427)</b>	<b>94%</b>
<b>Total 62000 · CONTRACTS</b>	<b>\$ 73,896</b>	<b>\$ 82,000</b>	<b>\$ (8,104)</b>	<b>90%</b>
<b>Total 62400 · INSURANCE</b>	<b>\$ 24,284</b>	<b>\$ 28,000</b>	<b>\$ (3,716)</b>	<b>87%</b>
<b>Total 62800 · PUBLIC INFORMATION</b>	<b>\$ 2,326</b>	<b>\$ 2,500</b>	<b>\$ (174)</b>	<b>93%</b>
<b>Total 63200 · ADVERTISING</b>	<b>\$ 2,668</b>	<b>\$ 2,000</b>	<b>\$ 668</b>	<b>133%</b>
<b>Total 63600 · TRAINING AND TRAVEL</b>	<b>\$ 6,981</b>	<b>\$ 16,450</b>	<b>\$ (9,469)</b>	<b>42%</b>
<b>Total 64000 · VEHICLES AND EQUIPMENT</b>	<b>\$ 21,293</b>	<b>\$ 23,530</b>	<b>\$ (2,237)</b>	<b>90%</b>



The Town of Occoquan  
Profit & Loss Budget Performance  
July 2021 through March 2022

	Jul '21 - Mar 22	Annual Budget	Over/(Under) Budget	% of Budget
Total 64400 · SEASONAL	\$ 8,236	\$ 3,000	\$ 5,236	275%
64700 · FACILITIES EXPENSE				
Total 64800 · TOWN HALL	\$ 12,073	\$ 10,690	\$ 1,383	113%
Total 65200 · MILL HOUSE MUSEUM	\$ 275	\$ 6,090	\$ (5,815)	5%
Total 65600 · 200 MILL ST	\$ 497	\$ -	\$ -	
Total 66000 · ANNEX / MAINTENANCE YARD	\$ 3,598	\$ 5,910	\$ (2,312)	61%
Total 66400 · MILL ST STORAGE FACILITY	\$ -	\$ 250	\$ (250)	0%
Total 66800 · RIVER MILL PARK & FACIL	\$ 11,971	\$ 14,970	\$ (2,999)	80%
Total 67200* · MAMIE DAVIS PARK & RIVERWALK	\$ 1,491	\$ 2,650	\$ (1,159)	56%
Total 68400* · STREETS AND SIDEWALKS	\$ 277	\$ 700	\$ (423)	40%
Total 68800 · HISTORIC DISTRICT	\$ 10,756	\$ 14,100	\$ (3,344)	76%
Total 64700 · FACILITIES EXPENSE	\$ 40,952	\$ 55,360	\$ (14,408)	74%
Total Expense	\$ 773,753	\$ 1,058,241	\$ (284,488)	73%
Net Ordinary Income	\$ 145,566	\$ (7,222)	\$ 152,788	-2016%
Net Income	\$ 145,718	\$ (7,222)	\$ 152,940	-2018%

CIP FUND

Ordinary Income/Expense				
Income				
42000 · GRANTS	\$ -	\$ 5,000	\$ (5,000)	0%
Total Income	\$ -	\$ 5,000	\$ (5,000)	0%
Gross Profit	\$ -	\$ 5,000	\$ (5,000)	0%
Net Ordinary Income	\$ -	\$ 5,000	\$ (5,000)	0%
Other Income/Expense				
Other Expense				
70000 · CIP EXPENSE				
70001 · Streetscape	\$ -	\$ 10,000	\$ (10,000)	0%
70002 · Intersection Improvements	\$ -	\$ 3,400	\$ (3,400)	0%
70003 · Street Maintenance	\$ -	\$ 83,000	\$ (83,000)	0%
70004 · Sidewalk Maintenance	\$ -	\$ 12,000	\$ (12,000)	0%
70005 · Building Maintenance	\$ -	\$ 5,000	\$ (5,000)	0%
70006 · Stormwater Management	\$ -	\$ 10,000	\$ (10,000)	0%
70014 · Timed Parking Equipment	\$ -	\$ 5,500	\$ (5,500)	0%
70015 · Gaslight Banner Replacement	\$ -	\$ 5,000	\$ (5,000)	0%
72006 · Riverwalk	\$ 455	\$ 10,000	\$ (9,545)	5%
74001 · Vehicles & Equipment	\$ -	\$ 5,000	\$ (5,000)	0%
74002 · In-Vehicle Laptop Replace	\$ 3,684	\$ 4,000	\$ (316)	92%
74003 · Body Armor	\$ -	\$ 1,000	\$ (1,000)	0%
74007 · LIDAR Speed Equipment	\$ 2,236	\$ -	\$ -	
76001 · Computer Upgrades	\$ 657	\$ -	\$ -	
CARES Funds: 76005 · A/V Equipment - Town Hall	\$ 5,970	\$ -	\$ -	
Total 70000 · CIP EXPENSE	\$ 13,002	\$ 153,900	\$ (140,898)	8%
Total Other Expense	\$ 13,002	\$ 153,900	\$ (140,898)	8%
Net Other Income	\$ (13,002)	\$ (153,900)	\$ 140,898	8%
Net Income	\$ (13,002)	\$ (148,900)	\$ 135,898	9%

Events Fund

Ordinary Income/Expense				
Income				
44000 · OTHER				
44020 · Events Fund Interest	\$ 552	\$ 3,000	\$ (2,448)	18%
44040 · Bricks Revenue	\$ 982	\$ 3,000	\$ (2,018)	33%
Total 44000 · OTHER	\$ 1,573	\$ 6,000	\$ (4,427)	26%
47000 · EVENTS REVENUE				
47010 · Sponsorships	\$ 8,203	\$ 10,000	\$ (1,797)	82%

The Town of Occoquan  
Profit & Loss Budget Performance  
July 2021 through March 2022

	Jul '21 - Mar 22	Annual Budget	Over/(Under) Budget	% of Budget
47020 · Booth Rentals	\$ 118,828	\$ 170,600	\$ (51,772)	70%
47021 · Ticket Sales				
Total 47021 · Ticket Sales	\$ 10,115	\$ 9,590	\$ 525	105%
47030 · Shuttle Fees	\$ 28,268	\$ 53,000	\$ (24,732)	53%
47040 · Parking Space Sales	\$ 6,375	\$ 6,000	\$ 375	106%
47060 · Merchandise	\$ 805	\$ 1,000	\$ (195)	81%
47081 · Alcohol	\$ -	\$ 3,600	\$ (3,600)	0%
Total 47000 · EVENTS REVENUE	\$ 172,593	\$ 253,790	\$ (81,197)	68%
Total Income	\$ 178,224	\$ 259,790	\$ (81,566)	69%
Gross Profit	\$ 178,224	\$ 259,790	\$ (81,566)	69%
Expense				
Total 60000 · PERSONNEL SERVICES	\$ 44,117	\$ 62,892	\$ (18,775)	70%
Total 60400 · PROFESSIONAL SERVICES	\$ 9,161	\$ 10,000	\$ (839)	92%
Total 60800 · INFORMATION TECH SERV	\$ 913			
Total 61200 · MATERIALS AND SUPPLIES	\$ 2,946	\$ 5,150	\$ (2,204)	57%
Total 62000 · CONTRACTS	\$ 31,800	\$ 66,700	\$ (34,900)	48%
Total 63200 · ADVERTISING	\$ 11,085	\$ 19,000	\$ (7,915)	58%
Total 64700 · FACILITIES EXPENSE	\$ 346	\$ 1,000	\$ (655)	35%
Total 69200 · SPECIAL EVENTS	\$ 15,798	\$ 12,700	\$ 3,098	124%
Total Expense	\$ 116,166	\$ 177,442	\$ (61,276)	65%
Net Ordinary Income	\$ 62,059	\$ 82,348	\$ (20,289)	75%
Net Income	\$ 62,059	\$ 82,348	\$ (20,289)	75%
<b>MAMIE DAVIS PARK</b>				
Ordinary Income/Expense				
Income				
44000 · OTHER				
44030 · Mamie Davis Park Interest	\$ 317	\$ 500	\$ (183)	63%
Total 44000 · OTHER	\$ 317	\$ 500	\$ (183)	63%
Total Income	\$ 317	\$ 500	\$ (183)	63%
Other Expense				
70000 · CIP EXPENSE				
72005 · Mamie Davis Park Renovations	\$ -	\$ 2,000	\$ (2,000)	0%
Total Other Expense	\$ -	\$ 2,000	\$ (2,000)	0%
Net Other Income	\$ -	\$ (2,000)	\$ 2,000	0%
Net Income	\$ 317	\$ (1,500)	\$ 1,817	-21%
Total Net Income/Loss (All Funds)	\$ 195,092	\$ (75,274)	\$ 270,366	-259%

The Town of Occoquan  
**Balance Sheet Prev Year Comparison**  
As of March 31, 2022

	<u>Mar 31, 22</u>	<u>Mar 31, 21</u>	<u>\$ Change</u>
<b>ASSETS</b>			
Current Assets			
Checking/Savings			
10001 · Petty Cash - Operating	\$ 100	\$ 100	\$ -
10020 · Sun Trust Operating 0438	\$ -	\$ 16,220	\$ (16,220)
10022 · Operating Account 0058	\$ 177,860	\$ 162,333	\$ 15,527
10024 · Reserves MM	\$ 200,117	\$ -	\$ 200,117
10029 · Events Fund - Checking 3126	\$ 85,976	\$ -	\$ 85,976
10030 · Events Fund - Checking B&H	\$ -	\$ 15,020	\$ (15,020)
10031 · Events Fund CD - B&H	\$ -	\$ 200,000	\$ (200,000)
10033 · Events Fund - Paypal	\$ 23,773	\$ 14,093	\$ 9,680
10034 · VIP - Investment Pool			
25-5001 · VIP NAV Liquidity Pool 5001	\$ 475,098	\$ 21,526	\$ 453,572
Total 10034 · VIP - Investment Pool	<u>\$ 475,098</u>	<u>\$ 21,526</u>	<u>\$ 453,572</u>
10080 · Mamie Davis Checking - B&H	\$ -	\$ 6,598	\$ (6,598)
10081 · Mamie Davis CD - B&H	\$ -	\$ 100,000	\$ (100,000)
10082 · Mamie Davis Savings	\$ 7,041	\$ -	\$ 7,041
10083 · Mamie Davis CD	\$ 100,000	\$ -	\$ 100,000
10091 · Bricks - PayPal	\$ 751	\$ 1,639	\$ (887)
10094 · Event Fund - MM 5997	\$ 15,559	\$ 2,512	\$ 13,047
10095 · Bricks MM 2125	\$ 11,301	\$ 9,211	\$ 2,090
Total Checking/Savings	<u>\$ 1,097,576</u>	<u>\$ 549,250</u>	<u>\$ 548,326</u>
Accounts Receivable			
10180 · Accounts Receivable	\$ 103,368	\$ 133,976	\$ (30,608)
Total Accounts Receivable	<u>\$ 103,368</u>	<u>\$ 133,976</u>	<u>\$ (30,608)</u>
Other Current Assets			
14990 · Undeposited Funds	\$ 23,335	\$ 131	\$ 23,204
Total Other Current Assets	<u>\$ 23,335</u>	<u>\$ 131</u>	<u>\$ 23,204</u>
Total Current Assets	<u>\$ 1,224,279</u>	<u>\$ 683,357</u>	<u>\$ 540,922</u>
<b>TOTAL ASSETS</b>	<u><b>\$ 1,224,279</b></u>	<u><b>\$ 683,357</b></u>	<u><b>\$ 540,922</b></u>
<b>LIABILITIES &amp; EQUITY</b>			
Liabilities			
Current Liabilities			
Accounts Payable			
20000 · Accounts Payable	\$ 13,159	\$ 38,703	\$ (25,543)
Total Accounts Payable	<u>\$ 13,159</u>	<u>\$ 38,703</u>	<u>\$ (25,543)</u>
Credit Cards			
22000 · Credit Cards			
22010 · ExxonMobil	\$ 1,577	\$ 1,104	\$ 473
22030 · Lowe's Proservices	\$ -	\$ 674	\$ (674)
22040 · United Bank Credit Cards	\$ 3,293	\$ 504	\$ 2,789
Total 22000 · Credit Cards	<u>\$ 4,870</u>	<u>\$ 2,282</u>	<u>\$ 2,587</u>
Total Credit Cards	<u>\$ 4,870</u>	<u>\$ 2,282</u>	<u>\$ 2,587</u>
Other Current Liabilities			

**The Town of Occoquan**  
**Balance Sheet Prev Year Comparison**  
As of March 31, 2022

	<u>Mar 31, 22</u>	<u>Mar 31, 21</u>	<u>\$ Change</u>
20935 · Performance Bond	\$ 4,568	\$ 4,568	\$ -
20940 · Unearned Craft Show Rev			
20941 · Show	\$ 10,950	\$ -	\$ 10,950
20942 · Parking Fee	\$ 1,275	\$ -	\$ 1,275
<b>Total 20940 · Unearned Craft Show Rev</b>	<u>\$ 12,225</u>	<u>\$ -</u>	<u>\$ 12,225</u>
20960 · Unearned Other Revenue			
20970 · Rental	\$ 1,650	\$ 1,800	\$ (150)
20972 · Unearned CARES Act Revenue	\$ -	\$ 87,195	\$ (87,195)
20973 · Unearned ARPA Revenue	\$ 474,780	\$ -	\$ 474,780
<b>Total 20960 · Unearned Other Revenue</b>	<u>\$ 476,430</u>	<u>\$ 88,995</u>	<u>\$ 387,436</u>
20980 · Unearned R.E. Tax	\$ 8,760	\$ 2,039	\$ 6,721
21200 · Payroll Liabilities			
21230 · VRS Employee Contributions	\$ 9	\$ (1,019)	\$ 1,027
<b>Total 21200 · Payroll Liabilities</b>	<u>\$ 9</u>	<u>\$ (1,019)</u>	<u>\$ 1,027</u>
<b>Total Other Current Liabilities</b>	<u>\$ 501,991</u>	<u>\$ 94,582</u>	<u>\$ 407,409</u>
<b>Total Current Liabilities</b>	<u>\$ 520,021</u>	<u>\$ 135,568</u>	<u>\$ 384,453</u>
<b>Total Liabilities</b>	<u>\$ 520,021</u>	<u>\$ 135,568</u>	<u>\$ 384,453</u>
<b>Equity</b>			
<b>Total Equity</b>	<u>\$ 704,258</u>	<u>\$ 547,790</u>	<u>\$ 156,468</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>\$ 1,224,279</u></u>	<u><u>\$ 683,357</u></u>	<u><u>\$ 540,922</u></u>