



# TOWN OF OCCOQUAN

*Circa 1734 • Chartered 1804 • Incorporated 1874*  
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**TOWN COUNCIL**  
Earnest W. Porta, Jr., Mayor  
Jenn Loges, Vice Mayor  
Krys Bienia  
Cindy Fithian  
Laurie Holloway  
Eliot Perkins

**TOWN MANAGER**  
Kirstyn Jovanovich

**TO:** The Honorable Mayor and Town Council

**FROM:** Kirstyn Jovanovich, Town Manager

**DATE:** March 2, 2021

**SUBJECT:** Administrative Report

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This is a monthly report to the Town Council that provides general information on departmental activities including administration, public safety, engineering, zoning and building, public works and events.

## Administration

- **Coronavirus Updates:** Staff is continuing to monitor the impacts of the COVID-19 pandemic and adjusting events and services as appropriate and necessary to adhere to Health Department and CDC guidelines for the safety of our employees and community.
- **CARES Act Funding Deadline:** The new COVID-19 legislation recently approved includes an extension for use of the CARES Act funds. The deadline for use of CARES Act funds has been extended to December 31, 2021. Staff is evaluating available funds from current disbursements and will make a recommendation to Council on use at a future Council meeting.
- **Timed Parking Program Status:** Staff is installing signage and providing educational materials during the week of February 22, with the program fully launching March 1. Staff has received applicable permitting from VDOT, signage and materials, and developed educational materials. Information on the program, including the Residential Parking Permit Program is available on the Town's website at [www.occoquanva.gov/timed-parking](http://www.occoquanva.gov/timed-parking).
- **A/V Equipment:** The installation of the A/V equipment is complete in Town Hall. Staff will be painting the dais in March.
- **Kayak Ramp:** Per previous Council direction, staff is planning a spring Kayak Ramp ribbon cutting for Saturday, April 24. Staff is continuing to work on closing out the project with the contractor. Trash cans and recycling containers will be relocated to the Kayak Ramp prior to the beginning of the 2021 season.
- **The Mill at Occoquan Project Update:** The Planning Commission held a public hearing on the Mill at Occoquan's Special Exception Requests on January 26, and voted to recommend approval to the Town Council with staff conditions, as well as with conditions revised by the Planning Commission. They also voted to recommend approval of the Preliminary Site Plan. A public hearing with the Town Council was scheduled for March 2, 2021; however, the applicant has requested that the Town Council postpone the public hearing to a future date to be determined. Information on the project is available here: [www.occoquanva.gov/development-projects](http://www.occoquanva.gov/development-projects).

- **Amplified Music Permit:** Development of the amplified music permit now required by the recently adopted Sound Ordinance is under development, including educational materials.
- **FY2022 Budget Process Update:** The Town Council identified six focus areas for the FY2022 Budget process at their January 19 meeting, including: Community Development and Programming, Historic Preservation and Town Appearance, Parking Management, Public Safety, Stormwater Management, and Economic and Pandemic Recovery. These focus areas will guide staff in developing the proposed budget for Council consideration. The first budget work session will be held on March 30, 2021.
- **Snow Removal:** To date, the Town has expended \$3,568 on snow removal operations this winter season.
- **Temporary Outdoor Seating:** As part of the Temporary Outdoor Seating program the Town launched in response to COVID-19 in 2020, Bann Thai was approved for temporary outdoor seating at the rear of their building. It has been found by the Building Official that what was built was not temporary and no building permits were issued for the structure. Town staff is working with the business owner to bring the project into compliance.
- **Water Issue on Mill Street:** Staff is working on a temporary solution to redirect the water that is flowing on to Mill Street to reduce opportunities for icing in the street and parking spots. This would be a temporary solution to mitigate for the water flow impact while nearby construction of the homes is on-going.

## Engineering

### ACTIVE ITEMS:

- **Kayak/Canoe Launch – no change from last report:** Work completed, and ramp useable. Working toward project close-out; Delta Marine has provided payroll data.
- **FEMA Flood Insurance Rate Map (FIRM) – no change from last report:** Minor changes suggested on stream names. Will be working with PWC for community notification.
- **Historic District Parking Exhibit – update from last report:** Planimetric mapping completed and exhibit created. Reviewing previous parking studies for comparison to recent survey. Additional mapping field work complete and exhibit presented to Council for use in parking configuration decisions. Working with Manager to review VDOT’s ability to conduct traffic pattern study for change to Commerce Street directional flow. Once issues resolved, will prepare a striping plan for VDOT after input on parking options.
- **DEQ review of Town’s Chesapeake Bay Preservation Ordinances – no change from last report:** Town Engineer working with DEQ to review current ordinances for possible changes to accommodate updates. Last review ten years ago. DEQ site visit held on January 14, 2021.
- **Mill Street Crosswalk Improvement Plan by VDOT – update from last report:** Site plans approved by Council, and approved by VDOT. Approved plans have been signed and an electronic copy has been provided to VDOT.
- **Kiely Court Project –no change from last report:** Land Disturbance Permit issued - construction commenced. Zoning permits have been issued for both houses. Town staff continues to monitor erosion and sediment controls and parking on/near job site.
- **Rivertown Overlook Project – no change from last report:** Land Disturbance Permit issued – construction proceeding.
- **Mill at Occoquan –update from last report:** Revised preliminary site plan and Special Use Permit applications re-submitted November 6, 2020, and deemed complete – staff report issued January 13, 2021, and included comments from VDOT and PWCSA. Planning Commission hearing held January 26, 2021, and recommended approval to the Town Council of three Special Exception Applications, as well as recommended approval of the Preliminary

Site Plan. The Applicant has requested that the Town Council postpone its public hearing to a future date to be determined.

- **408 Mill Street - update from last report:** Activity in alley behind building brought to Town Manager’s attention to address water runoff issues - work stopped until a site plan can be provided. Owner decided not to proceed and will remove any previous changes.

**INACTIVE ITEMS (no action/monitoring pending):**

- **Boundary Branch - no change from last report:** Meeting on site with VDOT to review options for Poplar Lane crossing of Boundary Branch - VDOT providing possible options, which may include George Mason University students. Also inspected erosion issues at Mill Cross Lane and provided possible costs to correct. Boundary Branch, Vantage Point BMP - various stormwater issues throughout Town.
- **Vantage Point BMP maintenance - no change from last report:** Bid received from Total Development Solutions (\$38,730). Lynn property - re-inspected with calculations on channel capacity and protective lining. Town Engineer evaluated runoff onto downstream property and prepared channel improvement plan for owner.
- **Tanyard Hill Park (Oaks III) - no change from last report**
  - Approved by PWC BOS 5/15/18 with revised proffers
  - Trails marked and blazed on site
  - Use as park and open space - trails and Stormwater Pond shown on GDP
  - Plat vacating lot line when site plan needed - NRA to review first
  - Access to potential parking lot for trail head allowed off Tanyard Hill
  - Reserve ROW along Tanyard Hill and Old Bridge Roads
  - Use LID as part of any development
  - Pay \$75 per acre zoned (4.229 acres)

**Zoning Administrator**

A. The following is a list of **zoning reviews** from January 28, to February 24, 2021:

	<b>Zoning Application #</b>	<b>Property Address</b>	<b>Activity</b>
1	TZP2021-003	112 Washington Street	Gas Tank and underground line
2	TZP2021-004	107 E Colonial Drive	Replace gas furnace
3	TZP2021-005	206 Washington Unit #1	Convert 2 room and addition of toilet for business use
4	TZP2021-006	416 Mill Street	Permanent outdoor seating due to COVID situation
5	TZP2021-007	201 Union Street	Restaurant use
6	TZP2021-008	124 Commerce Street	New generator
7	TZP2021-009	314 Mill street	New generator

B. The following is a list of **new violation letters** from January 28, to February 24, 2021:

	<b>Property Address</b>	<b>Violation</b>	<b>Town Action</b>

C. The following is a list of **active/previous violations** from January 28, to February 24, 2021:

	<b>Property Address</b>	<b>Violation</b>	<b>Town Action</b>
1	Berrywood	Trash Enclosure not present	3 <sup>rd</sup> Certified Letter Sent 7/25/19, TM working with owner

D. The following is a list of **plan reviews** from January 28, to February 24, 2021:

	Plan Name	Plan Number	Plan Date	Plan Preparer
1	The Mill at Occoquan	PSP2018-01; SE2018-01 SE2018-02, SE2018-03	11/2020	J2 Engineers, Inc.

## Building Official

Please see the attached monthly report provided by Prince William County providing information on permits within the Town of Occoquan. Below are status notes related to permits issued two or more years ago as of February 24, 2021:

Permit No.	Address	Type	Status	Issue Date	Note
BLD-2019-00547	402 Fortress Way	Building	Issued	07/30/2018	No inspections have been made.
GAS2019-00432	270 Gaslight Landing Ct	Gas	Issued	9/20/2018	No inspections have been made.
BLD2018-04471	313 Mill Street	Building	Issued	02/23/2018	No inspections have been made
BLD2014-05879	1441 Occoquan Heights Ct	Building	Issued	04/25/2014	Footing Inspection Approved 5/5/2014
BLD2018-04008	199 Union Street	Building	Issued	01/31/2018	No inspections have been made
PLB2018-01862	199 Union Street	Plumbing	Issued	01/31/2018	450 Final Inspection rejected on 4/12/2018
BLD2019-00218 ELE2019-00426 FPP2020-00671 GAS2019-00113 MEC2019-00933 PLB2019-00145	201 Union Street	Building	Issued	10/25/2018 05/15/2019 03/19/2020 03/19/2019 03/19/2019 03/19/2019	Active Tenant Fit-Out
PLB2018-02373	411 Union Street	Plumbing	Issued	03/23/2018	404 Sewer Lateral Inspection approved on 3/29/2018
BLD2019-00785 ELE2019-00643 PLB2019-00381	131 Washington Street	Building Electrical Plumbing	Issued	08/13/2018	198 Combination concealment rejected on 9/18/2018
PLB2018-01956	103 West Locust Street	Plumbing	Issued	02/08/2018	No inspections have been made
Various	426 Mill Street 430 Mill Street	Various	Issued	Various	Kiely Court Project - in progress
Various	1551 - 1556 Rivertown Place	Various	Issued	Various	Rivertown Overlook Project - in progress

Staff is working with Prince William County Building Department staff to develop a letter template to notify property owners within the town of outstanding open permits.

## Public Safety

### Departmental Goals

- Goal 1: Provide for the public safety of the persons and property of the residents, businesses, and visitors of the Town of Occoquan.
- Goal 2: Promote a professional and accountable police department.
- Goal 3: Promote safe roads and sidewalks in the Town of Occoquan.

### Current Initiatives

Continued the Calls for Service police coverage in Town. Working with town officials and police officers to increase patrols and visibility during peak calls for service times. Continued with COVID-19 protections. Directed patrols during business hours. Continued community policing and safe sidewalks. Continued speed enforcement on Washington Street and Union St./Tanyard Hill. Continued DMV selective enforcement grants to address impaired driving, reduce accidents, and increase pedestrian safety.

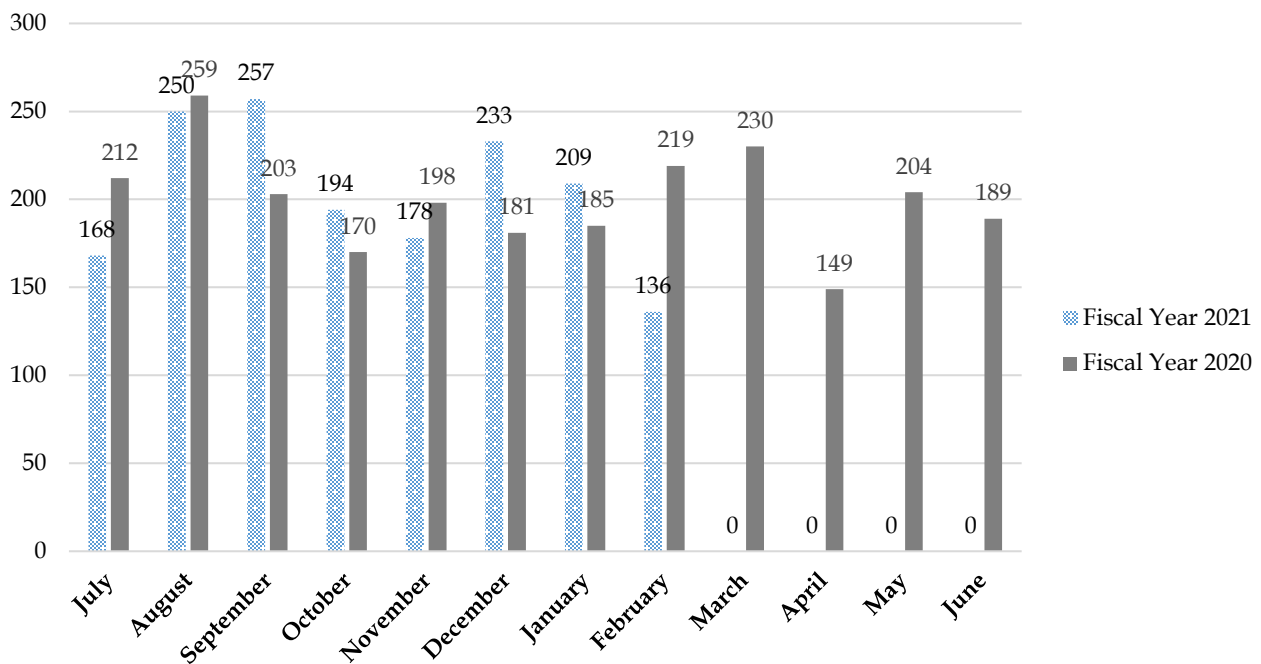
### Community Relations

Provided visibility and road conditions during multiple winter weather events. Provided patrol and visibility for COVID-19.

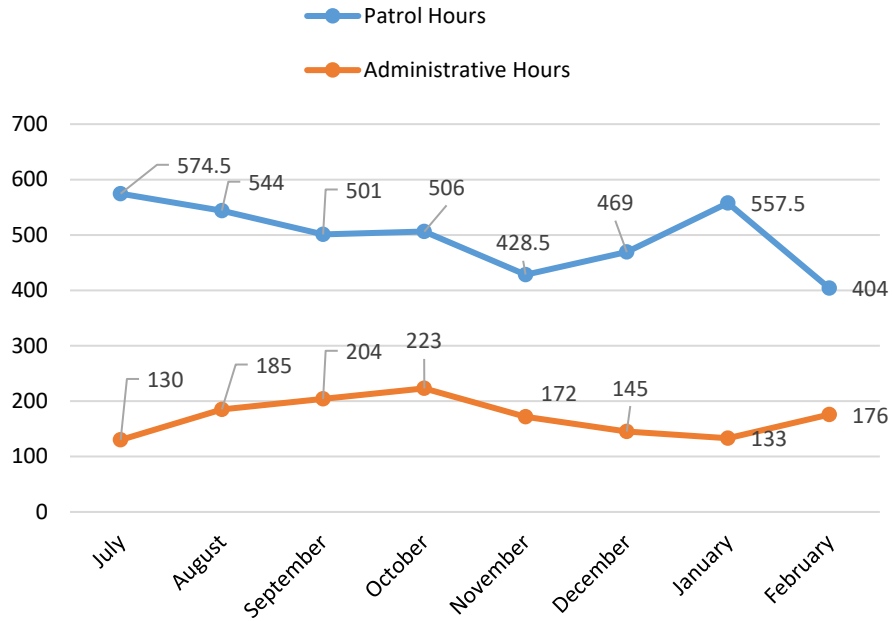
### Patrol and Enforcement Activities

As of February 23, in the month of February, the Town Police had 59 non-traffic calls for service, with 11 suspicious persons/vehicle calls, 8 vehicle accident/disabled calls, 4 domestics in progress calls, 2 disorderly/assault in progress calls, 2 trespassing calls, 2 shoplifting calls, 1 DUI/DUID complaints, 1 public intoxication calls, 1 illegal dumping call; 1 alarm call, multiple service/assist calls, made 2 custodial arrests, had 3 arrest warrants issued and not yet served, issued 136 traffic summonses, 3 parking violations, and 45 warnings.

**Traffic Summonses FYTD (GRAPH)**

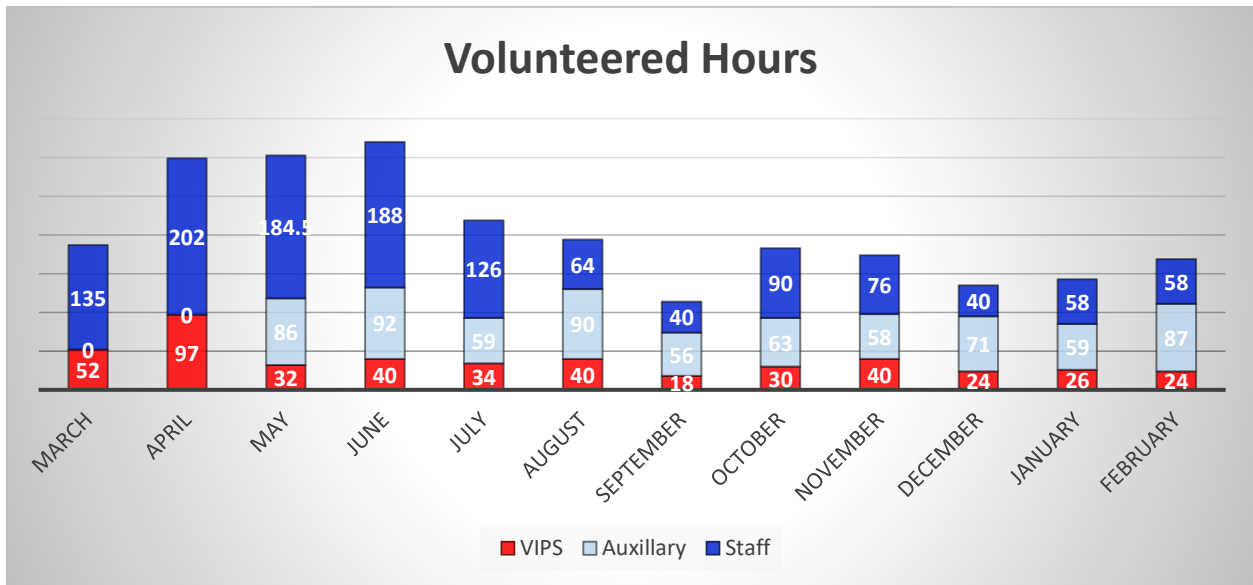


**Patrol/Administrative Hours FYTD (GRAPH)**



**Volunteer in Police Service**

Since March 2020, our volunteer in police service (VIPS) members, auxiliary police officers, and paid police staff have donated a total of 2,440 uncompensated hours to the Town. Below is a list of volunteer hours (uncompensated time) provided by our VIPS members, auxiliary police officers, and paid police staff:



## Public Works

### Weekly Activities

The Public Works Department engages in the following weekly maintenance activities:

WEEKLY MAINTENANCE ACTIVITIES								
Activity	Status							Notes
	Mon	Tue	Wed	Thur	Fri	Sat	Sun	
Trash Collection	√	√	√	√	√	√	√	Done Daily
Street Sweeping	√		√		√			Done Mon/Wed/Fri
Check/Repair Gaslights			√		√			Due Wed/Fri
Check/Repair Street Banners	√		√		√			Due Mon/Wed/Fri
Clean Trashcan Lids					√			Due Friday
Check/Replace Doggie Bags					√			Due Friday
Check Storm Water Drains					√			Due Friday
Clean River Mill Park Restrooms		√	√		√	√	√	Due Mon/Wed/Fri (COVID- daily)
Clean RMP Restrooms/Contractor	√			√				Due Mon/Thur
Check Tanyard Hill Park		√		√				Due Tue/Thur
Brick Sidewalk Review/Repair								See Brick Replacement Schedule
Check/Replace Flags					√			Due Friday
Annex Cleanup	√	√	√	√	√	√	√	Due Daily
Review/Clean Dumpster Area	√				√			Due Mon/Fri
Confirm Trash Contractor	√				√			Due Mon/Fri
Water Flowers	√		√		√			Due Mon/Wed/Fri
Open Bathrooms	√	√	√	√	√	√	√	Done Daily

**Brick Installation and Maintenance Projects** - Below is the status of the replacement and maintenance of sidewalk bricks:

Sidewalk Brick Replacement/Maintenance				
Location	Status			Notes
	Not Started	In Progress	Completed	
Corner by Post Office (Mill & Washington)		√		7/1: Area surveyed
206 Mill St. (Details)		√		06/01: Property owner to repair bricks
Town Hall		√		06/29: Evaluating remainder of bricks needing replacement
Loft Gallery/Elements			√	
Bottle Stop			√	
Mamie Davis Park (in front - Mill St.)		√		06/29: Evaluating remainder of bricks needing replacement 07/13: Scheduling Work for this week
Mamie Davis Park (in park)		√		06/29: Evaluating remainder of bricks needing replacement
Museum Area			√	

### Upkeep and Maintenance Projects

Since March 2020, the Public Works Department has a total of 132 projects within its work portfolio. Of those projects, all have been completed except thirteen projects that are still in progress and nine projects that have not yet started. The below chart outlines the status of the remaining projects and projects completed since the last report:

Project Title	Projects			Notes
	Not Started	In Progress	Completed	
Town Hall Bathroom Remodel	√			Project on hold pending funding
Town Hall Kitchen Remodel	√			Project on hold pending funding
Trim Trees on Mill St		√		
Paint Door and Repair Windows on ATM Storage Building		√		
River Mill Bathroom Upgrades		√		Automatic Sink/Dryer
Replace Exterior Lights on River Mill Bathroom		√		
Repair Town Hall Eve Damage due to Tree that was Removed		√		06/15: Reviewed damage and requesting repair quotes 06/22: Attempting to find contractor to complete work 11/23: Still looking for contractors to complete work
Stain Town Hall Dais and Accessories		√		
Cut and Paint LOVE sign for River Mill Park (For artist to paint)			√	
Repair/Replace hazardous boards on Boardwalk		√		Boards behind Gaslight Landing repaired. Replacement needs to be discussed.
Get estimates for gutter covers for town buildings	√			06/29: Contacting vendors for quotes 07/06: Only one quote received 07/13: Completing work in-house. 08/03: Moving to "Not Started" category- Pending funding
Remove old benches on boardwalk		√		
Clean Lower Level Emergency Exit Stairs at Town Hall	√			08/03: Stairwell cleaned out. Need electrician to fix pump in the stairwell 08/10: Need to replace well pump cap
Remove OQC signs at Tanyard and Old Bridge		√		To be completed 2/25
Footbridge Repair and Inspection		√		VDOT contacted and has been placed on schedule
Organize River Mill Park lower building - storage	√			
Renovate Town Manager Office	√			
Reorganize Annex Garage for use during winter weather			√	
Clear overgrowth near River behind Mill House Museum	√			Volunteer assistance - E>Perkins
Fix Fence Memorial at Mill at Occoquan	√			
Order and install Parking Signs		√		
Install Custom Bricks	√			
Install hardware for Stop Sign on Alley		√		
Backup Generator Project		√		

## Events and Community Development

### Peep Week March 25 - April 4

The Occoquan Merchants' Guild will host the popular annual Peeps event, and this year, with over a week's worth of activities, including a Facebook Live on March 25 to kick off the event. Patrons are encouraged to stroll through the historic district and vote for their favorite merchant-made Peep diorama. Votes become entries for a giveaway of local merchandise.

### Town of Occoquan Community Peep Contest

For the 4<sup>th</sup> year in a row, the community is invited to participate in the **Town of Occoquan Community Peep Contest** by designing, creating, and submitting family-friendly Peep dioramas. Due to COVID restrictions, the contest will be held virtually again this year. Entrants may participate by uploading photos of their project. Alternatively, they may drop their completed diorama at Town Hall between Monday March 22, and Thursday, March 25 for staff to photograph. Entry categories: Individual; Family/Team; Youth (ages 12-16); and Kids (12 and under). Judging will take place on Facebook March 27 through April 2. Entries with the most "likes" in each category wins and winners will be announced



April 3 on Facebook. Winners in each category win a \$25 gift certificate to any participating Occoquan business.

**Trivia Night**, originally slated for March 26, has been canceled due to uncertainties with gathering restrictions combined with cooler evening temps.

**Occoquan Artisan Markets: May 8 & 9 | June 5 & 6 | July 10 & 11**

Staff continues to plan the Artisan Markets for this spring and summer. The Artisan Markets will be hosted in River Mill Park and will occur on three separate weekends. An admission fee of \$5 will provide patrons an opportunity to enter raffle giveaways over the course of the weekend. The Town will offer an exclusive VIP package to patrons that will include an Occoquan market tote, dedicated parking space, free drink, guest passes, in addition to free entry.

The park will close for outside use during market weekends. The roads in the historic district will remain open and patrons will be invited to use the free shuttle service from the VDOT lot at Old Bridge and 123. Each market weekend will be promoted as an opportunity to experience Occoquan and all businesses are encouraged to remain open. Vendors will set up in River Mill Park and park along the access road across the footbridge. There are limited spaces at each market for interested Town businesses to participate.

Staff is currently working to partner with local eateries to provide service to vendors and patrons those weekends, either by setting up a booth space in the park or offering a market special at their brick and mortar place.

**Town of Occoquan - Permit Report  
February 2021**

Permit Number	Main Address	Description	Permit Type	Permit Status	Permit Workclass	Issue Date	Finalize Date	Sq Feet	Valuation	City
BLD2019-03820	206 COMMERCE ST	ANTENNA MOUNTED TO POLE IN TOWN OF OCCOQUAN.	Building	Pending	C - Alteration/Repair			0.00	\$16,000.00	OCCOQUAN
ELE2021-02602	303 COMMERCE ST	**BCE2021-00158** ALTERATION/REPAIRS FOR ELECTRICAL WORK	Electrical	Finald	C - Alteration/Repair	01/25/2021	01/28/2021	0.00	\$1,500.00	OCCOQUAN
ELE2021-01247	116 EDGEHILL DR	MASTER BATH REMODEL - NO BLD	Electrical	Issued	R - Alteration/Repair	09/16/2020		0.00	\$500.00	OCCOQUAN
PLB2021-00707	116 EDGEHILL DR	MASTER BATH REMODEL - NO BLD	Plumbing	Issued	R - Alteration/Repair	09/16/2020		0.00	\$500.00	OCCOQUAN
BLD2019-00547	402 FORTRESS WAY	KITCHEN RENOVATION TO CONDO UNIT - FOR KITCHEN CABINETS, CUTTING INTO THE CEILING TO INSTALL LIGHTS	Building	Issued	C - Alteration/Repair	07/30/2018		0.00	\$16,000.00	OCCOQUAN
GAS2019-00432	270 GASLIGHT LANDING CT	ALTERATION/REPAIRS TO REPLACE HVAC UNIT AND FURNACE LIKE FOR LIKE	Gas	Issued	C - Alteration/Repair	09/20/2018		0.00	\$4,751.00	OCCOQUAN
ELE2021-01246	93 HERON LN	MASTER BATH REMODEL - NO BLD	Electrical	Issued	R - Alteration/Repair	09/16/2020		0.00	\$500.00	OCCOQUAN
PLB2021-00706	93 HERON LN	MASTER BATH REMODEL - NO BLD	Plumbing	Issued	R - Alteration/Repair	09/16/2020		0.00	\$500.00	OCCOQUAN
PLB2020-00752	201 MILL ST	CAPPING THE WATER SERVICE	Plumbing	Issued	C - Alteration/Repair	10/01/2019		0.00	\$300.00	OCCOQUAN
BLD2018-04471	313 MILL ST	PARTIAL ROOF REPAIR DUE TO WATER DAMAGE - SEE PSTD2018-00224	Building	Issued	C - Alteration/Repair	02/23/2018		800.00	\$10,000.00	OCCOQUAN
BLD2018-02969	426 MILL ST	}}RTS *SEE NOTE* LOT SPECIFIC SFD - KIELY RESIDENCE - PRIOR TO BEGINNING CONSTRUCTION ON NEW SFD, BLD2019-04458 (SHEETING & SHORING) MUST HAVE AN APPROVED FINAL INSPECTION/BE COMPLETED.	Building	Issued	R - New Single Family Dwelling	10/22/2019		3,056.00	\$100,000.00	OCCOQUAN
BLD2018-05964	426 MILL ST	RETAINING WALL	Building	Finald	R - Retaining Wall	10/09/2018	01/07/2021	0.00	\$20,000.01	OCCOQUAN
BLD2019-04458	426 MILL ST	** SEE NOTE ** SHEETING/SHORING PERMIT FOR FUTURE SFD CONSTRUCTION TO PROTECT ADJACENT PARCEL - PERMIT MUST RECEIVE A FINAL INSPECTION APPROVAL/COMPLETED, PRIOR TO CONSTRUCTION BEGINNING ON NEW SFDS: BLD2018-02969 (426 MILL ST) AND BLD2018-02984 (430 MILL ST).	Building	Finald	R - Retaining Wall	04/15/2019	01/07/2021	0.00	\$7,500.00	OCCOQUAN
ELE2021-02568	426 MILL ST	HOUSE ELECTRICAL	Electrical	Issued	R - New Single Family Dwelling	12/04/2020		3,056.00	\$16,000.00	OCCOQUAN
GAS2021-00350	426 MILL ST	1 gas fireplace, 1 gas furnace, 1 gas range ,1 water heater	Gas	Issued	R - New Single Family Dwelling	08/31/2020		2,750.00	\$3,000.00	OCCOQUAN
MEC2021-00780	426 MILL ST	hvac and ductwork install	Mechanical	Issued	R - New Single Family Dwelling	10/08/2020		1,200.00	\$5,500.00	OCCOQUAN
PLB2021-00537	426 MILL ST	water and sewer	Plumbing	Issued	R - New Single Family Dwelling	08/31/2020		2,750.00	\$4,500.00	OCCOQUAN
BLD2018-02984	430 MILL ST	*SEE NOTE* KIELY RESIDENCE - LOT SPECIFIC SFD - PRIOR TO BEGINNING CONSTRUCTION ON NEW SFD, BLD2019-04458 (SHEETING & SHORING) MUST HAVE AN APPROVED FINAL INSPECTION/BE COMPLETED.	Building	Issued	R - New Single Family Dwelling	04/15/2019		3,468.00	\$100,000.00	OCCOQUAN
BLD2018-05963	430 MILL ST	RETAINING WALL MAX HEIGHT 9'6"	Building	Finald	R - Retaining Wall	10/09/2018	01/08/2021	570.00	\$20,000.01	OCCOQUAN
ELE2020-04159	430 MILL ST	HOUSE ELECTRICAL	Electrical	Issued	R - New Single Family Dwelling	04/07/2020		3,468.00	\$15,000.00	OCCOQUAN
GAS2021-00349	430 MILL ST	1 gas fireplace , 1 gas range , 1 gas stove , 1 gas water heater	Gas	Issued	R - New Single Family Dwelling	08/31/2020		2,750.00	\$3,000.00	OCCOQUAN
MEC2021-00002	430 MILL ST	DUCTWORK AND HVAC INSTALL	Mechanical	Issued	R - New Single Family Dwelling	08/26/2020		3,468.00	\$1,200.00	OCCOQUAN
PLB2021-00536	430 MILL ST	water and sewer	Plumbing	Issued	R - New Single Family Dwelling	08/31/2020		3,468.00	\$4,500.00	OCCOQUAN
BLD2014-05879	1441 OCCOQUAN HEIGHTS CT	DECK	Building	Issued	R - Addition	04/25/2014		288.00	\$6,700.00	OCCOQUAN
GAS2021-00956	12524 POPLAR LN	run less than 10ft gas piping inside home for new boiler	Gas	Issued	R - Alteration/Repair	12/29/2020		2,100.00	\$3,000.00	WOODBRIDGE
BLD2021-04711	109 RIVER RD	10' X 16' OPEN DECK WITH NO STAIRS, PER PLAN	Building	Issued	R - Addition	01/11/2021		160.00	\$13,709.00	OCCOQUAN
BLD2018-04392	1551 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 1 1551 RIVERTOWN PLACE	Building	Issued	R - New Townhouse	03/22/2018		2,754.00	\$45,000.00	OCCOQUAN
ELE2019-04221	1551 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 1 1551 RIVERTOWN PLACE	Electrical	Issued	R - New Townhouse	04/29/2019		2,754.00	\$45,000.00	OCCOQUAN
GAS2019-00596	1551 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 1 1551 RIVERTOWN PLACE	Gas	Issued	R - New Townhouse	10/22/2018		2,754.00	\$1,000.00	OCCOQUAN
MEC2019-01181	1551 RIVERTOWN PL	INSTALL NEW HVAC	Mechanical	Issued	R - New Townhouse	11/20/2018		2,754.00	\$5,500.00	OCCOQUAN
PLB2019-00861	1551 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 1 1551 RIVERTOWN PLACE	Plumbing	Issued	R - New Townhouse	10/22/2018		2,754.00	\$10,000.00	OCCOQUAN
BLD2018-04390	1552 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 6 1552 RIVERTOWN PLACE	Building	Issued	R - New Townhouse	03/22/2018		3,246.00	\$45,000.00	OCCOQUAN
GAS2019-00603	1552 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 6 1552 RIVERTOWN PLACE	Gas	Issued	R - New Townhouse	10/22/2018		3,246.00	\$1,000.00	OCCOQUAN
PLB2019-00870	1552 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 6 1552 RIVERTOWN PLACE	Plumbing	Issued	R - New Townhouse	10/22/2018		3,246.00	\$10,000.00	OCCOQUAN
BLD2018-04393	1553 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 2 1553 RIVERTOWN PLACE	Building	Issued	R - New Townhouse	03/22/2018		2,790.00	\$45,000.00	OCCOQUAN
ELE2019-04222	1553 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 2 1553 RIVERTOWN PLACE	Electrical	Issued	R - New Townhouse	04/29/2019		2,790.00	\$45,000.00	OCCOQUAN

**Town of Occoquan - Permit Report  
February 2021**

Permit Number	Main Address	Description	Permit Type	Permit Status	Permit Workclass	Issue Date	Finalize Date	Sq Feet	Valuation	City
GAS2019-00598	1553 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 2 1553 RIVERTOWN PLACE	Gas	Issued	R - New Townhouse	10/22/2018		2,790.00	\$1,000.00	OCCOQUAN
MEC2019-01193	1553 RIVERTOWN PL	INSTALL NEW HVAC SYSTEM	Mechanical	Issued	R - New Townhouse	11/21/2018		2,790.00	\$5,500.00	OCCOQUAN
PLB2019-00864	1553 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 2 1553 RIVERTOWN PLACE	Plumbing	Issued	R - New Townhouse	10/22/2018		2,790.00	\$10,000.00	OCCOQUAN
BLD2018-04376	1554 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 5 1554 RIVERTOWN PLACE	Building	Issued	R - New Townhouse	03/22/2018		3,246.00	\$45,000.00	OCCOQUAN
GAS2019-00601	1554 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 5 1554 RIVERTOWN PLACE	Gas	Issued	R - New Townhouse	10/22/2018		3,246.00	\$1,000.00	OCCOQUAN
PLB2019-00869	1554 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 5 1554 RIVERTOWN PLACE	Plumbing	Issued	R - New Townhouse	10/22/2018		3,246.00	\$10,000.00	OCCOQUAN
BLD2018-04394	1555 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 3 1555 RIVERTOWN PLACE	Building	Issued	R - New Townhouse	03/22/2018		2,754.00	\$45,000.00	OCCOQUAN
ELE2019-04220	1555 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 3 1555 RIVERTOWN PLACE	Electrical	Issued	R - New Townhouse	04/29/2019		2,754.00	\$45,000.00	OCCOQUAN
GAS2019-00599	1555 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 3 1555 RIVERTOWN PLACE	Gas	Issued	R - New Townhouse	10/22/2018		2,754.00	\$1,000.00	OCCOQUAN
MEC2019-01194	1555 RIVERTOWN PL	INSTALL NEW HVAC	Mechanical	Issued	R - New Townhouse	11/21/2018		2,754.00	\$5,500.00	OCCOQUAN
PLB2019-00865	1555 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 3 1555 RIVERTOWN PLACE	Plumbing	Issued	R - New Townhouse	10/22/2018		2,754.00	\$10,000.00	OCCOQUAN
BLD2018-04375	1556 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 4 1556 RIVERTOWN PLACE	Building	Issued	R - New Townhouse	03/22/2018		3,246.00	\$45,000.00	OCCOQUAN
GAS2019-00600	1556 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 4 1556 RIVERTOWN PLACE	Gas	Issued	R - New Townhouse	10/22/2018		3,246.00	\$1,000.00	OCCOQUAN
PLB2019-00867	1556 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 4 1556 RIVERTOWN PLACE	Plumbing	Issued	R - New Townhouse	10/22/2018		3,246.00	\$10,000.00	OCCOQUAN
BLD2018-04008	199 UNION ST	UPDATE AND REPAIR BATHROOM IN RENTAL APARTMENT.***MUST PAY BCE ADMIN FEE***	Building	Issued	C - Alteration/Repair	01/31/2018		64.00	\$1,000.00	OCCOQUAN
PLB2018-01862	199 UNION ST	INTERIOR RENOVATIONS TO LAUNDRY AND BATHROOM IN RESIDENCE ON THE SECOND FLOOR. 1 BATH, 1 DRAIN.	Plumbing	Issued	C - Alteration/Repair	01/31/2018		25.00	\$4,000.00	OCCOQUAN
BLD2019-00218	201 UNION ST	RESTURANT - TLO - NEW KITCHEN, KITCHEN HOOD, RE WORK EXISTING PLUMBING, LIGHTING/ELE, AND HVAC. NEW ADA TOLIET ROOMS.	Building	Issued	C - Tenant Layout	10/25/2018		1,242.00	\$75,000.00	OCCOQUAN
ELE2019-00426	201 UNION ST	//HXF RESTURANT - TLO - NEW KITCHEN, KITCHEN HOOD, RE WORK EXISTING PLUMBING, LIGHTING/ELE, AND HVAC. NEW ADA TOLIET ROOMS.	Electrical	Issued	C - Tenant Layout	05/15/2019		1,242.00	\$75,000.00	OCCOQUAN
FPP2020-00671	201 UNION ST	FPP FOR RANGE HOOD	Fire Protection Permit	Issued	Hood System	03/19/2020		1,242.00	\$75,000.00	OCCOQUAN
GAS2019-00113	201 UNION ST	RESTURANT - TLO - NEW KITCHEN, KITCHEN HOOD, RE WORK EXISTING PLUMBING, LIGHTING/ELE, AND HVAC. NEW ADA TOLIET ROOMS.	Gas	Issued	C - Tenant Layout	03/19/2019		1,242.00	\$12,000.00	OCCOQUAN
MEC2019-00933	201 UNION ST	RESTURANT - TLO - NEW KITCHEN, KITCHEN HOOD, RE WORK EXISTING PLUMBING, LIGHTING/ELE, AND HVAC. NEW ADA TOLIET ROOMS.	Mechanical	Issued	C - Tenant Layout	03/19/2019		1,242.00	\$75,000.00	OCCOQUAN
PLB2019-00145	201 UNION ST	{{ KJJ{{ RESTURANT - TLO - NEW KITCHEN, KITCHEN HOOD, RE WORK EXISTING PLUMBING, LIGHTING/ELE, AND HVAC. NEW ADA TOLIET ROOMS.	Plumbing	Issued	C - Tenant Layout	03/19/2019		1,242.00	\$2,000.00	OCCOQUAN
BLD2020-03981	202 UNION ST	ALTERATION/REPAIRS TO DEMO SPACE FOR FUTURE TENANT	Building	Issued	Demolition	02/12/2020		0.00	\$2,200.00	OCCOQUAN
BLD2020-04453	202 UNION ST	SALAD SALOON - TLO	Building	Pending	C - Tenant Layout			217.00	\$14,000.00	OCCOQUAN
MEC2020-02163	202 UNION ST	SALAD SALOON - TLO	Mechanical	Pending	C - Tenant Layout			217.00	\$14,000.00	OCCOQUAN
PLB2021-00690	202 UNION ST	SALAD SALOON - TLO	Plumbing	Pending	C - Tenant Layout			217.00	\$14,000.00	OCCOQUAN
PLB2018-02373	411 UNION ST	CONVERTING FROM SEPTIC TO PUBLIC SEWER	Plumbing	Issued	R - Alteration/Repair	03/23/2018		0.00	\$15,000.00	OCCOQUAN
BLD2021-03527	112 WASHINGTON ST	KITCHEN REMODEL, NON-STRUCTURAL WORK	Building	Issued	R - Alteration/Repair	11/16/2020		200.00	\$8,500.00	OCCOQUAN
ELE2021-02600	112 WASHINGTON ST	kitchen remodel	Electrical	Issued	R - Alteration/Repair	12/07/2020		0.00	\$4,000.00	OCCOQUAN
GAS2021-01326	112 WASHINGTON ST	run less than 50-ft inside gas line to new gas logs, run less than 30-ft inside gas line to new range	Gas	Issued	R - Alteration/Repair	02/04/2021		2,112.00	\$1,200.00	OCCOQUAN
PLB2021-01327	112 WASHINGTON ST	plumb for kitchen remodel	Plumbing	Issued	R - Alteration/Repair	12/08/2020		50.00	\$750.00	OCCOQUAN
UGS2021-00143	112 WASHINGTON ST	Install 120-gallon above ground propane tank, run less than 20-ft outside gasline to stub out	Storage Tanks	Issued	R - Alteration/Repair	02/04/2021		2,112.00	\$375.00	OCCOQUAN
BLD2021-00870	127 WASHINGTON ST	A/R TO ADD BEDROOM & QUARTERS ABOVE KITCHEN	Building	Issued	R - Alteration/Repair	11/09/2020		600.00	\$50,000.00	OCCOQUAN
ELE2021-02202	127 WASHINGTON ST	Add bedroom and quarters above kitchen	Electrical	Issued	R - Alteration/Repair	11/15/2020		2,000.00	\$4,000.00	OCCOQUAN
MEC2021-01175	127 WASHINGTON ST	install heat pump with duct work	Mechanical	Issued	R - Alteration/Repair	11/20/2020		4,000.00	\$12,000.00	OCCOQUAN

**Town of Occoquan - Permit Report  
February 2021**

Permit Number	Main Address	Description	Permit Type	Permit Status	Permit Workclass	Issue Date	Finalize Date	Sq Feet	Valuation	City
BLD2019-00785	131 WASHINGTON ST	FINISH BASEMENT -*REVISED 9/19/18 TO REMOVE BEDROOM - SPACE WILL BE A REC ROOM NOW, WINDOW THAT WAS INSTALLED DID NOT REQUIRE MODIFICATION OF WINDOW OPENING* INSTALLING INTERIOR DOOR AND WET BAR- NON STRUCTURAL WORK	Building	Issued	R - Alteration/Repair	08/13/2018		215.00	\$750.00	OCCOQUAN
ELE2019-00643	131 WASHINGTON ST	FINISH BASEMENT -*REVISED 9/19/18 TO REMOVE BEDROOM - SPACE WILL BE A REC ROOM NOW, WINDOW THAT WAS INSTALLED DID NOT REQUIRE MODIFICATION OF WINDOW OPENING* INSTALLING INTERIOR DOOR AND WET BAR- NON STRUCTURAL WORK	Electrical	Issued	R - Alteration/Repair	08/16/2018		215.00	\$500.00	OCCOQUAN
PLB2019-00381	131 WASHINGTON ST	FINISH BASEMENT -*REVISED 9/19/18 TO REMOVE BEDROOM - SPACE WILL BE A REC ROOM NOW, WINDOW THAT WAS INSTALLED DID NOT REQUIRE MODIFICATION OF WINDOW OPENING* INSTALLING INTERIOR DOOR AND WET BAR- NON STRUCTURAL WORK	Plumbing	Issued	R - Alteration/Repair	08/15/2018		215.00	\$750.00	OCCOQUAN
PLB2021-00738	142 WASHINGTON ST	WATER SERVICE REPLACEMENT	Plumbing	Issued	R - Alteration/Repair	09/23/2020		1.00	\$5,000.00	OCCOQUAN
PLB2018-01956	103 WEST LOCUST ST	Water Service	Plumbing	Issued	R - Alteration/Repair	02/08/2018		0.00	\$1,400.00	OCCOQUAN

END OF REPORT

**TOWN OF OCCOQUAN**  
**FINANCIAL STATEMENTS**  
**AS OF 01/31/2021**

	As of 7/1/20 (unaudited)	<i>Unaudited</i> Income/ (Loss) YTD FY20	As of 01/31/2021
<b>Nonspendable:</b>			
<b>Inventory</b>		\$ -	\$ -
<b>Restricted:</b>			
<b>Mamie Davis Fund</b>	\$ 100,000	\$ -	\$ 100,000
<b>Assigned:</b>			
<b>Operating Reserves</b>	\$ 200,000	\$ -	\$ 200,000
<b>Craft Show &amp; Events</b>	\$ 153,238	\$ (40,365)	\$ 112,874
<b>CIP Funds</b>	\$ 126,262	\$ (74,767)	\$ 51,495
<b>Financing Proceeds</b>	\$ 25,271	\$ -	\$ 25,271
<b>Public Safety Grant Fund</b>	\$ 39,672	\$ 13,475	\$ 53,148
<b>CARES Act fund</b>	\$ 83,508	\$ (38,490)	\$ 45,018
<b>Mamie Davis Park Fund</b>	\$ 9,368	\$ (186)	\$ 9,182
<b>PEG Fund</b>	\$ 1,313	\$ -	\$ 1,313
<b>Public Art Fund</b>	\$ 500	\$ -	\$ 500
<b>Subtotal Assigned:</b>	\$ 639,134	\$ (140,333)	\$ 498,801
<b>Unassigned</b>	\$ 70,775	\$ (249,390)	\$ (178,615)
<b>Total Available Fund Balance:</b>	<b>\$ 809,909</b>	<b>\$ (389,723)</b>	<b>\$ 420,186</b>

The Town of Occoquan  
Profit & Loss Budget Performance  
July 2020 through January 2021

	Jul '20 - Jan 21	Annual Budget	Over/(Under) Budget	% of Budget
Ordinary Income/Expense				
Income				
40000 · TAXES				
40010 · Real Estate	\$ 86,941	\$ 245,000	\$ (158,059)	35%
40020 · Meals Tax	\$ 114,786	\$ 208,533	\$ (93,747)	55%
Total 40000 · TAXES	\$ 245,071	\$ 555,096	\$ (310,025)	44%
Total 41000 · FEES/LICENSES	\$ 123,226	\$ 279,590	\$ (156,364)	44%
Total 42000 · GRANTS	\$ 116,407	\$ 25,630	\$ 90,777	454%
Total Income	\$ 487,714	\$ 969,831	\$ (482,117)	50%
Gross Profit	\$ 487,714	\$ 969,831	\$ (482,117)	50%
Expense				
Total 60000 · PERSONNEL SERVICES	\$ 356,636	\$ 531,849	\$ (175,213)	67%
Total 60400 · PROFESSIONAL SERVICES	\$ 105,251	\$ 163,400	\$ (58,149)	64%
Total 60800 · INFORMATION TECH SERV	\$ 51,241	\$ 17,300	\$ 33,941	296%
Total 61200 · MATERIALS AND SUPPLIES	\$ 27,691	\$ 14,634	\$ 13,057	189%
Total 61600 · OPERATIONAL SERVICES	\$ 5,294	\$ 8,550	\$ (3,256)	62%
Total 62000 · CONTRACTS	\$ 42,695	\$ 82,000	\$ (39,305)	52%
Total 62400 · INSURANCE	\$ 23,908	\$ 20,120	\$ 3,788	119%
Total 62800 · PUBLIC INFORMATION	\$ 1,796	\$ 3,300	\$ (1,504)	54%
Total 63200 · ADVERTISING	\$ 3,249	\$ 9,000	\$ (5,751)	36%
Total 63600 · TRAINING AND TRAVEL	\$ 7,241	\$ 13,237	\$ (5,996)	55%
Total 64000 · VEHICLES AND EQUIPMENT	\$ 34,861	\$ 21,000	\$ 13,861	166%
Total 64400 · SEASONAL	\$ 1,229	\$ 5,000	\$ (3,771)	25%
Total 64700 · FACILITIES EXPENSE	\$ 26,671	\$ 48,491	\$ (21,820)	55%
Total 69200 · SPECIAL EVENTS	\$ 7,113	\$ 15,050	\$ (7,937)	47%
69300 · OTHER EXPENSES				
Grant recipients	\$ 55,425			
Total Expense	\$ 751,913	\$ 952,931	\$ (201,018)	79%
Net Ordinary Income	\$ (264,199)	\$ 16,900	\$ (281,099)	-1563%
General Fund Net Income	\$ (274,405)	\$ 16,900	\$ (291,305)	-1624%

CIP FUND

60800 · INFORMATION TECH SERV				
60870 · IT Support Services	\$ 3,000	\$ -		
61200 · MATERIALS AND SUPPLIES	\$ 1,939	\$ -		
72004 · Canoe/Kayak Ramp	\$ 62,473	\$ -		
74011 · Firearm Transition	\$ 3,967	\$ -		
76001 · Computer Upgrades ***CARES EXP***	\$ 10,040	\$ 9,944	\$ 96	101%
76002 · Server Room Relocation	\$ 3,388	\$ 2,811	\$ 577	121%
Total 70000 · CIP EXPENSE	\$ 74,767	\$ 165,896	\$ (91,129)	45%

CRAFT SHOW/EVENT FUND

Income	\$ (4,230)	\$ 225,110	\$ (229,340)	-2%
Expense	\$ 36,135	\$ 156,552	\$ (120,417)	23%
	\$ (40,365)	\$ 68,558	\$ (108,923)	-59%

MAMIE DAVIS PARK

Income	\$ 82	\$ 1,200	\$ (1,118)	7%
Expense	\$ 268	\$ -		
	\$ (186)	\$ 1,200	\$ (1,386)	-16%

Total Net Income/Loss(All Funds)	\$ (389,723)	\$ (79,238)	\$ (310,485)	492%
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The Town of Occoquan  
**Balance Sheet**  
As of December 31, 2020

	Jan 31, 21	Jan 31, 20	\$ Change
<b>ASSETS</b>			
Current Assets			
Checking/Savings			
10001 · Petty Cash	\$ 100	\$ 100	\$ -
10020 · Sun Trust Operating Payroll	\$ 20,655	\$ 37,007	\$ (16,352)
10022 · Operating Account 0058	\$ 70,883	\$ 93,443	\$ (22,560)
10030 · Craft Show - Checking	\$ 7,221	\$ 96,475	\$ (89,254)
10031 · Events Fund - MM/CD	\$ 200,000	\$ 200,000	\$ -
10033 · Events Fund - Paypal	\$ 5,075	\$ 3,632	\$ 1,444
10080 · Mamie Davis - Checking	\$ 6,517	\$ 6,017	\$ 500
10081 · Mamie Davis - MM/CD	\$ 100,000	\$ 100,000	\$ -
10091 · Bricks - PayPal	\$ 592	\$ -	\$ 592
10094 · Event Fund - MM 5997	\$ 2,531	\$ 83,888	\$ (81,356)
10095 · Bricks MM 2125	\$ 9,210	\$ 9,205	\$ 5
25-5001 · VIP NAV Liquidity Pool	\$ 21,519	\$ 107,185	\$ (85,666)
<b>Total Checking/Savings</b>	<b>\$ 444,303</b>	<b>\$ 736,951</b>	<b>\$ (292,648)</b>
Accounts Receivable			
10180 · Accounts Receivable	\$ 184,539	\$ 95,273	\$ 89,266
<b>Total Accounts Receivable</b>	<b>\$ 184,539</b>	<b>\$ 95,273</b>	<b>\$ 89,266</b>
Other Current Assets			
10280 · Deposits	\$ (1,830)	\$ -	\$ (1,830)
14990 · Undeposited Funds	\$ 590	\$ 70,563	\$ (69,973)
<b>Total Other Current Assets</b>	<b>\$ (1,240)</b>	<b>\$ 71,569</b>	<b>\$ (72,809)</b>
<b>Total Current Assets</b>	<b>\$ 627,603</b>	<b>\$ 627,603</b>	
<b>TOTAL ASSETS</b>	<b>\$ 627,603</b>	<b>\$ 627,603</b>	
<b>LIABILITIES &amp; EQUITY</b>			
Liabilities			
Current Liabilities			
Accounts Payable			
20000 · Accounts Payable	\$ 34,208	\$ 63,238	\$ (29,030)
<b>Total Accounts Payable</b>	<b>\$ 34,208</b>	<b>\$ 63,238</b>	<b>\$ (29,030)</b>
Credit Cards			
22000 · Credit Cards			
22010 · ExxonMobil	\$ 896	\$ 414	\$ 483
22040 · United Bank Credit Cards	\$ 10,234	\$ 7,731	\$ 2,503
<b>Total 22000 · Credit Cards</b>	<b>\$ 11,130</b>	<b>\$ 8,589</b>	<b>\$ 2,541</b>
<b>Total Credit Cards</b>	<b>\$ 11,130</b>	<b>\$ 8,589</b>	<b>\$ 2,541</b>
Other Current Liabilities			
20935 · Performance Bond	\$ 4,568	\$ 9,542	\$ (4,975)
20960 · Unearned Other Revenue			
20970 · Rental	\$ 2,150	\$ 1,350	\$ 800
<b>Total 20960 · Unearned Other Revenue</b>	<b>\$ 2,150</b>	<b>\$ 1,350</b>	<b>\$ 800</b>
20980 · Unearned R.E. Tax	\$ 2,711	\$ 2,711	\$ -
21200 · Payroll Liabilities			
21220 · Local Choice	\$ (367)	\$ -	\$ (367)
21230 · VRS 5% Salary deduction	\$ 1,125	\$ -	\$ 1,125
21200 · Payroll Liabilities - Other	\$ (2,280)	\$ -	\$ (2,280)
<b>Total 21200 · Payroll Liabilities</b>	<b>\$ (1,522)</b>	<b>\$ 1,198</b>	<b>\$ (2,720)</b>
<b>Total Other Current Liabilities</b>	<b>\$ 7,907</b>	<b>\$ 14,801</b>	<b>\$ (6,894)</b>
<b>Total Current Liabilities</b>	<b>\$ 53,244</b>	<b>\$ 86,628</b>	<b>\$ (33,384)</b>
<b>Total Liabilities</b>	<b>\$ 53,244</b>	<b>\$ 86,628</b>	<b>\$ (33,384)</b>

The Town of Occoquan  
**Balance Sheet**  
As of December 31, 2020

	Jan 31, 21	Jan 31, 20	\$ Change
<b>Equity</b>			
30000 · Nonspendable			
30001 · Inventory	\$ 1,006	\$ 1,006	\$ -
<b>Total 30000 · Nonspendable</b>	<b>\$ 1,006</b>	<b>\$ 1,006</b>	<b>\$ -</b>
31000 · Restricted			
31100 · Mamie Davis (Endowment)	\$ 100,000	\$ 100,000	\$ -
<b>Total 31000 · Restricted</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ -</b>
31400 · Assigned			
Cares Funds	\$ 83,508	\$ -	\$ 83,508
30030 · Events Fund	\$ 153,238	\$ 131,705	\$ 21,534
30040 · CIP Fund	\$ 126,262	\$ 115,611	\$ 10,651
31045 · Financing Proceeds	\$ 25,271	\$ 57,295	\$ (32,024)
31050 · Public Safety Grant Fund	\$ 39,672	\$ 45,343	\$ (5,671)
31060 · Mamie Davis Park Fund	\$ 9,368	\$ 10,323	\$ (954)
31070 · Public Education Grant Fund	\$ 1,313	\$ 1,044	\$ 269
31080 · Public Art Fund	\$ 500	\$ 500	\$ -
<b>Total 31400 · Assigned</b>	<b>\$ 439,134</b>	<b>\$ 361,820</b>	<b>\$ 77,314</b>
31500 · Unassigned			
30010 · Operating Reserve	\$ 200,000	\$ 200,000	\$ -
30020 · Unrestricted Net Assets	\$ 70,775	\$ 61,384	\$ 9,391
<b>Total 31500 · Unassigned</b>	<b>\$ 270,775</b>	<b>\$ 261,384</b>	<b>\$ 9,391</b>
32000 · Retained Earnings	\$ 87,273	\$ -	\$ 87,273
Net Income	\$ (237,124)	\$ 92,955	\$ (330,079)
<b>Total Equity</b>	<b>\$ 661,064</b>	<b>\$ 817,165</b>	<b>\$ (156,101)</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>\$ 714,308</b>	<b>\$ 903,793</b>	<b>\$ (189,485)</b>