



TOWN OF OCCOQUAN

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TOWN COUNCIL
Earnest W. Porta, Jr., Mayor
Jenn Loges, Vice Mayor
Krys Bienia
Cindy Fithian
Laurie Holloway
Eliot Perkins

TOWN MANAGER
Kirstyn Jovanovich

TO: The Honorable Mayor and Town Council

FROM: Kirstyn Jovanovich, Town Manager

DATE: March 1, 2022

SUBJECT: Administrative Report

This is a monthly report to the Town Council that provides general information on departmental activities including administration, public safety, engineering, zoning and building, public works and events.

Administration

- **Coronavirus Updates:** Over the last weekend in February, CDC issued new guidance on how localities can assess COVID-19 related risk within their communities. The revised measurement of COVID-19 Community Levels looks at the combination of three metrics: new COVID-19 admissions per 100,000 population in the past 7 days; the percent of staffed inpatient beds occupied by COVID-19 patients; and total new COVID-19 cases per 100,000 population in the past 7 days. Based on these metrics, Prince William County's COVID-19 Community Levels are currently classified as LOW. As a result, the masking policy inside Town Hall facilities is optional for fully vaccinated individuals; unvaccinated and high-risk individuals should continue to wear masks in public indoor spaces. Staff will continue to closely monitor information from the CDC and local health and government authorities to guide decisions about Town activities and policies.
- **ARPA Update:** The Town Council received a briefing at their February 15, 2022 meeting on the Coronavirus State and Local Fiscal Recovery Fund (CLFRF) regarding the town's expected distribution and the Interim Final Rule's guidance on uses. A Town Hall meeting was held on March 1, 2022 to obtain initial community feedback on the potential projects list. The Town is entitled to receive \$949,560.76 under the Non-Entitlement Unit (NEU) distribution, having received the first half on June 30, 2021, and the second tranche expected around June 2022. The Final Rule has been issued by the Treasury Department; staff is reviewing and will brief Council at a future meeting. Another briefing/status update on the proposed projects list will be provided at the March 15, 2022 Town Council meeting.
- **FY2023 Proposed Budget:** Town staff is in the process of developing the FY2023 Proposed budget (July 1, 2022 - June 30, 2023). The first work session with Town Council was held February 15, 2022, with the second scheduled for March 15, with public hearings scheduled for April and May and adoption in June. Information on the budget process is available at www.occoquanva.gov.
- **Intersection Improvements Update:** Work will begin on the intersection improvement project on March 14, 2022. The contractor is expected to begin work at the Washington/Mill intersection first and then progress to the Ellicott/Mill intersection, with the intent of getting the project completed as quickly as possible. The project includes installation of ADA ramps and crosswalks at the intersections of Mill/Washington Street and Mill/Ellicott Streets. Status

information on the project will be updated on the town's website at www.occoquanva.gov/construction-updates.

- **Amplified Outdoor Sound Permit:** An Amplified Outdoor Sound Permit has been established as per Town Code § 92.10. Information on the process is available on the Town's website and notification to the community will be pushed at the end of March 2022/beginning of April. Staff is developing an informational handout on the new program.
- **Mill at Occoquan Project:** The Architectural Review Board (ARB) approved The Mill at Occoquan Exterior Elevation application (ARB2021-011R) and issued a Certificate of Appropriateness at its February 2022 meeting. The approval was for the exterior of the structure only; a separate ARB application on the design of the Riverwalk will need to be submitted for review and approval. The Applicant is continuing to work through the land use development process; a final site plan has not yet been submitted by the Applicant.
- **VDOT TAP Grant Project:** Participated in a meeting with representatives from Prince William County and VDOT regarding the County's TAP projects, specifically the Union Street sidewalk project that would connect the proposed Occoquan Greenway Trail to the Town's existing sidewalk along Ellicott Street. The project is being proposed by Prince William County Parks and includes sidewalk improvements along Ellicott Street, including adding a missing sidewalk connection near the intersection Mill and Ellicott Streets. The Town Council adopted a resolution of support for the project at its September 21, 2021 meeting, which has been provided to County staff. The project is being submitted as part of the County's TAP project list. Notification of award status is not expected until Spring 2022.
- **Community Strategy & Comprehensive Plan Update:** Staff is working with the Planning Commission to develop a Community Plan as an addendum to the Town's Comprehensive Plan. The 2021 update of the Comprehensive Plan was approved at the December 7, 2021 Town Council meeting.
- **Regional Hazard Mitigation Plan Update:** Town staff is participating in the update to the Northern Virginia Hazard Mitigation Plan, which is updated every five years.
- **FY2022 Capital Projects:** Town staff met with a Prince William County representative to obtain quotes on FY2022 capital projects, specifically street maintenance projects. Once quotes are received and reviewed by Staff, Town Council will be asked to review and award contracts as appropriate.
- **Mill Street Water Issue:** The Town Manager and Zoning Administrator met with representatives from VDOT in regards to the continued water flow issue on Mill Street. VDOT contractors milled and paved the section of Mill Street from Ellicott Street to the cul-de-sac in early March; however, initial review indicates that the road still needs to be recrowned. Staff is continuing to coordinate with VDOT and will provide more information as VDOT reviews the remaining issue.
- **Meetings and Events:** (1) Participated in on-site meeting with representatives from Barrington Pointe and Town Engineering staff to address land disturbance project; (2) attended the VLGMA winter conference in Staunton; (3) met with representatives from Town engineering and VDOT to discuss and address water issues along Mill Street; (4) attended quarterly NVRS COA meeting (remotely); and(5) held several internal budget meetings in preparation of the FY2023 budget, FY2022 budget tracking, and ARPA fund planning.

Treasurer Report – Supplemental Information

The January 2022 Financial Report is included in the Town Council agenda packet. Additional information regarding current delinquencies is included below.

BPOL Tax Delinquencies*		
Business Name	Years of Delinquency	Date of Last Notice/Status

*2022 BPOL applications were due on March 1, 2022; payments are due by May 31, 2022. Delinquencies will be reported after May 31, 2022.

Transient Tax Delinquencies		
Business Owner	Months of Delinquency	Date of Last Notice/Status

Meals Tax Delinquencies		
Business Name	Months of Delinquency	Date of Last Notice/ Status
Riverside Coffee/Baba & Me	7	1/24/2022

Real Estate Delinquencies				
Property Owner	Years of Delinquency	Delinquent Tax Amount	Date of Last Notice	Notes
3304 LLC	1	\$1,887.36	Pending	
BRUNSVOLD KENNETH T	1	\$180.17	Pending	
COOPER HEATHER E	1	\$450.12	Pending	
FUGATE JIM R & LINDA L SURV	1	\$164.52	10/26/2021	2020 Tax Year
GRANNY'S COTTAGE INC	6	\$403.20	8/15/2021	
HEAD NELSON H	1	\$468.84	Pending	
HOUGHTON LANCE	1	\$970.92	Pending	
HOUGHTON RONALD W ETAL	4	\$70.08	10/26/2021	
JONES SALUKA HALLIE	1	\$287.28	2/17/2022	
KASTENS DOUGLASS & MARTA SURV	1	\$6.84	10/26/2021	2020 Tax Year
KSANZNAK RYAN	1	\$549.48	Pending	
LIGHT MARK D & RINA KOCSANY J-T SURV	1	\$10.08	10/26/2021	
LUDWIG CATHERINE L	1	\$434.40	11/15/2021	
MARCELLINO ELIZABETH H	1	\$475.68	Pending	
MUNOZ VICTOR M & JOLENE A	1	\$543.00	Pending	
POTTER MARVIN H	1	\$390.36	Pending	
RIVER MILL INVESTMENTS LLC	1	\$619.08	Pending	
SALES JR FREDERICK	1	\$178.56	Pending	
STONE HOUSE HOLDING COMPANY LLC	1	\$537.00	Pending	
THREE ELEVEN MILL STREET LLC	1	\$778.32	Pending	
VOLMANFAMILY LLC	1	\$398.52	Pending	
YI KYE WHANG & NAM SUN SURV	1	\$594.12	Pending	
ZEEB CHRISTOPHER P	1	\$1,015.32	Pending	

Engineering

ACTIVE ITEMS:

- **FEMA Flood Insurance Rate Map (FIRM) - no change from last report:** Minor changes suggested on stream names. Town website included notification of changes to FIRM. Expected adoption of new mapping winter 2021, spring 2022. May require update of ordinance.
- **DEQ review of Town's Chesapeake Bay Preservation Ordinances - update from last report:** DEQ report issued April 7, 2021 with Draft Corrective Action Plan issued for changes to Town Code and Comprehensive Plan. Planning Commission incorporated changes into Comprehensive Plan update, which was forwarded to DEQ 12/10/21. New Chesapeake Bay changes presented to Planning Commission, who set a public hearing for March 22, 2022, then to Town Council with Planning Commission recommendation.
- **Kiely Court Project - no change from last report:** Land Disturbance Permit issued - construction commenced. Site work considered completed, but Town staff continues to monitor erosion and sediment controls and parking on/near job site.
- **Rivertown Overlook Project - no change from last report:** Land Disturbance Permit issued - construction proceeding.
- **Mill at Occoquan - update from last report:** Floodplain study comments by FEMA issued 3/2/22. Pre-application meeting held with J2 Engineering for site plan.
- **109 Poplar Lane - no change from last report:** PWC may be issuing building permit, which will trigger need for land disturbance permit in Town.
- **PWC Transportation Alternatives Program (TAP) grant projects - no change from last report:** Sidewalk extensions on Ellicott Street only, in conjunction with the PWC Park Authority.
- **PWC Transportation Mill Street pedestrian crosswalks - update from last report:** Crosswalks approved and ready for construction. Pre-construction meeting with VDOT and PWC held 3/1/22, with tentative start date of 3/14/22.
- **Community Strategy - no change from last report:** Working with Planning Commission on addendum to Comprehensive Plan to establish minimum standards for Town facilities. Preliminary outline presented to Planning Commission on August 26, 2021. Anticipated adoption in spring 2022.
- **Stormwater Management Grants - no change from last report:** Reviewing various grant and loan opportunities for multiple projects throughout Town.
- **Site Plans Under Review or Being Discussed with Owner/Tenant:**

Address	Plan Number	Use	Status
109 Poplar Lane	N/A	Dock extension	No submission to date
Mill at Occoquan	N/A	Mixed Use project	Pre-application 12/17/21
Barrington Point	N/A	Retaining Wall	Land disturbance exceeded original application

Zoning Administrator

A. The following is a list of **zoning reviews** from January 27, to February 28, 2022:

	Zoning Application #	Property Address	Activity
1	TZP2022-009	204 Washington Street	New tenant- retail
2	TZP2022-010	301 Commerce St. Units D&E	Proposed Roof deck
3	TZP2022-011	199 Union St	Retail - woman's clothing/accessories

B. The following is a list of **new violation letters** from January 27, to February 28, 2022:

	Property Address	Violation	Town Action
1	Berrywood	Refuse placement	Letter drafted to be mailed to owner
2	201 Union-Zorbas	Signage (A-frame)	Letter drafted to be mailed to owner
3	440 Mill - Magical Moons	Signage (unpermitted)	Letter drafted to be mailed to owner

C. The following is a list of **active/previous violations** from January 27, to February 28, 2022:

	Property Address	Violation	Town Action
1	Rivertown Overlook	Weed violation	Violation Letter sent on 11/24/2021. Resolved.
2	204 Union Street	Refuse violation	Violation Letter sent on 11/24/2021. Letter drafted to be mailed to owner.
3	209 Commerce Street	Refuse and weed violation	Violation Letter sent on 11/24/2021. Resolved.
5	201 Union St. – Riverside Coffee and Ice Cream (Baba & Me)	Unpermitted Signage	E-mail correspondence on 8/2/21 and 8/12/21 to work with owner on compliance; some signs removed – some violations remain; <i>Referred to enforcement for action- see above.</i> 30-day appeal period expired on 11/30. Court date scheduled for 3/23.
6	307 Commerce St.	Residential use in B-1	One-story residential on Commerce Street; complies with O-2021-06 allows residential use by-right; in compliance as of December 7, 2021.
7	204 Ellicott St.	Residential use in B-1	Letter, 1 st Enforcement Action; <i>Action Plan Developed</i> – Current use is mixed-use; business front Ellicott Street and residential in rear; in compliance
8	303 Commerce St.	Residential use in B-1	Letter, 1 st Enforcement Action; <i>Action Plan Developed – In Progress</i>
9	201 Union St.	Refuse Enclosure Required	Letter - 1 st Enforcement Action; Town Manager attempted to work with property owner to bring into compliance; property owner – last written communication requesting complete zoning application sent 8/25 – Zoning Application submitted 10/21/21. Meeting on-site with ZA 11/4 to discuss options for compliance. Resolved.

Building Official

Please see the attached monthly report provided by Prince William County providing information on permits within the Town of Occoquan. Below are status notes related to permits issued two or more years ago as of February 28, 2022:

Permit No.	Address	Type	Status	Issue Date	Note
BLD-2019-00547	402 Fortress Way	Building	Issued	07/30/2018	No inspections have been made.
GAS2019-00432	270 Gaslight Landing Ct	Gas	Issued	9/20/2018	No inspections have been made.
PLB2020-00752	201 Mill Street	Plumbing	Issued	10/1/2019	No inspections have been made.
BLD2018-04471	313 Mill Street	Building	Issued	02/23/2018	No inspections have been made
Permit No.	Address	Type	Status	Issue Date	Note
BLD2014-05879	1441 Occoquan Heights Ct	Building	Issued	04/25/2014	Footing Inspection Approved 5/5/2014
BLD2018-04008	199 Union Street	Building	Issued	01/31/2018	No inspections have been made
PLB2018-01862	199 Union Street	Plumbing	Issued	01/31/2018	450 Final Inspection rejected on 4/12/2018
BLD2020-03981	202 Union Street	Building	Issued	2/12/2021	

Permit No.	Address	Type	Status	Issue Date	Note
PLB2018-02373	411 Union Street	Plumbing	Issued	03/23/2018	404 Sewer Lateral Inspection approved on 3/29/2018
BLD2019-00785 ELE2019-00643 PLB2019-00381	131 Washington Street	Building Electrical Plumbing	Issued	08/13/2018	198 Combination concealment rejected on 9/18/2018
PLB2018-01956	103 West Locust Street	Plumbing	Issued	02/08/2018	No inspections have been made
BLD2018-02984 ELE2020-04159 GAS2021-00349 MEC2021-00002 PLB2021-00536	430 Mill Street - Kiely Court	Various	Issued	2019-2021	Kiely Court Project - in progress
Various	1551 - 1556 Rivertown Place	Various	Issued	Various	Rivertown Overlook Project - in progress
BLD2022-03797 MEC2022-01673 MEC2022-01674 PLB2022-01611	200 Mill Street - Mill Street Beer Garden TLO	Various	Pending	Pending	Permit review in progress

Staff will work with Prince William County Building Department staff to develop a letter template to notify property owners within the town of outstanding open permits.

Public Safety

Departmental Goals

- Goal 1: Provide for the public safety of the persons and property of the residents, businesses, and visitors of the Town of Occoquan.
- Goal 2: Promote a professional and accountable police department.
- Goal 3: Promote safe roads and sidewalks in the Town of Occoquan.

Current Initiatives

Continued patrol and business coverage in town. Continued community policing and safe sidewalks. Continued speed enforcement on Route 123, Washington Street, and Union Street/Tanyard Hill Road. Continued DMV selective enforcement grants to address impaired driving, reduce accidents, and increase pedestrian safety.

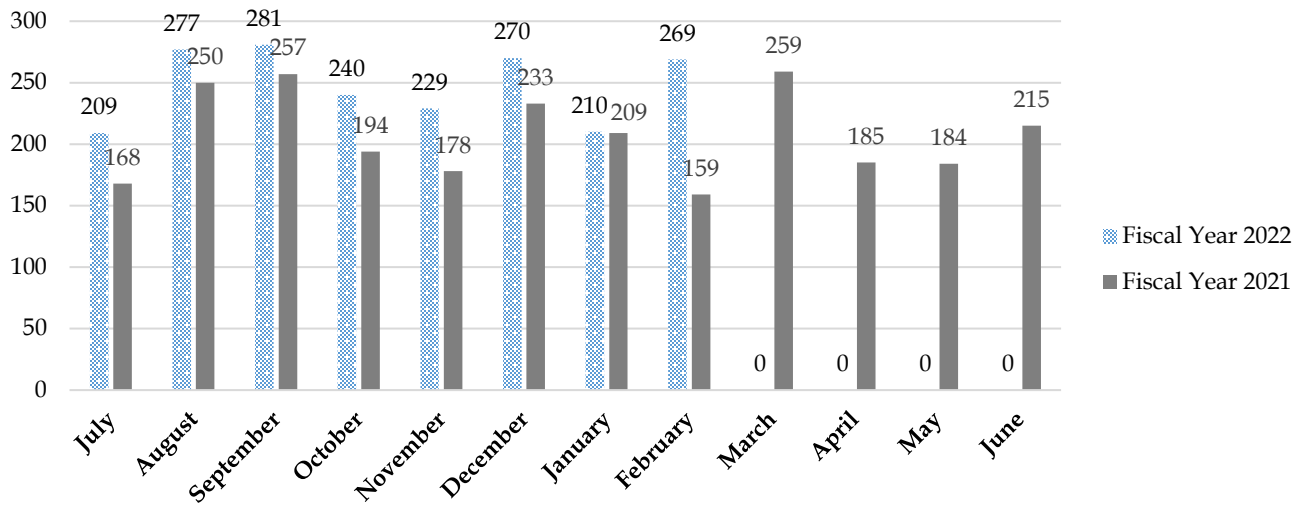
Community Relations

Engaged in foot patrols during business hours in Town. Officers spoke with business owners and residents throughout the month.

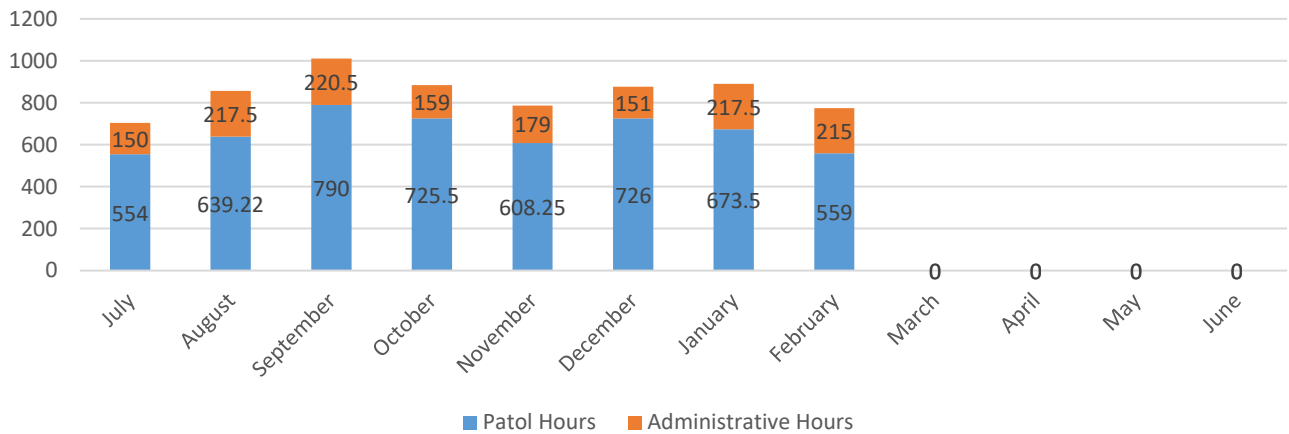
Patrol and Enforcement Activities

In the month of February, the Town Police made 52 business checks and 159 park checks. The Town Police also had 112 calls for service, with 21 suspicious person/vehicle/circumstance calls, 15 disabled vehicles/motorist assist calls, 8 roadway obstruction calls, 7 trespassing calls, 4 welfare checks, 3 alarm/fire calls, 3 animal calls, 3 found property calls, 3 noise complaints, 3 vehicle accidents, 2 traffic control calls, 2 drug complaints, 2 disorderly/assault in progress calls, 2 protective order calls, 1 domestic in progress calls, 1 larceny call, 1 emotionally disturbed person call, 1 missing person call, 1 missing property call, 1 attempted suicide call, 1 vandalism call, multiple service/assist calls, and made 2 custodial felony arrests, issued 269 traffic summonses, 47 parking violations, and 48 warnings.

Traffic Summonses FYTD (GRAPH)



Patrol/Administrative Hours FYTD (GRAPH)

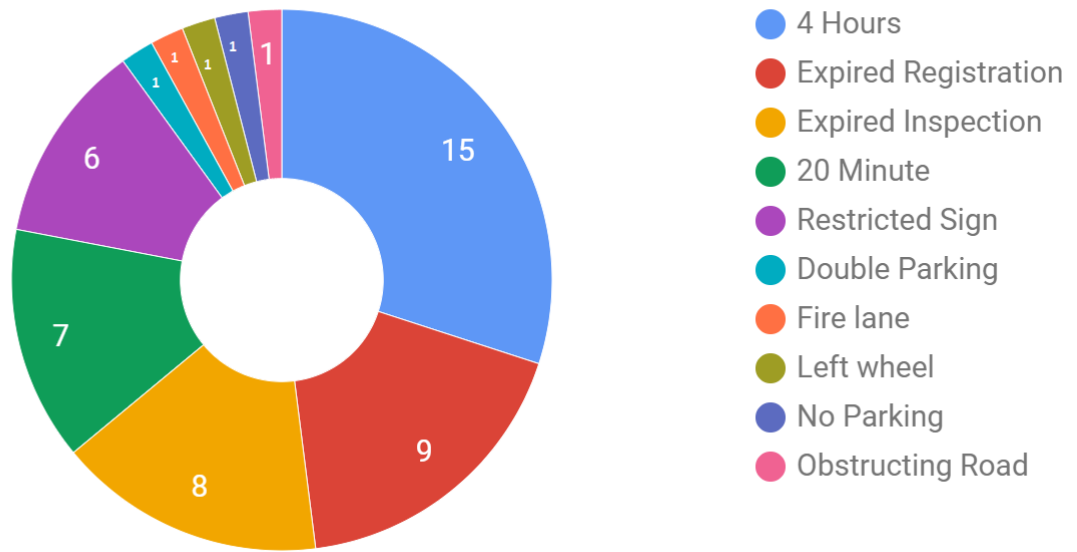


Parking Enforcement (CHART/GRAPH)

Total Parking Enforcement (FYTD)

	Parking Tickets	Warning
July	105	6
August	50	1
September	69	2
October	81	1
November	54	2
December	54	9
January	24	5
February	47	3

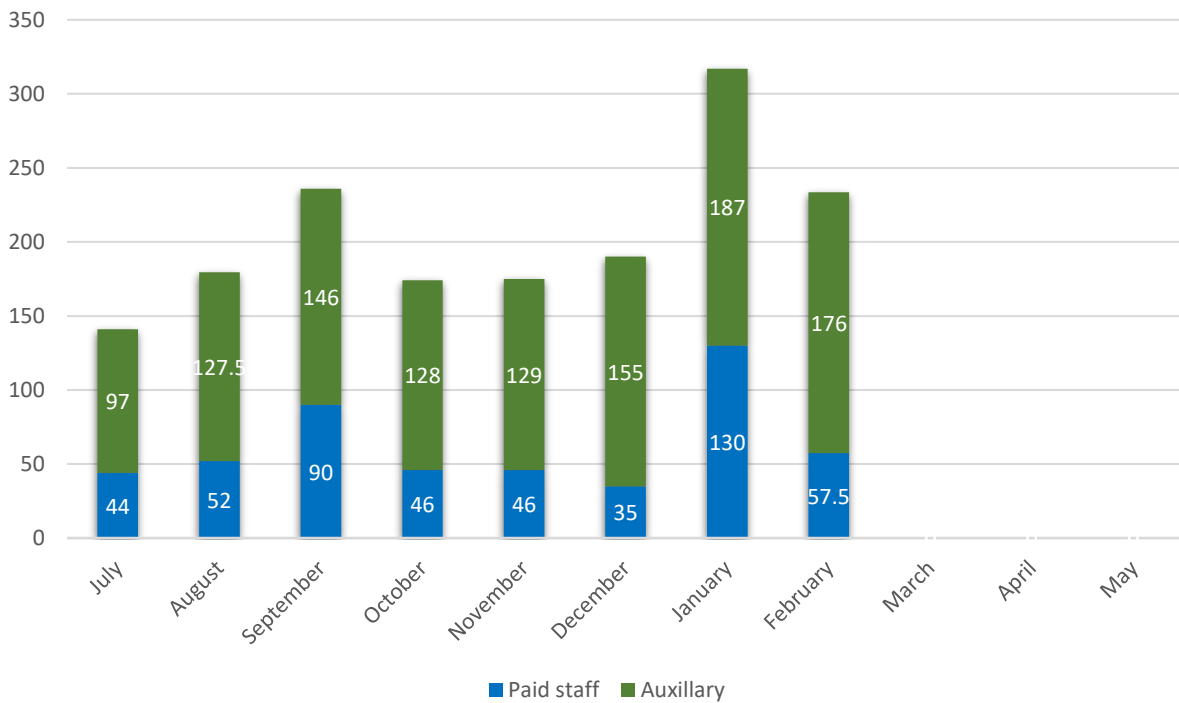
Occoquan VA - Tickets By Violation (Feb. 2022)



Volunteer in Police Service

For Fiscal Year 2022, our auxiliary police officers and paid police staff have donated a total of 1,646 uncompensated hours to the Town. Below is a list of volunteer hours (uncompensated time) provided by our auxiliary police officers and paid police staff:

Volunteered Hours



Public Works

Weekly Activities

The Public Works Department engages in the following regular maintenance activities:

Activity	Daily, M-F	Sat/Sun	Weekly	Monthly	Notes
Trash Collection/Check	X	X			Weekend checks during high traffic seasons
Street Sweeping			X		Sweeping Season: April - October
Check/Repair Gaslights	X				Review and schedule repairs as needed
Check/Repair Gaslight Banners	X				
Check/Clean Trash/Recycling Cans			X		Clean as needed
Check/Replace Doggie Bags			X		
Check/Clear Storm drains			X		Weekly + Storm Prep
Check Public Restrooms	X	X			Weekend checks during high traffic seasons
Contractor Cleaning - RMP			X		Contractor cleans Fridays and Mondays
Check Tanyard Hill Park			X		Review and schedule repairs as needed
Check Mamie Davis Park and Boardwalk	X				Review and schedule repairs as needed
Check River Mill Park	X				Review and schedule repairs as needed
Check Furnace Branch Park			X		Review and schedule repairs as needed
Minor Brick Sidewalk Check/Repairs			X		Review and schedule repairs as needed
Check/Replace Flags			X		
Maintain Town Equipment			X		Vehicle and small engine repair, seasonal and as needed
Maintain Town Buildings			X		Review and schedule repairs as needed
Clean Town Vehicle			X		Ensure cleanliness and care of town vehicle
Maintain Annex/PW Facility	X				External and Internal clean up and organization
Check/Maintain Dumpster and storage area				X	
Water Flowers	X				Seasonal
Graffiti Check/Removal	X				
Litter Check/Removal	X				

Maintenance Highlights (February 2022)

- Working on Scope of Work for other public works capital projects scheduled for FY2022

Upkeep and Maintenance Projects

Below is an updated list of maintenance activities with statuses updated as of February 27, 2022:

Project	Not Started	In Progress	Completed
Town Hall Bathroom Remodel	X		
Town Hall Kitchen Remodel	X		
River Mill Bathroom Upgrades	X		
Repair Town Hall Eve Damaged due to Tree	X		
Clean Lower Level Emergency Exit Stairs at Town Hall	X		
Install Custom Bricks at River Mill Park		X	
Backup Generator Project		X	
Paint cigarette Urns			X
Install new fence at Mamie Davis Park		X	
Install replacement bench in River Mill Park		X	
Paint street sign poles black outside of historic district		X	
Paint Yellow curbs	X		
Address dirt area near LOVE sign steps	X		
Paint Town Hall front steps sides	X		
Repair Town Hall landscape lighting	X		
Repair concrete steps at Town Hall	X		
Clean/Maintain River Mill Park Light/Poles		X	
Clean off Kayak Ramp		X	
Repair broken light on Fairfax side of footbridge		X	
Develop Art installation project for Agnes Commemoration		X	
Install curbstops along fence line in Town parking lot	X		
Remove graffiti from under bridge (ongoing), town		X	
Replace sensor at RMP for park lights		X	
Repair town portable generator	X		
Complete minor brick repairs		X	
Complete repairs on Riverwalk/dock - replace boards; reattach; safety issues		X	
Schedule powerwash of Riverwalk/dock		X	
Review/schedule major repairs to brick sidewalk areas	X		
Clean up and organize PW Annex		X	
Repair heater in RMP Bathroom			X
Main Office Reorganization - Town Hall	X		
Obtain Quote for Street Maintenance FY22 Capital Projects		X	
Obtain Quote for concrete repairs on West Locust		X	
Obtain Quote for major brick repair locations		X	
Support Winter Weather Events		X	

Project	Not Started	In Progress	Completed
Address icing issues along Mill Street - Daily coordination with VDOT to treat as needed		X	
Met with VDOT regarding water issue on Mill Street			X
Building maintenance - light repairs at town hall		X	
Coordinate Intersection Improvement project		X	
Stabilize fallen tree in River Mill Park			X
Coordinate spring flower planting with landscaper		X	
Install donated bench in River Mill Park		X	
Spring Cleaning in Historic District		X	
Order and install new pile caps at dock		X	
Paint electric/water pedestals at dock	X		
Order/replace signs at dock	X		
Replace/repair dock payment box at dock	X		
Repair broken Sign board cover at River Mill Park			X
General repairs at RMP Bathroom - lights, baseboard	X		
Clean and touch up paint on Gaslights	X		
Remove gaslight banners			X
Repair 'icy pathways' sign at River Mill Park			X
Remove wooden shelving in Town Hall	X		
Install LED kits on three lights at Mamie Davis Park		X	
Repair/update signage on MDP Entry sign	X		
Replace HVAC at 200 Mill Street		X	
Replace HVAC at Town Hall		X	
Replace sewer line under Town Hall		X	

Brick Installation and Maintenance Projects - Below is the status of the replacement and maintenance of sidewalk bricks:

Location	Not Started	In Progress	Completed	Notes
Corner by Post Office		X		Contract awarded – work to be performed by end of April 2022
206 Mill Street		X		Contract awarded – work to be performed by end of April 2022
Town Hall	X			
203 Union Street		X		Contractor Quote requested - concrete curb/rebuild needed – push to FY2023
Corner of Center/Washington		X		Contractor Quote requested - connect concrete into Brick, repair brick work - push to FY2023
304 Mill Street (Ballywhack)		X		Contract awarded – work to be performed by end of April 2022
Minor Brick Repairs - Throughout Historic District		X		Repairs and replacement ongoing; loose and missing brick repairs occurring in March/April 2021 - Ongoing

Events and Community Development

- **Planning for 2022:** Staff's primary focus for the new year will be on RiverFest, scheduled for June 4 and 5, 2022. The Occoquan Business Partners and Town staff will continue to partner on major tourism events for 2022.
- **Peep Week, April 12-17:** In collaboration with the Occoquan Business Partners' annual Peep Show where businesses showcase Peep dioramas for the public to vote and enter to win an Easter basket, the Town will host for the 5th year the popular annual Community Peep Contest. Entrants will deliver family-friendly peep dioramas to Town Hall by April 11. Voting by the public takes place April 12-16. [More information](#).
- **Fun For Lil Peeps:** New this year is Fun For Lil' Peeps, a community oriented Easter egg hunt in River Mill Park on Saturday, April 16, from 11am to 2pm. Participants will have the opportunity to hunt for eggs, craft simple Easter projects, visit a snack table, obtain a swag bag, and meet the Easter Bunny. [More information](#)
- **FOTO Clean Up:** This spring's Friends of the Occoquan River Clean Up is Saturday, April 9, from 9 am to 12 pm. Volunteers will meet at Town Hall to collect supplies.

Town of Occoquan - Permit Report
February 2022

Permit Number	Main Address	Description	Permit Type	Permit Status	Permit Workclass	Issue Date	Finalize Date
ELE2021-04934	124 COMMERCE ST	INSTALLATION OF GENERATOR	Electrical	Pending	C - Accessory Structure		
BLD2019-03820	206 COMMERCE ST	ANTENNA MOUNTED TO POLE IN TOWN OF OCCOQUAN.	Building	Pending	C - Alteration/Repair		
BLD2022-02702	312 COMMERCE ST	150 lf floor joist ,390 lf floor joist replacement , 48 lf sil plate, 375 sf sub floor replacement , 3 intellijacks	Building	Issued	R - Alteration/Repair	02/02/2022	
BLD2019-00547	402 FORTRESS WAY	KITCHEN RENOVATION TO CONDO UNIT - FOR KITCHEN CABINETS, CUTTING INTO THE CEILING TO INSTALL LIGHTS	Building	Issued	C - Alteration/Repair	07/30/2018	
BLD2021-07195	459 FORTRESS WAY	Installation of a new timber retaining wall with 6 x 6 pressure treated lumber. Inclusive of backfill and compact excavated areas with finished grade sloped and the installation of a new foundation drainage system and new clean stone.	Building	Issued	C - Retaining Wall	11/05/2021	
GAS2019-00432	270 GASLIGHT LANDING CT	ALTERATION/REPAIRS TO REPLACE HVAC UNIT AND FURNACE LIKE FOR LIKE	Gas	Issued	C - Alteration/Repair	09/20/2018	
ELE2022-02892	115 MILL ST	This project consists of upgrading the existing SCADA System (Data Acquisition) and Radio System at the existing L-73 Lift Station which is owned by the Prince William County Service Authority. The work involves removing the Existing Scada Cabinet and installing a new one and providing a few new security devices such as Camera's and door card readers for identification. This installation only involves electrical work. I have discussed this project with Zoning and Land Development and both have said since this is an existing commercial building that they do no need to review.	Electrical	Issued	C - Alteration/Repair	01/11/2022	
ELE2022-03957	200 MILL ST	TENANT LAYOUT FOR MILL STREET BEER GARDEN IN THE TOWN OF OCCOQUAN.	Electrical	Pending	C - Tenant Layout		
ELE2022-03957	200 MILL ST	TENANT LAYOUT FOR MILL STREET BEER GARDEN IN THE TOWN OF OCCOQUAN.	Electrical	Pending	C - Tenant Layout		
MEC2022-01673	200 MILL ST	TENANT LAYOUT FOR MILL STREET BEER GARDEN IN THE TOWN OF OCCOQUAN.	Mechanical	Pending	C - Tenant Layout		
MEC2022-01673	200 MILL ST	TENANT LAYOUT FOR MILL STREET BEER GARDEN IN THE TOWN OF OCCOQUAN.	Mechanical	Pending	C - Tenant Layout		
MEC2022-01674	200 MILL ST	TENANT LAYOUT FOR MILL STREET BEER GARDEN IN THE TOWN OF OCCOQUAN.	Mechanical	Pending	C - Tenant Layout		
MEC2022-01674	200 MILL ST	TENANT LAYOUT FOR MILL STREET BEER GARDEN IN THE TOWN OF OCCOQUAN.	Mechanical	Pending	C - Tenant Layout		
PLB2022-01611	200 MILL ST	TENANT LAYOUT FOR MILL STREET BEER GARDEN IN THE TOWN OF OCCOQUAN.	Plumbing	Pending	C - Tenant Layout		
PLB2022-01611	200 MILL ST	TENANT LAYOUT FOR MILL STREET BEER GARDEN IN THE TOWN OF OCCOQUAN.	Plumbing	Pending	C - Tenant Layout		
PLB2020-00752	201 MILL ST	CAPPING THE WATER SERVICE	Plumbing	Issued	C - Alteration/Repair	10/01/2019	
BLD2018-04471	313 MILL ST	PARTIAL ROOF REPAIR DUE TO WATER DAMAGE - SEE PSTD2018-00224	Building	Issued	C - Alteration/Repair	02/23/2018	
BLD2022-04172	406 MILL ST	Pergola encompassing back patio. with removeable vinyl sides and top for inclement weather.	Building	Pending	C - Accessory Structure		
ELE2022-00482	415 MILL ST	TLO FOR POPPS	Electrical	Pending	C - Tenant Layout		
MEC2021-02381	415 MILL ST	TLO FOR POPPS	Mechanical	Pending	C - Tenant Layout		
PLB2022-00959	415 MILL ST	TLO FOR POPPS	Plumbing	Pending	C - Tenant Layout		
ELE2022-03572	416 MILL ST	(SEE BCE2021-00265) Construct a covered roof over existing patio. Located in the rear of the existing restaurant bldg and does not increase the previous occupant load.	Electrical	Pending	C - Tenant Layout		
ELE2022-03572	416 MILL ST	(SEE BCE2021-00265) Construct a covered roof over existing patio. Located in the rear of the existing restaurant bldg and does not increase the previous occupant load.	Electrical	Pending	C - Tenant Layout		
BLD2018-02984	430 MILL ST	*SEE NOTE* KIELY RESIDENCE - LOT SPECIFIC SFD - PRIOR TO BEGINNING CONSTRUCTION ON NEW SFD, BLD2019-04458 (SHEETING & SHORING) MUST HAVE AN APPROVED FINAL INSPECTION/BE COMPLETED.	Building	Finald	R - New Single Family Dwelling	04/15/2019	02/07/2022

Town of Occoquan - Permit Report
February 2022

Permit Number	Main Address	Description	Permit Type	Permit Status	Permit Workclass	Issue Date	Finalize Date
ELE2020-04159	430 MILL ST	HOUSE ELECTRICAL	Electrical	Finalied	R - New Single Family Dwelling	04/07/2020	02/07/2022
GAS2021-00349	430 MILL ST	1 gas fireplace , 1 gas range , 1 gas stove , 1 gas water heater	Gas	Finalied	R - New Single Family Dwelling	08/31/2020	02/07/2022
MEC2021-00002	430 MILL ST	DUCTWORK AND HVAC INSTALL	Mechanical	Finalied	R - New Single Family Dwelling	08/26/2020	02/07/2022
PLB2021-00536	430 MILL ST	water and sewer	Plumbing	Finalied	R - New Single Family Dwelling	08/31/2020	02/07/2022
ELE2022-02501	440 MILL ST	//GBC correct crawl space wiring	Electrical	Issued	C - Alteration/Repair	11/18/2021	
BLD2022-02422	458 MILL ST	TEMPORARY INFLATABLE MOVIE SCREEN - EVENT ON 10/23/2021	Building	Issued	C - Temporary Activity	10/22/2021	
ELE2022-02893	458 MILL ST	SCADA Cabinet UPGRADE - A/R	Electrical	Issued	C - Alteration/Repair	01/12/2022	
BLD2014-05879	1441 OCCOQUAN HEIGHTS CT	DECK	Building	Issued	R - Addition	04/25/2014	
BLD2018-04392	1551 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 1 1551 RIVERTOWN PLACE	Building	Issued	R - New Townhouse	03/22/2018	
ELE2019-04221	1551 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 1 1551 RIVERTOWN PLACE	Electrical	Issued	R - New Townhouse	04/29/2019	
GAS2019-00596	1551 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 1 1551 RIVERTOWN PLACE	Gas	Issued	R - New Townhouse	10/22/2018	
MEC2019-01181	1551 RIVERTOWN PL	INSTALL NEW HVAC	Mechanical	Issued	R - New Townhouse	11/20/2018	
PLB2019-00861	1551 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 1 1551 RIVERTOWN PLACE	Plumbing	Issued	R - New Townhouse	10/22/2018	
BLD2018-04390	1552 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 6 1552 RIVERTOWN PLACE	Building	Issued	R - New Townhouse	03/22/2018	
ELE2022-01737	1552 RIVERTOWN PL	INSTALL 200 AMPS SERVICE / LTS/SW/SM/ OUTLETS	Electrical	Issued	R - New Townhouse	10/11/2021	
GAS2022-00768	1552 RIVERTOWN PL	ROUGH IN GAS LINES FOR NEW CONSTRUCTION**FIREPLACE REMOVED 1/26/2022 SEE ATTACHED EMAIL	Gas	Issued	R - New Townhouse	10/15/2021	
MEC2022-00972	1552 RIVERTOWN PL	Installation of A/C, gas furnace, and ductwork	Mechanical	Issued	R - New Townhouse	10/25/2021	
PLB2022-00888	1552 RIVERTOWN PL	ROUGH IN PLUMBING FOR NEW CONSTRUCTION**ADD ON WATER SERVICE SEE ATTACHED EMAIL**	Plumbing	Issued	R - New Townhouse	10/15/2021	
BLD2018-04393	1553 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 2 1553 RIVERTOWN PLACE	Building	Issued	R - New Townhouse	03/22/2018	
ELE2019-04222	1553 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 2 1553 RIVERTOWN PLACE	Electrical	Issued	R - New Townhouse	04/29/2019	
GAS2019-00598	1553 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 2 1553 RIVERTOWN PLACE	Gas	Issued	R - New Townhouse	10/22/2018	
MEC2019-01193	1553 RIVERTOWN PL	INSTALL NEW HVAC SYSTEM	Mechanical	Issued	R - New Townhouse	11/21/2018	
PLB2019-00864	1553 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 2 1553 RIVERTOWN PLACE	Plumbing	Issued	R - New Townhouse	10/22/2018	
BLD2018-04376	1554 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 5 1554 RIVERTOWN PLACE	Building	Issued	R - New Townhouse	03/22/2018	
ELE2022-01736	1554 RIVERTOWN PL	INSTALL 200 AMPS SERVICE SW/ SM / OUTLETS / LTS	Electrical	Issued	R - New Townhouse	10/11/2021	
GAS2022-00767	1554 RIVERTOWN PL	ROUGH IN GAS LINES FOR NEW CONSTRUCTION**FIREPLACE REMOVED 1/26/2022 SEE ATTACHED EMAIL	Gas	Issued	R - New Townhouse	10/15/2021	
MEC2022-00971	1554 RIVERTOWN PL	Installation of new A/C, gas furnace, and ductwork	Mechanical	Issued	R - New Townhouse	10/25/2021	
PLB2022-00887	1554 RIVERTOWN PL	ROUGH IN PLUMBING FOR NEW CONSTRUCTION**ADD ON WATER SERVICE SEE ATTACHED EMAIL	Plumbing	Issued	R - New Townhouse	10/15/2021	
BLD2018-04394	1555 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 3 1555 RIVERTOWN PLACE	Building	Issued	R - New Townhouse	03/22/2018	
ELE2019-04220	1555 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 3 1555 RIVERTOWN PLACE	Electrical	Issued	R - New Townhouse	04/29/2019	
GAS2019-00599	1555 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 3 1555 RIVERTOWN PLACE	Gas	Issued	R - New Townhouse	10/22/2018	
MEC2019-01194	1555 RIVERTOWN PL	INSTALL NEW HVAC	Mechanical	Issued	R - New Townhouse	11/21/2018	
PLB2019-00865	1555 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 3 1555 RIVERTOWN PLACE	Plumbing	Issued	R - New Townhouse	10/22/2018	
BLD2018-04375	1556 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 4 1556 RIVERTOWN PLACE	Building	Issued	R - New Townhouse	03/22/2018	
ELE2022-01735	1556 RIVERTOWN PL	Install 200 amps service / outlet's / SW/ SM/ LTS by code	Electrical	Issued	R - New Townhouse	10/11/2021	
GAS2022-00766	1556 RIVERTOWN PL	ROUGH IN GAS LINES FOR NEW CONSTRUCTION**FIREPLACE REMOVED 1/26/2022 SEE ATTACHED EMAIL	Gas	Issued	R - New Townhouse	10/15/2021	
MEC2022-00973	1556 RIVERTOWN PL	Installation of A.C, gas furnace, and ductwork	Mechanical	Issued	R - New Townhouse	10/25/2021	
PLB2022-00886	1556 RIVERTOWN PL	rough in plumbing for new construction	Plumbing	Issued	R - New Townhouse	10/15/2021	
BLD2018-04008	199 UNION ST	UPDATE AND REPAIR BATHROOM IN RENTAL APARTMENT.***MUST PAY BCE ADMIN FEE***	Building	Issued	C - Alteration/Repair	01/31/2018	
PLB2018-01862	199 UNION ST	INTERIOR RENOVATIONS TO LAUNDRY AND BATHROOM IN RESIDENCE ON THE SECOND FLOOR. 1 BATH, 1 DRAIN.	Plumbing	Issued	C - Alteration/Repair	01/31/2018	
BLD2020-03981	202 UNION ST	ALTERATION/REPAIRS TO DEMO SPACE FOR FUTURE TENANT	Building	Issued	Demolition	02/12/2020	
BLD2020-04453	202 UNION ST	SALAD SALOON - TLO	Building	Pending	C - Tenant Layout		
MEC2020-02163	202 UNION ST	SALAD SALOON - TLO	Mechanical	Pending	C - Tenant Layout		
PLB2021-00690	202 UNION ST	SALAD SALOON - TLO	Plumbing	Pending	C - Tenant Layout		
BLD2021-08525	206 UNION ST	Converting existing retails space to new Nail Salon.	Building	Issued	C - Tenant Layout	11/15/2021	
ELE2022-01996	206 UNION ST	Converting existing retails space to new Nail Salon.	Electrical	Issued	C - Tenant Layout	11/22/2021	
MEC2022-01112	206 UNION ST	Converting existing retails space to new Nail Salon.	Mechanical	Issued	C - Tenant Layout	01/14/2022	
PLB2022-01118	206 UNION ST	Converting existing retails space to new Nail Salon.	Plumbing	Pending	C - Tenant Layout		

**Town of Occoquan - Permit Report
February 2022**

Permit Number	Main Address	Description	Permit Type	Permit Status	Permit Workclass	Issue Date	Finalize Date
PLB2018-02373	411 UNION ST	CONVERTING FROM SEPTIC TO PUBLIC SEWER	Plumbing	Issued	R - Alteration/Repair	03/23/2018	
BLD2022-01979	105 VISTA KNOLL DR	12' X 20' OPEN DECK NO STAIRS - PER PLANS	Building	Issued	R - Addition	09/29/2021	
BLD2022-04194	111 VISTA KNOLL DR	INSTALL A DECK 20' X 10' - NO STAIRS.	Building	Issued	R - Addition	01/25/2022	
BLD2021-00870	127 WASHINGTON ST	A/R TO ADD BEDROOM & QUARTERS ABOVE KITCHEN	Building	Issued	R - Alteration/Repair	11/09/2020	
ELE2021-02202	127 WASHINGTON ST	Add bedroom and quarters above kitchen	Electrical	Issued	R - Alteration/Repair	11/15/2020	
MEC2021-01175	127 WASHINGTON ST	install heat pump with duct work	Mechanical	Issued	R - Alteration/Repair	11/20/2020	
PLB2021-02432	127 WASHINGTON ST	A/R TO ADD BEDROOM & QUARTERS ABOVE KITCHEN	Plumbing	Issued	R - Alteration/Repair	04/01/2021	
BLD2019-00785	131 WASHINGTON ST	FINISH BASEMENT -*REVISED 9/19/18 TO REMOVE BEDROOM - SPACE WILL BE A REC ROOM NOW, WINDOW THAT WAS INSTALLED DID NOT REQUIRE MODIFICATION OF WINDOW OPENING* INSTALLING INTERIOR DOOR AND WET BAR- NON STRUCTURAL WORK	Building	Issued	R - Alteration/Repair	08/13/2018	
ELE2019-00643	131 WASHINGTON ST	FINISH BASEMENT -*REVISED 9/19/18 TO REMOVE BEDROOM - SPACE WILL BE A REC ROOM NOW, WINDOW THAT WAS INSTALLED DID NOT REQUIRE MODIFICATION OF WINDOW OPENING* INSTALLING INTERIOR DOOR AND WET BAR- NON STRUCTURAL WORK	Electrical	Issued	R - Alteration/Repair	08/16/2018	
PLB2019-00381	131 WASHINGTON ST	FINISH BASEMENT -*REVISED 9/19/18 TO REMOVE BEDROOM - SPACE WILL BE A REC ROOM NOW, WINDOW THAT WAS INSTALLED DID NOT REQUIRE MODIFICATION OF WINDOW OPENING* INSTALLING INTERIOR DOOR AND WET BAR- NON STRUCTURAL WORK	Plumbing	Issued	R - Alteration/Repair	08/15/2018	
PLB2021-00738	142 WASHINGTON ST	WATER SERVICE REPLACEMENT	Plumbing	Issued	R - Alteration/Repair	09/23/2020	
BLD2022-01142	202 WASHINGTON ST	(SEE BCE2022-00035) NEW TENANT BUILD-OUT FOR A NAIL SPA	Building	Finalized	C - Tenant Layout	09/28/2021	02/09/2022
ELE2022-01465	202 WASHINGTON ST	(SEE BCE2022-00035) NEW TENANT BUILD-OUT FOR A NAIL SPA	Electrical	Finalized	C - Tenant Layout	11/22/2021	01/28/2022
MEC2022-00655	202 WASHINGTON ST	(SEE BCE2022-00035) NEW TENANT BUILD-OUT FOR A NAIL SPA	Mechanical	Finalized	C - Tenant Layout	11/22/2021	01/27/2022
PLB2022-00561	202 WASHINGTON ST	(SEE BCE2022-00035) NEW TENANT BUILD-OUT FOR A NAIL SPA	Plumbing	Finalized	C - Tenant Layout	11/22/2021	01/28/2022
BLD2022-02442	206 WASHINGTON ST	Change of Use of an existing residential space to an office. Demo and new construction of existing space to follow update ADA requirements. Mixed use.	Building	Pending	C - Tenant Layout		
MEC2022-01565	206 WASHINGTON ST	Change of Use of an existing residential space to an office. Demo and new construction of existing space to follow update ADA requirements. Mixed use.	Mechanical	Pending	C - Tenant Layout		
PLB2022-01433	206 WASHINGTON ST	Change of Use of an existing residential space to an office. Demo and new construction of existing space to follow update ADA requirements. Mixed use.	Plumbing	Pending	C - Tenant Layout		
PLB2022-01433	206 WASHINGTON ST	Change of Use of an existing residential space to an office. Demo and new construction of existing space to follow update ADA requirements. Mixed use.	Plumbing	Pending	C - Tenant Layout		
PLB2018-01956	103 WEST LOCUST ST	Water Service	Plumbing	Issued	R - Alteration/Repair	02/08/2018	

Permit Issued Over 2 Years Old
Development Project

END OF REPORT

TOWN OF OCCOQUAN
FINANCIAL STATEMENTS
AS OF 1/31/2022

	As of 7/1/21 (unaudited)	<i>Unaudited Income/ (Loss) YTD FY22</i>	As of 1/31/2022
Nonspendable:			
Inventory	\$ -	\$ -	\$ -
Restricted:			
Mamie Davis Fund	\$ 100,000	\$ -	\$ 100,000
Assigned:			
Operating Reserves	\$ 70,127	\$ -	\$ 70,127
Events Fund	\$ 25,000	\$ 45,816	\$ 70,816
CIP Fund *	\$ 148,900	\$ (2,236)	\$ 146,664
Financing Proceeds	\$ 25,271	\$ -	\$ 25,271
Public Safety Grant Fund	\$ 64,237	\$ 11,516	\$ 75,752
CARES Act fund	\$ 8,302	\$ (8,302)	\$ -
ARPA Fund	474,780	\$ -	\$ 474,780
Mamie Davis Park Fund	\$ 11,110	\$ 254	\$ 11,364
PEG Fund	\$ 1,562	\$ -	\$ 1,562
Public Art Fund	500	\$ -	\$ 500
Subtotal Assigned:	\$ 829,788	\$ 47,048	\$ 876,836
Unassigned	-	\$ 130,062	\$ 130,062
Total Available Fund Balance:	\$ 929,788	\$ 177,110	\$ 1,106,898

*CIP paid by CARES is counted in CARES only

The Town of Occoquan
Profit & Loss Budget Performance
July 2021 through January 2022

	Jul '21 - Jan 22	Annual Budget	Over/(Under) Budget	% of Budget
Ordinary Income/Expense				
Income				
40000 · TAXES				
40010 · Real Estate	\$ 236,008	\$ 249,189	\$ (13,181)	95%
40020 · Meals Tax	\$ 149,262	\$ 228,000	\$ (78,738)	65%
40030 · Sales Tax	\$ 18,083	\$ 30,000	\$ (11,917)	60%
40040 · Utility Tax	\$ 17,370	\$ 28,800	\$ (11,430)	60%
40050 · Communications Tax	\$ 20,289	\$ 35,000	\$ (14,711)	58%
40060 · Transient Occupancy Tax	\$ 8,332	\$ 11,200	\$ (2,868)	74%
Total 40000 · TAXES	\$ 449,345	\$ 582,189	\$ (132,844)	77%
41000 · FEES/LICENSES				
41010 · Vehicle License	\$ 9,398	\$ 12,000	\$ (2,602)	78%
41020 · Business Licenses	\$ 20,166	\$ 68,800	\$ (48,634)	29%
41030 · Late Fees	\$ 340	\$ 2,500	\$ (2,160)	14%
41040 · FINES (PUBLIC SAFETY)				
41170 · E-Summons	\$ 7,232	\$ 7,000	\$ 232	103%
41040 · FINES (PUBLIC SAFETY) - Other	\$ 212,823	\$ 297,580	\$ (84,757)	72%
Total 41040 · FINES (PUBLIC SAFETY)	\$ 220,055	\$ 304,580	\$ (84,525)	72%
41100 · Administrative Fees	\$ 3,548	\$ 5,000	\$ (1,452)	71%
41120 · Service Revenue - Eng	\$ 6,790	\$ 10,000	\$ (3,210)	68%
41130 · Service Revenue - Legal	\$ 4,727	\$ 10,000	\$ (5,273)	47%
41140 · Service Revenue - Other	\$ 450	\$ 1,000	\$ (550)	45%
Total 41000 · FEES/LICENSES	\$ 266,266	\$ 416,380	\$ (150,114)	64%
42000 · GRANTS				
42010 · LITTER	\$ 1,329	\$ 1,050	\$ 279	127%
42020 · HB 599	\$ 11,844	\$ 23,686	\$ (11,842)	50%
Total 42021 · NHSTA (DMV)	\$ 5,804	\$ 14,594	\$ (8,790)	40%
42080 · CARES Act Funds	\$ 8,807			
Total 42000 · GRANTS	\$ 27,784	\$ 39,330	\$ (11,546)	71%
43000 · RENTALS				
43010 · Town Hall	\$ -	\$ 500	\$ (500)	0%
43020 · River Mill Park	\$ 1,950	\$ 2,000	\$ (50)	98%
43030 · Mamie Davis Park Rental	\$ 550	\$ 2,000	\$ (1,450)	28%
43040 · 200 Mill Street Lease	\$ -	\$ 7,500	\$ (7,500)	0%
Total 43000 · RENTALS	\$ 2,500	\$ 12,000	\$ (9,500)	21%
44000 · OTHER				
44010 · General Fund Interest	\$ 540	\$ 120	\$ 420	450%
44060 · Other	\$ 1,510	\$ 1,000	\$ 510	151%
Total 44000 · OTHER	\$ 2,070	\$ 1,120	\$ 950	185%
Total Income	\$ 747,985	\$ 1,051,019	\$ (303,034)	71%
Gross Profit	\$ 747,985	\$ 1,051,019	\$ (303,034)	71%
Expense				
Total 60000 · PERSONNEL SERVICES	\$ 337,508	\$ 633,918	\$ (296,410)	53%
Total 60400 · PROFESSIONAL SERVICES	\$ 76,267	\$ 156,770	\$ (80,503)	49%
Total 60800 · INFORMATION TECH SERV	\$ 16,833	\$ 27,205	\$ (10,372)	62%
Total 61200 · MATERIALS AND SUPPLIES	\$ 23,025	\$ 20,008	\$ 3,017	115%
Total 61600 · OPERATIONAL SERVICES	\$ 5,690	\$ 7,500	\$ (1,810)	76%
Total 62000 · CONTRACTS	\$ 64,095	\$ 82,000	\$ (17,905)	78%
Total 62400 · INSURANCE	\$ 24,284	\$ 28,000	\$ (3,716)	87%
Total 62800 · PUBLIC INFORMATION	\$ 1,848	\$ 2,500	\$ (652)	74%
Total 63200 · ADVERTISING	\$ 2,098	\$ 2,000	\$ 98	105%
Total 63600 · TRAINING AND TRAVEL	\$ 6,262	\$ 16,450	\$ (10,188)	38%
Total 64000 · VEHICLES AND EQUIPMENT	\$ 13,609	\$ 23,530	\$ (9,921)	58%
Total 64400 · SEASONAL	\$ 5,744	\$ 3,000	\$ 2,744	191%
64700 · FACILITIES EXPENSE				
Total 64800 · TOWN HALL	\$ 9,027	\$ 10,690	\$ (1,663)	84%

The Town of Occoquan
Profit & Loss Budget Performance
July 2021 through January 2022

	Jul '21 - Jan 22	Annual Budget	Over/(Under) Budget	% of Budget
Total 65200 · MILL HOUSE MUSEUM	\$ 275	\$ 6,090	\$ (5,815)	5%
Total 65600 · 200 MILL ST	\$ 452	\$ -		
Total 66000 · ANNEX / MAINTENANCE YARD	\$ 2,715	\$ 5,910	\$ (3,195)	46%
Total 66400 · MILL ST STORAGE FACILITY	\$ -	\$ 250	\$ (250)	0%
Total 66800 · RIVER MILL PARK & FACIL	\$ 9,711	\$ 14,970	\$ (5,259)	65%
Total 67200* · MAMIE DAVIS PARK & RIVERWALK	\$ 1,332	\$ 2,650	\$ (1,318)	50%
Total 68400* · STREETS AND SIDEWALKS	\$ 183	\$ 700	\$ (517)	26%
Total 68800 · HISTORIC DISTRICT	\$ 7,911	\$ 14,100	\$ (6,189)	56%
Total 64700 · FACILITIES EXPENSE	\$ 31,621	\$ 55,360	\$ (23,739)	57%
Total Expense	\$ 608,895	\$ 1,058,241	\$ (449,346)	58%
Net Ordinary Income	\$ 139,090	\$ (7,222)	\$ 146,312	-1926%
General Fund Net Income	\$ 139,246	\$ (7,222)	\$ 146,468	-1928%

CIP FUND

Ordinary Income/Expense				
Income				
42000 · GRANTS	\$ -	\$ 5,000	\$ (5,000)	0%
Net Ordinary Income	\$ -	\$ 5,000	\$ (5,000)	0%
Other Income/Expense				
Other Expense				
70000 · CIP EXPENSE				
70001 · Streetscape	\$ -	\$ 10,000	\$ (10,000)	0%
70002 · Intersection Improvements	\$ -	\$ 3,400	\$ (3,400)	0%
70003 · Street Maintenance	\$ -	\$ 83,000	\$ (83,000)	0%
70004 · Sidewalk Maintenance	\$ -	\$ 12,000	\$ (12,000)	0%
70005 · Building Maintenance	\$ -	\$ 5,000	\$ (5,000)	0%
70006 · Stormwater Management	\$ -	\$ 10,000	\$ (10,000)	0%
70014 · Timed Parking Equipment	\$ -	\$ 5,500	\$ (5,500)	0%
70015 · Gaslight Banner Replacement	\$ -	\$ 5,000	\$ (5,000)	0%
72006 · Riverwalk	\$ -	\$ 10,000	\$ (10,000)	0%
74001 · Vehicles & Equipment	\$ -	\$ 5,000	\$ (5,000)	0%
74002 · In-Vehicle Laptop Replace	\$ -	\$ 4,000	\$ (4,000)	0%
74003 · Body Armor	\$ -	\$ 1,000	\$ (1,000)	0%
74007 · LIDAR Speed Equipment	\$ 2,236			
CARES Funds: 76005 · A/V Equipment - Town Hall	\$ 5,970			
Total 70000 · CIP EXPENSE	\$ 8,206	\$ 153,900	\$ (145,694)	5%
Net Income	\$ (8,206)	\$ (148,900)	\$ 140,694	6%

EVENTS FUND

Ordinary Income/Expense				
Income				
44020 · Events Fund Interest	\$ 544	\$ 3,000	\$ (2,456)	18%
44040 · Bricks Revenue	\$ 714	\$ 3,000	\$ (2,286)	24%
Total 44000 · OTHER	\$ 1,297	\$ 6,000	\$ (4,703)	22%
47000 · EVENTS REVENUE				
47010 · Sponsorships	\$ 3,728	\$ 10,000	\$ (6,272)	37%
47020 · Booth Rentals	\$ 98,728	\$ 170,600	\$ (71,872)	58%
47021 · Ticket Sales				
Total 47021 · Ticket Sales	\$ 9,840	\$ 9,590	\$ 250	103%
47030 · Shuttle Fees	\$ 28,268	\$ 53,000	\$ (24,732)	53%
47040 · Parking Space Sales	\$ 5,175	\$ 6,000	\$ (825)	86%
47060 · Merchandise	\$ 785	\$ 1,000	\$ (215)	79%
47081 · Alcohol	\$ -	\$ 3,600	\$ (3,600)	0%
Total 47000 · EVENTS REVENUE	\$ 146,523	\$ 253,790	\$ (107,267)	58%
Total Income	\$ 151,117	\$ 259,790	\$ (108,673)	58%
Gross Profit	\$ 151,117	\$ 259,790	\$ (108,673)	58%

The Town of Occoquan
Profit & Loss Budget Performance
July 2021 through January 2022

	Jul '21 - Jan 22	Annual Budget	Over/(Under) Budget	% of Budget
Expense				
Total 60000 · PERSONNEL SERVICES	\$ 36,249	\$ 62,892	\$ (26,643)	58%
Total 60400 · PROFESSIONAL SERVICES	\$ 8,095	\$ 10,000	\$ (1,905)	81%
Total 61200 · MATERIALS AND SUPPLIES	\$ 2,896	\$ 5,150	\$ (2,254)	56%
Total 62000 · CONTRACTS	\$ 32,100	\$ 66,700	\$ (34,600)	48%
Total 63200 · ADVERTISING	\$ 9,767	\$ 19,000	\$ (9,233)	51%
Total 64700 · FACILITIES EXPENSE	\$ 245	\$ 1,000	\$ (756)	24%
Total 69200 · SPECIAL EVENTS	\$ 15,243	\$ 12,700	\$ 2,543	120%
Total Expense	\$ 105,301	\$ 177,442	\$ (72,141)	59%
Net Ordinary Income	\$ 45,816	\$ 82,348	\$ (36,532)	56%
Net Income	\$ 45,816	\$ 82,348	\$ (36,532)	56%
<hr/>				
MAMIE DAVIS PARK				
Ordinary Income/Expense				
Income				
44000 · OTHER				
44030 · Mamie Davis Park Interest	\$ 254	\$ 500	\$ (246)	51%
Total 44000 · OTHER	\$ 254	\$ 500	\$ (246)	51%
Total Income	\$ 254	\$ 500	\$ (246)	51%
Other Expense				
70000 · CIP EXPENSE				
72005 · Mamie Davis Park Renovations	\$ -	\$ 2,000	\$ (2,000)	0%
Total 70000 · CIP EXPENSE	\$ -	\$ 2,000	\$ (2,000)	0%
Total Other Expense	\$ -	\$ 2,000	\$ (2,000)	0%
Net Other Income	\$ -	\$ (2,000)	\$ 2,000	0%
Net Income	\$ 254	\$ (1,500)	\$ 1,754	-17%
Total Net Income/Loss (All Funds)	\$ 177,110	\$ (75,274)	\$ 252,384	-235%

The Town of Occoquan
Balance Sheet Prev Year Comparison
As of January 31, 2022

	Jan 31, 22	Jan 31, 21	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
10001 · Petty Cash - Operating	\$ 100	\$ 100	\$ -
10020 · Sun Trust Operating 0438	\$ -	\$ 20,655	\$ (20,655)
10022 · Operating Account 0058	\$ 166,613	\$ 77,483	\$ 89,130
10024 · Reserves MM	\$ 200,053	\$ -	\$ 200,053
10029 · Events Fund - Checking 3126	\$ 66,698	\$ -	\$ 66,698
10030 · Events Fund - Checking B&H	\$ -	\$ 7,521	\$ (7,521)
10031 · Events Fund CD - B&H	\$ -	\$ 200,000	\$ (200,000)
10033 · Events Fund - Paypal	\$ 9,074	\$ 6,450	\$ 2,624
10034 · VIP - Investment Pool			
25-0001 · VIP 1-3 Year Bond Fund 0001	\$ 223	\$ -	\$ 223
25-5001 · VIP NAV Liquidity Pool 5001	\$ 474,947	\$ 21,522	\$ 453,426
Total 10034 · VIP - Investment Pool	\$ 475,170	\$ 21,522	\$ 453,648
10080 · Mamie Davis Checking - B&H	\$ -	\$ 6,517	\$ (6,517)
10081 · Mamie Davis CD - B&H	\$ -	\$ 100,000	\$ (100,000)
10082 · Mamie Davis Savings	\$ 6,978	\$ -	\$ 6,978
10083 · Mamie Davis CD	\$ 100,000	\$ -	\$ 100,000
10091 · Bricks - PayPal	\$ 494	\$ 592	\$ (97)
10094 · Event Fund - MM 5997	\$ 15,556	\$ 2,531	\$ 13,025
10095 · Bricks MM 2125	\$ 11,300	\$ 9,210	\$ 2,090
Total Checking/Savings	\$ 1,052,036	\$ 452,580	\$ 599,455
Accounts Receivable			
10180 · Accounts Receivable	\$ 120,630	\$ 214,104	\$ (93,475)
Total Accounts Receivable	\$ 120,630	\$ 214,104	\$ (93,475)
Other Current Assets			
14990 · Undeposited Funds	\$ 13,087	\$ 169	\$ 12,918
Total Other Current Assets	\$ 13,087	\$ 169	\$ 12,918
Total Current Assets	\$ 1,185,753	\$ 666,854	\$ 518,899
TOTAL ASSETS	\$ 1,185,753	\$ 666,854	\$ 518,899
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
20000 · Accounts Payable	\$ 27,166	\$ 87,329	\$ (60,162)
Total Accounts Payable	\$ 27,166	\$ 87,329	\$ (60,162)
Credit Cards			
22000 · Credit Cards			
22010 · ExxonMobil	\$ 1,188	\$ 896	\$ 292
22040 · United Bank Credit Cards	\$ 6,243	\$ 3,364	\$ 2,879
Total 22000 · Credit Cards	\$ 7,431	\$ 4,261	\$ 3,171
Total Credit Cards	\$ 7,431	\$ 4,261	\$ 3,171
Other Current Liabilities			
20935 · Performance Bond	\$ 4,568	\$ 4,568	\$ -
20960 · Unearned Other Revenue			
20970 · Rental	\$ 800	\$ 800	\$ -
20972 · Unearned CARES Act Revenue	\$ -	\$ 87,195	\$ (87,195)
20973 · Unearned ARPA Revenue	\$ 474,780	\$ -	\$ 474,780
Total 20960 · Unearned Other Revenue	\$ 475,580	\$ 87,995	\$ 387,586
20980 · Unearned R.E. Tax	\$ 8,760	\$ 2,039	\$ 6,721
21200 · Payroll Liabilities			
21230 · VRS Employee Contributions	\$ (929)	\$ (535)	\$ (394)
Total 21200 · Payroll Liabilities	\$ (929)	\$ (535)	\$ (394)
Total Other Current Liabilities	\$ 487,979	\$ 94,066	\$ 393,913
Total Current Liabilities	\$ 522,576	\$ 185,655	\$ 336,921
Equity			
Total Equity	\$ 427,693	\$ 481,199	\$ (53,506)
TOTAL LIABILITIES & EQUITY	\$ 950,269	\$ 666,854	\$ 283,415