



# TOWN OF OCCOQUAN

*Circa 1734 • Chartered 1804 • Incorporated 1874*  
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**TOWN COUNCIL**  
Earnest W. Porta, Jr., Mayor  
Jenn Loges, Vice Mayor  
Krys Bienia  
Cindy Fithian  
Laurie Holloway  
Eliot Perkins

**TOWN MANAGER**  
Kirstyn Jovanovich

**TO:** The Honorable Mayor and Town Council

**FROM:** Kirstyn Jovanovich, Town Manager

**DATE:** January 5, 2021

**SUBJECT:** Administrative Report

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This is a monthly report to the Town Council that provides general information on departmental activities including administration, public safety, engineering, zoning and building, public works and events.

## Administration

- **Coronavirus Updates:** Staff is continuing to monitor the impacts of the COVID-19 pandemic and adjusting events and services as appropriate and necessary to adhere to Health Department and CDC guidelines for the safety of our employees and community.
- **CARES Act Funding Deadline:** The new COVID-19 legislation recently approved includes an extension for use of the CARES Act funds. The deadline for use of CARES Act funds has been extended from December 30, 2020 to December 31, 2021. No new funds are expected. Staff is evaluating available funds from current disbursements and will make a recommendation to Council on use at a future Council meeting.
- **Parking Enforcement Training:** Staff participated in training on the new parking enforcement equipment, including back-house financial training.
- **A/V Equipment:** Staff is continuing to work with the A/V contractor to complete the install of the A/V equipment in Town Hall. Delays are due to availability of equipment. Completion is expected by February.
- **Electronic Council Packets:** In an effort to further support remote operations, future Council agenda packets will be provided electronically and no longer in hard-copy format. Equipment will be provided to Council at the January 5 meeting.
- **Signage:** Town staff is developing signage guidelines in an effort to streamline and create conformity for town signage throughout town. Recently Council-approved signage for the Kayak Ramp and public parking is in development.
- **Kayak Ramp:** Per previous Council direction, staff is planning a spring Kayak Ramp ribbon cutting. Staff is working on closing out the project with the contractor.
- **The Mill at Occoquan Project:** A resubmission of the Mill at Occoquan's Preliminary Site Plan and Special Exception Requests was received in November. Staff is completing its Staff Report and is working toward scheduling the Public Hearing with the Planning Commission. More information will be available on the Town's website at [www.occoquanva.gov](http://www.occoquanva.gov) when the meeting is set, including application materials.

- **Amplified Music Permit:** Development of the amplified music permit now required by the recently adopted Sound Ordinance is under development, including educational materials.
- **FY2022 Budget and Financial Reports:** The FY2022 Budget process is scheduled to begin at the January 19, 2021 meeting with a priority setting discussion with the Town Council. Financial reports for FY2021 through November 30, will be provided as part of the discussion.
- **Striping Plan:** Staff is preparing a revised plan for discussion at the February meeting regarding the proposed striping plan.
- **Town Clerk Position:** The position announcement for Town Clerk remains open and applications are still being accepted.
- **Town Treasurer Position:** We are continuing to temporarily contract the Treasurer position, with anticipation for a permanent replacement once the Town Clerk position is filled.

## Engineering

### ACTIVE ITEMS:

- **Kayak/Canoe Launch – no change from last report:** Work completed, and ramp useable. Working toward project close-out.
- **FEMA Flood Insurance Rate Map (FIRM) - update from last report:** Minor changes suggested on stream names. Will be working with PWC for community notification.
- **Historic District Parking Exhibit – update from last report:** Planimetric mapping completed and exhibit created. Reviewing previous parking studies for comparison to recent survey. Parking options to be discussed at future Council meeting, leading to a striping plan for VDOT after input on parking options.
- **DEQ review of Town’s Chesapeake Bay Preservation Ordinances – update from last report:** Town Engineer working with DEQ to review current ordinances for possible changes to accommodate updates. Last review ten years ago. DEQ to schedule site visit during January, 2021.
- **Mill Street Crosswalk Improvement Plan by VDOT – update from last report:** Site plans approved by Council and approved by VDOT – Mayor and Town Engineer to sign approved plans.
- **Kiely Court Project –no change from last report:** Land Disturbance Permit issued - construction commenced. Zoning permits have been issued for both houses. Town staff continues to monitor erosion and sediment controls and parking on/near job site.
- **Rivertown Overlook Project – no change from last report:** Land Disturbance Permit issued – construction proceeding.
- **Mill at Occoquan –update from last report:** Revised preliminary site plan and Special Use Permit applications re-submitted November 6, 2020, and deemed complete – staff report issued December 18, 2020, and included comments from VDOT and PWCSA. Adjustments to plan resulting from addressing comments to be reviewed by staff for final report week of January 8, 2021.
- **Boundary Branch – update from last report:** George Mason University students presented senior design project to faculty – report of optional solutions to existing culvert crossing under VDOT road requested.

### INACTIVE ITEMS (no action/monitoring pending):

- **Vantage Point BMP maintenance – no change from last report:** Bid received from Total Development Solutions (\$38,730). Lynn property – re-inspected with calculations on channel capacity and protective lining. Town Engineer evaluated runoff onto downstream property

and prepared channel improvement plan for owner.

- **Boundary Branch - no change from last report:** Meeting on site with VDOT to review options for Poplar Lane crossing of Boundary Branch - VDOT providing possible options, which may include George Mason University students. Also inspected erosion issues at Mill Cross Lane and provided possible costs to correct. Boundary Branch, Vantage Point BMP - various stormwater issues throughout Town.
- **Tanyard Hill Park (Oaks III) - update from last report**
  - Approved by PWC BOS 5/15/18 with revised proffers
  - Trails marked and blazed on site
  - Use as park and open space - trails and Stormwater Pond shown on GDP
  - Plat vacating lot line when site plan needed - NRA to review first
  - Access to potential parking lot for trail head allowed off Tanyard Hill
  - Reserve ROW along Tanyard Hill and Old Bridge Roads
  - Use LID as part of any development
  - Pay \$75 per acre zoned (4.229 acres)

## Zoning Administrator

A. The following is a list of **zoning reviews** from November 24 to December 27, 2020:

	Zoning Application #	Property Address	Activity
1	TZP2020-035	301 Commerce St. Unit A	Aesthetic Services/Personal Skincare
2	TZP2020-036	152 Washington St.	Replace Gas Furnace

B. The following is a list of **new violation letters** from November 24 to December 27, 2020:

	Property Address	Violation	Town Action

C. The following is a list of **active/previous violations** from November 24 to December 27, 2020:

	Property Address	Violation	Town Action
1.	Berrywood	Trash Enclosure not present	3 <sup>rd</sup> Certified Letter Sent 7/25/19, TM working with owner
2.	104 W Locust St.	Windows removed	Letter Sent on 9/1/2020, Property posted, debris removed; owner contacted and will replace windows by mid-January

D. The following is a list of **plan reviews** from November 24 to December 27, 2020:

	Plan Name	Plan Number	Plan Date	Plan Preparer
1	The Mill at Occoquan	PSP2018-01; SE2018-01 SE2018-02, SE2018-03	11/2020	J2 Engineers, Inc.

## Building Official

Please see the attached monthly report provided by Prince William County providing information on permits within the Town of Occoquan. Below are status notes related to permits issued two or more years ago as of December 22, 2020.

Permit No.	Address	Type	Status	Issue Date	Note
BLD-2019-00547	402 Fortress Way	Building	Issued	07/30/2018	No inspections have been made.
GAS2019-00432	270 Gaslight Landing Ct	Gas	Issued	9/20/2018	No inspections have been made.
BLD2018-04471	313 Mill Street	Building	Issued	02/23/2018	No inspections have been made
BLD2014-05879	1441 Occoquan Heights Ct	Building	Issued	04/25/2014	Footing Inspection Approved 5/5/2014
BLD2018-02753	113 Poplar Lane	Building	Finaled	12/07/2017	Final Approved 12/4/2020
ELE2018-02286	113 Poplar Lane	Electrical	Finaled	12/07/2017	Final Approved 12/9/2020
ELE2019-00599	113 Poplar Lane	Electrical	Finaled	08/15/2018	Final Approved 12/18/2020
GAS2018-01390	113 Poplar Lane	Gas	Finaled	01/16/2018	Final Approved 12/4/2020
BLD2018-04008	199 Union Street	Building	Issued	01/31/2018	No inspections have been made
PLB2018-01862	199 Union Street	Plumbing	Issued	01/31/2018	450 Final Inspection rejected on 4/12/2018
PLB2018-02373	411 Union Street	Plumbing	Issued	03/23/2018	404 Sewer Lateral Inspection approved on 3/29/2018
BLD2019-00785 ELE2019-00643 PLB2019-00381	131 Washington Street	Building Electrical Plumbing	Issued	08/13/2018	198 Combination concealment rejected on 9/18/2018
PLB2018-01956	103 West Locust Street	Plumbing	Issued	02/08/2018	No inspections have been made
Various	426 Mill Street 430 Mill Street	Various	Issued	Various	Kiely Court Project - in progress
Various	1551 - 1556 Rivertown Place	Various	Issued	Various	Rivertown Overlook Project - in progress

## Public Safety

### Departmental Goals

Goal 1: Provide for the public safety of the persons and property of the residents, businesses, and visitors of the Town of Occoquan.

Goal 2: Promote a professional and accountable police department.

Goal 3: Promote safe roads and sidewalks in the Town of Occoquan.

**Current Initiatives**

Continued the Calls for Service police coverage and COVID-19 response in Town. Working with town officials and police officers to increase patrols and visibility during peak calls for service times and times related to COVID-19 activities. Directed patrols during business hours. Continued community policing and safe sidewalks. Increased speed enforcement on Washington Street and Union Street/Tanyard Hill Road as a result of increased complaints/requests. Continued DMV selective enforcement grants to address impaired driving, reduce accidents, and increase pedestrian safety.

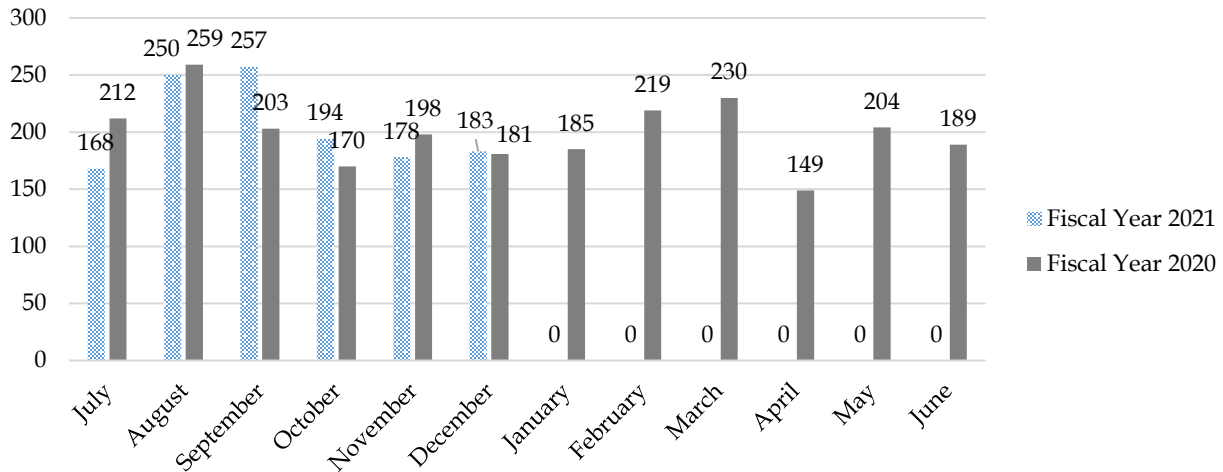
**Community Relations**

Provided visibility patrol during Town events in River Mill Park. Provided patrol and visibility for COVID-19. Provided visibility patrol during Christmas and holiday shopping.

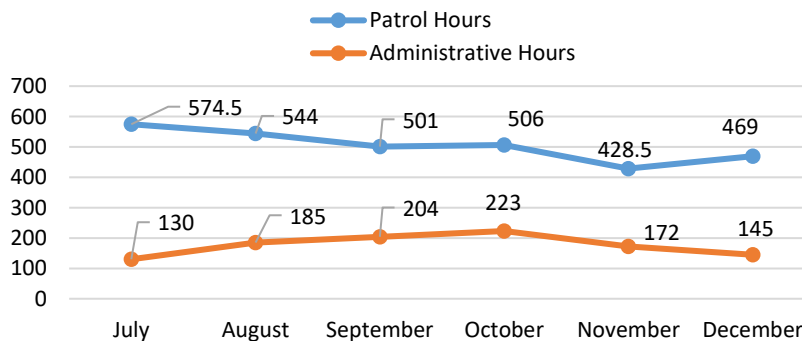
**Patrol and Enforcement Activities**

As of December 27, in the month of December, the Town Police had 78 non-traffic calls for service, with 11 suspicious persons/vehicle calls, 11 vehicle accident/disabled calls, 5 reports of theft from auto/auto tampering calls, 4 roadway obstruction calls, 2 disorderly/assault in progress calls, 2 drug complaints, 2 medical assists/DOA calls, 2 domestic calls, multiple service/assist calls, made 3 arrests, issued 183 traffic summonses, 6 parking violations, and 93 warnings.

**Traffic Summonses FYTD (GRAPH)**

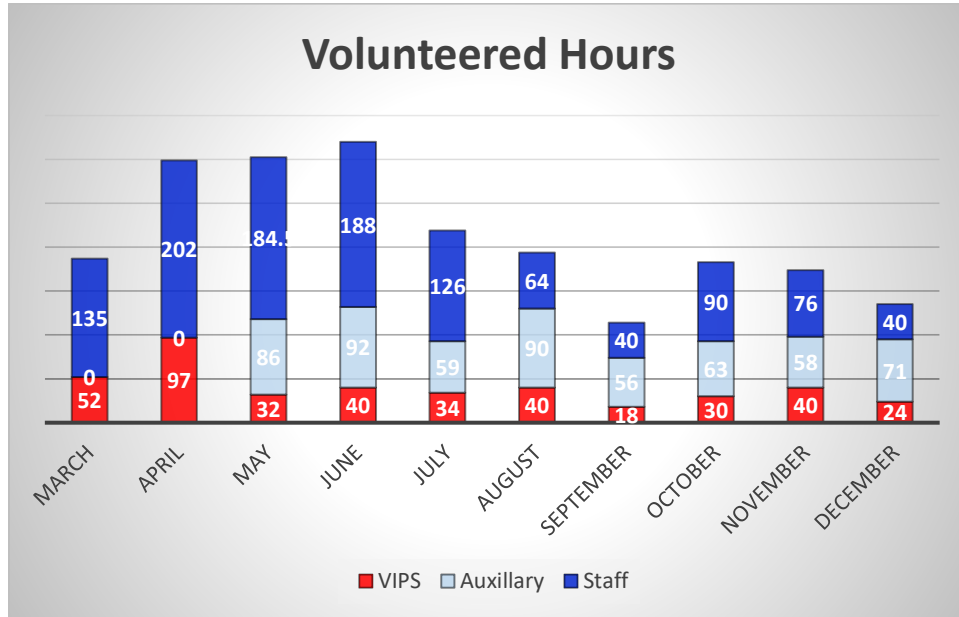


**Patrol/Administrative Hours FYTD (GRAPH)**



## Volunteer in Police Service

Since March 2020, our volunteer in police service (VIPS) members, auxiliary police officers, and paid police staff have donated a total of 2,127.5 uncompensated hours to the Town. Below is a list of volunteer hours (uncompensated time) provided by our VIPS members, auxiliary police officers, and paid police staff:



## Public Works

### Weekly Activities

The Public Works Department engages in the following weekly maintenance activities:

WEEKLY MAINTENANCE ACTIVITIES								
Activity	Status							Notes
	Mon	Tue	Wed	Thur	Fri	Sat	Sun	
Trash Collection	✓	✓	✓	✓	✓	✓	✓	Done Daily
Street Sweeping	✓		✓		✓			Done Mon/Wed/Fri
Check/Repair Gaslights			✓		✓			Due Wed/Fri
Check/Repair Street Banners	✓		✓		✓			Due Mon/Wed/Fri
Clean Trashcan Lids					✓			Due Friday
Check/Replace Doggie Bags					✓			Due Friday
Check Storm Water Drains					✓			Due Friday
Clean River Mill Park Restrooms	✓	✓	✓		✓	✓	✓	Due Mon/Wed/Fri (COVID- daily)
Clean RMP Restrooms/Contractor	✓			✓				Due Mon/Thur
Check Tanyard Hill Park		✓		✓				Due Tue/Thur
Brick Sidewalk Review/Repair								See Brick Replacement Schedule
Check/Replace Flags					✓			Due Friday
Annex Cleanup	✓	✓	✓	✓	✓	✓	✓	Due Daily
Review/Clean Dumpster Area	✓				✓			Due Mon/Fri
Confirm Trash Contractor	✓				✓			Due Mon/Fri
Water Flowers	✓		✓		✓			Due Mon/Wed/Fri
Open Bathrooms	✓	✓	✓	✓	✓	✓	✓	Done Daily

## Upkeep and Maintenance Projects

Since March 2020, the Public Works Department has a total of 128 projects within its work portfolio. Of those projects, all have been completed except nine projects that are still in progress and ten projects that have not yet started. The below chart outlines the status of the remaining projects and projects completed since the last report:

Projects				
Project Title	Status			Notes
	Not Started	In Progress	Completed	
Town Hall Bathroom Remodel	√			Project on hold pending funding
Town Hall Kitchen Remodel	√			Project on hold pending funding
Trim Trees on Mill St		√		11/23: Single tree remaining at Mill and Union
Trim Trees on Commerce St			√	
Paint Door and Repair Windows on Old Pump house Building		√		Waiting on direction of painting
Replace Exterior Lights on River Mill Bathroom	√			Project on hold pending funding
Repair Town Hall Eve Damage due to Tree that was Removed		√		06/15: Reviewed damage and requesting repair quotes 06/22: Attempting to find contractor to complete work 11/23: Still looking for contractors to complete work
Build Desk Extension for Town Hall Dias			√	
Stain Town Hall Dais and Accessories		√		
Cut and Paint LOVE sign for River Mill Park (For artist to paint)		√		06/22: Placed on hold per Julie and Artist 08/31 Requested to restart project 11/23: Put on Hold due to Holidays
Paint Alley Way Sign Poles	√			Waiting for Spring 2021
Repair/Replace hazardous boards on Boardwalk		√		Boards behind Gaslight Landing repaired. Replacement needs to be discussed.
Replace Mirror by Union St. & Poplar Alley	√			Waiting to discuss with TM
Get estimates for gutter covers for town buildings	√			06/29: Contacting vendors for quotes 07/06: Only one quote received 07/13: Completing work in-house. 08/03: Moving to "Not Started" category-Pending funding
Fix table bench on Town Boardwalk	√			Project on hold pending funding
Add rip-wrap (rock) under parking area in front of Kayak Ramp			√	
Clean Lower Level Emergency Exit Stairs at Town Hall		√		08/03: Stairwell cleaned out. Need electrician to fix pump in the stairwell 08/10: Need to replace well pump cap
Discuss Entrance "Town" signage on FFX side of Footbridge	√			
Cut back over-growth at Tanyard and Old Bridge to make OCQ Sign more visible	√			
Footbridge Repair and Inspection		√		VDOT contacted and has been placed on schedule
Organize River Mill Park lower building - storage		√		
Renovate Town Manager Office	√			
Place Custom Bricks near River Mill Park			√	
Paint Planters at Kayak Ramp	√			Waiting on weather



**Brick Installation and Maintenance Projects** - Below is the status of the replacement and maintenance of sidewalk bricks:

Location	Status		
	Not Started	In Progress	Completed
Corner by Post Office (Mill & Washington)		√	
206 Mill St. (Details)		√	
Town Hall		√	
Loft Gallery/Elements			√
Bottle Stop			√
Mamie Davis Park (in front - Mill St.)		√	
Mamie Davis Park (in park)		√	
Museum Area			√

## Events and Community Development

### HolidayFest, November 20 – December 13, 2020 Recap

HolidayFest was a hybrid event that spread across three weeks and included a passport shopping experience and raffle/giveaway for patrons. HolidayFest celebrated the unique character of the town as the best part of living, dining, and shopping in Occoquan and embraced our general small-town experience. Based on December 10, 2020 changes to Virginia gathering guidelines, the holiday market and trivia night were canceled and the Fireside Family night was reformatted. We successfully held the tree lighting and virtual gingerbread house contest and supported the Merchant Guild’s passport contest and online gift market, and promoted shop small weekend.

- **Gingerbread contest:** Nine entries competed in three categories. Judging was done online on Facebook. Winners received a \$25 gift certificate.
- **Fireside Family Fun:** Originally planned to be a one-day event, gathering restrictions necessitated some reformatting which included multiple seatings for Visits with Santa as well as readings for *A Christmas Carol*. To control gathering numbers, an event was created on EventBrite and a \$5 fee was charged per ticket with a limit of 25 per seating. Families were invited to sit in distanced picnic circles in the park. Nearly 200 patrons were able to enjoy these festivities over the course of the weekend in 11 separate seatings. Adult beverages and snacks were available for purchase in the park all weekend by Patriots for Disabled Divers.

### Planning for 2021

The Merchants Guild and Town staff will continue to partner on major tourism events for 2021. The team is cautiously optimistic about events for the new year and are working to expand an event model developed in 2020 where events will take place over a week or more rather than one day only.

2021 Tentative Schedule of Events		
February 5 - 14		ChocolateFest
February 12	6:30-8:30pm	Trivia Night TBD
March 26	6:30-8:30pm	Trivia Night
March 26-April 3		Peep Show and Contest



April 23	6:30-8:30pm	Trivia Night
May 8 & 9		Occoquan Artisans Market 1
May 15	7pm	Music on Mill concert
May 21	6:30-8:30pm	Trivia Night
June 5 & 6		Occoquan Artisans Market 2
June 19	7pm	Music on Mill concert
June 25	6:30-8:30pm	Trivia Night
July 10 & 11		Occoquan Artisans Market 3
July 17	7pm	Music on Mill
July 23	6:30-8:30pm	Trivia Night
August 6	8pm	Movie Night TBD
August 13-22		Discover Occoquan Week
August 21	7pm	Music on Mill
August 27	6:30-8:30pm	Trivia Night
September 4		Theatre in the Park TBD
September 17	6:30-8:30pm	Trivia Night
September 25 & 26		RiverFest or Occoquan Artisans Market 4
October 15	6:30-8:30pm	Trivia Night
October 23 & 24		Occoquan Artisans Market 5 TBD
October 29 & 30		Haunted Maze
October 30	10am-12pm	Costume Parade and Contest
November 12	6:30-8:30pm	Trivia Night
November 19	8pm	Tree Lighting
November 20 & 21		Occoquan Artisans Market 6 TBD
Nov 19- Dec 12		HolidayFest

- **ChocolateFest-February 5 - February 14, 2021:** Occoquan’s traditional one-day Chocolate Walk becomes a ten-day ChocolateFest this year. This refreshed event will feature in-person and virtual activities and a chance to win an Occoquan Romantic Getaway package, estimated to be worth \$1000. Additional activities include a Facebook Live shopping event and Trivia Night. Local merchants will be hosting workshops, demonstrations, and tutorials both online and in-person.
- **Occoquan Artisans Markets:** Staff is recommending reformatting the Spring 2021 Craft Show to three smaller Occoquan Artisans Markets in May, June and July, 2021.

**Town of Occoquan - Permit Report  
December 2020**

Permit Number	Main Address	Description	Permit Type	Permit Status	Permit Workclass	Issue Date	Finalize Date	Sq Feet	Valuation	City
BLD2019-03820	206 COMMERCE ST	ANTENNA MOUNTED TO POLE IN TOWN O	Building	Pending	C - Alteration/Repair			0.00	\$16,000.00	OCOQUAN
ELE2021-02602	303 COMMERCE ST	**BCE2021-00158** ALTERATION/REPAIRS	Electrical	Pending	C - Alteration/Repair			0.00	\$1,500.00	OCOQUAN
ELE2021-01247	116 EDGEHILL DR	MASTER BATH REMODEL - NO BLD	Electrical	Issued	R - Alteration/Repair	09/16/2020		0.00	\$500.00	OCOQUAN
PLB2021-00707	116 EDGEHILL DR	MASTER BATH REMODEL - NO BLD	Plumbing	Issued	R - Alteration/Repair	09/16/2020		0.00	\$500.00	OCOQUAN
BLD2019-00547	402 FORTRESS WAY	KITCHEN RENOVATION TO CONDO UNIT -	Building	Issued	C - Alteration/Repair	07/30/2018		0.00	\$16,000.00	OCOQUAN
GAS2019-00432	270 GASLIGHT LANDING CT	ALTERATION/REPAIRS TO REPLACE HVAC	Gas	Issued	C - Alteration/Repair	09/20/2018		0.00	\$4,751.00	OCOQUAN
ELE2021-01246	93 HERON LN	MASTER BATH REMODEL - NO BLD	Electrical	Issued	R - Alteration/Repair	09/16/2020		0.00	\$500.00	OCOQUAN
PLB2021-00706	93 HERON LN	MASTER BATH REMODEL - NO BLD	Plumbing	Issued	R - Alteration/Repair	09/16/2020		0.00	\$500.00	OCOQUAN
BLD2021-00926	125 MILL ST	TLO FOR HAVANNA BOUTIQUE LLC - FURN	Building	Finald	C - Tenant Layout	10/01/2020	10/21/2020	762.00	\$3,200.00	OCOQUAN
PLB2020-00752	201 MILL ST	CAPPING THE WATER SERVICE	Plumbing	Issued	C - Alteration/Repair	10/01/2019		0.00	\$300.00	OCOQUAN
BLD2018-04471	313 MILL ST	PARTIAL ROOF REPAIR DUE TO WATER D	Building	Issued	C - Alteration/Repair	02/23/2018		800.00	\$10,000.00	OCOQUAN
BLD2018-02969	426 MILL ST	*SEE NOTE* LOT SPECIFIC SFD - KIELY R	Building	Issued	R - New Single Family Dwel	10/22/2019		3,056.00	\$100,000.00	OCOQUAN
BLD2018-05964	426 MILL ST	RETAINING WALL	Building	Issued	R - Retaining Wall	10/09/2018		0.00	\$20,000.01	OCOQUAN
BLD2019-04458	426 MILL ST	** SEE NOTE ** SHEETING/SHORING PERM	Building	Issued	R - Retaining Wall	04/15/2019		0.00	\$7,500.00	OCOQUAN
ELE2021-02568	426 MILL ST	HOUSE ELECTRICAL	Electrical	Issued	R - New Single Family Dwel	12/04/2020		3,056.00	\$16,000.00	OCOQUAN
GAS2021-00350	426 MILL ST	1 gas fireplace, 1 gas furnace, 1 gas range, 1	Gas	Issued	R - New Single Family Dwel	08/31/2020		2,750.00	\$3,000.00	OCOQUAN
MEC2021-00780	426 MILL ST	hvac and ductwork install	Mechanical	Issued	R - New Single Family Dwel	10/08/2020		1,200.00	\$5,500.00	OCOQUAN
PLB2021-00537	426 MILL ST	water and sewer	Plumbing	Issued	R - New Single Family Dwel	08/31/2020		2,750.00	\$4,500.00	OCOQUAN
BLD2018-02984	430 MILL ST	*SEE NOTE* KIELY RESIDENCE - LOT SPEC	Building	Issued	R - New Single Family Dwel	04/15/2019		3,468.00	\$100,000.00	OCOQUAN
BLD2018-05963	430 MILL ST	RETAINING WALL MAX HEIGHT 9'6"	Building	Issued	R - Retaining Wall	10/09/2018		570.00	\$20,000.01	OCOQUAN
ELE2020-04159	430 MILL ST	HOUSE ELECTRICAL	Electrical	Issued	R - New Single Family Dwel	04/07/2020		3,468.00	\$15,000.00	OCOQUAN
GAS2021-00349	430 MILL ST	1 gas fireplace , 1 gas range , 1 gas stove , 1	Gas	Issued	R - New Single Family Dwel	08/31/2020		2,750.00	\$3,000.00	OCOQUAN
MEC2021-00002	430 MILL ST	DUCTWORK AND HVAC INSTALL	Mechanical	Issued	R - New Single Family Dwel	08/26/2020		3,468.00	\$1,200.00	OCOQUAN
PLB2021-00536	430 MILL ST	water and sewer	Plumbing	Issued	R - New Single Family Dwel	08/31/2020		3,468.00	\$4,500.00	OCOQUAN
BLD2020-02847	1604 MOUNT HIGH ST	20 X 24 FRONT YARD OPEN DECK W 2 X 4	Building	Issued	R - Addition	11/26/2019		480.00	\$3,500.00	WOODBRIDGE
BLD2014-05879	1441 OCCOQUAN HEIGHTS	DECK	Building	Issued	R - Addition	04/25/2014		288.00	\$6,700.00	OCOQUAN
BLD2018-02753	113 POPLAR LN	{{FDG}}36' x 18' INGROUND POOL	Building	Finald	R - Swimming Pool	12/07/2017	12/04/2020	648.00	\$60,000.00	OCOQUAN
ELE2018-02286	113 POPLAR LN	}}FDG 36' x 18' INGROUND POOL	Electrical	Finald	R - Swimming Pool	12/07/2017	12/09/2020	648.00	\$6,000.00	OCOQUAN
ELE2019-00599	113 POPLAR LN	Install circuits, fixtures, and receptacles	Electrical	Finald	R - Alteration/Repair	08/15/2018	12/18/2020	3,550.00	\$2,200.00	OCOQUAN
GAS2018-01390	113 POPLAR LN	Gas Line to Pool Heater and Gas Line to Fire	Gas	Finald	R - Swimming Pool	01/16/2018	12/04/2020	0.00	\$2,000.00	OCOQUAN
BLD2018-04392	1551 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 1 1551 F	Building	Issued	R - New Townhouse	03/22/2018		2,754.00	\$45,000.00	OCOQUAN
ELE2019-04221	1551 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 1 1551 F	Electrical	Issued	R - New Townhouse	04/29/2019		2,754.00	\$45,000.00	OCOQUAN
GAS2019-00596	1551 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 1 1551 F	Gas	Issued	R - New Townhouse	10/22/2018		2,754.00	\$1,000.00	OCOQUAN
MEC2019-01181	1551 RIVERTOWN PL	INSTALL NEW HVAC	Mechanical	Issued	R - New Townhouse	11/20/2018		2,754.00	\$5,500.00	OCOQUAN
PLB2019-00861	1551 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 1 1551 F	Plumbing	Issued	R - New Townhouse	10/22/2018		2,754.00	\$10,000.00	OCOQUAN
BLD2018-04390	1552 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 6 1552 F	Building	Issued	R - New Townhouse	03/22/2018		3,246.00	\$45,000.00	OCOQUAN
GAS2019-00603	1552 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 6 1552 F	Gas	Issued	R - New Townhouse	10/22/2018		3,246.00	\$1,000.00	OCOQUAN
PLB2019-00870	1552 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 6 1552 F	Plumbing	Issued	R - New Townhouse	10/22/2018		3,246.00	\$10,000.00	OCOQUAN
BLD2018-04393	1553 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 2 1553	Building	Issued	R - New Townhouse	03/22/2018		2,790.00	\$45,000.00	OCOQUAN
ELE2019-04222	1553 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 2 1553	Electrical	Issued	R - New Townhouse	04/29/2019		2,790.00	\$45,000.00	OCOQUAN
GAS2019-00598	1553 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 2 1553	Gas	Issued	R - New Townhouse	10/22/2018		2,790.00	\$1,000.00	OCOQUAN
MEC2019-01193	1553 RIVERTOWN PL	INSTALL NEW HVAC SYSTEM	Mechanical	Issued	R - New Townhouse	11/21/2018		2,790.00	\$5,500.00	OCOQUAN
PLB2019-00864	1553 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 2 1553	Plumbing	Issued	R - New Townhouse	10/22/2018		2,790.00	\$10,000.00	OCOQUAN
BLD2018-04376	1554 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 5 1554 F	Building	Issued	R - New Townhouse	03/22/2018		3,246.00	\$45,000.00	OCOQUAN
GAS2019-00601	1554 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 5 1554 F	Gas	Issued	R - New Townhouse	10/22/2018		3,246.00	\$1,000.00	OCOQUAN
PLB2019-00869	1554 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 5 1554 F	Plumbing	Issued	R - New Townhouse	10/22/2018		3,246.00	\$10,000.00	OCOQUAN
BLD2018-04394	1555 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 3 1555	Building	Issued	R - New Townhouse	03/22/2018		2,754.00	\$45,000.00	OCOQUAN
ELE2019-04220	1555 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 3 1555	Electrical	Issued	R - New Townhouse	04/29/2019		2,754.00	\$45,000.00	OCOQUAN
GAS2019-00599	1555 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 3 1555	Gas	Issued	R - New Townhouse	10/22/2018		2,754.00	\$1,000.00	OCOQUAN
MEC2019-01194	1555 RIVERTOWN PL	INSTALL NEW HVAC	Mechanical	Issued	R - New Townhouse	11/21/2018		2,754.00	\$5,500.00	OCOQUAN
PLB2019-00865	1555 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 3 1555	Plumbing	Issued	R - New Townhouse	10/22/2018		2,754.00	\$10,000.00	OCOQUAN
BLD2018-04375	1556 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 4 1556 F	Building	Issued	R - New Townhouse	03/22/2018		3,246.00	\$45,000.00	OCOQUAN
GAS2019-00600	1556 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 4 1556 F	Gas	Issued	R - New Townhouse	10/22/2018		3,246.00	\$1,000.00	OCOQUAN
PLB2019-00867	1556 RIVERTOWN PL	LOT SPECIFIC TOWNHOUSE - LOT 4 1556 F	Plumbing	Issued	R - New Townhouse	10/22/2018		3,246.00	\$10,000.00	OCOQUAN
BLD2018-04008	199 UNION ST	UPDATE AND REPAIR BATHROOM IN RENT	Building	Issued	C - Alteration/Repair	01/31/2018		64.00	\$1,000.00	OCOQUAN
PLB2018-01862	199 UNION ST	INTERIOR RENOVATIONS TO LAUNDRY AN	Plumbing	Issued	C - Alteration/Repair	01/31/2018		25.00	\$4,000.00	OCOQUAN
ELE2019-00426	201 UNION ST	//HXF RESTURANT - TLO - NEW KITCHEN, I	Electrical	Issued	C - Tenant Layout	05/15/2019		1,242.00	\$75,000.00	OCOQUAN
FPP2020-00671	201 UNION ST	FPP FOR RANGE HOOD	Fire Protection Permit	Issued	Hood System	03/19/2020		1,242.00	\$75,000.00	OCOQUAN
GAS2019-00113	201 UNION ST	RESTURANT - TLO - NEW KITCHEN, KITCH	Gas	Issued	C - Tenant Layout	03/19/2019		1,242.00	\$12,000.00	OCOQUAN
MEC2019-00933	201 UNION ST	RESTURANT - TLO - NEW KITCHEN, KITCH	Mechanical	Issued	C - Tenant Layout	03/19/2019		1,242.00	\$75,000.00	OCOQUAN

**Town of Occoquan - Permit Report  
December 2020**

Permit Number	Main Address	Description	Permit Type	Permit Status	Permit Workclass	Issue Date	Finalize Date	Sq Feet	Valuation	City
PLB2019-00145	201 UNION ST	{{ KJJ{{ RESTURANT - TLO - NEW KITCHEN	Plumbing	Issued	C - Tenant Layout	03/19/2019		1,242.00	\$2,000.00	OCCOQUAN
BLD2020-03981	202 UNION ST	ALTERATION/REPAIRS TO DEMO SPACE F	Building	Issued	Demolition	02/12/2020		0.00	\$2,200.00	OCCOQUAN
BLD2020-04453	202 UNION ST	SALAD SALOON - TLO	Building	Pending	C - Tenant Layout			217.00	\$14,000.00	OCCOQUAN
MEC2020-02163	202 UNION ST	SALAD SALOON - TLO	Mechanical	Pending	C - Tenant Layout			217.00	\$14,000.00	OCCOQUAN
PLB2021-00690	202 UNION ST	SALAD SALOON - TLO	Plumbing	Pending	C - Tenant Layout			217.00	\$14,000.00	OCCOQUAN
PLB2018-02373	411 UNION ST	CONVERTING FROM SEPTIC TO PUBLIC S	Plumbing	Issued	R - Alteration/Repair	03/23/2018		0.00	\$15,000.00	OCCOQUAN
BLD2021-03527	112 WASHINGTON ST	KITCHEN REMODEL, NON-STRUCTURAL W	Building	Issued	R - Alteration/Repair	11/16/2020		200.00	\$8,500.00	OCCOQUAN
ELE2021-02600	112 WASHINGTON ST	kitchen remodel	Electrical	Issued	R - Alteration/Repair	12/07/2020		0.00	\$4,000.00	OCCOQUAN
PLB2021-01327	112 WASHINGTON ST	plumb for kitchen remodel	Plumbing	Issued	R - Alteration/Repair	12/08/2020		50.00	\$750.00	OCCOQUAN
BLD2021-00870	127 WASHINGTON ST	A/R TO ADD BEDROOM & QUARTERS ABO	Building	Issued	R - Alteration/Repair	11/09/2020		600.00	\$50,000.00	OCCOQUAN
ELE2021-02202	127 WASHINGTON ST	Add bedroom and quarters above kitchen	Electrical	Issued	R - Alteration/Repair	11/15/2020		2,000.00	\$4,000.00	OCCOQUAN
MEC2021-01175	127 WASHINGTON ST	install heat pump with duct work	Mechanical	Issued	R - Alteration/Repair	11/20/2020		4,000.00	\$12,000.00	OCCOQUAN
BLD2019-00785	131 WASHINGTON ST	FINISH BASEMENT -*REVISED 9/19/18 TO R	Building	Issued	R - Alteration/Repair	08/13/2018		215.00	\$750.00	OCCOQUAN
ELE2019-00643	131 WASHINGTON ST	FINISH BASEMENT -*REVISED 9/19/18 TO R	Electrical	Issued	R - Alteration/Repair	08/16/2018		215.00	\$500.00	OCCOQUAN
PLB2019-00381	131 WASHINGTON ST	FINISH BASEMENT -*REVISED 9/19/18 TO R	Plumbing	Issued	R - Alteration/Repair	08/15/2018		215.00	\$750.00	OCCOQUAN
PLB2021-00738	142 WASHINGTON ST	WATER SERVICE REPLACEMENT	Plumbing	Issued	R - Alteration/Repair	09/23/2020		1.00	\$5,000.00	OCCOQUAN
BLD2021-03102	206 WASHINGTON ST	NON-STRUCTURAL INTERIOR RENOVATIO	Building	Finald	R - Alteration/Repair	10/26/2020	12/02/2020	0.00	\$7,200.00	OCCOQUAN
ELE2021-01931	206 WASHINGTON ST	NON-STRUCTURAL INTERIOR RENOVATIO	Electrical	Finald	R - Alteration/Repair	10/26/2020	12/02/2020	0.00	\$750.00	OCCOQUAN
PLB2021-01093	206 WASHINGTON ST	NON-STRUCTURAL INTERIOR RENOVATIO	Plumbing	Finald	R - Alteration/Repair	10/26/2020	12/02/2020	0.00	\$1,200.00	OCCOQUAN
BLD2021-02148	103 WEST LOCUST ST	Tearing down old deck and rebuilding the sam	Building	Finald	R - Addition	09/17/2020	10/29/2020	252.00	\$5,000.00	OCCOQUAN
PLB2018-01956	103 WEST LOCUST ST	Water Service	Plumbing	Issued	R - Alteration/Repair	02/08/2018		0.00	\$1,400.00	OCCOQUAN

END OF REPORT