



TOWN OF OCCOQUAN

Circa 1734 • Chartered 1804 • Incorporated 1874
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TOWN COUNCIL
Earnest W. Porta, Jr., Mayor
Jenn Loges, Vice Mayor
Krys Bienia
Cindy Fithian
Laurie Holloway
Eliot Perkins

TOWN MANAGER
Kirstyn Jovanovich

TO: The Honorable Mayor and Town Council

FROM: Kirstyn Jovanovich, Town Manager

DATE: January 4, 2022

SUBJECT: Administrative Report

This is a monthly report to the Town Council that provides general information on departmental activities including administration, public safety, engineering, zoning and building, public works and events.

Administration

- **Coronavirus Updates:** Town staff is continuing to monitor the impacts of the COVID-19 pandemic, including the rise and impact of variants. On July 27, the CDC updated their masking guidelines recommending that all individuals, including those fully vaccinated, wear a face covering in public indoor settings in areas of substantial or high transmission. Prince William County is currently classified as High Transmission. At this time, masking inside town facilities, regardless of vaccination status, continues to be required. Staff will continue to closely monitor information from the CDC and local health and government authorities to guide decisions about Town activities and policies.
- **ARPA Update:** The Town Council received a briefing on the Coronavirus State and Local Fiscal Recovery Fund (CLFRF) regarding the town's expected distribution and the Interim Final Rule's guidance on uses. The Town is entitled to receive \$949,560.76 under the Non-Entitlement Unit (NEU) distribution, having received the first half on June 30, 2021, and the second tranche expected around June 2022. Staff is continuing to review the Interim Final Rule and develop a list of potential projects for future Council consideration as we wait for the Final Rule to be issued by the Treasury Department. Updates will continue to be provided as more information is received.
- **Intersection Improvements Update:** Scheduling is pending for the intersection improvements that will include installation of ADA ramps and crosswalks at the intersections of Mill/Washington Street and Mill/Ellicott Streets.
- **Amplified Outdoor Sound Permit:** An Amplified Outdoor Sound Permit has been established as per Town Code § 92.10. Information on the process is available on the Town's website; however, the permit process will not be enacted until Spring 2022. Staff will provide information to the businesses over the next few months in preparation for launching the permit program in early 2022.
- **Mill at Occoquan Project:** Facilitated pre-application meeting regarding forthcoming Architectural Review Board (ARB) application for the Mill at Occoquan project. Application was reviewed by the ARB at their September 28, 2021 meeting. Additional information was requested, and the hearing continued; the application will be scheduled to be heard by the ARB at a future ARB meeting. Sample materials are available at Town Hall to be viewed.
- **VDOT TAP Grant Project:** Participated in a meeting with representatives from Prince William

County and VDOT regarding the County's TAP projects, specifically the Union Street sidewalk project that would connect the proposed Occoquan Greenway Trail to the Town's existing sidewalk along Ellicott Street. The project is being proposed by Prince William County Parks and includes sidewalk improvements along Ellicott Street, including adding a missing sidewalk connection near the intersection Mill and Ellicott Streets. The Town Council adopted a resolution of support for the project at its September 21, 2021 meeting, which has been provided to County staff. The project is being submitted as part of the County's TAP project list. Notification of award status is not expected until Spring 2022.

- **Community Strategy & Comprehensive Plan Update:** Staff is working with the Planning Commission to develop a Community Plan as an addendum to the Town's Comprehensive Plan. The 2021 update of the Comprehensive Plan was approved at the December 7, 2021 Town Council meeting, and completion of the Community Strategy Plan is currently planned for spring 2022.
- **Regional Hazard Mitigation Plan Update:** Town staff is participating in the update to the Northern Virginia Hazard Mitigation Plan, which is updated every five years.

Treasurer Report - Supplemental Information

The October 2021 Financial Report is included in the Town Council agenda packet. Additional information regarding current delinquencies is included below.

| BPOL Tax Delinquencies | | |
|------------------------|----------------------|----------------------------|
| Business Name | Years of Delinquency | Date of Last Notice/Status |
| | | |

| Transient Tax Delinquencies | | |
|-----------------------------|-----------------------|----------------------------|
| Business Owner | Months of Delinquency | Date of Last Notice/Status |
| | | |

| Meals Tax Delinquencies | | |
|----------------------------|-----------------------|----------------------------|
| Business Name | Months of Delinquency | Date of Last Notice/Status |
| Riverside Coffee/Baba & Me | 4 | 11/30/2021 |
| Bann Thai Old Town | 2 | |

| Real Estate Delinquencies | | | | |
|--------------------------------------|----------------------|-----------------------|---------------------|---------------------------------|
| Property Owner | Years of Delinquency | Delinquent Tax Amount | Date of Last Notice | Notes |
| FEINGOLD DAVID S | 1 | \$48.84 | 11/15/2021 | USPS UTF; Mortgage Co. notified |
| FUGATE JIM R & LINDA L SURV | 1 | \$190.84 | 10/26/2021 | |
| GRANNY'S COTTAGE INC | 5 | \$341.38 | 8/15/2021 | Enforcement Pending |
| HOUGHTON RONALD | 3 | \$52.31 | 10/26/2021 | Enforcement Pending |
| JONES SALUKA HALLIE | 1 | \$298.60 | 10/26/2021 | 2019 Tax Year - Non-compliant |
| KASTENS DOUGLASS & MARTA | 1 | \$43.25 | 10/26/2021 | |
| LIGHT MARK D & RINA KOCSANY J-T SURV | 1 | \$44.66 | 10/26/2021 | |
| LUDWIG CATHERINE | 1 | \$469.15 | 11/15/2021 | USPS UTF; Mortgage Co. notified |

Engineering

ACTIVE ITEMS:

- **FEMA Flood Insurance Rate Map (FIRM) - no change from last report:** Minor changes suggested on stream names. Town website included notification of changes to FIRM. Expected adoption of new mapping winter 2021, spring 2022. May require update of ordinance.
- **DEQ review of Town's Chesapeake Bay Preservation Ordinances - update from last report:** DEQ report issued April 7, 2021 with Draft Corrective Action Plan issued for changes to Town Code and Comprehensive Plan not later than March 31, 2022. Working with Town Manager and Town Attorney to draft appropriate language. Draft language created by Town Attorney and forwarded to DEQ liaison on 12/7/2021. Planning Commission incorporated changes into Comprehensive Plan update, which was forwarded to DEQ 12/10/21. New Ches Bay changes will need to be presented in public hearing before Planning Commission and Town Council, with adoption by March 31, 2022.
- **Kiely Court Project - no change from last report:** Land Disturbance Permit issued - construction commenced. Zoning permits have been issued for both houses. Town staff continues to monitor erosion and sediment controls and parking on/near job site.
- **Rivertown Overlook Project - no change from last report:** Land Disturbance Permit issued - construction proceeding.
- **Mill at Occoquan - update from last report:** Floodplain study comments by FEMA issued. Pre-application meeting held with J2 Engineering for site plan.
- **PWC Transportation Alternatives Program (TAP) grant projects - no change from last report:** Sidewalk extensions on Ellicott Street only, in conjunction with the PWC Park Authority.
- **PWC Transportation Mill Street pedestrian crosswalks - no change from last report:** Crosswalks approved and ready for construction. Bid advertised and bid opening scheduled for first week of November 2021. Construction commencement after January 1, 2022.
- **Community Strategy - no change from last report:** Working with Planning Commission on addendum to Comprehensive Plan to establish minimum standards for Town facilities. Preliminary outline presented to Planning Commission on August 26, 2021. Anticipated adoption in spring 2022.
- **Stormwater Management Grants - no change from last report:** Reviewing various grant and loan opportunities for multiple projects throughout Town.
- **Site Plans Under Review or Being Discussed with Owner/Tenant:**

| Address | Plan Number | Use | Status |
|------------------|-------------|-------------------|--------------------------|
| 109 Poplar Lane | N/A | Dock extension | No submission to date |
| Mill at Occoquan | N/A | Mixed Use project | Pre-application 12/17/21 |

INACTIVE ITEMS (no action/monitoring pending):

- **Vantage Point BMP maintenance - no change from last report:** Bid received from Total Development Solutions (\$38,730). Lynn property - re-inspected with calculations on channel capacity and protective lining. Town Engineer evaluated runoff onto downstream property and prepared channel improvement plan for owner.
- **Tanyard Hill Park (Oaks III) - no change from last report**
 - Approved by PWC BOS 5/15/18 with revised proffers
 - Trails marked and blazed on site
 - Use as park and open space - trails and Stormwater Pond shown on GDP
 - Plat vacating lot line when site plan needed - NRA to review first
 - Access to potential parking lot for trail head allowed off Tanyard Hill
 - Reserve ROW along Tanyard Hill and Old Bridge Roads

Zoning Administrator

A. The following is a list of **zoning reviews** from December 1, to December 28, 2021:

| | Zoning Application # | Property Address | Activity |
|---|----------------------|------------------------|-----------------------------|
| 1 | TZP2021-053 | 216 West Locust Street | Replace furnace |
| 2 | TZP2021-054 | 435 Fortress Way | Proposed community dog park |

A. The following is a list of **new violation letters** from December 1, to December 28, 2021:

| | Property Address | Violation | Town Action |
|-----|------------------|-----------|-------------|
| N/A | | | |

B. The following is a list of **active/previous violations** from December 1, to December 28, 2021:

| | Property Address | Violation | Town Action |
|---|--|---------------------------|---|
| 1 | Rivertown Overlook | Weed violation | Violation Letter sent on 11/24/2021. Reinspect in early January 2022 to check status. |
| 2 | 204 Union Street | Refuse violation | Violation Letter sent on 11/24/2021. Reinspect in early January 2022 to check status. |
| 3 | 209 Commerce Street | Refuse and weed violation | Violation Letter sent on 11/24/2021. Reinspect in early January 2022 to check status. |
| 4 | Berrywood | Refuse Enclosure Required | Met on-site with developer on 8/3 to discuss next steps and close out of project, including design of enclosure and location; Received ARB approval on enclosure design on 8/24; Zoning application approved. Awaiting construction. |
| 5 | 201 Union St. - Riverside Coffee and Ice Cream (Baba & Me) | Unpermitted Signage | E-mail correspondence on 8/2/21 and 8/12/21 to work with owner on compliance; some signs removed - some violations remain; <i>Referred to enforcement for action- see above.</i> 30-day appeal period expired on 11/30. Working with Town Attorney on issuing summons with magistrate. |
| 6 | 307 Commerce St. | Residential use in B-1 | One-story residential on Commerce Street; complies with O-2021-06 allows residential use by-right; in compliance as of December 7, 2021. |
| 7 | 204 Ellicott St. | Residential use in B-1 | Letter, 1 st Enforcement Action; <i>Action Plan Developed</i> - Current use is mixed-use; business front Ellicott Street and residential in rear; in compliance |
| 8 | 303 Commerce St. | Residential use in B-1 | Letter, 1 st Enforcement Action; <i>Action Plan Developed</i> - <i>In Progress</i> |
| 9 | 201 Union St. | Refuse Enclosure Required | Letter - 1 st Enforcement Action; Town Manager attempted to work with property owner to bring into compliance; property owner - last written communication requesting complete zoning application sent 8/25 - Zoning Application submitted 10/21/21. Meeting on-site with ZA 11/4 to discuss options for compliance. Mostly resolved on 12/6 visit. One last follow up in early January to ensure compliance. |

Building Official

Please see the attached monthly report provided by Prince William County providing information on permits within the Town of Occoquan. Below are status notes related to permits issued two or more years ago as of December 28, 2021:

| Permit No. | Address | Type | Status | Issue Date | Note |
|------------|---------|------|--------|------------|------|
|------------|---------|------|--------|------------|------|

| | | | | | |
|---|-------------------------------|------------------------------------|---------------|-------------------|--|
| BLD-2019-00547 | 402 Fortress Way | Building | Issued | 07/30/2018 | No inspections have been made. |
| GAS2019-00432 | 270 Gaslight Landing Ct | Gas | Issued | 9/20/2018 | No inspections have been made. |
| PLB2020-00752 | 201 Mill Street | Plumbing | Issued | 10/1/2019 | No inspections have been made. |
| BLD2018-04471 | 313 Mill Street | Building | Issued | 02/23/2018 | No inspections have been made |
| BLD2014-05879 | 1441 Occoquan Heights Ct | Building | Issued | 04/25/2014 | Footing Inspection Approved 5/5/2014 |
| BLD2018-04008 | 199 Union Street | Building | Issued | 01/31/2018 | No inspections have been made |
| PLB2018-01862 | 199 Union Street | Plumbing | Issued | 01/31/2018 | 450 Final Inspection rejected on 4/12/2018 |
| PLB2018-02373 | 411 Union Street | Plumbing | Issued | 03/23/2018 | 404 Sewer Lateral Inspection approved on 3/29/2018 |
| BLD2019-00785 ELE2019-00643 PLB2019-00381 | 131 Washington Street | Building Electrical Plumbing | Issued | 08/13/2018 | 198 Combination concealment rejected on 9/18/2018 |
| PLB2018-01956 | 103 West Locust Street | Plumbing | Issued | 02/08/2018 | No inspections have been made |
| Permit No. | Address | Type | Status | Issue Date | Note |
| BLD2018-02984 ELE2020-04159 GAS2021-00349 MEC2021-00002 PLB2021-00536 | 430 Mill Street – Kiely Court | Various | Issued | 2019-2021 | Kiely Court Project – in progress |
| Various | 1551 – 1556 Rivertown Place | Various | Issued | Various | Rivertown Overlook Project – in progress |

Staff will work with Prince William County Building Department staff to develop a letter template to notify property owners within the town of outstanding open permits.

Public Safety

Departmental Goals

- Goal 1: Provide for the public safety of the persons and property of the residents, businesses, and visitors of the Town of Occoquan.
- Goal 2: Promote a professional and accountable police department.
- Goal 3: Promote safe roads and sidewalks in the Town of Occoquan.

Current Initiatives

Continued patrol and business coverage in town. Continued community policing and safe sidewalks. Continued speed enforcement on Route 123, Washington Street, and Union Street/Tanyard Hill Road. Continued DMV selective enforcement grants to address impaired driving, reduce accidents, and increase pedestrian safety.

Community Relations

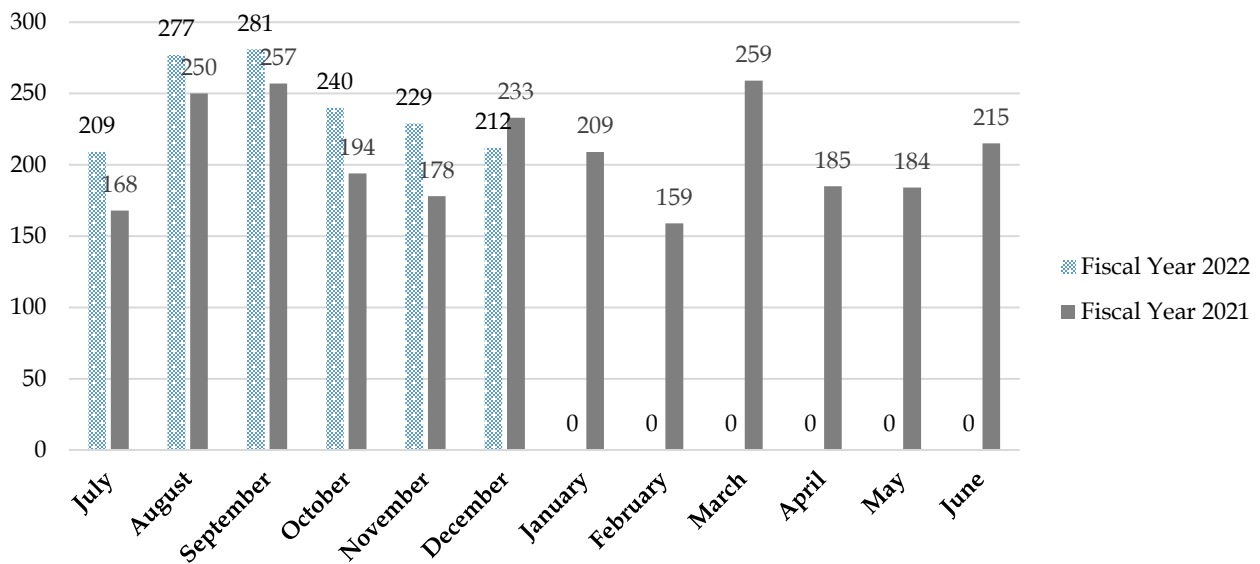
Engaged in foot patrols during times of high pedestrian traffic in Town. Officers provided coverage

for Town HolidayFest events. Officers spoke with business owners and residents throughout the month.

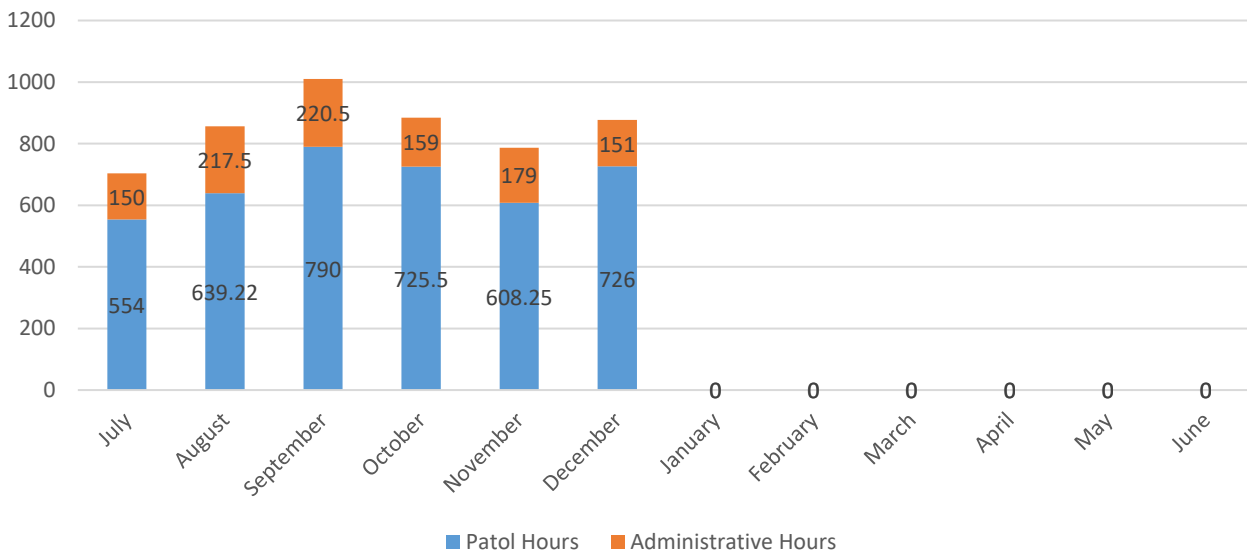
Patrol and Enforcement Activities

As of December 27, 2021, in the month of December, the Town Police made 54 business checks and 130 park checks. The Town Police also had 113 calls for service, with 21 suspicious person/vehicle/circumstance calls, 11 vehicle accidents, 7 disabled vehicles/motorist assist calls, 5 medical calls, 4 trespassing calls, 4 impaired driving calls, 3 larceny/theft calls, 2 disorderly/assault in progress calls, 2 Destruction of property calls, 2 roadway obstruction calls, 2 hit & run calls, 1 drug complaint call, 1 traffic control call, 1 noise complaint, 1 stolen vehicle call, 1 theft call, 1 brandishing call, 1 missing person call, 1 fleeing and eluding, 1 domestic dispute call, 1 DUID arrest, multiple service/assist calls, and issued 212 traffic summonses, 51 parking violations, and 44 warnings.

Traffic Summonses FYTD (GRAPH)



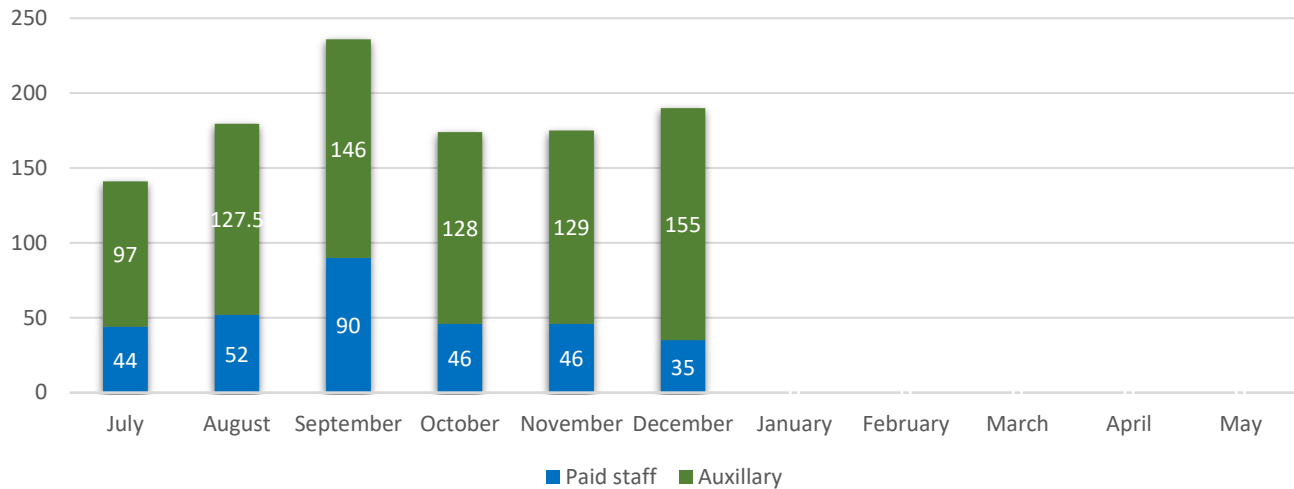
Patrol/Administrative Hours FYTD (GRAPH)



Volunteer in Police Service

For fiscal year 2022, our auxiliary police officers and paid police staff have donated a total of 1095.5 uncompensated hours to the Town. Below is a list of volunteer hours (uncompensated time) provided by our auxiliary police officers and paid police staff:

Volunteered Hours



Public Works

Weekly Activities

The Public Works Department engages in the following regular maintenance activities:

| Activity | Daily, M-F | Sat/Sun | Weekly | Monthly | Notes |
|--------------------------------------|------------|---------|--------|---------|--|
| Trash Collection/Check | X | X | | | Weekend checks during high traffic seasons |
| Street Sweeping | | | X | | Sweeping Season: April - October |
| Check/Repair Gaslights | X | | | | Review and schedule repairs as needed |
| Check/Repair Gaslight Banners | X | | | | |
| Check/Clean Trash/Recycling Cans | | | X | | Clean as needed |
| Check/Replace Doggie Bags | | | X | | |
| Check/Clear Storm drains | | | X | | Weekly + Storm Prep |
| Check Public Restrooms | X | X | | | Weekend checks during high traffic seasons |
| Contractor Cleaning - RMP | | | X | | Contractor cleans Fridays and Mondays |
| Check Tanyard Hill Park | | | X | | Review and schedule repairs as needed |
| Check Mamie Davis Park and Boardwalk | X | | | | Review and schedule repairs as needed |
| Check River Mill Park | X | | | | Review and schedule repairs as needed |
| Check Furnace Branch Park | | | X | | Review and schedule repairs as needed |
| Minor Brick Sidewalk Check/Repairs | | | X | | Review and schedule repairs as needed |
| Check/Replace Flags | | | X | | |

| Activity | Daily, M-F | Sat/Sun | Weekly | Monthly | Notes |
|--|------------|---------|--------|---------|---|
| Maintain Town Equipment | | | X | | Vehicle and small engine repair, seasonal and as needed |
| Maintain Town Buildings | | | X | | Review and schedule repairs as needed |
| Clean Town Vehicle | | | X | | Ensure cleanliness and care of town vehicle |
| Maintain Annex/PW Facility | X | | | | External and Internal clean up and organization |
| Check/Maintain Dumpster and storage area | | | | X | |
| Water Flowers | X | | | | Seasonal |
| Graffiti Check/Removal | X | | | | |
| Litter Check/Removal | X | | | | |

Maintenance Highlights (November 2021)

- Provided event support for HolidayFest event
- Preparing Scope of Work for paving projects for FY2022 and other public works capital projects scheduled for FY2022

Upkeep and Maintenance Projects

Below is an updated list of maintenance activities with statuses updated as of December 28, 2021:

| Project | Not Started | In Progress | Completed |
|--|-------------|-------------|-----------|
| Town Hall Bathroom Remodel | X | | |
| Town Hall Kitchen Remodel | X | | |
| River Mill Bathroom Upgrades | X | | |
| Repair Town Hall Eve Damaged due to Tree | X | | |
| Clean Lower Level Emergency Exit Stairs at Town Hall | X | | |
| Install Custom Bricks at River Mill Park | | X | |
| Backup Generator Project | | X | |
| Paint cigarette Urns | X | | |
| Install new fence at Mamie Davis Park | X | | |
| Install replacement bench in River Mill Park | | X | |
| Paint street sign poles black outside of historic district | | X | |
| Paint Yellow curbs | X | | |
| Address dirt area near LOVE sign steps | X | | |
| Paint Town Hall front steps sides | X | | |
| Repair Town Hall landscape lighting | X | | |
| Repair concrete steps at Town Hall | X | | |
| Clean/Maintain River Mill Park Light/Poles | | X | |
| Clean off Kayak Ramp | | | X |
| Repair broken light on Fairfax side of footbridge | | X | |
| Develop Art installation project for Agnes Commemoration | | X | |
| Install curbstops along fence line in Town parking lot | X | | |
| Remove graffiti from under bridge (ongoing), town | | X | |
| Replace sensor at RMP for park lights | | X | |
| Obtain Quote for electrical along fence line in RMP | | X | |

| Project | Not Started | In Progress | Completed |
|--|-------------|-------------|-----------|
| Repair town portable generator | X | | |
| Wash/Repair Winter Gaslight Banners/Install | | | X |
| Complete minor brick repairs | | X | |
| Complete repairs on Riverwalk/dock - replace boards; reattach; safety issues | | X | |
| Schedule powerwash of Riverwalk/dock | X | | |
| Review/schedule major repairs to brick sidewalk areas | X | | |
| Clean out leaves in front of Town Hall | | | X |
| Support HolidayFest Event | | | X |
| Cart Maintenance | | | X |
| Clean up and organize PW Annex | | X | |
| Repair heater in RMP Bathroom | | X | |
| Repair lattice on Town Sign at Commerce/123 | | | X |
| Install signs at Footbridge | | | X |
| Install name plates on boy scout benches in RMP | | | X |
| Replace internals in Town Hall toilet | | | X |
| Repaired fence at Furnace Branch Park | | | X |

Brick Installation and Maintenance Projects - Below is the status of the replacement and maintenance of sidewalk bricks:

| Location | Not Started | In Progress | Completed | Notes |
|--|-------------|-------------|-----------|--|
| Corner by Post Office | | X | | Contractor Quote requested - concrete curb/rebuild needed [minor repairs made] |
| 206 Mill Street | | X | | Contractor Quote requested - concrete curb/rebuild needed |
| Town Hall | X | | | |
| 203 Union Street | | X | | Contractor Quote requested - concrete curb/rebuild needed |
| Corner of Center/Washington | | X | | Contractor Quote requested - connect concrete into Brick, repair brick work |
| 304 Mill Street (Ballywhack) | | X | | Brick over dirt area - Contractor Quote requested |
| Minor Brick Repairs - Throughout Historic District | | X | | Scheduled for repairs by Maintenance Supervisor |

**Minor brick repairs are in progress.*

Events and Community Development

- HolidayFest, November 20 – December 12, 2021 Recap:** HolidayFest was a 3-week event that kicked off with the annual Tree Lighting and a business Shop Late night. The Occoquan Business Partners offered a passport shopping experience and giveaway for patrons during this period. The Town produced the Holiday Artisan Market the first weekend of December, supported by 30 vendors. Activities included the arrival of and visits with Santa, a community gingerbread contest, caroling, firepits and the Town’s tradition of roasting marshmallows. The

Town partnered with a local theater company to produce a staged reading of A Christmas Carol on December 11 and 12. Saturday's event was canceled due to weather.

- **Planning for 2022:** Staff's primary focus for the new year will be on RiverFest, scheduled for June 4 and 5, 2022. The Occoquan Business Partners and Town staff will continue to partner on major tourism events for 2022.

**Town of Occoquan - Permit Report
December 2021**

| Permit Number | Main Address | Description | Permit Type | Permit Status | Permit Workclass | Issue Date | Finalize Date |
|---------------|--------------------------|---|-------------|---------------|--------------------------------|------------|---------------|
| ELE2021-04934 | 124 COMMERCE ST | INSTALLATION OF GENERATOR | Electrical | Pending | C - Accessory Structure | | |
| BLD2019-03820 | 206 COMMERCE ST | ANTENNA MOUNTED TO POLE IN TOWN OF OCCOQUAN. | Building | Pending | C - Alteration/Repair | | |
| BLD2019-00547 | 402 FORTRESS WAY | KITCHEN RENOVATION TO CONDO UNIT - FOR KITCHEN CABINETS, CUTTING INTO THE CEILING TO INSTALL LIGHTS | Building | Issued | C - Alteration/Repair | 07/30/2018 | |
| BLD2021-07195 | 459 FORTRESS WAY | Installation of a new timber retaining wall with 6 x 6 pressure treated lumber. Inclusive of backfill and compact excavated areas with finished grade sloped and the installation of a new foundation drainage system and new clean stone. | Building | Issued | C - Retaining Wall | 11/05/2021 | |
| GAS2019-00432 | 270 GASLIGHT LANDING CT | ALTERATION/REPAIRS TO REPLACE HVAC UNIT AND FURNACE LIKE FOR LIKE | Gas | Issued | C - Alteration/Repair | 09/20/2018 | |
| ELE2022-02892 | 115 MILL ST | This project consists of upgrading the existing SCADA System (Data Acquisition) and Radio System at the existing L-73 Lift Station which is owned by the Prince William County Service Authority. The work involves removing the Existing Scada Cabinet and installing a new one and providing a few new security devices such as Camera's and door card readers for identification. This installation only involves electrical work. I have discussed this project with Zoning and Land Development and both have said since this is an existing commercial building that they do no need to review. | Electrical | Pending | C - Alteration/Repair | | |
| PLB2020-00752 | 201 MILL ST | CAPPING THE WATER SERVICE | Plumbing | Issued | C - Alteration/Repair | 10/01/2019 | |
| BLD2018-04471 | 313 MILL ST | PARTIAL ROOF REPAIR DUE TO WATER DAMAGE - SEE PSTD2018-00224 | Building | Issued | C - Alteration/Repair | 02/23/2018 | |
| ELE2022-00482 | 415 MILL ST | TLO FOR POPPS | Electrical | Pending | C - Tenant Layout | | |
| MEC2021-02381 | 415 MILL ST | TLO FOR POPPS | Mechanical | Pending | C - Tenant Layout | | |
| PLB2022-00959 | 415 MILL ST | TLO FOR POPPS | Plumbing | Pending | C - Tenant Layout | | |
| BLD2022-01583 | 416 MILL ST | Construct a covered roof over existing patio. Located in the rear of the existing restaurant bldg and does not increase the previous occupant load. | Building | Pending | C - Tenant Layout | | |
| BLD2018-02984 | 430 MILL ST | *SEE NOTE* KIELY RESIDENCE - LOT SPECIFIC SFD - PRIOR TO BEGINNING CONSTRUCTION ON NEW SFD, BLD2019-04458 (SHEETING & SHORING) MUST HAVE AN APPROVED FINAL INSPECTION/BE COMPLETED. | Building | Issued | R - New Single Family Dwelling | 04/15/2019 | |
| ELE2020-04159 | 430 MILL ST | HOUSE ELECTRICAL | Electrical | Issued | R - New Single Family Dwelling | 04/07/2020 | |
| GAS2021-00349 | 430 MILL ST | 1 gas fireplace , 1 gas range , 1 gas stove , 1 gas water heater | Gas | Issued | R - New Single Family Dwelling | 08/31/2020 | |
| MEC2021-00002 | 430 MILL ST | DUCTWORK AND HVAC INSTALL **05/14/2021** added prefab fireplace to permit | Mechanical | Issued | R - New Single Family Dwelling | 08/26/2020 | |
| PLB2021-00536 | 430 MILL ST | water and sewer | Plumbing | Issued | R - New Single Family Dwelling | 08/31/2020 | |
| BLD2021-06428 | 440 MILL ST | SEE BCE2021-00264 -(S) Add sub floor reinforcing pier and cross beam support to supplement existing floor joists. No demolition or alteration of existing structures. | Building | Finalized | C - Alteration/Repair | 10/26/2021 | 11/18/2021 |
| ELE2022-02501 | 440 MILL ST | //GBC correct crawl space wiring | Electrical | Issued | C - Alteration/Repair | 11/18/2021 | |
| BLD2022-02422 | 458 MILL ST | TEMPORARY INFLATABLE MOVIE SCREEN - EVENT ON 10/23/2021 | Building | Issued | C - Temporary Activity | 10/22/2021 | |
| BLD2014-05879 | 1441 OCCOQUAN HEIGHTS CT | DECK | Building | Issued | R - Addition | 04/25/2014 | |
| BLD2022-01366 | 101 POPLAR LN | Create opening in existing wall in basement. | Building | Finalized | R - Alteration/Repair | 09/30/2021 | 11/22/2021 |
| BLD2022-00079 | 109 POPLAR LN | CUSTOM SFD | Building | Pending | R - New Single Family Dwelling | | |
| BLD2018-04392 | 1551 RIVERTOWN PL | LOT SPECIFIC TOWNHOUSE - LOT 1 1551 RIVERTOWN PLACE | Building | Issued | R - New Townhouse | 03/22/2018 | |
| ELE2019-04221 | 1551 RIVERTOWN PL | LOT SPECIFIC TOWNHOUSE - LOT 1 1551 RIVERTOWN PLACE | Electrical | Issued | R - New Townhouse | 04/29/2019 | |
| GAS2019-00596 | 1551 RIVERTOWN PL | LOT SPECIFIC TOWNHOUSE - LOT 1 1551 RIVERTOWN PLACE | Gas | Issued | R - New Townhouse | 10/22/2018 | |
| MEC2019-01181 | 1551 RIVERTOWN PL | INSTALL NEW HVAC | Mechanical | Issued | R - New Townhouse | 11/20/2018 | |
| PLB2019-00861 | 1551 RIVERTOWN PL | LOT SPECIFIC TOWNHOUSE - LOT 1 1551 RIVERTOWN PLACE | Plumbing | Issued | R - New Townhouse | 10/22/2018 | |
| BLD2018-04390 | 1552 RIVERTOWN PL | LOT SPECIFIC TOWNHOUSE - LOT 6 1552 RIVERTOWN PLACE | Building | Issued | R - New Townhouse | 03/22/2018 | |
| ELE2022-01737 | 1552 RIVERTOWN PL | INSTALL 200 AMPS SERVICE / LTS/SW/SM/ OUTLETS | Electrical | Issued | R - New Townhouse | 10/11/2021 | |
| GAS2022-00768 | 1552 RIVERTOWN PL | ROUGH IN GAS LINES FOR NEW CONSTRUCTION | Gas | Issued | R - New Townhouse | 10/15/2021 | |
| MEC2022-00972 | 1552 RIVERTOWN PL | Installation of A/C, gas furnace, and ductwork | Mechanical | Issued | R - New Townhouse | 10/25/2021 | |
| PLB2022-00888 | 1552 RIVERTOWN PL | ROUGH IN PLUMBING FOR NEW CONSTRUCTION | Plumbing | Issued | R - New Townhouse | 10/15/2021 | |
| BLD2018-04393 | 1553 RIVERTOWN PL | LOT SPECIFIC TOWNHOUSE - LOT 2 1553 RIVERTOWN PLACE | Building | Issued | R - New Townhouse | 03/22/2018 | |
| ELE2019-04222 | 1553 RIVERTOWN PL | LOT SPECIFIC TOWNHOUSE - LOT 2 1553 RIVERTOWN PLACE | Electrical | Issued | R - New Townhouse | 04/29/2019 | |
| GAS2019-00598 | 1553 RIVERTOWN PL | LOT SPECIFIC TOWNHOUSE - LOT 2 1553 RIVERTOWN PLACE | Gas | Issued | R - New Townhouse | 10/22/2018 | |
| MEC2019-01193 | 1553 RIVERTOWN PL | INSTALL NEW HVAC SYSTEM | Mechanical | Issued | R - New Townhouse | 11/21/2018 | |
| PLB2019-00864 | 1553 RIVERTOWN PL | LOT SPECIFIC TOWNHOUSE - LOT 2 1553 RIVERTOWN PLACE | Plumbing | Issued | R - New Townhouse | 10/22/2018 | |
| BLD2018-04376 | 1554 RIVERTOWN PL | LOT SPECIFIC TOWNHOUSE - LOT 5 1554 RIVERTOWN PLACE | Building | Issued | R - New Townhouse | 03/22/2018 | |
| ELE2022-01736 | 1554 RIVERTOWN PL | INSTALL 200 AMPS SERVICE SW/ SM / OUTLETS / LTS | Electrical | Issued | R - New Townhouse | 10/11/2021 | |
| GAS2022-00767 | 1554 RIVERTOWN PL | ROUGH IN GAS LINES FOR NEW CONSTRUCTION | Gas | Issued | R - New Townhouse | 10/15/2021 | |
| MEC2022-00971 | 1554 RIVERTOWN PL | Installation of new A/C, gas furnace, and ductwork | Mechanical | Issued | R - New Townhouse | 10/25/2021 | |
| PLB2022-00887 | 1554 RIVERTOWN PL | ROUGH IN PLUMBING FOR NEW CONSTRUCTION | Plumbing | Issued | R - New Townhouse | 10/15/2021 | |
| BLD2018-04394 | 1555 RIVERTOWN PL | LOT SPECIFIC TOWNHOUSE - LOT 3 1555 RIVERTOWN PLACE | Building | Issued | R - New Townhouse | 03/22/2018 | |
| ELE2019-04220 | 1555 RIVERTOWN PL | LOT SPECIFIC TOWNHOUSE - LOT 3 1555 RIVERTOWN PLACE | Electrical | Issued | R - New Townhouse | 04/29/2019 | |
| GAS2019-00599 | 1555 RIVERTOWN PL | LOT SPECIFIC TOWNHOUSE - LOT 3 1555 RIVERTOWN PLACE | Gas | Issued | R - New Townhouse | 10/22/2018 | |
| MEC2019-01194 | 1555 RIVERTOWN PL | INSTALL NEW HVAC | Mechanical | Issued | R - New Townhouse | 11/21/2018 | |
| PLB2019-00865 | 1555 RIVERTOWN PL | LOT SPECIFIC TOWNHOUSE - LOT 3 1555 RIVERTOWN PLACE | Plumbing | Issued | R - New Townhouse | 10/22/2018 | |
| BLD2018-04375 | 1556 RIVERTOWN PL | LOT SPECIFIC TOWNHOUSE - LOT 4 1556 RIVERTOWN PLACE | Building | Issued | R - New Townhouse | 03/22/2018 | |
| ELE2022-01735 | 1556 RIVERTOWN PL | Install 200 amps service / outlet's / SW/ SM/ LTS by code | Electrical | Issued | R - New Townhouse | 10/11/2021 | |
| GAS2022-00766 | 1556 RIVERTOWN PL | ROUGH IN GAS LINES FOR NEW CONSTRUCTION | Gas | Issued | R - New Townhouse | 10/15/2021 | |

**Town of Occoquan - Permit Report
December 2021**

| Permit Number | Main Address | Description | Permit Type | Permit Status | Permit Workclass | Issue Date | Finalize Date |
|---------------|--------------------|---|-------------|---------------|-----------------------|------------|---------------|
| MEC2022-00973 | 1556 RIVERTOWN PL | Installation of A.C, gas furnace, and ductwork | Mechanical | Issued | R - New Townhouse | 10/25/2021 | |
| PLB2022-00886 | 1556 RIVERTOWN PL | rough in plumbing for new construction | Plumbing | Issued | R - New Townhouse | 10/15/2021 | |
| BLD2018-04008 | 199 UNION ST | UPDATE AND REPAIR BATHROOM IN RENTAL APARTMENT.***MUST PAY BCE ADMIN FEE*** | Building | Issued | C - Alteration/Repair | 01/31/2018 | |
| PLB2018-01862 | 199 UNION ST | INTERIOR RENOVATIONS TO LAUNDRY AND BATHROOM IN RESIDENCE ON THE SECOND FLOOR. 1 BATH, 1 DRAIN. | Plumbing | Issued | C - Alteration/Repair | 01/31/2018 | |
| BLD2020-03981 | 202 UNION ST | ALTERATION/REPAIRS TO DEMO SPACE FOR FUTURE TENANT | Building | Issued | Demolition | 02/12/2020 | |
| BLD2020-04453 | 202 UNION ST | SALAD SALOON - TLO | Building | Pending | C - Tenant Layout | | |
| MEC2020-02163 | 202 UNION ST | SALAD SALOON - TLO | Mechanical | Pending | C - Tenant Layout | | |
| PLB2021-00690 | 202 UNION ST | SALAD SALOON - TLO | Plumbing | Pending | C - Tenant Layout | | |
| BLD2021-08525 | 206 UNION ST | Converting existing retails space to new Nail Salon. | Building | Issued | C - Tenant Layout | 11/15/2021 | |
| ELE2022-01996 | 206 UNION ST | Converting existing retails space to new Nail Salon. | Electrical | Issued | C - Tenant Layout | 11/22/2021 | |
| MEC2022-01112 | 206 UNION ST | Converting existing retails space to new Nail Salon. | Mechanical | Pending | C - Tenant Layout | | |
| PLB2022-01118 | 206 UNION ST | Converting existing retails space to new Nail Salon. | Plumbing | Pending | C - Tenant Layout | | |
| PLB2018-02373 | 411 UNION ST | CONVERTING FROM SEPTIC TO PUBLIC SEWER | Plumbing | Issued | R - Alteration/Repair | 03/23/2018 | |
| BLD2022-01979 | 105 VISTA KNOLL DR | 12' X 20' OPEN DECK NO STAIRS - PER PLANS | Building | Issued | R - Addition | 09/29/2021 | |
| BLD2021-00870 | 127 WASHINGTON ST | A/R TO ADD BEDROOM & QUARTERS ABOVE KITCHEN | Building | Issued | R - Alteration/Repair | 11/09/2020 | |
| ELE2021-02202 | 127 WASHINGTON ST | Add bedroom and quarters above kitchen | Electrical | Issued | R - Alteration/Repair | 11/15/2020 | |
| MEC2021-01175 | 127 WASHINGTON ST | install heat pump with duct work | Mechanical | Issued | R - Alteration/Repair | 11/20/2020 | |
| PLB2021-02432 | 127 WASHINGTON ST | A/R TO ADD BEDROOM & QUARTERS ABOVE KITCHEN | Plumbing | Issued | R - Alteration/Repair | 04/01/2021 | |
| BLD2019-00785 | 131 WASHINGTON ST | FINISH BASEMENT -*REVISED 9/19/18 TO REMOVE BEDROOM - SPACE WILL BE A REC ROOM NOW, WINDOW THAT WAS INSTALLED DID NOT REQUIRE MODIFICATION OF WINDOW OPENING* INSTALLING INTERIOR DOOR AND WET BAR- NON STRUCTURAL WORK | Building | Issued | R - Alteration/Repair | 08/13/2018 | |
| ELE2019-00643 | 131 WASHINGTON ST | FINISH BASEMENT -*REVISED 9/19/18 TO REMOVE BEDROOM - SPACE WILL BE A REC ROOM NOW, WINDOW THAT WAS INSTALLED DID NOT REQUIRE MODIFICATION OF WINDOW OPENING* INSTALLING INTERIOR DOOR AND WET BAR- NON STRUCTURAL WORK | Electrical | Issued | R - Alteration/Repair | 08/16/2018 | |
| PLB2019-00381 | 131 WASHINGTON ST | FINISH BASEMENT -*REVISED 9/19/18 TO REMOVE BEDROOM - SPACE WILL BE A REC ROOM NOW, WINDOW THAT WAS INSTALLED DID NOT REQUIRE MODIFICATION OF WINDOW OPENING* INSTALLING INTERIOR DOOR AND WET BAR- NON STRUCTURAL WORK | Plumbing | Issued | R - Alteration/Repair | 08/15/2018 | |
| PLB2021-00738 | 142 WASHINGTON ST | WATER SERVICE REPLACEMENT | Plumbing | Issued | R - Alteration/Repair | 09/23/2020 | |
| BLD2022-01142 | 202 WASHINGTON ST | (SEE BCE2022-00035) NEW TENANT BUILD-OUT FOR A NAIL SPA | Building | Issued | C - Tenant Layout | 09/28/2021 | |
| ELE2022-01465 | 202 WASHINGTON ST | (SEE BCE2022-00035) NEW TENANT BUILD-OUT FOR A NAIL SPA | Electrical | Issued | C - Tenant Layout | 11/22/2021 | |
| MEC2022-00655 | 202 WASHINGTON ST | (SEE BCE2022-00035) NEW TENANT BUILD-OUT FOR A NAIL SPA | Mechanical | Issued | C - Tenant Layout | 11/22/2021 | |
| PLB2022-00561 | 202 WASHINGTON ST | (SEE BCE2022-00035) NEW TENANT BUILD-OUT FOR A NAIL SPA | Plumbing | Issued | C - Tenant Layout | 11/22/2021 | |
| BLD2022-02442 | 206 WASHINGTON ST | Change of Use of an existing residential space to an office. Demo and new construction of existing space to follow update ADA requirements. Mixed use. | Building | Pending | C - Tenant Layout | | |
| PLB2022-01433 | 206 WASHINGTON ST | Change of Use of an existing residential space to an office. Demo and new construction of existing space to follow update ADA requirements. Mixed use. | Plumbing | Pending | C - Tenant Layout | | |
| PLB2022-01433 | 206 WASHINGTON ST | Change of Use of an existing residential space to an office. Demo and new construction of existing space to follow update ADA requirements. Mixed use. | Plumbing | Pending | C - Tenant Layout | | |
| PLB2018-01956 | 103 WEST LOCUST ST | Water Service | Plumbing | Issued | R - Alteration/Repair | 02/08/2018 | |
| ELE2022-02521 | 210 WEST LOCUST ST | remove blower and electric outlet from existing direct vent gas fireplace. Move to new fireplace in same location | Electrical | Finalized | R - Alteration/Repair | 12/05/2021 | 12/08/2021 |
| GAS2022-01036 | 210 WEST LOCUST ST | remove and replace existing direct vent gas fireplace | Gas | Finalized | R - Alteration/Repair | 12/05/2021 | 12/08/2021 |
| MEC2022-01308 | 210 WEST LOCUST ST | R&R NEW DIRECT VENT GAS FIREPLACE | Mechanical | Finalized | R - Alteration/Repair | 12/05/2021 | 12/08/2021 |

END OF REPORT

Permit Issued Over 2 Years Old
Development Project

TOWN OF OCCOQUAN
FINANCIAL STATEMENTS
AS OF 11/30/2021

| | As of 7/1/21 (unaudited) | <i>Unaudited Income/ (Loss) YTD FY22</i> | As of 11/30/2021 |
|--------------------------------------|-----------------------------|--|---------------------|
| Nonspendable: | | | |
| Inventory | \$ - | \$ - | \$ - |
| Restricted: | | | |
| Mamie Davis Fund | \$ 100,000 | \$ - | \$ 100,000 |
| Assigned: | | | |
| Operating Reserves | \$ 85,000 | \$ - | \$ 85,000 |
| Events Fund | \$ 25,000 | \$ 20,480 | \$ 45,480 |
| CIP Fund * | \$ 148,900 | \$ - | \$ 148,900 |
| Financing Proceeds | \$ 25,271 | \$ - | \$ 25,271 |
| Public Safety Grant Fund | \$ 64,237 | \$ 8,719 | \$ 72,955 |
| CARES Act fund | \$ 8,302 | \$ (7,605) | \$ 697 |
| ARPA Fund | 474,780 | \$ - | \$ 474,780 |
| Mamie Davis Park Fund | \$ 11,109 | \$ 210 | \$ 11,319 |
| PEG Fund | \$ 1,562 | \$ - | \$ 1,562 |
| Public Art Fund | \$ 500 | \$ - | \$ 500 |
| Subtotal Assigned: | \$ 844,661 | \$ 21,803 | \$ 866,464 |
| Unassigned | - | \$ (64,455) | \$ (64,455) |
| Total Available Fund Balance: | \$ 944,661 | \$ (42,651) | \$ 902,010 |

*CIP paid by CARES is counted in CARES only

The Town of Occoquan
Profit & Loss Budget Performance
July through November 2021

| | Jul - Nov 21 | Annual Budget | Over/(Under) Budget | % of Budget |
|---|--------------------|---------------------|---------------------|-------------|
| Ordinary Income/Expense | | | | |
| Income | | | | |
| 40000 - TAXES | | | | |
| 40010 - Real Estate | \$ 1,584 | \$ 249,189 | \$ (247,605) | 1% |
| 40020 - Meals Tax | \$ 119,253 | \$ 228,000 | \$ (108,747) | 52% |
| 40030 - Sales Tax | \$ 8,685 | \$ 30,000 | \$ (21,315) | 29% |
| 40040 - Utility Tax | \$ 10,536 | \$ 28,800 | \$ (18,264) | 37% |
| 40050 - Communications Tax | \$ 8,463 | \$ 35,000 | \$ (26,537) | 24% |
| 40060 - Transient Occupancy Tax | \$ 6,160 | \$ 11,200 | \$ (5,040) | 55% |
| Total 40000 - TAXES | \$ 154,681 | \$ 582,189 | \$ (427,508) | 27% |
| 41000 - FEES/LICENSES | | | | |
| 41010 - Vehicle License | \$ 8,056 | \$ 12,000 | \$ (3,944) | 67% |
| 41020 - Business Licenses | \$ 9,076 | \$ 68,800 | \$ (59,724) | 13% |
| 41030 - Late Fees | \$ 169 | \$ 2,500 | \$ (2,331) | 7% |
| 41040 - FINES (PUBLIC SAFETY) | \$ 168,227 | \$ 297,580 | \$ (129,353) | 57% |
| 41100 - Administrative Fees | \$ 2,873 | \$ 5,000 | \$ (2,127) | 57% |
| 41120 - Service Revenue - Eng | \$ 6,705 | \$ 10,000 | \$ (3,295) | 67% |
| 41130 - Service Revenue - Legal | \$ 4,727 | \$ 10,000 | \$ (5,273) | 47% |
| 41140 - Service Revenue - Other | \$ - | \$ 1,000 | \$ (1,000) | 0% |
| 41170 - E-Summons | \$ 742 | \$ 7,000 | \$ (6,258) | 11% |
| 41000 - FEES/LICENSES - Other | \$ - | \$ 2,500 | \$ (2,500) | 0% |
| Total 41000 - FEES/LICENSES | \$ 201,284 | \$ 416,380 | \$ (215,096) | 48% |
| 42000 - GRANTS | | | | |
| 42010 - LITTER | \$ 1,329 | \$ 1,050 | \$ 279 | 127% |
| 42020 - HB 599 | \$ 11,844 | \$ 23,686 | \$ (11,842) | 50% |
| 42021 - NHSTA (DMV) | \$ - | \$ 14,594 | \$ (14,594) | 0% |
| Total 42000 - GRANTS | \$ 13,173 | \$ 39,330 | \$ (26,157) | 33% |
| 43000 - RENTALS | | | | |
| 43010 - Town Hall | \$ - | \$ 500 | \$ (500) | 0% |
| 43020 - River Mill Park | \$ 700 | \$ 2,000 | \$ (1,300) | 35% |
| 43030 - Mamie Davis Park Rental | \$ 550 | \$ 2,000 | \$ (1,450) | 28% |
| 43040 - 200 Mill St | \$ - | \$ 7,500 | \$ (7,500) | 0% |
| Total 43000 - RENTALS | \$ 1,250 | \$ 12,000 | \$ (10,750) | 10% |
| 44000 - OTHER | | | | |
| 44010 - General Fund Interest | \$ 369 | \$ 120 | \$ 249 | 308% |
| 44060 - Other | \$ 52 | \$ 1,000 | \$ (948) | 5% |
| Total 44000 - OTHER | \$ 437 | \$ 1,120 | \$ (683) | 39% |
| Total Income | \$ 370,880 | \$ 1,051,019 | \$ (680,139) | 35% |
| Gross Profit | | | | |
| | \$ 370,880 | \$ 1,051,019 | \$ (680,139) | 35% |
| Expense | | | | |
| Total 60000 - PERSONNEL SERVICES | \$ 219,137 | \$ 633,918 | \$ (414,781) | 35% |
| Total 60400 - PROFESSIONAL SERVICES | \$ 70,588 | \$ 156,770 | \$ (86,182) | 45% |
| Total 60800 - INFORMATION TECH SERV | \$ 10,516 | \$ 27,205 | \$ (16,689) | 39% |
| Total 61200 - MATERIALS AND SUPPLIES | \$ 17,227 | \$ 20,008 | \$ (2,781) | 86% |
| Total 61600 - OPERATIONAL SERVICES | \$ 3,740 | \$ 7,500 | \$ (3,760) | 50% |
| Total 62000 - CONTRACTS | \$ 43,901 | \$ 82,000 | \$ (38,099) | 54% |
| Total 62400 - INSURANCE | \$ 16,446 | \$ 28,000 | \$ (11,554) | 59% |
| Total 62800 - PUBLIC INFORMATION | \$ 1,510 | \$ 2,500 | \$ (990) | 60% |
| Total 63200 - ADVERTISING | \$ 1,260 | \$ 2,000 | \$ (740) | 63% |
| Total 63600 - TRAINING AND TRAVEL | \$ 5,622 | \$ 16,450 | \$ (10,828) | 34% |
| Total 64000 - VEHICLES AND EQUIPMENT | \$ 10,423 | \$ 23,530 | \$ (13,107) | 44% |
| Total 64400 - SEASONAL | \$ 4,946 | \$ 3,000 | \$ 1,946 | 165% |
| 64700 - FACILITIES EXPENSE | | | | |
| Total 64800 - TOWN HALL | \$ 5,657 | \$ 10,690 | \$ (5,033) | 53% |
| Total 65200 - MILL HOUSE MUSEUM | \$ 275 | \$ 6,090 | \$ (5,815) | 5% |
| Total 65600 - 200 Mill Street | \$ 407 | | | |
| Total 66000 - ANNEX / MAINTENANCE YARD | \$ 1,830 | \$ 5,910 | \$ (4,080) | 31% |
| Total 66400 - MILL ST STORAGE FACILITY | \$ - | \$ 250 | \$ (250) | 0% |
| Total 66800 - RIVER MILL PARK & FACIL | \$ 7,531 | \$ 14,970 | \$ (7,439) | 50% |
| Total 67200* - MAMIE DAVIS PARK & RIVERWALK | \$ 1,018 | \$ 2,650 | \$ (1,632) | 38% |
| Total 68400* - STREETS AND SIDEWALKS | \$ 53 | \$ 700 | \$ (647) | 8% |
| Total 68800 - HISTORIC DISTRICT | \$ 6,312 | \$ 14,100 | \$ (7,788) | 45% |
| Total 64700 - FACILITIES EXPENSE | \$ 23,084 | \$ 55,360 | \$ (32,276) | 42% |
| Total Expense | \$ 428,409 | \$ 1,058,241 | \$ (629,832) | 40% |
| Net Ordinary Income | \$ (57,529) | \$ (7,222) | \$ (50,307) | 797% |
| General Fund Net Income | \$ (57,371) | \$ (7,222) | \$ (50,149) | 794% |

| CIP FUND | | | | |
|-------------------------------------|-------------|-----------------|-------------------|-----------|
| Ordinary Income/Expense | | | | |
| Income | | | | |
| 42000 - GRANTS | \$ - | \$ 5,000 | \$ (5,000) | 0% |
| Net Ordinary Income | \$ - | \$ 5,000 | \$ (5,000) | 0% |
| Other Income/Expense | | | | |
| Other Expense | | | | |
| 70000 - CIP EXPENSE | | | | |
| 70001 - Streetscape | \$ - | \$ 10,000 | \$ (10,000) | 0% |
| 70002 - Intersection Improvements | \$ - | \$ 3,400 | \$ (3,400) | 0% |
| 70003 - Street Maintenance | \$ - | \$ 83,000 | \$ (83,000) | 0% |
| 70004 - Sidewalk Maintenance | \$ - | \$ 12,000 | \$ (12,000) | 0% |
| 70005 - Building Maintenance | \$ - | \$ 5,000 | \$ (5,000) | 0% |
| 70006 - Stormwater Management | \$ - | \$ 10,000 | \$ (10,000) | 0% |
| 70014 - Timed Parking Equipment | \$ - | \$ 5,500 | \$ (5,500) | 0% |
| 70015 - Gaslight Banner Replacement | \$ - | \$ 5,000 | \$ (5,000) | 0% |

The Town of Occoquan
Profit & Loss Budget Performance
July through November 2021

| | Jul - Nov 21 | Annual Budget | Over/(Under) Budget | % of Budget |
|--|--------------|---------------|---------------------|-------------|
| 72006 - Riverwalk | \$ - | \$ 10,000 | \$ (10,000) | 0% |
| 74001 - Vehicles & Equipment | \$ - | \$ 5,000 | \$ (5,000) | 0% |
| 74002 - In-Vehicle Laptop Replace | \$ - | \$ 4,000 | \$ (4,000) | 0% |
| 74003 - Body Armor | \$ - | \$ 1,000 | \$ (1,000) | 0% |
| CARES Funds: 76005 - A/V Equipment - Town Hall | \$ 5,970 | | | |
| Total 70000 - CIP EXPENSE | \$ 5,970 | \$ 153,900 | \$ (147,930) | 4% |
| Total Other Expense | \$ 5,970 | \$ 153,900 | \$ (147,930) | 4% |
| Net Other Income | \$ (5,970) | \$ (153,900) | \$ 147,930 | 4% |
| Net Income | \$ (5,970) | \$ (148,900) | \$ 142,930 | 4% |

EVENT FUND

| Ordinary Income/Expense | | | | |
|--------------------------------------|------------|------------|--------------|------|
| Income | | | | |
| 44000 - OTHER | | | | |
| 44020 - Events Fund Interest | \$ 448 | \$ 3,000 | \$ (2,552) | 15% |
| 44040 - Bricks Revenue | \$ 714 | \$ 3,000 | \$ (2,286) | 24% |
| Total 44000 - OTHER | \$ 1,935 | \$ 6,000 | \$ (4,065) | 32% |
| 47000 - EVENTS REVENUE | | | | |
| 47010 - Sponsorships | \$ 3,728 | \$ 10,000 | \$ (6,272) | 37% |
| 47020 - Booth Rentals | \$ 56,814 | \$ 170,600 | \$ (113,787) | 33% |
| 47021 - Ticket Sales | | | | |
| Total 47021 - Ticket Sales | \$ 9,430 | \$ 9,590 | \$ (160) | 98% |
| 47030 - Shuttle Fees | \$ 28,268 | \$ 53,000 | \$ (24,732) | 53% |
| 47040 - Parking Space Sales | \$ 3,525 | \$ 6,000 | \$ (2,475) | 59% |
| 47060 - Merchandise | \$ 785 | \$ 1,000 | \$ (215) | 79% |
| 47081 - Alcohol | \$ - | \$ 3,600 | \$ (3,600) | 0% |
| Total 47000 - EVENTS REVENUE | \$ 102,548 | \$ 253,790 | \$ (151,242) | 40% |
| Total Income | \$ 106,903 | \$ 259,790 | \$ (152,887) | 41% |
| Gross Profit | \$ 106,903 | \$ 259,790 | \$ (152,887) | 41% |
| Expense | | | | |
| Total 60000 - PERSONNEL SERVICES | \$ 26,120 | \$ 62,892 | \$ (36,772) | 42% |
| Total 60400 - PROFESSIONAL SERVICES | \$ 4,821 | \$ 10,000 | \$ (5,179) | 48% |
| Total 60800 - INFORMATION TECH SERV | \$ 457 | | | |
| Total 61200 - MATERIALS AND SUPPLIES | \$ 5,697 | \$ 5,150 | \$ 547 | 111% |
| Total 62000 - CONTRACTS | \$ 31,580 | \$ 66,700 | \$ (35,120) | 47% |
| Total 63200 - ADVERTISING | \$ 5,474 | \$ 19,000 | \$ (13,526) | 29% |
| Total 64000 - VEHICLES AND EQUIPMENT | \$ 51 | | | |
| Total 64700 - FACILITIES EXPENSE | \$ 245 | \$ 1,000 | \$ (755) | 24% |
| Total 69200 - SPECIAL EVENTS | \$ 11,980 | \$ 12,700 | \$ (720) | 94% |
| Total Expense | \$ 86,423 | \$ 177,442 | \$ (91,019) | 49% |
| Net Ordinary Income | \$ 20,480 | \$ 82,348 | \$ (61,868) | 25% |
| Net Income | \$ 20,480 | \$ 82,348 | \$ (61,868) | 25% |

MAMIE DAVIS PARK

| Ordinary Income/Expense | | | | |
|--------------------------------------|-------------|-------------|------------|------|
| Income | | | | |
| 44000 - OTHER | | | | |
| 44030 - Mamie Davis Park Interest | \$ 210 | \$ 500 | \$ (290) | 42% |
| Total 44000 - OTHER | \$ 210 | \$ 500 | \$ (290) | 42% |
| Total Income | \$ 210 | \$ 500 | \$ (290) | 42% |
| 70000 - CIP EXPENSE | | | | |
| 72005 - Mamie Davis Park Renovations | \$ - | \$ 2,000 | \$ (2,000) | 0% |
| Net Income | \$ 210 | \$ (1,500) | \$ 1,710 | -14% |
| Total Net Income/Loss (All Funds) | \$ (42,651) | \$ (75,274) | \$ 32,623 | 57% |

The Town of Occoquan
Balance Sheet Prev Year Comparison
As of November 30, 2021

| | Nov 30, 21 | Nov 30, 20 | \$ Change |
|---|-------------------|-------------------|-------------------|
| ASSETS | | | |
| Current Assets | | | |
| Checking/Savings | | | |
| 10001 - Petty Cash - Operating | 100.00 | 100.00 | 0.00 |
| 10020 - Sun Trust Operating 0438 | 0.00 | 31,130.67 | -31,130.67 |
| 10022 - Operating Account 0058 | 51,735.87 | 41,889.85 | 9,846.02 |
| 10029 - Events Fund - Checking 3126 | 50,644.79 | 0.00 | 50,644.79 |
| 10030 - Events Fund - Checking B&H | 1,582.78 | 6,169.59 | -4,586.81 |
| 10031 - Events Fund - MM/CD | 200,000.00 | 200,000.00 | 0.00 |
| 10033 - Events Fund - Paypal | 5,930.69 | 2,602.10 | 3,328.59 |
| 10034 - VIP - Investment Pool | | | |
| 25-0001 - VIP 1-3 Year Bond Fund 0001 | 224.56 | 0.00 | 224.56 |
| 25-5001 - VIP NAV Liquidity Pool 5001 | 474,864.79 | 103,919.25 | 370,945.54 |
| Total 10034 - VIP - Investment Pool | 475,089.35 | 103,919.25 | 371,170.10 |
| 10080 - Mamie Davis - Checking | 6,933.73 | 6,433.94 | 499.79 |
| 10081 - Mamie Davis - MM/CD | 100,000.00 | 100,000.00 | 0.00 |
| 10091 - Bricks - PayPal | 494.46 | 591.58 | -97.12 |
| 10094 - Event Fund - MM 5997 | 15,553.40 | 2,551.00 | 13,002.40 |
| 10095 - Bricks MM 2125 | 11,298.79 | 9,209.01 | 2,089.78 |
| Total Checking/Savings | 919,363.86 | 504,596.99 | 414,766.87 |
| Accounts Receivable | | | |
| 10180 - Accounts Receivable | 26,856.67 | 17,166.24 | 9,690.43 |
| Total Accounts Receivable | 26,856.67 | 17,166.24 | 9,690.43 |
| Other Current Assets | | | |
| 10190 - Real Estate Receivable | 2,038.83 | 2,038.83 | 0.00 |
| 14990 - Undeposited Funds | 9,120.27 | 540.72 | 8,579.55 |
| Total Other Current Assets | 11,159.10 | 2,579.55 | 8,579.55 |
| Total Current Assets | 957,379.63 | 524,342.78 | 433,036.85 |
| TOTAL ASSETS | 957,379.63 | 524,342.78 | 433,036.85 |
| LIABILITIES & EQUITY | | | |
| Liabilities | | | |
| Current Liabilities | | | |
| Accounts Payable | | | |
| 20000 - Accounts Payable | 26,610.79 | 68,860.84 | -42,250.05 |
| Total Accounts Payable | 26,610.79 | 68,860.84 | -42,250.05 |
| Credit Cards | | | |
| 22000 - Credit Cards | | | |
| 22020 Home Depot | 127.23 | 82.00 | 45.23 |
| 22010 - ExxonMobil | 1,254.23 | 319.69 | 934.54 |
| 22030 - Lowe's Proservices | 1,135.07 | 229.37 | 905.70 |
| 22040 - United Bank Credit Cards | 5,347.12 | 10,061.64 | -4,714.52 |
| Total 22000 - Credit Cards | 7,863.65 | 10,692.70 | -2,829.05 |
| Total Credit Cards | 7,863.65 | 10,692.70 | -2,829.05 |
| Other Current Liabilities | | | |
| 20935 - Performance Bond | 4,567.50 | 4,567.50 | 0.00 |
| 20960 - Unearned Other Revenue | | | |
| 20970 - Rental | 1,538.00 | 500.00 | 1,038.00 |
| 20972 - Unearned CARES Act Revenue | 7,933.49 | 87,599.32 | -79,665.83 |
| 20973 - Unearned ARPA Revenue | 474,780.38 | 0.00 | 474,780.38 |
| Total 20960 - Unearned Other Revenue | 484,251.87 | 88,099.32 | 396,152.55 |
| 20980 - Unearned R.E. Tax | 8,760.01 | 2,038.83 | 6,721.18 |
| 21200 - Payroll Liabilities | | | |
| 21230 - VRS Employee Contributions | -2,016.04 | -2,316.34 | 300.30 |
| Total 21200 - Payroll Liabilities | -2,016.04 | -2,316.34 | 300.30 |
| Total Other Current Liabilities | 495,563.34 | 92,389.31 | 403,174.03 |
| Total Current Liabilities | 530,037.78 | 171,942.85 | 358,094.93 |
| Total Liabilities | 530,037.78 | 171,942.85 | 358,094.93 |
| Equity | | | |
| Total Equity | 427,341.85 | 352,399.93 | 74,941.92 |
| TOTAL LIABILITIES & EQUITY | 957,379.63 | 524,342.78 | 433,036.85 |