



**TOWN OF OCCOQUAN
PLANNING COMMISSION**
Town Hall - 314 Mill Street, Occoquan, VA
22125

MEETING DATE: 2021-07-29
MEETING TIME: 6:30 PM

Present: Chairperson Eliot Perkins, Commissioners Darryl Hawkins, Ryan Somma

Absent: Commissioner Ann Kisling

Town Staff: Kirstyn Jovanovich, Town Manager; Bruce Reese, Town Engineer

1. Call to Order

The Planning Commission Meeting was called to order by Eliot Perkins on 2021-07-29, at 6:31 p.m.

Secretary for Meeting

Ryan Somma took minutes for the meeting.

2. Citizen Comments

Patricia Braswell, 124 Poplar Alley, inquired on the status of the Occoquan Beer Garden project planned for 200 Mill Street. Ms. Jovanovich advised that the site plan is currently under review and offered to meet with Ms. Braswell to discuss the planning process and project in more detail.

3. Approval of Minutes April 28, 2021

Ryan Somma motioned to approve the minutes. Darryl Hawkins seconded. The motion passed unanimously by voice vote.

4. Action Items

a. Request to make Recommendation to Town Council on 102 Poplar Lane Site Plan (SP-2021-006)

Bruce Reese gave a presentation on the site plan.

Darryl Hawkins moved to recommend approval of Site Plan SP-2021-006. Ryan Somma seconded. The motion passed unanimously by voice vote.

5. Discussion Items

a. Comprehensive Plan Review/Update

Kirstyn Jovanovich explained an initiative to create a Community Plan, an addendum to the Comprehensive Plan, that would serve as the framework for developing specifics on how to achieve

the Vision laid out in Occoquan 2026. Bruce Reese will assist with developing the plan, as well as creating exhibits to assist in visualizing elements of the plan. The Plan will give Town Staff a clear direction to seek and obtain grant funding. Bruce Reece said a vision for the Town that can be established through this collaborative effort is important to the Comprehensive Plan so that as money becomes available priorities are already defined. Once complete, the Community Plan will assist in identifying where to focus funds and efforts. Kirstyn Jovanovich provided a document to the Planning Commission that listed the areas of focus for the Community Plan. She asked the Planning Commission members to look over the list and advise if there are any elements missing that needs to be included.

Ryan Somma said he will update the Comprehensive Plan document and communicate changes via email.

6. Chairperson Report

Eliot Perkins thanked the Planning Commission members for their efforts on the Mill at Occoquan project's SUP process and said he will be working on getting an additional member or two for Planning Commission.

7. Adjournment

The meeting was adjourned at 7:00 p.m.

Eliot Perkins: Perkins
Chair, Planning Commission

Submitted by Ryan Somma, Planning Commission Secretary