



**Town of Occoquan**  
**Spring 2021 Artisan Market Application**  
**May 8 & 9 | June 5 & 6 | July 10 & 11**  
**Saturdays and Sundays, 10 am to 5 pm**

**Occoquan Artisan Market**

The year 2021 brings another shift to the Occoquan Arts & Crafts Shows. We are pleased to introduce the Occoquan Artisan Market, a redesigned and abridged version of our larger show coming to you this spring and summer. The Artisan Markets will be hosted in River Mill Park along the beautiful Occoquan River and will occur on three separate weekends: each a sleek and distinct arts and crafts market individually curated from the work of juried artisans.

While external vendor work must be original, handmade, Town businesses may opt to establish a booth space in the park during market weekends. A current Occoquan business license is required. The fee is \$125 for a 10 x 10 space.

**Categories:**

Jury committee reserves the right to re-categorize an artist's submission and the artist will be notified of any changes.

Bath and Body	Fiber	Metal
Candles	Fine Arts	Mixed Media
Ceramics, Pottery, & Glass	Furniture	Photography
Digital Art	Gourmet Food Products	Toys
	Jewelry	Wood

**The following items are not accepted at the spring Occoquan Artisan Markets:**

- No direct sales or onsite consumption food vendors or trucks; these vendors may apply to the Occoquan Fall Arts & Crafts Show.
- No imported novelty merchandise.
- No T-shirts and commercial clothing.

**Policies:**

- Artists may exhibit and sell only products that were represented and accepted by the jurying committee.
- While vendors may cancel at any time, there are no refunds once a vendor has been accepted into the market.
- Vendors must participate and tables must be staffed for the full duration of the market.
- This is an outdoor market that takes place rain or shine along the river in Occoquan, VA. As such, the Town is unable to guarantee level display space and each vendor is responsible for their own display materials. Tents, tables, and chairs are not provided. Electricity is not available and generators (unless they are first approved by the director) are not allowed in the vending area.
- All work and displays must stay within the vendor's designated spot. No boxes, extra merchandise, or debris should be visible. The assigned area must be kept clean throughout the event and be left spotless afterwards.
- There is no smoking in tents allowed. No dogs but service animals.

- Vendors may not distribute material outside of their designated booth space or loudly solicit visitors into their exhibit space.
- Trash dumpsters, recycling dumpsters and garbage cans are provided for vendor use. Vendors may not leave garbage on the ground, in a box or neatly stacked near the booth space.
- It is recommended that vendors carry their own insurance policy to cover their actions. The Town of Occoquan is not responsible for loss or damage to exhibitors or vendors.
- Rude, obscene, or abusive language and/or threatening or actual physical restraint and/or abuse of another vendor, staff, or general public is strictly prohibited and will result in immediate removal and banishment from participation in future shows.
- The Events Director will have the final decision on acceptance and denials of applications, as well as placement and category of vendor booths.
- All local laws must be followed.

**Payment:**

- Registration is not complete without submitted photos, full payment, and a signed application.
- If paying with credit card, please visit [www.occoquanva.gov](http://www.occoquanva.gov) and follow the directions to pay via PayPal or call Town Hall during business hours to give your credit information over the phone.
- If paying with check or money order, make payable to TOWN OF OCCOQUAN.
- Booth fee payments will be returned to vendors not accepted into the show. A \$35 fee will be charged each time a check is returned for insufficient funds. Checks will be accepted for payment up to two weeks before the event date. After that, credit card, cash, or cashier’s check are required.

**Fees**

	<b>May 8 &amp; 9</b>	<b>June 5 &amp; 6</b>	<b>July 10 &amp; 11</b>
One 10' x 10' Booth Space	\$125	\$125	\$125
On-site Parking	included	included	included
Payment Deadline	April 30, 2021	May 28, 2021	July 2, 2021

**Merchants may choose to apply for more than one weekend. Market times are Saturdays and Sundays, 10 am to 5 pm. Applicants are subject to the jury process on a first come, first served basis.**

This application may be completed online at: <https://tinyurl.com/yymvcx7>. Otherwise, the completed form, pictures, and payment may be emailed to [craftshow@occoquanva.gov](mailto:craftshow@occoquanva.gov) or mailed to: Occoquan Artisan Market P.O. Box 258 Occoquan, VA 22125. For questions or further information, e-mail [jlittle@occoquanva.gov](mailto:jlittle@occoquanva.gov) or call 703-491-1918.

**REGISTRATION IS NOT COMPLETE WITHOUT FULL PAYMENT AND SIGNATURE.**



# TOWN OF OCCOQUAN 2021 Spring Artisan Walk Application TOWN BUSINESS

May 8 & 9 | June 5 & 6 | July 10 & 11

TOWN USE ONLY  
Check# \_\_\_\_\_  
Amt.: \_\_\_\_\_  
Date: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_  
CONTACT NAME: \_\_\_\_\_  
MAILING ADDRESS: \_\_\_\_\_  
CITY/STATE/ZIP: \_\_\_\_\_  
PHONE\*: \_\_\_\_\_  
EMAIL (Required): \_\_\_\_\_  
SOCIAL SITE: \_\_\_\_\_

\*Please provide a cell phone number where you can be reached during the show.

**CATEGORY** (Check one ONLY & give a brief description below)

- |   |  |                                      |  |
|---|--|--------------------------------------|--|
| <input type="checkbox"/> Bath and Body    | <input type="checkbox"/> Fiber                 | <input type="checkbox"/> Jewelry     | <input type="checkbox"/> Pottery       |
| <input type="checkbox"/> Candles          | <input type="checkbox"/> Fine Arts             | <input type="checkbox"/> Metal       | <input type="checkbox"/> Toys          |
| <input type="checkbox"/> Ceramics & Glass | <input type="checkbox"/> Furniture             | <input type="checkbox"/> Mixed Media | <input type="checkbox"/> Wood          |
| <input type="checkbox"/> Digital Art      | <input type="checkbox"/> Gourmet Food Products | <input type="checkbox"/> Photography | <input type="checkbox"/> Miscellaneous |

Description: \_\_\_\_\_

**Price Range of Most Items**

- \$10-\$50     \$50-\$100     \$100+

**Have you exhibited in Occoquan before?**

- Yes     No

**Market Dates**

Merchants may apply for more than one weekend. Choose your preferred weekend(s) by indicating #1, #2, etc:

- May 8 & 9     June 5 & 6     July 10 & 11

**Booth Spaces and Parking**

Vendors may request up to two booth spaces per market. Artisan Market parking for one vehicle is included in the booth fee, but a permit is required. Please provide vehicle type, state, and tag number below. Trailers are considered an additional vehicle and must be registered separately.

TOTAL BOOTH SPACES \_\_\_\_\_ TOTAL AMOUNT DUE \_\_\_\_\_

Personally, and on behalf of the entity named above, the undersigned declares: I have read and understand the attached rules and regulations. I represent and warrant that I own or have a legal right to use any copyrights related to work that I market or sell. I waive any claims I may have now or in the future against the Town of Occoquan or any of its officers, agents, or employees (collectively, "the Town") for any personal injury, property damage, or loss of any kind related to the Craft Show, except for intentional acts by the Town, nor will I be a part of any legal action against the Town. I agree to be responsible for the collection and payment of Virginia State Sales Tax. I also understand that while vendors may cancel at any time, there are no refunds.

Signature \_\_\_\_\_ Date \_\_\_\_\_

## TOWN OF OCCOQUAN MERCHANT INDEMNIFICATION

This form must be signed and returned as part of the application process for the Occoquan Artisan Market.

This Merchant Indemnification is entered into between the below-named Participating Business, its Authorized Agent, and the Town of Occoquan (each a "Party" and collectively the "Parties"). Execution of this Merchant Indemnification is a requirement for participation in the Occoquan Artisan Market (the "Event").

The purpose of this Merchant Indemnification is to provide for the Participating Business and its Authorized Agent to indemnify the Town from personal injuries, property damage, loss of business, and other losses arising from participation in the Event. As used in this Merchant Indemnification, the term "Town" includes the Town of Occoquan (a municipal corporation of the Commonwealth of Virginia) and all its officers, agents, employees, and volunteers.

The above-named Authorized Agent represents that they have the authority to execute this Merchant Indemnification on behalf of the Participating Business. The Authorized Agent, as a condition of participation in the Event, agrees to follow the rules of the Event, as amended by the Town from time to time, and to insist that others do so also.

The above-named Authorized Agent, as a condition of participation in the Event, personally and on behalf of the Participating Business, shall indemnify and defend the Town against any Claims (as defined below) arising out of the Authorized Agent's and/or Participating Business's attendance at and/or participation in the Event.

The term "Claims" means any and all losses, damages, liabilities, deficiencies, legal claims, actions, judgments, settlements, interest, awards, penalties, fines, costs, or expenses of whatever kind, including reasonable attorney fees, the costs of enforcing any right to indemnification under this Merchant Indemnification, and the cost of pursuing any insurance providers, incurred by/awarded against the Town, arising out of or resulting from any claim by the Participating Business, the Authorized Agent, or a third party, including any claim related to the ordinary negligence of the Town.

The term "Claims" includes Claims arising from the highly contagious nature of the 2019 novel coronavirus disease (COVID-19) and the risk that persons may be exposed to, contract, or spread COVID-19 by attending and/or participating in the Event, which may result in serious illness, personal injury, disability, death, property damage, business losses, and/or other losses. The Authorized Agent acknowledges that these risks may result from or be compounded by the actions, omissions, or negligence of the Town, including negligent drafting and enforcement of rules for participation. While the Town has implemented measures to reduce the risk of injury from the Activity and the spread of the COVID-19, the Participating Business and Authorized Agent acknowledge that the Town cannot eliminate the risk of infection.

This Merchant Indemnification constitutes the sole and entire agreement of the Town, the Authorized Agent, and the Participating Business with respect to the subject matter contained herein and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, with respect to such subject matter. This Merchant Indemnification may be amended only in writing signed by all Parties. If any term or provision of this Merchant

Indemnification is invalid, illegal, or unenforceable, such invalidity, illegality, or unenforceability shall not affect any other term or provision of this Merchant Indemnification or invalidate or render unenforceable such term or provision. This Merchant Indemnification is binding on and shall inure to the benefit of the Town and its successors and assigns. All matters arising out of or relating to this Merchant Indemnification shall be governed by and construed in accordance with the laws of the Commonwealth of Virginia without giving effect to any choice or conflict of law provision or rule (whether of the Commonwealth of Virginia or any other jurisdiction). Any claim or cause of action arising under this Merchant Indemnification may be brought only in the state courts located in Prince William County, Virginia and both Parties hereby consent to the exclusive jurisdiction of such courts.

By signing, the Authorized Agent acknowledges that they have read, understood, and agree to all of the terms of this Merchant Indemnification.

PARTICIPATING BUSINESS

TOWN OF OCCOQUAN

BY: \_\_\_\_\_  
Authorized Agent

BY: \_\_\_\_\_  
Julie Little, Events Director

Print name: \_\_\_\_\_

Print title: \_\_\_\_\_ Date: \_\_\_\_\_