



OCCOQUAN TOWN COUNCIL
Work Session Meeting Minutes
Town Hall – 314 Mill Street, Occoquan, VA 22125
Tuesday, June 18, 2019
7:00 p.m.

Present: Mayor Earnie Porta, Vice Mayor Pat Sivigny, Councilmembers Cindy Fithian, Laurie Holloway and Eliot Perkins.

Absent: Councilmember Matthew Dawson

Staff: Kathleen Leidich, Town Manager; Christopher Coon, Town Clerk; Adam Linn, Chief of Police; Carla Rodriguez, Town Treasurer; Julie Little, Community and Events Director; Luke Seigfried, Administrative Staffer

1. Call to Order

Mayor Porta called the meeting to order at 7:02 p.m.

2. Regular Items

A. FY 2020 Event Update

Ms. Leidich presented the current trends of the Spring Craft Show including the vendor survey. Ms. Leidich also outlined the reasons to change the Spring Craft Show. The proposed change to RiverFest has several proposed components including an alcohol component, river related activities, and high end art vendors.

Mayor Porta proposed a slalom course for kayaks and paddleboards as the most tenable way for large numbers of people to be on the water while keeping Town expenses low. Vice Mayor Sivigny expressed his concerns about making RiverFest a single day event. Councilmember Fithian asked about criteria for artisans to be selected. Ms. Little responded suggesting that RiverFest vendors could be decided by a jury process. Councilmember Perkins mentioned that he spoke with Ms. Little and Ms. Leidich previous to this meeting about the future of RiverFest. Councilmember Perkins also spoke about different ways to host the alcohol event.

Town Council directed Town Staff to find compatibility between the proposed water activities, the Artisan Walk, and the alcohol event for RiverFest.

B. Kayak Ramp Update

Ms. Leidich reported on the current state of the Kayak Ramp project including the two bids and renewing relevant permits.

C. Sign Inventory Update

Mr. Seigfried presented the Comprehensive Town Sign Inventory without staff recommendations. Mayor Porta provided details on the historical markers and Town jurisdiction. Town Council and Town Staff discussed signs in a Home Owners Association and potential steps in regards to those signs.

Councilmember Fithian spoke about changing a wayfinding sign towards parking on Washington St. Mayor Porta asked Town Staff to find out if the Bird Sanctuary Signs place any restrictions on the Town.

3. Closed Session

Vice Mayor Sivigny moved that the Council convene in closed session to discuss the following as permitted by the Virginia Code Section 2.2-3711(A)(1), a personnel matter involving assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officer, appointees, or employees of the town and 2.2-3711(A)(3), a matter involving acquisition of real property for public purposes. Councilmember Perkins seconded. Ayes: all, by voice vote. Closed session began at 9:28 p.m.

The Council came out of closed session at 11:43 p.m. Vice Mayor Sivigny moved that the Council certify that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information Act cited in that motion. Councilmember Holloway seconded. Result of roll call vote: Ayes: Vice Mayor Sivigny, Councilmembers Dawson, Fithian, Holloway, and Perkins. Nays: None.

3A. Authorize Town Manager to Distribute Salary Pool

Councilmember Perkins moved to authorize Town Manager to distribute a salary pool for FY 2020 of 2.5%.

A motion to authorize the Town Manager to distribute a salary pool for FY 2020 of 2.5% was made by Councilmember Perkins, seconded by Councilmember Fithian. Motion passed, unanimous by voice vote.

4. Adjournment

The meeting was adjourned at 11:45 p.m.



Christopher Coon
Town Clerk