

ARB Meeting Minutes - January 28, 2020

Meeting called to order at 7:30 pm

In Attendance:

ARB members: Brenda Seefeldt, Carol Bailey, Ryan Dillard, Lori Domenech, Darryl Hawkins, Douglass Kastens. Unexcused absence: Johnathan Torres.

Town Hall Staff: Kathy Leidich, Town Manager and Katy Nicholson, Town Clerk

1. Citizen comments – None
2. Approval of Minutes - Brenda S. made a motion approve both August & December 2019 Minutes, Carol B. 2nd. Approved.
3. ARB2019-003 - 305 Mill Street - Retractable Awning at Patriot Scuba - The applicant showed photos indicating a 13' by 8' wine colored awning. Lori D. made a motion to approve, Carol B. 2nd, Approved.
4. ARB2020-001 - 408 Mill Street - Sign Application for Local Color, Shifting Tides and Occoquan Air Bnb's - 3 separate signs for 3 different businesses at same location. Douglass K. made a motion to approve, Ryan D. 2nd, Approved.
5. Prince William County Visitor Kiosk Center - Julie Little met with County representatives and explained the Town's position that the Occoquan map needs to be on front of kiosk rather than back. Still under review and Kathy Leidich will reach out to be sure they understand our concerns.
6. No report from Town Council
7. Planning Commission - Elliott Perkins explained that new signage is being proposed as part of ongoing beautification efforts. Samples of possible signs were provided and the commission would like feedback from ARB before moving forward. Brenda asked ARB members to review and submit feedback within two weeks.
8. Chair report – The Chair had no report and opened the floor for any discussion. Carol asked about beautification. She was asked to bring those concerns to the attention of Town Council at a monthly meeting or by email. There was discussion about some violations by Historic district residents as well as business owners that are being addressed, specifically extended use of string lights, signs and flags. The discussion was fruitful giving the Chair some direction on how to proceed.
9. Adjourned 7:57 pm