



OCCOQUAN TOWN COUNCIL
Regular Meeting Minutes
Town Hall - 314 Mill Street, Occoquan, VA 22125
Tuesday, May 21, 2019
7:00 p.m.

Present: Mayor Earnie Porta, Vice Mayor Pat Sivigny, Councilmembers Matthew Dawson, Cindy Fithian, Laurie Holloway, and Eliot Perkins

Staff: Kathleen Leidich, Town Manager; Christopher Coon, Town Clerk; Adam Linn, Chief of Police.

1. Call to Order

Mayor Porta called the meeting to order at 7:04 p.m.

2. Addition of Items to Agenda

Mayor Porta wanted to add two items to the Closed Session. Without objections both items were added.

Council Member Holloway requested an item for Staff Updates and it will be treated as Item 4 in the Minutes.

Councilmember Perkins wanted to add two items to the Work Session. 1.) Discussion of parking in regards to wayfinding 2.) Discussion of parking in regards to timed parking. Without objections both items were added as Regular Items, 3D & 3E.

Town Council moved the July 2nd Regular Meeting to July 16, 2019, at 7 p.m.

3. Regular Items

3A. Request to Approve Amendment to Chapter 62 of the Town Code, Prohibiting the Blocking of Intersections

Chief Linn explained to Council the advantages of this new ordinance in regards to enforcement. Councilmember Holloway asked if the punishments are more or less severe and if enforcement will increase. Chief Linn responded that the proposed ordinance will be less expensive to the ticketed and not affect their driving record while it disrupts traffic less during enforcement. Mayor Porta and Mr. Coon both mentioned that the ordinance is expected to speed enforcement and generate more revenue. Councilmember Holloway moved to adopt the ordinance.

A motion was made by Vice Mayor Sivigny seconded by Councilmember Perkins that the ordinance be adopted. Motion passed in a roll call vote, unanimously.

3B. 5/7/19 Town Council Meeting Follow up Information

Town staff prepared information Town Council requested from the 5/7/2019 meeting. No questions were asked.

3C. Town Code Review Process

Mr. Coon presented the plan to review each chapter in succession over the following months. Mayor Porta wants Town Staff to speak with the Town Attorney over town jurisdiction over derelict boats in the water. Ms. Leidich reported that staff has contacted the firm responsible for updating the Town Code and will report back to the Town Council further at a future meeting. Town Council asked Town Staff to provide the Zoning Administrators comments on the development for the Mill at Occoquan.

3D. Wayfinding Signage

Town Council requested a report from Town Staff to include an inventory of signs in the historic district as well as staff recommendations on signs to be removed, moved, changed, or added.

The following tentative timeline was agreed upon for the wayfinding project:

July 25th -- Staff presents full signage report to ARB.

August 7th -- Town Council votes upon potential signage changes.

The following ARB meeting will provide recommendations on design.

Signage updates will take place in September.

3E. Timed Parking

Town Council asked for a report on privately available parking based upon the recently completed parking study. Town Staff will provide the results of a town merchants survey about timed parking to Town Council. Councilmember Perkins expressed interest continuing work with Planning Commission on parking solutions. Town Council will discuss timed parking at length at the July 16, 2019 meeting.

4. Staff Reports

Councilmember Holloway inquired about the website status. Ms. Leidich responded that the currently contracted firm is expected to be done on Friday May 24, 2019.

5. Closed Session

Vice Mayor Sivigny moved that the Council convene in closed session to discuss the following as permitted by the Virginia Code Section 2.2-3711(A)(1), a personnel matter involving consideration or interviews of candidates for employment or appointment and 2.2-3711(A)(3), discussion or consideration of the acquisition of real property in Occoquan for a public purpose. Councilmember Holloway seconded. Ayes: all, by voice vote. Closed session began at 8:26 p.m.

The Council came out of closed session at 10:27 p.m. Vice Mayor Sivigny moved that the Council certify that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information Act cited in that motion. Councilmember Perkins seconded. Result of roll call

vote: Ayes: Vice Mayor Sivigny, Councilmembers Dawson, Fithian, Holloway, and Perkins.
Nays: None.

6. Adjournment

The Work Session was adjourned at 10:28 p.m.



Christopher Coon
Town Clerk