



**OCCOQUAN TOWN COUNCIL**  
**Work Session Meeting Minutes**  
**Town Hall - 314 Mill Street, Occoquan, VA 22125**  
**Tuesday, March 19, 2019**  
**7:00 p.m.**

**Present:** Mayor Earnie Porta, Vice Mayor Pat Sivigny, Councilmembers Matthew Dawson, Cindy Fithian, Laurie Holloway, and Eliot Perkins.

**Staff:** Kathleen Leidich, Town Manager, Christopher Coon, Town Clerk; Adam Linn, Chief of Police; Carla Rodriguez Town Treasurer; Julie Little, Events and Community Development Director.

**1. Call to Order**

Mayor Porta called the meeting to order at 7:04 p.m.

**2A. Budget Presentation**

Ms. Leidich reported on the Proposed Budget. The Operating Expenses for the Proposed FY2020 Budget was \$916,060 and the Operating Revenue with increases in Meals Tax Rate and Real Estate Tax Rate was \$916,060. The proposed Meals Tax Rate would increase from 3% to 4% and the proposed Real Estate Tax Rate would increase from 0.12 per \$100 assessed value to 0.14 per \$100 assessed value. She also reported that all of the Parks, Town Facilities, Streets, Sidewalks, and Historic District line items will be compiled into one line item called Facility/Park Maintenance Fund.

Ms. Leidich presented the proposed Capital Improvement Projects, (C.I.P.) for FY2020 and after significant discussion with Town Council she will provide an updated C.I.P. budget at the next Budget Work Session. Town Council also asked Town Staff to provide a summary of the budget changes to include the significant increase and decreases in both revenue and expenses for the town.

**Adjournment**

The meeting was adjourned at 10:08 p.m.

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Christopher Coon  
Town Clerk