

# *Architectural Review Board Minutes*

*Tuesday, February 26, 2019*

*7:36 p.m.*

The meeting was called to order at 7:36 p.m. by the Chairman, Brenda Seefeldt.

Attendees: Brenda Seefeldt, Carol Bailey, Jonathan Torres, Doug Kastens. Excused absent: Laurie Holloway, and Lori Domenech.

Stewart Emenheiser, our Business Representative resigned because he was transferred to Fredericksburg, VA. His co-worker in Occoquan, Ryan Dillard, was applied for Stewart's position on the ARB. The members reviewed his application and agreed to send it to Town Council for nomination.

There were no citizen comments.

Carol Bailey moved that the minutes from February 26, 2018 meeting be approved and Jonathan Torres seconded. All ayes.

Jenn Mathis, a representative from the Planning Commission presented the ARB with items from their meeting earlier.

- Town Landscaping and Beautification - Eliot Perkins coordinated the services of Heather Hills Nursery to walk through the town and provide suggestions for plants that would improve the look of the town owned greenspace areas. This was provided at no cost to the town. The feedback will be taken to our landscaping company for implementation.
- At our last meeting we voted to recommend that town council appoint Daryl Hawkins to the Planning Commission. He is expected to be appointed at the next Town Council meeting and has expressed interest in serving to fill the Planning Commission seat of the ARB.
- On March 5 a joint public hearing will be held by the Planning Commission and Town Council regarding changes to the town code. There are two items to address: home occupation certificates and zoning text amendments. Full details are on the town's website.

The ARB had not met over the previous months because of the lack of applications. The Chair Report was an update on the progress or lack of it regarding some of the projects that are already started.

Included in this discussion were comments regarding violations of banners and holiday lights which are still all over the Historic District. Both that are not being enforced at this time so the ARB Chair will inquire further as to why.

The ARB Chair reminded members that ARB meetings are not for inquiring about other town business. They are invited to attend Town Council meetings or read what is on the town website to stay informed.

The meeting was adjourned by the chairman at 8:12 p.m.

Minutes submitted by

